Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL

GENERAL FUND

&

LOCAL ECONOMIC ENTERPRISE



APPROPRIATION ORDINANCE NO. 54-A, SERIES OF 2025

2026 ANNUAL BUDGET

JANUARY 1 TO DECEMBER 31, 2026

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL

Office of the Sangguniang Bayan

TANGGAPAN NG SANGGUNIANG PANLALAWIGAN
RECEIVED
DATE: 12-26-25
BY:
TIME: 12:40 P.M
TANDAG CITY, SURIGAO DEL SUR

December 26, 2025

THE HONORABLE MEMBERS
Sangguniang Panlalawigan
Province of Surigao del Sur
Tandag City

Thru: HON. MANUEL O. ALAMEDA, SR
Vice-Governor/Presiding Officer

Honorable Ladies and Gentlemen:

Respectfully submitting herewith **Appropriation Ordinance No. 54-A, Series of 2025**, entitled:

"AN ORDINANCE AUTHORIZING THE ANNUAL BUDGET OF THE MUNICIPALITY OF CARRASCAL IN THE TOTAL AMOUNT OF THREE HUNDRED EIGHTY SIX MILLION EIGHT HUNDRED FORTY FIVE THOUSAND EIGHT HUNDRED FORTY TWO PESOS (₱ 386,845,842.00) COVERING THE VARIOUS EXPENDITURES FOR THE OPERATION OF THE MUNICIPAL GOVERNMENT FOR FISCAL YEAR 2026, AND APPROPRIATING THE NECESSARY FUNDS FOR THE PURPOSE. "

The contents of which is self-explanatory, for your information, review, and appropriate action.

Thank You.

Very truly yours,

CHESTER A. AZARCON
Secretary to the Sanggunian

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AN ORDINANCE AUTHORIZING THE ANNUAL BUDGET OF THE MUNICIPALITY OF CARRASCAL IN THE TOTAL AMOUNT OF THREE HUNDRED EIGHTY SIX MILLION EIGHT HUNDRED FORTY FIVE THOUSAND EIGHT HUNDRED FORTY TWO PESOS (₱ 386,845,842.00) COVERING THE VARIOUS EXPENDITURES FOR THE OPERATION OF THE MUNICIPAL GOVERNMENT FOR FISCAL YEAR 2026, AND APPROPRIATING THE NECESSARY FUNDS FOR THE PURPOSE.

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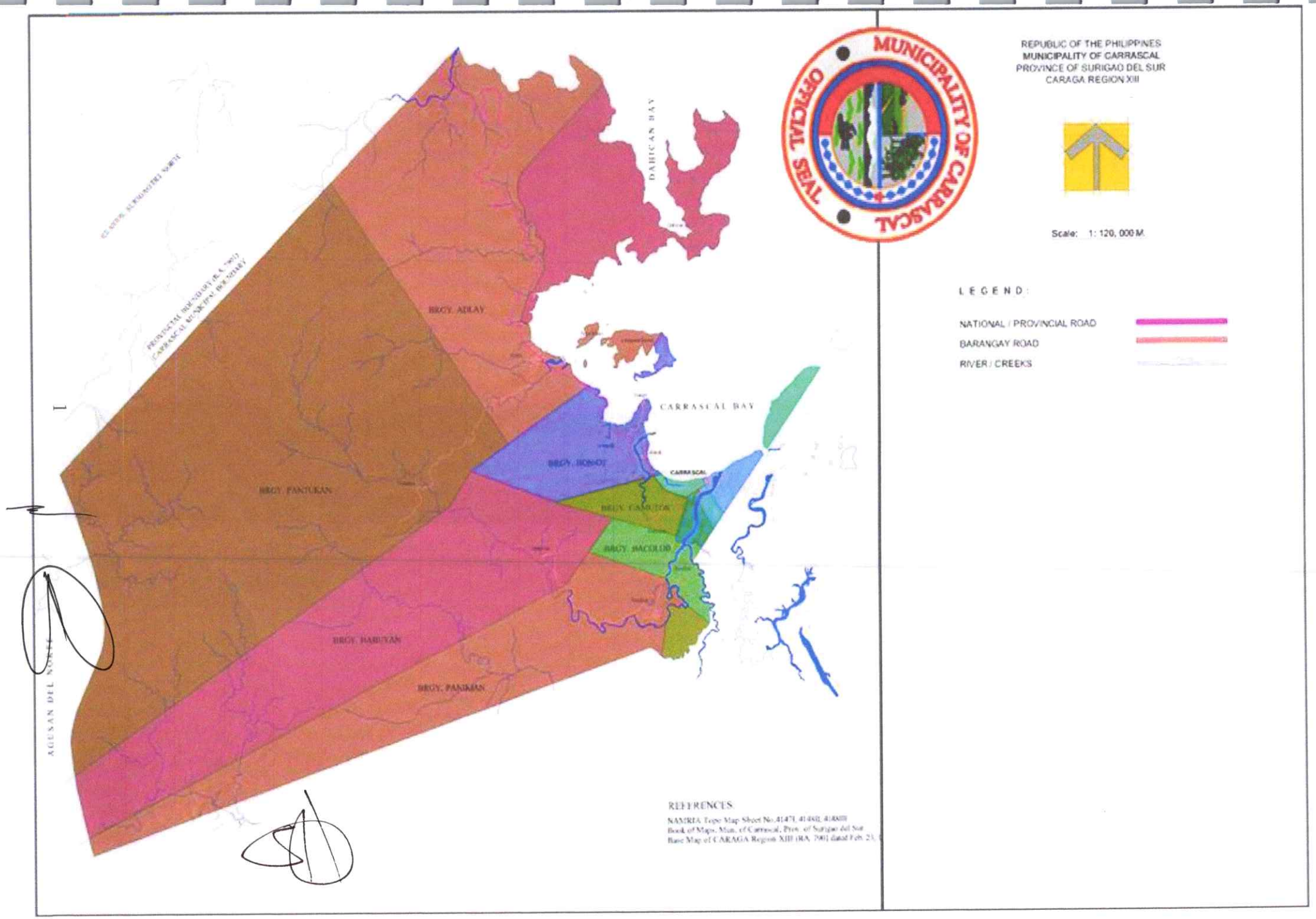
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DAHICAN BAY
PROVINCIAL BOUNDARY (R.A. 7901)
CARRASCAL MUNICIPAL BOUNDARY
BRGY. ADLAY
BRGY. BOBOT
BRGY. PANTUKAN
BRGY. CAMUTIAN
BRGY. MACOLOD
BRGY. HABUYAN
BRGY. PANIKIAN
CARRASCAL BAY
CARRASCAL
AGUSAN DEL NORTE
MUNICIPALITY OF CARRASCAL
YEARS OFFICIAL SEAL
REPUBLIC OF THE PHILIPPINES
MUNICIPALITY OF CARRASCAL
PROVINCE OF SURIGAO DEL SUR
CARAGA REGION XIII
Scale: 1: 120, 000 M.
LEGEND:
NATIONAL / PROVINCIAL ROAD
BARANGAY ROAD
RIVER / CREEKS
REFERENCES:
NAMRIA Topo Map Sheet No.4147I, 4148II, 4148III
Book of Maps, Mun. of Carrascal, Prov. of Surigao del Sur
Base Map of CARAGA Region XIII (RA 7901 dated Feb 23,

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL

Office of the Municipal Mayor

October 16, 2025

BUDGET MESSAGE

The Honorable Members
Sangguniang Bayan
Carrascal, Surigao del Sur

Thru: **HON. VICENTE H. PIMENTEL, III**
Municipal Vice-Mayor
Presiding Officer

Gentlemen and Lady:

May I submit the proposed Annual Budget FY 2026 of the Municipal Government for both the General Fund and Operation of Economic Enterprise pursuant to Section 318 of RA 7160 of the Local Government Code of 1991 (LGC).

A. INTRODUCTION:

This Executive Budget was prepared after a thorough deliberation with all concerned offices/departments and interested citizens to make it an effective tool for allocating equitably the limited resources of government to the different sectors, thus making the Budget an instrument for the economic and social upliftment of our people. We have substantially committed funds for the programs, projects and activities needed for an efficient and effective delivery of the basic services enumerated in the Code.

It is important to stress at this point, that the preparation of this Budget has been open to the public through private sector representation so as to make decisions more participative and democratic. This is also in keeping with the government's thrust for transparency and accountability in the budget-making processes. We take full cognizance of the significant roles demonstrated by non-government organizations, other private sector associations and the general public in the planning and pre-

budget preparation stage by way of their membership in the Local Development Council-Executive Committee. In particular, they took active part in the review of the visions and goals in the Executive Legislative Agenda (ELA) Municipal Development Plan and the prioritized projects in the Medium Term Municipal Development Investment Program to address the current needs and in the formulation of Annual Investment Plan 2026.

This Budget integrates the Municipal Development Plan into the expenditures program by proposing only those projects which have been ranked as top priority in the AIP.

The balanced General Fund Budget for FY 2026 is composed of the Executive Program and Sources of Financing, both amounting to **₱ 378,574,882.00,** while the Operation of Local Economic Enterprise in FY 2026 shall be sourced from the estimated Local Economic Enterprise Income in the amount of **₱ 8,270,960.00.**

THE EXPENDITURE PROGRAM AND SOURCES OF FINANCING ARE DEMONSTRATED IN EXHIBIT 1&2

EXHIBIT 1
Expenditure Program
(Distribution by Sector)

Budget Year 2026

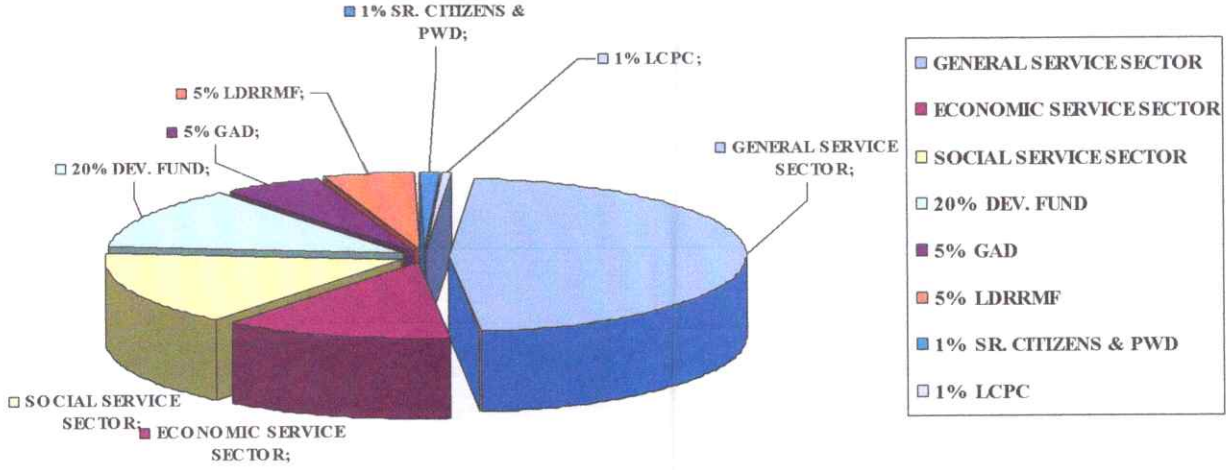
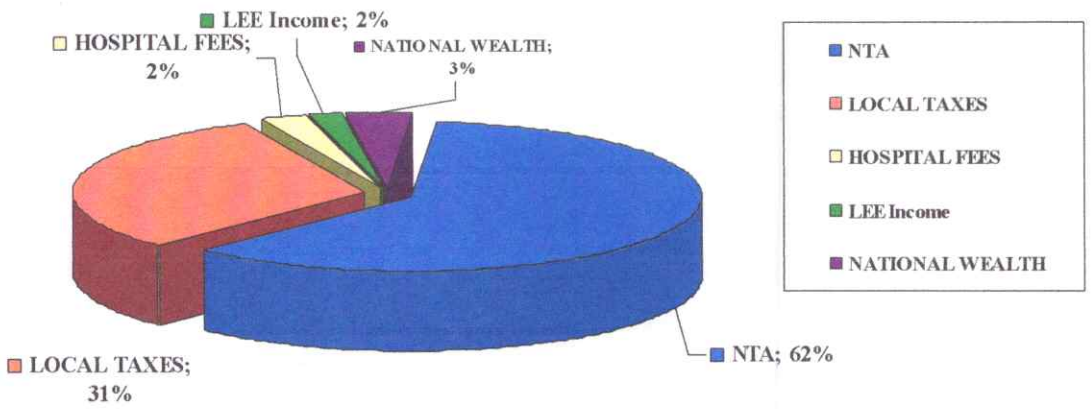


EXHIBIT 2
DISTRIBUTION BY TYPE OF REVENUE

Budget Year 2026



B. GOALS AND OBJECTIVES:

1. Allocation for the **General Public Services Sector** in the amount of **Php 206,060,678.36 or 53%** of the total budget. The amount will be distributed to programs that will promote order and public safety and for the Administrative Overhead and for the regulatory functions of the LGU.

2. The budget allocates for **Economic Services Sector** amounting to **Php 108,027,963.66 or 28%** of the total Budget. This includes budget for enhancing agricultural services/productivity and for environmental and natural resources concern.

3. The amount of **Php 72,757,199.98 or 19%** of the total Budget is provided for the delivery of **Social Security, Social Services and Welfare** such as Philhealth coverage for indigents, health and nutrition programs, education and protective services. Target beneficiaries of this allocation are the members of the marginalized sector of the community.

4. The amount reserved for **Local Disaster Risk Reduction and Management (LDRRM)** is **Php 19,342,292.10** representing 5% of the regular income sources.

This amount is reserve for any unforeseen calamities that may arise during the budget year.

5. We also allocated **Php 19,342,292.10** 5% of the total budget for **GAD Programs/Projects** as required by law and;

6. We provided **Php 3,868,458.42** or 1% of the total budget for the **Senior Citizens & the differently abled persons**, and **Php 2,363,863.82** 1% of the IRA for **Local Children Protection Program.**

C. FISCAL POLICIES:

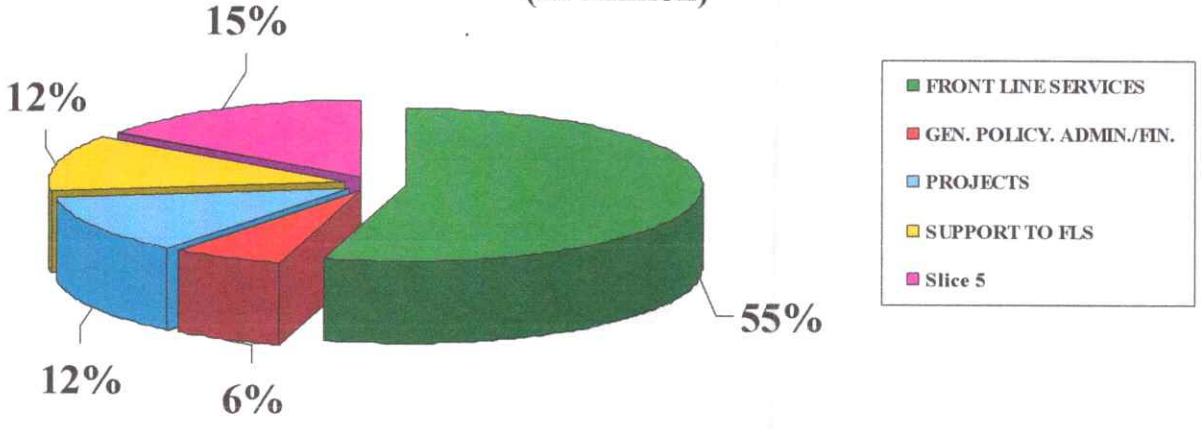
The local government through the Office of the Municipal Treasury intensified its tax collection effort with the active participation of the barangay officials. Some of the revenue-generating measures are as follows:

1. Enhance tax collection through intensive tax information campaign drive an intensify tax collection activities.
2. Fees collection from waterworks system operation.
3. Collection of Fees from Hospital's health services.
4. Strict implementation of the Revised Local Revenue Code

EXHIBIT 3

DISTRIBUTION OF LGU BUDGET By Functional Activity

Budget Year 2026
(In Million)



The distribution of the LGU Budget (Exhibit 3), shows that **Php 210,085,494.95 or 55%** of total budget is allocated for the operation of **Front Line Services**; **Php 59,400,645.41 or 15%** is provided **Support To Front Line Services**; **Php 47,277,276.40 or 12%** will be spent to the **Development Projects** and

Php 21,125,275.50 or 6% is provided for **General Policy, Administration and Finance Services.**

D. DISTRIBUTION BY MAJOR EXPENSE CLASS

- **PERSONAL SERVICES (PS)**

  The total expenditure for **PERSONAL SERVICES (PS)** for the 2026 budget year is **Php 145,575,958.06.** The total **PERSONAL SERVICES (PS)** accounts for 38% of the total general fund budget.

- **MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)**

  The amount of **Php 134,303,457.79** has been provided for **MOOE,** representing 46% of the budget.

- **CAPITAL OUTLAY (CO)**

  Expenditures for **CAPITAL OUTLAY** is in the amount of **Php 14,732,000.00** or 16% of the budget, included the development projects funded from the 20% of NTA.

- **SPECIAL PURPOSES APPROPRIATION (SPA)**

  The amount reserved for calamity is **Php 19,342,292.10** representing 5% of the total sources of income. We allocated 5% of the total budget for GAD Programs/Projects, 1% for the Senior Citizens & the differently abled persons, and 1% for the Local Children Protection Program as required by law.

E. OPERATION OF ECONOMIC ENTERPRISE

The proposed Budget for the Operation of Local Economic Enterprise in FY 2026 shall be sourced from the estimated Local Economic Enterprise Operational Income of **₱ 8,270,960.00.00** allocated as follows:

INCOME SOURCE:		
LOCAL ECONOMIC ENTERPRISE INCOME	-	8,270,960.00
	₱	**8,270,960.00**
EXPENDITURES:		
PS		6,598,925.54
MOOE		1,672,034.46
	₱	**8,270,960.00**

The revenues derived from the operation of the Local Economic Enterprise are treated separately in the books of account, so as to determine its sustainability and its capacity to run and manage its various activities on each own.

F. CONCLUSION

I am submitting together with this Message are the Local Expenditures Program, Plantilla of Personnel, Annual Operating Budget of LEEs, approved Annual Investment Program (AIP) and other supporting documents.

Honorable Members of the Sangguniang Bayan, this budget proposal manifests our determination to lay a strong foundation for a greater and progressive municipality. Let us join our hands together as we go about our mission of providing a brighter future for our constituents

Thank you and MORE POWER.

Very truly yours,

JOSEPH L. URGEL
Municipal Mayor

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL

Municipal Finance Committee

November 14, 2025

MEMORANDUM:

For : The Sangguniang Panlalawigan
Tandag City, Province of Surigao del Sur

Thru : The Provincial Budget Officer
Tandag City, Province of Surigao del Sur

From : The Municipal Finance Committee
LGU-Carrascal, Surigao del Sur

Subject : Submission of Appropriation Ordinance No. 54-A, Series of 2025
(General Fund & Local Economic Enterprises: Annual Budget FY 2026)

Introduction:

We are submitting Appropriation Ordinance No. 54-A, Series of 2025 (General Fund & Local Economic Enterprises: Annual Budget FY 2026) for your review, evaluation and authorization.

Background Information:

1. Appropriation Ordinance No. 54-A, Series of 2025 (General Fund & Local Economic Enterprises: Annual Budget FY 2026) dated November 10, 2025 in which the amount of **Php 386,845,842.00** is authorized for appropriation.

2. Estimated Income for FY 2026 in the amount of **Php 386,845,842.00** is derived from the following:

GENERAL FUND		P	378,574,882.00
-NTA	236,386,382.00		
-Local Sources:	119,688,500.00		
-Hospital Fees:	9,000,000.00		
-National Wealth:	13,500,000.00		
LOCAL ECONOMIC ENTERPRISE			8,270,960.00
		Total Estimated Income -	**P 386,845,842.00**

3. Appropriation are intended for the following purposes:

PS		P	145,575,958.06
- General Fund	138,977,032.53		
- LEE	6,598,925.54		
MOOE			134,303,457.79
- General Fund	132,631,423.33		
- LEE	1,672,034.46		
Capital Outlay (CO)			14,732,000.00
5% GAD			19,342,292.10
5% Calamity Fund			19,342,292.10
20% Dev't Fund			47,277,276.40
1% Senior Cit./Diff. Abled Persons			3,868,458.42
1% Support to Children Proctection Program			2,363,863.82
2% Discretionary Fund			14,000.00
Aid to Component Barangay			26,243.31
Total Appropriation		**P**	**386,845,842.00**

Evaluation:

This budget was finalized after a series of consultative meetings, dialogues with office heads, stressing therein the vital need in prioritizing programs of each office. We do hope and pray this budget will serve the purpose of the LGU - to be of service to the whole community for the year 2026.

Recommendation:

In view of the foregoing, the undersigned respectfully and earnestly request for your approval.

THE MUNICIPAL FINANCE COMMITTEE:

EDEN C. URIARTE
Municipal Budget Officer

LILIAN D. FRIAS
Municipal Treasurer

CASEY MAUREEN A. CORREOS
Project Development Officer I
OIC MPDC

MARLIE M. DALAGUIT, CPA
Municipal Accountant

TANGGAPAN NG SANGGUNIANG PANLALAWIGAN
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TANDAG CITY, SURIGAO DEL SUR

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL
Office of the Sangguniang Bayan

Refer To: Committee on Finance and Appropriation
noted

EXCERPTS FROM THE MINUTES OF THE 16TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON NOVEMBER 10, 2025 AT THE LEGISLATIVE SESSION HALL.

Present:

HON. VICENTE H. PIMENTEL, III
Municipal Vice Mayor
Presiding Officer

REGULAR MEMBERS

Hon. John Angelo T. Arreza, CE	Hon. Romen R. Intano
Hon. Richard L. Hotchkiss	Hon. Oliver Han D. Villarosa
Hon. Chito O. Eliot	Hon. Arnel C. Sunico

EX-OFFICIO MEMBERS

Hon. Datu Dennis H. Dagno	-	IPMR
Hon. Kidd Elijah P. Pebojot	-	SK Federation President

On Leave:

Hon. Jessie James T. Valle	-	SB Member
Hon. Keith Vincent P. Pimentel	-	SB Member
Hon. Carmelita V. Correos	-	LNMB

SURIGAO DEL SUR
E-Mail: tspsurigaosur@yahoo.com
Telephone No.: (086) - 211 - 5832
OSSP-SDS-25-05396
Tanggapan ng Sangguniang Panlalawigan
Received by:
Time:
Date:

APPROPRIATION ORDINANCE NO. 54-A
Series of 2025

AN ORDINANCE AUTHORIZING THE ANNUAL BUDGET OF THE MUNICIPALITY OF CARRASCAL IN THE TOTAL AMOUNT OF THREE HUNDRED EIGHTY SIX MILLION EIGHT HUNDRED FORTY FIVE THOUSAND EIGHT HUNDRED FORTY TWO PESOS (₱ 386,845,842.00) COVERING THE VARIOUS EXPENDITURES FOR THE OPERATION OF THE MUNICIPAL GOVERNMENT FOR FISCAL YEAR 2026, AND APPROPRIATING THE NECESSARY FUNDS FOR THE PURPOSE.

INTRODUCED BY: HON. CHITO O. ELIOT

BE IT ORDAINED BY THE SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR IN A REGULAR SESSION ASSEMBLED:

Section 1. The Annual Budget of the Municipality of Carrascal for Fiscal Year 2026 in the total amount of Three Hundred Eighty Six Million Eight Hundred Forty Five Thousand Eight Hundred Forty Two Pesos (₱386,845,842.00) covering the various expenditures for the operation of the Municipal Government for the Budget Year is hereby approved.

The following budget documents are incorporated herein, and made integral part of this Ordinance:

1. Plantilla of Personnel;
2. Annual Operating Budget of Local Economic Enterprise (LEE) ; and
3. Budget of Expenditures and Source of Financing;

Section 2. Source of Funds. There is an estimate income of Three Hundred Eighty Six Million Eight Hundred Forty Five Thousand Eight Hundred Forty Two Pesos (₱386,845,842.00) for 2026. The Receipt Program is presented in the following table.

RECEIPTS PROGRAM
FY 2024-2026
(In 000 Pesos)

PARTICULARS (1)	Account Code (2)	PAST YEAR (ACTUAL) FY 2024 (3)	Current Year (2025)			BUDGET YEAR (PROPOSED) FY 2026
			FIRST SEMESTER (ACTUAL) (4)	SECOND SEMESTER (ESTIMATE) (5)	TOTAL (6)	
I. Beginning Cash Balance						
II. Reciepts						
REGULAR INCOME						
A. LOCAL SOURCES						
1. TAX REVENUES						
A. REAL PROPERTY TAX (RPT)	4-01-02-640	**1,312,165.57**	**1,066,500.00**	**856,440.02**	**1,922,940.02**	**1,254,705.00**
Current Year		936,832.81	805,000.00	620,674.72	1,425,674.72	947,500.00
Fines and Penalties - Current Year		9,053.57	1,000.00	4,957.27	5,957.27	10,000.00
Prior Years		352,488.32	250,000.00	199,653.54	449,653.54	283,705.00
Fines and Penalties - Prior Year		13,790.87	10,500.00	31,154.49	41,654.49	13,500.00
B. BUSINESS TAX	4-01-02-030	**218,138,728.14**	**90,462,250.00**	**164,836,032.53**	**255,298,282.53**	**113,996,237.00**
Amusement Tax		6,000.00	-	-	-	-
Retailers/Wholesalers		1,818,570.45	1,000,000.00	2,010,585.83	3,010,585.83	2,000,000.00
Contractors & Other Independent Contractors		21,397,150.27	7,500,000.00	10,618,806.43	18,118,806.43	10,650,000.00
Bank and Other Financial Institutions		169,047.60	170,000.00	201,170.28	371,170.28	200,000.00
Other Business Taxes		193,877,448.44	81,665,750.00	151,800,218.64	233,465,968.64	100,997,437.00
Fines and Penalties - Business Taxes		870,511.38	126,500.00	205,251.35	331,751.35	148,800.00
C. OTHER LOCAL TAXES	4-01-02-990	**705,296.31**	**566,500.00**	**750,441.13**	**1,316,941.13**	**650,000.00**
Community Tax - Corporation		198,555.00	126,500.00	232,828.88	359,328.88	150,000.00
Community Tax - Individual		494,038.44	440,000.00	511,593.40	951,593.40	500,000.00
Fines and Penalties - Other Taxes		12,702.87	-	6,018.85	6,018.85	-
TOTAL TAX REVENUES		**220,156,190.02**	**92,095,250.00**	**166,442,913.68**	**258,538,163.68**	**115,900,942.00**
2. NON-TAX REVENUES						
A. REGULATORY FEES		**4,596,454.72**	**1,953,250.00**	**3,996,801.85**	**5,950,051.85**	**3,051,058.00**
-Permit & Licenses		**4,294,471.72**	**1,703,250.00**	**3,822,881.85**	**5,526,131.85**	**2,821,058.00**
Fees on Weight & Measures	4-02-01-160	19,960.00	5,000.00	19,420.00	24,420.00	6,000.00
Business Permit Fees	4-01-03-030	1,608,334.00	550,000.00	1,763,460.25	2,313,460.25	1,647,058.00
Building Permit Fees	4-02-01-010	140,306.76	63,250.00	84,769.95	148,019.95	75,000.00
Zonal/Locational Permit Fees	4-02-01-990	182,622.91	45,000.00	188,732.35	233,732.35	53,000.00
Tricycle Operadtors Permit Fees	4-02-02-020	31,994.80	50,000.00	19,356.80	69,356.80	30,000.00
Occupational Fees	4-02-01-140	1,493,807.50	880,000.00	1,166,062.50	2,046,062.50	880,000.00
Other Permit & Licenses	4-02-01-990	817,445.75	110,000.00	581,080.00	691,080.00	130,000.00
-Registration Fees	4-02-01-020	**301,983.00**	**250,000.00**	**158,194.00**	**408,194.00**	**230,000.00**
Cattle/Animal Registration		64,843.00	50,000.00	11,779.00	61,779.00	30,000.00
Civil Registration Fees		237,140.00	200,000.00	146,415.00	346,415.00	200,000.00
-Fines & Penalties	4-02-01-980	-	-	**15,726.00**	**15,726.00**	-
B. SERVICE/USER CHARGES		**21,923,609.86**	**8,640,000.00**	**12,035,094.60**	**20,675,094.60**	**9,736,500.00**
-Clearance and Certification Fees	4-02-01-040	**1,198,870.00**	**340,000.00**	**1,063,480.00**	**1,403,480.00**	**381,500.00**
Police Clearance		103,400.00		105,050.00	105,050.00	-
Secretayr's Fees		264,750.00	110,000.00	191,540.00	301,540.00	110,000.00
Health Certificate		632,000.00	165,000.00	568,000.00	733,000.00	195,000.00
Other Clearance & Certification		198,720.00	65,000.00	198,890.00	263,890.00	76,500.00
-Other Fees	4-02-02-990	**5,225,158.86**	**50,000.00**	**212,050.00**	**262,050.00**	**60,000.00**
Garbage Fees	4-02-02-190	149,650.00	50,000.00	139,250.00	189,250.00	60,000.00
Other Service Income		1,704.00	-	72,800.00	72,800.00	-
Fines & Penalties - Service Income	4-02-01-980	5,073,804.86	-	-	-	-
-Parking and Terminal Fees	4-02-02-120	-	-	-	-	-
-Hospital Fees	4-02-02-200	**14,459,916.00**	**8,000,000.00**	**9,998,539.60**	**17,998,539.60**	**9,000,000.00**
-Medical, Dental & Lab. Fees	4-02-02-200	**1,039,665.00**	**250,000.00**	**761,025.00**	**1,011,025.00**	**295,000.00**
-Market & Slaughterhouse Fees	4-02-02-150	-	-	-	-	-
C. RECEIPTS FROM ECONOMIC ENTERPRISES		**8,168,364.00**	**7,450,000.00**	**6,235,392.75**	**13,685,392.75**	**8,270,960.00**
Dormitory Operations		-	-	7,500.00	7,500.00	-
Cemetery Operations		-	-	-	-	-
Market Operations	4-02-02-140	1,640,543.00	800,000.00	447,936.00	1,247,936.00	800,000.00
Slaughterhouse Operations		-	-	6,800.00	6,800.00	-
Transportation System Operations		-	-	27,300.00	27,300.00	-
Waterworks System Operations	4-02-02-090	6,527,821.00	6,650,000.00	5,332,864.75	11,982,864.75	7,470,960.00
Income from Lease/Rental of Facilities		-	-	316,664.00	316,664.00	-
Other Economic Enterprise (Adventure Park)		-	-	96,328.00	96,328.00	-
Fines & Penalties - Economic Enterprise		-	-	-	-	-

PARTICULARS (1)	Account Code (2)	PAST YEAR (ACTUAL) FY 2024 (3)	Current Year (2025)			BUDGET YEAR (PROPOSED) FY 2026
			FIRST SEMESTER (ACTUAL) (4)	SECOND SEMESTER (ESTIMATE) (5)	TOTAL (6)	
D. OTHER INCOME RECIEPTS		**242,358.62**	-	**3,121,099.20**	**3,121,099.20**	-
-Interest Income	4-02-02-220	242,358.62	-	136,429.05	136,429.05	-
-Other General Income	4-02-02-990	-	-	-	-	-
-Miscellaneous - Others	4-06-01-01	-	-	2,984,670.15	2,984,670.15	-
TOTAL NON-TAX REVENUES		**34,930,787.20**	**18,043,250.00**	**25,388,388.40**	**43,431,638.40**	**21,058,518.00**
TOTAL LOCAL SOURCES =		**255,086,977.22**	**110,138,500.00**	**191,831,302.08**	**301,969,802.08**	**136,959,460.00**
PARTICULARS (1)	**Account Code (2)**	**PAST YEAR (ACTUAL) FY 2024 (3)**	**Current Year (2025)**			**BUDGET YEAR (PROPOSED) FY 2026**
			FIRST SEMESTER (ACTUAL) (4)	**SECOND SEMESTER (ESTIMATE) (5)**	**TOTAL (6)**	
B. EXTERNAL SOURCES						
1. NATIONAL TAX ALLOTMENT (NTA)	4-01-06-010	**171,984,888.96**	**204,320,444.00**	**119,048,342.00**	**323,368,786.00**	**236,386,382.00**
2. Share from PAGCOR/PCSO	4-04-01-010	-	-	-	-	-
3. Other Shares from National Tax Collections		**260,494,095.09**	**10,000,000.00**	**86,947,081.78**	**96,947,081.78**	**13,500,000.00**
Mining Tax	4-01-06-030	31,450,663.87	10,000,000.00	86,947,081.78	96,947,081.78	13,500,000.00
Forestry Charges	4-01-06-030	8,000.00	-	-	-	-
Mineral Reservations	4-01-06-030	229,035,431.22	-	-	-	-
Others (Excise Tax)	4-01-04-990	-	-	-	-	-
4. Inter-Local Transfer		-	-	-	-	-
5. Extraordinary Receipts/Grants/Donation/Aids		-	-	-	-	-
TOTAL EXTERNAL SOURCES =		**432,478,984.05**	**214,320,444.00**	**205,995,423.78**	**420,315,867.78**	**249,886,382.00**
TOTAL REGULAR INCOME =		**687,565,961.27**	**324,458,944.00**	**397,826,725.86**	**722,285,669.86**	**386,845,842.00**
NON-REGULAR INCOME						
A. EXTERNAL SOURCES						
1. INTER-LOCAL TRANSFER		-	-	-	-	-
2. EXTRAORDINARY RECEIPTS/ GRANTS/ DONATIONS/ AIDS		-	-	-	-	-
TOTAL EXTERNAL SOURCES =		-	-	-	-	-
B. NON-INCOME RECEIPTS						
1. CAPITAL INVESTMENT RECEIPTS		-	-	-	-	-
2. RECEIPTS FROM LOANS & BORROWINGS		-	-	-	-	-
3. OTHER NON-INCOME RECEIPTS		-	-	-	-	-
TOTAL NON-INCOME RECEIPTS =		-	-	-	-	-
TOTAL NON-REGULAR INCOME =		-	-	-	-	-
TOTAL AVAILABLE RESOURCES FOR APPROPRIATION =		**687,565,961.27**	**324,458,944.00**	**397,826,725.86**	**722,285,669.86**	**386,845,842.00**

Section 3. Use of Funds. The following sums are hereby appropriated for the operation of the Municipality of Carrascal, Surigao del Sur from January 1 to December 31, 2026 and for other purposes.

OFFICE : **MUNICIPAL MAYOR'S OFFICE**

MANDATE : Promote the general welfare of the municipality through supervising all departments within this unit and formulating policy guidelines of all the programs, projects and activities with close coordination to all sectors of the community for a sound governance.

VISION : A progressive and disaster-resilient municipality where Carrascalanons are empowered and well-provided with quality basic service with an aim for sustainable economic and environment through an efficient and public-driven administration

MISSION : To improve the quality and holistic view of life of its people and the community in general through effective and efficient delivery of quality basic service, wise utilization and implementation of resources, programs and project & equal distribution of opportunity

ORGANIZATIONAL OUTCO To gain transparency and accountability through good governance that will result to an improve quality of living of the Carrascalanons

1. PROPOSED NEW APPROPRIATIONS BY PROGRAM, PROJECT, AND ACTIVITIES (PPA)

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
1000-000-3-1-01-001-000	**EXECUTIVE GOVERNANCE & ADMINISTRATION PROGRAM**							
1000-000-3-1-01-001-001	General Executive Governance & Administration Services	General Executive Governance & Administration Services Implemented	Percentage of General Executive Governance & Administration Services Implemented	95% of General Executive Governance & Administration Services Implemented	14,125,809.20	27,371,205.52	-	**41,497,014.72**
1000-000-3-1-01-002-000	**CAPACITY DEVELOPMENT & ENHANCEMENT PROGRAM**							
1000-000-3-1-01-002-001	General Capacity Development & Enhancement Services	General Capacity Development & Enhancement Services Implemented (Traveling Expenses; Training Expenses)	Percentage of General Capacity Development & Enhancement Services Implemented	100% of General Capacity Development & Enhancement Services Implemented		200,000.00		**200,000.00**
1000-000-3-1-01-003-000	**ADMINISTRATION AND SUPPORT PROGRAM**							
1000-000-3-1-01-003-001	**1.0 General Administration and Support Services**	General Administration and Support Services Implemented	Percentage of General Administration and Support Services Implemented	100% of General Administration and Support Services Implemented		1,500,000.00	610,000.00	**2,110,000.00**
1000-000-3-1-01-003-001	**2.0 Administrative and Support Services**	Hired/Renewed Job Order to Support various office operations	No. of Job Order hired/renewed	155 Job Order hired/renewed		14,158,158.87		**14,158,158.87**
1000-000-3-1-01-005-000	**PERMIT AND LICENSING PROGRAM**							
1000-000-3-1-01-005-001	General Permit & Licensing Services	General Permit & Licensing Services Implemented	Percentage of General Permit & Licensing Services Implemented	100% of General Permit & Licensing Services Implemented		60,000.00		**60,000.00**
1000-000-3-1-01-006-000	**SUPPLY AND PROPERTY MANAGEMENT PROGRAM**							
1000-000-3-1-01-006-001	General Supply and Property Management Services	General Supply and Property Management Services Implemented	Percentage of General Supply and Property Management Services Implemented	100% of General Supply and Property Management Services Implemented		10,000.00		**10,000.00**

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
1000-000-3-1-01-007-000	**ADMINISTRATIVE AND RECORDS MANAGEMENT PROGRAM**							
1000-000-3-1-01-007-001	General Administrative and Records Management Services	General Administrative and Records Management Services Implemented	Percentage of General Administrative and Records Management Services Implemented	100% of General Administrative and Records Management Services Implemented		150,000.00		**150,000.00**
1000-000-3-1-01-008-000	**BIDS AND AWARDS COMMITTEE PROGRAM**							
1000-000-3-1-01-008-001	General Bids and Awards Committee Services	General Bids and Awards Committee Services Implemented	Percentage of General Bids and Awards Committee Services Implemented	100% of General Bids and Awards Committee Services Implemented		30,000.00		**30,000.00**
1000-000-3-1-01-010-000	**PUBLIC ASSISTANCE PROGRAM**							
1000-000-3-1-01-010-001	General Public Assistance Services	General Public Assistance Services Implemented	Percentage of General Public Assistance Services Implemented	100% of General Public Assistance Services Implemented		1,500,000.00		**1,500,000.00**
	1.1 Provision of Support to BLGUs	Provided Subsidy to All Barangays in the municipality and Component Barangays/SB	No. of Barangays Financially Supported	14 Barangays		3,136,000.00		**3,136,000.00**
	1.2 Provide Inter-Agency Assistance Program & Other Professional Services	Provided Assistance to COMELEC, BIR, COA, DILG, BFP, PNP, FISCAL, MCTC, RTC, PAO, MO, and others.	No. of National Government Agencies & Other Offices	10 National Government Agencies and other offices		2,429,360.00		**2,429,360.00**
	1.3 Extend All Necessary Donations & Assistance	Provided Assistance to Individuals in Crisis Situation (AICS) and allocations for Solicitations	No. of Donations and Assistance Extended	100 Donations and Assistance Extended		1,750,000.00		**1,750,000.00**
1000-000-3-1-01-004-000	**OTHER SERVICES & SPECIAL CONCERNS PROGRAM**							
1000-000-3-1-01-004-001	General Special Concerns Services	General Special Concerns Services Implemented	Percentage of General Special Concerns Services Implemented	100% of General Special Concerns Services Implemented		3,000,000.00		**3,000,000.00**

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
1000-000-3-1-01-011-000	HUMAN RESOURCE MANAGEMENT PROGRAM							
1000-000-3-1-01-011-001	Employment Management Services	Employment Management Services Implemented	Percentage of Employment Management Services Implemented	100% of Employment Management Services Implemented		50,000.00		**50,000.00**
				SUB TOTAL =	**14,125,809.20**	**55,344,724.39**	**610,000.00**	**70,080,533.59**
1000-000-3-1-01-016-000	SAFETY, PEACE AND ORDER PROGRAM							
1000-000-3-1-01-016-025	Safety, Peace and Order Services	Safety, Peace and Order Services Implemented	Percentage of Safety, Peace and Order Services Implemented	100% of Safety, Peace and Order Services Implemented		8,183,334.00	10,500,000.00	**18,683,334.00**
1000-000-3-1-01-019-000	ANTI-ILLEGAL DRUGS PROGRAM							
1000-000-3-1-01-019-001	General Anti-Illegal Drugs Services	General Anti-Illegal Drugs Services implemented (Law Enforcement Operations expenses)	Percentage of General Anti-Illegal Drugs Services implemented (Law Enforcement Operations expenses)	100% of General Anti-Illegal Drugs Services implemented (Law Enforcement Operations expenses)		100,000.00		**100,000.00**
1000-000-3-1-01-019-002	Capability enhancement of BADACs and Auxiliary Teams (Trainings of Anti-Drugs Watch Volunteers, 5K Katawhan sa Kadagatan og Kadalanan Kontra Kriminalidad ug Droga, Junior Drug Watchers	Capability enhancement of BADACs and Auxiliary Teams (Trainings of Anti-Drugs Watch Volunteers, 5K Katawhan sa Kadagatan og Kadalanan Kontra Kriminalidad ug Droga, Junior Drug Watchers conducted	Percentage of Capability enhancement of BADACs and Auxiliary Teams (Trainings of Anti-Drugs Watch Volunteers, 5K Katawhan sa Kadagatan og Kadalanan Kontra Kriminalidad ug Droga, Junior Drug Watchers conducted	100% of Capability enhancement of BADACs and Auxiliary Teams (Trainings of Anti- Drugs Watch Volunteers, 5K Katawhan sa Kadagatan og Kadalanan Kontra Kriminalidad ug Droga, Junior Drug Watchers conducted		150,000.00		**150,000.00**
1000-000-3-1-01-019-003	Conduct of capacity building activities and community awareness campaigns on anti-illegal drugs programs	Capacity building activities and community awareness campaigns on anti-illegal drugs programs conducted	Percentage of Capacity building activities and community awareness campaigns on anti-illegal drugs programs conducted	100% of Capacity building activities and community awareness campaigns on anti-illegal drugs programs conducted		100,000.00		**100,000.00**
1000-000-3-1-01-019-004	Conduct of Sports Fest activities among drug victims, surrendered drugs personalities and for the youth	Sports Fest activities among drug victims, surrendered drugs personalities and for the youth conducted	Percentage of Sports Fest activities among drug victims, surrendered drugs personalities and for the youth conducted	100% of Sports Fest activities among drug victims, surrendered drugs personalities and for the youth conducted		2,500,000.00		**2,500,000.00**

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
1000-000-3-1-01-019-005	Conduct of Community Based Rehabilitation Program and Screening for Drug Surrenderers (includes purchase of drug testing kits, etc.) / Referral of Drug Cases	Community Based Rehabilitation Program and Screening for Drug Surrenderers (includes purchase of drug testing kits, etc.) / Referral of Drug Cases conducted	Percentage of Community Based Rehabilitation Program and Screening for Drug Surrenderers (includes purchase of drug testing kits, etc.) / Referral of Drug Cases conducted	100% of Community Based Rehabilitation Program and Screening for Drug Surrenderers (includes purchase of drug testing kits, etc.) / Referral of Drug Cases		1,300,000.00		**1,300,000.00**
1000-000-3-1-01-019-006	Provision of livelihood programs and skills training in coordination with TESDA and other responsible agencies to all recovering drug dependents	Livelihood programs and skills training in coordination with TESDA and other responsible agencies to all recovering drug dependents provided	Percentage of livelihood programs and skills training in coordination with TESDA and other responsible agencies to all recovering drug dependents	100% of livelihood programs and skills training in coordination with TESDA and other responsible agencies to all recovering drug dependents		500,000.00		**500,000.00**
				SUB TOTAL =	-	**12,833,334.00**	**10,500,000.00**	**23,333,334.00**
				TOTAL =	**14,125,809.20**	**68,178,058.39**	**11,110,000.00**	**93,413,867.59**

SPECIAL PURPOSE APPROPRIATION (SPA) :								
1000-000-3-1-01-015-000	**SUPPORT TO GAD:**							
1000-000-3-1-01-015-041	1. Conduct of SPES Orientation 2. Conduct of SPES Culmination 3. Participation of men and women students to APES	1. Increase men and women job seekers access to employment opportunities 2. Achieved sustainable social development and enhanced quality of life of men and women through provision of local and opportunities 3. Increase	Number of students availed job under SPES	70 students (35 women, 35 men) will be hires under SPES		500,000.00		500,000.00
1000-000-3-1-01-015-042	1. Facilitate trainings and seminars mandated by CDA 2. Conduct livelihood skills training to cooperative members	Increase participants of women and men in livelihood skills & capacity trainings and seminars & other related activities	Number of identified cooperatives officers attended the mandatory trainings.	*80 of cooperative officers (40 women & 40 men) will be attending the CDA mandatory training(s) *Five (5) cooperatives facilitated with		150,000.00		150,000.00
1000-000-3-1-01-015-011	Support to the Transition to Higher Education-Learners' Educational Assistance Program (THE LEAP)	Lessened financial burden on families	Number of identified indigent first-year college students	100 indigent first-year college students with 55 women and 45 men will be given financial assistance for the entire school		500,000.00		500,000.00

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
1000-000-3-1-01-015-019	Conduct Nutrition Month Celebration: *Public Awareness Campaigns such as: Nutrition Education in Schools, Nutrition advocacy & Nutrition Contest	Increased awareness and involvement of the community about the importance of good nutrition and healthy eating habits.	*Number of students participated in conducting Nutrition Month Celebration.	Conducted Nutrition Month Celebration by July with the participation of Elem. and Secondary Schools of Carrascal with 650 males & 675 females.		130,000.00		130,000.00
1000-000-3-1-01-015-020	Support the Quarterly Municipal Nutrition Committee Meeting	Increased representation of women in the composition and functions of the council including and the conduct of regular quarterly meeting	*Conducted the regular quarterly meeting.	MNC Members Women- 18 Men- 8		10,000.00		10,000.00
1000-000-3-1-01-015-034	*Home Visit *Multivitamins distribution *Nutripak distribution	Decreased rate of stunted, severely stunted children aged 0-59 months	*Number of stunted children and severely stunted children.	102- Stunted children 18- Severely Stunted children		300,000.00		300,000.00
1000-000-3-1-01-015-028	Attendance/ Conduct of capacity Develpoment Activities	Attendance/ Conduct of capacity Develpoment Activities	*Capacity Development Activities attended/conducted(Formulation of Child Protection Policy,VAW Referral System and Pathway, Gender and Development Forum, Training on Harmonized Gender and Development Guidelines) *5 Other GAD Related Trainings	*Capacity Development Activities attended/conducted(Formulation of Child Protection Policy,VAW Referral System and Pathway, Gender and Development Forum, Training on Harmonized Gender and Development Guidelines) *5 Other GAD Related Trainings		1,000,000.00		1,000,000.00

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
1000-000-3-1-01-015-033	Provision of incentive/benefit to 29 Barangay Nutrition Scholars	Well-equipped Barangay Nutrition Scholars to handle Nutrition Program.	Provision of incentive/benefit to 29 Barangay Nutrition Scholars	29 Female Barangay Nutrition Scholars are compliant to cater Nutrition Program services to 2,018 children with 1,066 boys and 952 girls.		348,000.00		348,000.00
1000-000-3-1-01-015-024	Conduct Advocacy and Informatiuon Drive	Addressed the issues related to adolescent and youth sexuality and reproductive health,including early pregnancy.	Advocacy and Informatiuon Drive such as: U4U training of Teen Facilatators & U4U Teen Train, Teenage Pregnancy Prevention Advocacy, Adolescent reproductive Health Orientation,Adolescent Health and Development Symposium, Responsible Parethood and Family Planning Orientation, Adolescent Health and Development Education for Parents & KATROPA Orientation.	a) 150 Parents from 3 National High Schools b)150 Adolescent participants from 3 National High Schools c) Pregnancy rate in Carrascal will decline to 10% from its recent data which is 80 total number of adolescent who got pregnant		200,000.00		200,000.00
1000-000-3-1-01-013-003	Monthly cash incentives of Barangay Population volunteers (BPVs)	Monthly cash incentives of Barangay Population volunteers (BPVs)	*Strengthened community participation in population and development programs *Broadened reach of population and family plannibg programs by engaging directly with residents *established data bank for operations, development planning and educational programs	14 Women Barangay Population Volunteers (BPVs) will receive P 500.00 monthly cash incentives		84,000.00		84,000.00

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
1000-000-3-1-01-013-002	Advocacy and Informatiuon Drive such as: U4U training of Teen Facilatators & U4U Teen Train, Teenage Pregnancy Prevention Advocacy, Adolescent reproductive Health Orientation,Adolescent Health and Development Symposium, Responsible Parethood and Family Planning Orientation, Adolescent Health and Development Education for Parents & KATROPA Orientation.	Addressed the issues related to adolescent and youth sexuality and reproductive health,including early pregnancy.	Number of identified schools, parents and students	a) 150 Parents from 3 National High Schools b)150 Adolescent participants from 3 National High Schools c) Pregnancy rate in Carrascal will decline to 10% from its recent data which is 80 total number of adolescent who got pregnant		300,000.00		300,000.00
1000-000-3-1-01-012-030	A. Dietery Supplementation for women B. Nutrition Advocacy and Capacity Building	Increased and sustained access of marginalized and indigent women constituents to health and nutrition services of the LGU	Number of identified indigent pregnant women	65 pregnant women		100,000.00		100,000.00
1000-000-3-1-01-015-032	Conduct GAD quarterly meeting	Strengthened the GFPS functionality and monitored the implementation of Gender and Development Programs, Projects and Activities.	Conducted the Quarterly Gender and Development Meeting	19 females and 11 males GFPS Execom and TWG with a total of 30 members participated the GAD Quarterly Meeting		50,000.00		50,000.00

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
1000-000-3-1-01-011-006	A. Conduct Mental Health Awareness, Gender, Sensitivity Training and Safe Space Act B. Orientation on Committee on Decorum and Investigation (CODI)	Increased the level of awareness and come up with a common understanding on GAD among key officials and all employees of the LGU.	*Number of employees trained and informed on Gender Sensitivity Training and Safe Spaces Act.	522 employees and key officials of the LGU with 241 men and 281 women willl bw well trained and informed on Gender Sensitivity and Other GBV Laws		500,000.00		500,000.00
1000-000-3-1-01-011-006	Completion of Pink Room/WCPD Office Facilities	Clients with Gender-Based issues and concerns accomodated	*Number of abused women and children accomodated	1,080 abused women and children accomodated in a year		150,000.00		150,000.00
				TOTAL 5% GAD		**4,322,000.00**		**4,322,000.00**
1000-000-3-1-01-020-000	**CHILDREN PROTECTION PROGRAM:**							
1000-000-3-1-01-020-001	General Children Protection Program	General Children Protection Program Implemented	Percentage of General Children Protection Program Implemented	95% of General Children Protection Program Implemented		363,863.82		**363,863.82**
	A) Enchanced Monitoring on the Functionality of MCPC	To strengthen MCPC functionality and to monitor the updates of its programs and services	MCPC fully functional and programs and services fully implemented	100% MCPC fully functional and programs and services fully implemented		100,000.00		**100,000.00**
	B.) Case Management of Children in Conflict with the Law, Children at Risk and abused children in the municipality	To provide a b etter place for the CICL to change their way of life while serving their consequence from the offence commited	CICL fully rehabilited with renewed moral values and attitude	100% CICL fully rehabilited with renewed moral values and attitude		100,000.00		**100,000.00**

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
	C.) Support to Oral Health Month Celebration	To raise awareness about the importance of good oral hygiene, encourage preventive dental care, and promote health smiles	Number of childern participating in the celebration	100% of Children related Celebrations conducted (Oral Health Month Celebration Celebration)		100,000.00		**100,000.00**
1000-000-3-1-01-020-002	Conduct of Children Related Celebrations	Children Related Celebrations conducted (Annual National Children's Month Celebration, Girl Child Week Celebration)	Percentage of Children Related Celebrations conducted (Annual National Children's Month Celebration, Girl Child Week Celebration)	100% of Children Related Celebrations conducted (Annual National Children's Month Celebration, Girl Child Week Celebration)		250,000.00		**250,000.00**
1000-000-3-1-01-020-003	Provision of ECCD Materials and Supplies to Child Development Center	ECCD Materials and Supplies to Child Development Center provided	Percentage of ECCD Materials and Supplies to Child Development Center provided	100% of ECCD Materials and Supplies to Child Development Center provided		100,000.00		**100,000.00**
1000-000-3-1-01-020-005	Conduct of Adoption Forum and Guardianship Seminar	Adoption Forum and Guardianship Seminar conducted	Percentage of Adoption Forum and Guardianship Seminar conducted	100% of Adoption Forum and Guardianship Seminar conducted		50,000.00		**50,000.00**
1000-000-3-1-01-020-006	Learning Development Intervention to address issues on children and youth in the municipality	Learning Development Intervention to address issues on children and youth in the municipality conducted	Percentage of Learning Development Intervention to address issues on children and youth in the municipality conducted	90% Learning Development Intervention to address issues on children and youth in the municipality conducted		300,000.00		**300,000.00**
1000-000-3-1-01-020-007	Nutrition Program & Supplemental Feeding to 14 Barangays	Nutrition Program & Supplemental Feeding to 14 Barangays conducted	Percentage of Nutrition Program & Supplemental Feeding to 14 Barangays conducted	95% of Nutrition Program & Supplemental Feeding to 14 Barangays conducted		100,000.00		**100,000.00**

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
1000-000-3-1-01-020-012	Provision of School supplies to Elementary Graders	Boost academic performance, reduces financial burdens on families, and encourages greater participation and attendance of elementary graders	Number of school supplies provided to elementary graders	100% of school supplies provided for Elementary graders		350,000.00		**350,000.00**
1000-000-3-1-01-020-009	Support to special education for learners with special needs.	Special education for learners with special needs supported	Percentage of Special education for learners with special needs supported	100% of Special education for learners with special needs supported		50,000.00		**50,000.00**
1000-000-3-1-01-020-010	Provision of Sports Equipment to Schools	To increase awareness and highlight the inequities faced by the girl child in the society.	Percentage Sports Equipment to Schools provided	100% of Sports Equipment to Schools provided		250,000.00		**250,000.00**
			SUB-TOTAL 1% LCPC (MOOE)			**2,113,863.82**		**2,113,863.82**
1000-000-3-1-01-021-008	Installation of school playground facilities	To provide outdoor play facilities in school for recreational activities of school age children.	Number of outdoor play facilities installed in school	5 outdoor play facilities installed in school			250,000.00	**250,000.00**
			SUB-TOTAL 1% LCPC (CO)			-	**250,000.00**	**250,000.00**
			TOTAL 1% LCPC			**2,113,863.82**	**250,000.00**	**2,363,863.82**
1000-000-3-1-01-022-000	**SUPPORT TO SENIOR CITIZENS:**							
1000-000-3-1-01-022-001	General Senior Citizens Program	General Senior Citizens Services implemented (Support to OSCA Head services, Support to CARFESCA Officers' services, Purchase of Office Supplies, Social Pension Payout Activities, Traveling Expenses, Cablest)	Percentage of General Senior Citizens Services implemented	90% of General Senior Citizens Services implemented		1,011,075.06		**1,011,075.06**

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
1000-000-3-1-01-022-002	Conduct of National Elderly Week Celebration	National Elderly Week Celebration conducted	No. of elderly person participated in the National Elderly Week Celebration	800 elderly person participated in the National Elderly Week Celebration		290,000.00		**290,000.00**
1000-000-3-1-01-022-003	Support to elderly food supplementation	Elderly food supplementation supported	No. of elderly person supported	1600 elderly person supported		920,000.00		**920,000.00**
1000-000-3-1-01-022-004	Provision of assistive device to elderly	Assistive device to elderly provided	No. of assistive devices provided to identified elderly.	30 assistive devices provided to identified elderly.		100,000.00		**100,000.00**
TOTAL (SUPPORT TO SENIOR CITIZENS)						**2,321,075.06**		**2,321,075.06**
1000-000-3-1-01-023-000	**SUPPORT TO PERSON WITH DISABILITY:**							
1000-000-3-1-01-023-001	General PWD Program	General PWD Services Implemented (Repair & Maint. of Office Equipment, Traveling Expenses, Support to PDAO Services, Support to PWD Presidents' Services, Office Supplies, IT Equipment)	Percentage of General PWD Services Implemented	95% of General PWD Services Implemented		732,000.00		**732,000.00**
1000-000-3-1-01-023-002	Provision of Food Supplement to PWD Members	Food Supplement to PWD Members provided	No. of PWD Members provided	500 PWD Members provided		300,000.00		**300,000.00**
1000-000-3-1-01-023-003	Support to Annual Person with Disability Week Celebration	Annual Person with Disability Week Celebration supported	Number of active PWD members joined the Annual Celebration	350 PWD members joined the Annual Celebration		262,383.36		**262,383.36**
1000-000-3-1-01-023-004	Support to Women with Disability Week Celebration	Women with Disability Week Celebration supported	Percentage of Women with Disability Week Celebration supported	100% of Women with Disability Week Celebration supported		83,000.00		**83,000.00**

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
1000-000-3-1-01-023-005	Provision of Assistive Devices for PWD's	Assistive Devices for PWD's provided	No. of Assistive devices extended to PWDs for their mobility.	20 Assistive Devices for PWD's provided		100,000.00		**100,000.00**
1000-000-3-1-01-023-006	Support to special education for learners with special needs.	Special education for learners with special needs supported	No. of PWD with mental disability assisted	15 PWD with mental disability assisted		70,000.00		**70,000.00**
TOTAL (SUPPORT TO PERSON WITH DISABILITY)					-	**1,547,383.36**	-	**1,547,383.36**
				TOTAL	-	**3,868,458.42**	-	**3,868,458.42**
OTHER SPECIAL PURPOSE APPROPRIATION:								
	- AID TO COMPONENT BARANGAY	14 Barangays supported for their improvement	*No. of Barangay Supported	14 Barangays		14,000.00		14,000.00
	- Discretionary Fund	Services rendered	* Percentage of activities rendered	100% activities rendered		26,243.31		26,243.31
TOTAL (OTHER SPECIAL PURPOSE APPROPRIATION)					-	**40,243.31**	-	**40,243.31**
TOTAL					**14,125,809.20**	**78,522,623.94**	**11,360,000.00**	**104,008,433.14**

Office: MUNICIPAL MAYOR

2. PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURES

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
1.1 PERSONAL SERVICES				
Salaries (Regular Plantilla Items)	5 01-01-010	6,838,093.00	9,674,387.00	9,310,996.00
PERA	5 01-02-010	672,000.00	744,000.00	816,000.00
Representation Allowance (RA)	5 01-02-020	90,000.00	102,000.00	108,000.00
Transportation Allowance (TA)	5 01-02-030	90,000.00	102,000.00	108,000.00
Clothing/Uniform Allowance	5 01-02-040	196,000.00	238,000.00	238,000.00
Productivity Incentive Allowance (PIA)	5 01-02-080	54,000.00	54,000.00	66,000.00
Mid-Year Bonus	5 01-02-160	529,089.00	663,477.00	761,638.00
Cash Gift	5 01-02-150	140,000.00	170,000.00	170,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010	820,571.16	1,160,926.44	1,117,319.52
PAG-IBIG Contributions	5 01-03-020	67,200.00	74,400.00	81,600.00
PHILHEALTH Contributions	5 01-03-030	198,152.21	236,221.94	253,549.68
ECC Contributions	5 01-03-040	33,559.68	37,200.00	40,800.00
Terminal Leave Benefits	5 01-04-030	-	1,129,486.00	-
YEAR END BONUS	5 01-02-140	626,894.00	774,971.20	795,906.00
Other Personnel Benefits (Loyalty)	5 01-04-990	12,500.00	-	20,000.00
Other Personnel Benefits (Medical Allowance)	5 01-04-990	48,987.99	238,000.00	238,000.00
TOTAL PS -		**10,417,047.04**	**15,399,069.58**	**14,125,809.20**
1.2 MAINT. & OTHER OPERATING EXPENSES				
Semi-Expendable: Office Equipment	1-04-05-020	135,250.00	-	-
Semi-Expendable: ICT Equipment	1-04-05-030	214,170.00	-	-
Semi-Expendable: Agricultural & Fishery Supply	1-04-05-040	19,200.00	-	-
Traveling Expenses	5 02-01-010	975,586.58	1,000,000.00	1,000,000.00
Training & Seminar Expenses	5 02-02-010	655,624.00	700,000.00	200,000.00
Office Supplies Expenses	5 02-03-010	229,952.50	300,000.00	200,000.00
Food Supplies Expenses	5 02-03-050	14,880.00	10,000,000.00	-
Welfare Good Expenses	5 02-03-060	17,048,000.00	-	-
Fuel, Oil & Lubricants Expense	5 02-03-090	10,401,051.63	6,500,000.00	3,500,000.00
Other Supplies and Materials Expenses	5 02-03-990	620,964.00	-	-
Postage and Courier Services	5 02-05-010	1,060.00	10,000.00	10,000.00
Telephone Expenses - Landline	5 02-05-020	23,726.30	50,000.00	50,000.00
Internet Subscription Expenses	5 02-05-030	121,344.70	119,344.70	119,344.70
Cable Expense & Radio Expenses	5 02-05-040	126,645.00	136,680.00	136,680.00
Confidential Expenses	5 02-10-010	7,000,000.00	10,000,000.00	7,000,000.00
Other Professional Services	5 02-11-990	626,400.00	626,400.00	758,400.00
Repair & Maint.: Bldgs & Other Structures	5 02-13-040	587,247.00	-	-
Repair & Maint. -Machinery & Equipment	5 02-13-050	1,227,500.00	662,574.00	662,574.00
Repair & Maint. -Transportation Equipment	5 02-13-060	6,241,257.83	3,346,600.02	2,346,600.02
Subsidy to Local Government Units	5 02-14-030	3,136,000.00	5,236,000.00	3,136,000.00
Fidelity Bond Premiums Premiums	5-02-16-020	15,445.75	20,000.00	20,000.00
Insurance Expenses	5-02-16-030	629,012.74	800,000.00	500,000.00
Advertising Expenses	5 02-99-010	240,000.00	50,000.00	50,000.00
Representation Expenses	5 02-99-030	2,605,761.23	3,000,000.00	1,000,000.00
Rent Expenses	5 02-99-050	84,000.00	96,000.00	144,000.00
Donations	5 02-99-080	12,298,000.00	3,750,000.00	1,750,000.00
Other General Services	5 02-12-990	14,470,263.55	14,209,675.46	14,158,158.88
Other MOE	5 02-99-990	66,074,582.44	53,924,623.66	18,602,966.79
SUB TOTAL MOOE -		**145,822,925.25**	**114,537,897.84**	**55,344,724.39**
Peace & Order Program		7,149,381.22	23,333,334.00	12,833,334.00
SUB TOTAL MOOE (Peace & Order Program) -		**7,149,381.22**	**23,333,334.00**	**12,833,334.00**
			-	
TOTAL MOOE -		**152,972,306.47**	**137,871,231.84**	**68,178,058.39**
1.3 CAPITAL OUTLAY (CO)				
Land	1 07-01-010	55,096,491.43	13,729,182.73	-
Office Equipment	1 07-05-020	515,000.00	2,260,000.00	60,000.00
Information & Comm. Technology Eqpt.	1 07-05-030	250,000.00	1,200,000.00	550,000.00
Other Machinery & Equipment	1 07-05-990	-	3,775,000.00	-
Websites	1 08-01-030	120,000.00	-	
Peace & Order Program			-	-
Road Networks	1 07-03-010	16,000,000.00	10,000,000.00	10,000,000.00
Information & Comm. Technology Eqpt.	1 07-05-030	500,000.00	500,000.00	500,000.00
TOTAL CO -		**72,481,491.43**	**31,464,182.73**	**11,110,000.00**

3. SPECIAL PURPOSE APPROPRIATIONS (SPA)

3.1 APPROPRIATIONS FOR GENDER AND DEVELOPMENT (GAD)

A. PROPOSED NEW APPROPRIATIONS

Object of Expenditures		Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
5% SUPPORT TO GAD:					
-Support to Population Development Program	300,000.00				
-Capacity Development	500,000.00				
-Capacity Dev't.: Conduct Values Orientation	200,000.00				
-Capacity Building of GFPS Execom and TWG	1,000,000.00				
-Cooperative Decelopment Program	150,000.00				
Training and Seminars Expenses		5-02-02-020	2,500,000.00	2,560,000.20	2,150,000.00
Food Supplies Expenses: NUTRITION PROG.: SUPPLEMENTAL FEEDING		5-02-03-050	485,000.00	100,000.00	-
Donations : Support to THE-LEAP		5 02-99-080	-	500,000.00	500,000.00
-NUTRITION PROG.: Provision of incentives to Brgy. Nutrition Scholar (BNS)	348,000.00				
-NUTRITION PROG.: Nutrition Month Celebration	130,000.00				
-NUTRITION PROG.: Support to Quarterly MNC Meeting	10,000.00				
-NUTRITION PROG.: Home Visit, Multivitamins & Nutripack distribution	300,000.00				
-NUTRITION PROG. & Supplemental Feeding: Dietary Supplementation for women & Nutrition Advocacy	100,000.00				
-Support to Quarterly Gender and Dev't. Meeting	50,000.00				
-Completion of Pink Room/WCPD Office facilities	150,000.00				
-SPES Program	500,000.00				
-Support to Population Dev't Prog.: Incentives to BPVs	84,000.00				
Other MOOE		5-02-99-990	3,930,000.00	3,930,000.00	1,672,000.00
TOTAL GENDER AND DEVELOPMENT (GAD) -			**6,915,000.00**	**7,090,000.20**	**4,322,000.00**

B. SPECIAL PROVISIONS

USE AND RELEASE OF FUND. The release, utilization, and disbursement of the appropriation herein provided shall be subject to all existing budgeting,

3.2 APPROPRIATIONS FOR LOCAL COUNCIL FOR THE PROTECTION OF CHILDREN (LCPC)

A. PROPOSED NEW APPROPRIATIONS

Object of Expenditures		Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
1% LCPC:					
-Adoption Forum and Guardianship Seminar	50,000.00				
-Learning and Development Intervention	300,000.00				
Training and Seminars Expenses		5-02-02-010	300,000.00	350,000.00	350,000.00
-BAYAY KASILONGAN CENTER	30,000.00				
-Provision of School Supplies to Elementary	350,000.00				
Office Supplies Expenses		5-02-03-010	30,000.00	30,000.00	380,000.00
-Food Supplies: BAYAY KASILONGAN					
CENTER	50,000.00				
-NUTRITION PROG. & Supplemental Feeding	100,000.00				
Food Supplies Expenses		5-02-03-050	350,000.00	350,000.00	150,000.00
- BAYAY KASILONGAN CENTER	30,000.00				
- Provision of Sports Equipment to Schools	250,000.00				
Other Supplies & Materials Expenses		5-02-03-990	415,655.49	288,704.44	280,000.00
Internet Expenses		5 02-05-030	20,000.00	20,000.00	25,000.00
Cable Expense & Radio Expenses		5 02-05-040	4,500.00	4,500.00	4,500.00
Repair & Maint. -Building & Other Structures		5 02-13-040	50,000.00	50,000.00	50,000.00
-Enhance monitoring on the functionality of					
MCPC	100,000.00				
-Annual National Children's Month Celebration	259,890.68				
-Provision of ECCD Materials and Supplies to					
CDC	214,473.14				
-Girl Child Week Celebration	50,000.00				
-Case Management of Children in Conflict with					
Law	100,000.00				
-Support to Special Education for learners w/					
special needs	50,000.00				
-Support to Oral Health Month Celebration	100,000.00				
Other MOOE		5-02-99-990	550,000.00	700,000.00	874,363.82
SUB TOTAL SUPPORT TO LCPC (MOOE) -			**1,720,155.49**	**1,793,204.44**	**2,113,863.82**
Other Structures		1 07-04-990	-	-	250,000.00
Installation of School Playground and Facilities					
SUB TOTAL SUPPORT TO LCPC (CO) -			-	-	**250,000.00**
TOTAL 1% LCPC -			**1,720,155.49**	**1,793,204.44**	**2,363,863.82**

B. SPECIAL PROVISIONS

USE AND RELEASE OF FUND. The release, utilization, and disbursement of the appropriation herein provided shall be subject to all existing budgeting,

3.3 APPROPRIATIONS FOR SENIOR CITIZENS AND PERSON WITH DISABILITY

A. PROPOSED NEW APPROPRIATIONS

Object of Expenditures		Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
1% SUPPORT TO SENIOR CITIZENS :					
Semi-Expendable Info. Comm. and Tech. Eqpt.		1-04-05-030	-	50,000.00	15,000.00
Semi-Expendable Info. Furnitures & Fixtures		1-04-06-010	-	95,553.66	-
Travelling Expenses		5-02-01-020	70,000.00	80,000.00	110,000.00
Internet Subscription Expenses		5 02-05-030	11,160.00	11,160.00	10,160.00
Cable Expense & Radio Expenses		5 02-05-040	4,440.00	4,440.00	4,440.00
Office Supplies Expenses		5-02-03-010	16,103.00	40,000.00	35,000.00
Food Supplies Expenses		5-02-03-050	650,000.00	850,000.00	920,000.00
Other Supplies & Materials Expenses (Assistive Device)		5-02-03-990	170,000.00	90,000.00	100,000.00
Repair & Maint. -Machinery & Equipment		5 02-13-050	-	-	15,000.00
Donations (MORTUARY ASSISTANCE)		5 02-99-080	80,000.00	-	-
-Honorarium of OSCA Head	84,000.00				
-Honorarium of CARFESCA Officers	333,600.00				
-National Elderly Week Celebration	377,875.06				
-Support to Social Pension Program	120,000.00				
-Support to Province wide consultative meeting	20,000.00				
-Support to Nonagenarian & Octagenarian	176,000.00				
Other MOOE		5-02-99-990	561,600.00	725,600.00	1,111,475.06
SUB TOTAL SUPPORT TO SENIOR CITIZENS-			**1,563,303.00**	**1,946,753.66**	**2,321,075.06**
1% SUPPORT TO PWD:					
Semi-Expendable Office Equipment		1-04-05-020	-	-	15,000.00
Semi-Expendable Info. Comm. and Tech. Eqpt.		1-04-05-030	-	20,000.00	-
Travelling Expenses		5-02-01-020	70,000.00	85,000.00	90,000.00
Training & Seminar Expenses		5-02-02-020	-	-	125,000.00
Office Supplies Expenses		5-02-03-010	30,000.49	30,000.00	20,000.00
Food Supplies Expenses		5-02-03-050	195,202.00	250,000.00	300,000.00
Drugs & Medicines Expenses		5-02-03-070	100,000.00	100,000.00	100,000.00
Other Supplies & Materials Expenses		5-02-03-990	130,000.00	100,000.00	100,000.00
Repair & Maint. -Machinery & Equipment		5 02-13-050	15,000.00	15,000.00	10,000.00
Donations (MORTUARY ASSISTANCE)		5 02-99-080	50,000.00	-	-
-Support to Annual PWD Week Celebration	262,383.36				
-Supp. to Women w/ Disability Week Celebration	83,000.00				
-Honorarium - PDAO	36,000.00				
-Honorarium - PWD Presidents	336,000.00				
-Support to Special Education for Learners w/ special needs	70,000.00				
Other MOOE		5-02-99-990	452,000.00	697,835.78	787,383.36
SUB TOTAL SUPPORT TO PWD -			**1,042,202.49**	**1,297,835.78**	**1,547,383.36**
TOTAL SUPPORT TO SENIOR CITIZENS & PWD -			**2,605,505.49**	**3,244,589.44**	**3,868,458.42**

B. SPECIAL PROVISIONS

USE AND RELEASE OF FUND. The release, utilization, and disbursement of the appropriation herein provided shall be subject to all existing budgeting,

3.4 OTHER SPECIAL PURPOSE APPROPRIATIONS

A. PROPOSED NEW APPROPRIATIONS

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
AID TO COMPONENT BARANGAY		14,000.00	14,000.00	14,000.00
2% Discretionary Fund		31,000.00	18,895.86	26,243.31
TOTAL OTHER SPECIAL PURPOSE APPROPRIATIONS -		**45,000.00**	**32,895.86**	**40,243.31**
TOTAL APROPRIATIONS -		**247,156,505.92**	**196,895,174.09**	**104,008,433.14**

B. SPECIAL PROVISIONS

USE AND RELEASE OF FUND. The release, utilization, and disbursement of the appropriation herein provided shall be subject to all existing budgeting,

OFFICE : **OFFICE OF THE MUNICIPAL VICE MAYOR**

MANDATE : Preside over the Sangguniang Bayan and ensure the efficient and effective enactment of local legislation, provide leadership in promoting transparent, participatory, and accountable local governance, coordinates with government agencies, civil society, and community stakeholders to support programs and policies that advance the municipality's development, uphold the welfare of its citizens, and strengthen democratic processes at the local level.

VISION : A responsive, transparent, and people-centered local government where legislation, leadership, and collaboration empower every Carrascalanon to thrive in a progressive, inclusive, and sustainable community.

MISSION : To uphold a high standard of public service by ensuring effective and participatory local legislation; fostering an environment of integrity, accountability, and good governance; strengthening partnerships with barangays, sectors, and stakeholders; supporting initiatives that enhance social development, economic growth, and environmental stewardship; and promoting responsive and inclusive programs that uplift the lives of every Carrascalanon.

ORGANIZATIONAL OUTCO : A responsive and strengthened local legislative system that delivers well-crafted policies, enhances collaboration among government and community stakeholders, improves participatory governance, and builds greater public trust and engagement in the municipality.

1. PROPOSED NEW APPROPRIATIONS BY PROGRAM, PROJECT, AND ACTIVITIES (PPA)

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
1000-000-3-1-02-016-001	General Legislative Program	General Legislative Services implementation (Personal Services (Salaries, PERA, Representation Allowance, Transportation Allowance, Clothing/Uniform Allowance, Productivity Incentive Allowance, Mid-Year Bonus, Cash Gift, GSIS, Pag-Ibig Contributions, PHILHEALTH Contributions, ECC Contributions, Terminal Leave Benefits, Year-End Bonus, Other Personnel Benefits (Loyalty), Other Personnel Benefits, 10% Additional Salaries; MOOE (Traveling Expense, Trainings & Seminars, Office Supplies, Fuel Oil & Lubricants, Postage and Courier, Landline, Telephone Expense (SB), Internet Subsciption Expense, Extraordinary & Miscellaneous Expenses, Repair	Implemented the General Legislative Services: (PS) Paid salaries and benefits of the employees; (MOOE) Processed traveling expense, trainings & seminars expenses; Procured office supplies, fuel oil & lubricants, postage and courier, landline, telephone expense (SB), internet subsciption expense; Processed extraordinary & miscellaneous expenses, repair and maintenance of machinery and equipment and repair & maintenance of transportation & equipment, fidelity bond premiums, advertising expenses, representation expenses, membership dues & contributions to organization, support to VMLP, academic medal, JO-Wages (SB), JO Wages (SB's Secretary), Office Equipments, ICT, Furnitures & Fixtures, Communication Equipment)	100% Implementation and Utilization of PPAs	24,756,994.40	3,820,484.00	100,000.00	**28,677,478.40**
				TOTAL =	**24,756,994.40**	**3,820,484.00**	**100,000.00**	**28,677,478.40**

Office: VICE MAYOR /SANGUNIANG BAYAN MEMBERS

2. 2. PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURES

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
1.1 PERSONAL SERVICES				
Salaries (Regular Plantilla Items)	5 01-01-010	11,642,232.00	14,312,255.75	16,203,405.00
PERA	5 01-02-010	552,000.00	576,000.00	624,000.00
Representation Allowance (RA)	5 01-02-020	819,000.00	1,050,600.00	1,112,400.00
Transportation Allowance (TA)	5 01-02-030	819,000.00	1,050,600.00	1,112,400.00
Clothing/Uniform Allowance	5 01-02-040	138,000.00	168,000.00	182,000.00
Productivity Incentive Allowance (PIA)	5 01-02-080	22,000.00	24,000.00	28,000.00
Mid-Year Bonus	5 01-02-160	970,186.00	1,171,967.00	1,325,665.00
Cash Gift	5 01-02-150	115,000.00	120,000.00	130,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010	1,397,067.84	1,717,470.69	1,944,408.60
PAG-IBIG Contributions	5 01-03-020	27,600.00	57,600.00	62,400.00
PHILHEALTH Contributions	5 01-03-030	270,208.44	357,806.39	434,365.80
ECC Contributions	5 01-03-040	27,529.68	28,800.00	31,200.00
Terminal Leave Benefits	5 01-04-030	-	6,693,539.00	-
Year-End Bonus	5 01-02-140	970,186.00	1,221,697.35	1,384,750.00
Other Personnel Benefits (Loyalty)	5 01-04-990	5,000.00	-	-
Other Personnel Benefits (Medical Allowance)	5 01-04-990	-	168,000.00	182,000.00
TOTAL PS -		**17,775,009.96**	**28,718,336.18**	**24,756,994.40**
1.2 MAINT. & OTHER OPERATING EXPENSES				
Traveling Expenses	5 02-01-010	1,000,000.00	1,000,000.00	1,300,000.00
Training & Seminar Expenses	5 02-02-010	150,000.00	150,000.00	150,000.00
Office Supplies Expenses	5 02-03-010	150,000.00	150,000.00	150,000.00
Fuel, Oil & Lubricants Expense	5 02-03-090	200,000.00	200,000.00	200,000.00
Postage and Courier Services	5 02-05-010	5,000.00	5,000.00	5,000.00
Telephone Expenses	5 02-05-020	163,000.00	163,000.00	163,000.00
Internet Subscription Expenses	5 02-05-030	30,000.00	30,000.00	30,000.00
Cable Expense & Radio Expenses	5 02-05-040	4,440.00	4,440.00	4,440.00
Extraordinary & Miscellaneous Expenses	5 02-10-030	-	-	-
Repair & Maint. -Machinery & Equipment	5 02-13-050	60,000.00	60,000.00	60,000.00
Repair & Maint. -Transportation Equipment	5 02-13-060	100,000.00	100,000.00	100,000.00
Fidelity Bond Premiums Premiums	5 02-16-020	5,000.00	5,000.00	5,000.00
Advertising Expenses	5 02-99-010	30,000.00	30,000.00	30,000.00
Representation Expenses	5 02-99-030	350,000.00	350,000.00	350,000.00
Membership Dues & Contributions to Organization	5 02-99-060	200,000.00	200,000.00	200,000.00
Donations	5 02-99-080	50,000.00	10,000.00	10,000.00
Other General Services	5 02-12-990	703,000.00	703,000.00	703,000.00
Other MOE	5 02-99-990	753,000.00	1,063,044.00	360,044.00
TOTAL MOOE -		**3,953,440.00**	**4,223,484.00**	**3,820,484.00**
1.3 CAPITAL OUTLAY (CO)				
Information & Comm. Technology Equipment	1 07-05-030	-	-	100,000.00
Communication Equipments	1 07-05-040	80,000.00	-	-
TOTAL CO -		**80,000.00**	-	**100,000.00**
TOTAL APPROPRIATIONS -		**21,808,449.96**	**32,941,820.18**	**28,677,478.40**

OFFICE : **OFFICE OF THE SECRETARY TO THE SANGGUNIAN**

MANDATE : Section 469 of RA 7160, otherwise known as the Local Government Code of 1991, provides that there shall be a Secretary to the Sanggunian who shall be a career official with the rank and salary equal to a head of a department or office who shall take charge of the Office of the Secretary to the Sanggunian.

VISION : Three (3) major objectives, as mandated by RA 7160, namely: 1. To assist the Sangguniang Bayan in the performance of its duties and responsibilities as lawmaker and policy maker. 2. To act as custodian and keeper of all SB documents and records. 3. To serve as conduct between SB and LGU's, NGO's, PO's and the general public on matters pertaining to legislation.

MISSION : Provides secretariat services to the Sangguniang Bayan. Causes the publication of approved ordinances and resolutions consistent with the provision of Rule XVIII of the Implementing Rules and Regulations of the Local Government Code of 1991. Takes custody of, and accounts for the Official Seal of the Town, all ordinances and resolutions enacted or adopted by the Sangguniang Bayan, and local archives. Coordinates and links with government agencies and offices on matters related to enactment of ordinances and/or resolutions.

ORGANIZATIONAL OUTCO : The Secretary shall take charge of the Office of the Secretary to the Sanggunian:

1. PROPOSED NEW APPROPRIATIONS BY PROGRAM, PROJECT, AND ACTIVITIES (PPA)

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
1000-000-3-1-03-024-003	General Administrative Services (Sangguniang Bayan Office)	All necessary documents for sessions, committee meetings and public hearings are prepared.	4 Regular Sessions every month are conducted, public hearings and committee hearings are conducted. Records and Documents are properly stored and managed.	97%	2,274,762.67	175,000.00	550,000.00	**2,999,762.67**
	A. Plenary and Committee Affairs. 1. Preparation and Distribution to SB members of the calendars of business (Agenda) and all materials needed for the conduct of sessions. 2. Preparation of Agenda of Committee Meetings/ Hearings. 3. Proposed items for Creation.	Documents for session are prepared. Order of Business are prepared.	4 regular sessions every months are conducted. 4 Order of Business for 4 sessions are prepared.	98%		80,000.00		**80,000.00**
	B. Documentation of SB Proceedings. 1. Preparation of experts of resolutions & ordinances approved by SB during sessions and minutes of said sessions. 2. Preparation of Minutes of Committee Meetings/ Hearings conducted.	Ordinances and resolutions are recorded. Minutes are prepared.	Ordinances are submitted to the SP and resolutions are recorded. Every minutes has prepared.	98%		50,000.00		**50,000.00**

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
	C. Legislative Management and Information System. 1. Encoding of Titles and other pertinent data of approved resolutions and ordinances in the Legislative Tracking System (data banking program). 2. Provision of Custodial services to all record of the Sangguniang Bayan.	Documents are readily available to the public. Records are secured.	Documents are readily available to the public. Records are secured.	98%		50,000.00		**50,000.00**
	D. Information Dissemination. 1. Transmittal of experts of approved resolutions and ordinances after Mayor's approval. 2. Posting and publication of approved ordinances in newspapers of general circulation.					30,000.00		**30,000.00**
				TOTAL =	**2,274,762.67**	**385,000.00**	**550,000.00**	**3,209,762.67**

Office: SB SECRETARY

2. PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURES

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
1.1 PERSONAL SERVICES				
Salaries (Regular Plantilla Items)	5 01-01-010	837,396.00	851,064.00	1,482,446.00
PERA	5 01-02-010	24,000.00	24,000.00	72,000.00
Representation Allowance (RA)	5 01-02-020	67,500.00	67,500.00	91,800.00
Transportation Allowance (TA)	5 01-02-030	67,500.00	67,500.00	91,800.00
Clothing/Uniform Allowance	5 01-02-040	6,000.00	6,000.00	21,000.00
Productivity Incentive Allowance (PIA)	5 01-02-080	2,000.00	2,000.00	6,000.00
Mid-Year Bonus	5 01-02-160	69,783.00	70,922.00	121,318.00
Cash Gift	5 01-02-150	5,000.00	5,000.00	15,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010	100,487.52	102,127.68	177,893.52
PAG-IBIG Contributions	5 01-03-020	1,200.00	1,200.00	7,200.00
PHILHEALTH Contributions	5 01-03-030	18,841.41	19,148.94	37,061.15
ECC Contributions	5 01-03-040	1,200.00	1,200.00	3,600.00
Terminal Leave Benefits	5 01-04-030	-	-	-
Year-End Bonus	5 01-02-140	69,783.00	70,922.00	126,644.00
Other Personnel Benefits (Loyalty)	5 01-04-990	-	-	-
Other Personnel Benefits (Medical Allowance)	5 01-04-990	-	109,175.40	21,000.00
TOTAL PS -		**1,270,690.93**	**1,397,760.02**	**2,274,762.67**
1.2 MAINT. & OTHER OPERATING EXPENSES				
Semi-Expendable ICT Equipment	1-04-05-030	-	-	100,000.00
Semi-Expendable Furnitures & Fixtures	1-04-06-010	-	-	100,000.00
Traveling Expenses	5 02-01-010	60,000.00	60,000.00	100,000.00
Office Supplies Expenses	5 02-03-010	-	-	50,000.00
Fuel, Oil & Lubricants Expense	5 02-03-090	20,000.00	20,000.00	30,000.00
Telephone Expenses	5 02-05-020	3,600.00	3,600.00	5,000.00
Other MOOE:	5 02-99-990	-	-	-
TOTAL MOOE -		**83,600.00**	**83,600.00**	**385,000.00**
1.3 CAPITAL OUTLAY (CO)				
Office Equipment	1 07-05-020	-	-	100,000.00
Information & Comm. Technology Equipment	1 07-05-030	-	-	100,000.00
Furnitures & Fixtures	1 07-06-010	-	-	200,000.00
Motor Vehicle (Motorcycle)	1 07-06-010	80,000.00	80,000.00	150,000.00
TOTAL CO -		**80,000.00**	**80,000.00**	**550,000.00**
Total Appropriations		**1,434,290.93**	**1,561,360.02**	**3,209,762.67**

OFFICE : **MUNICIPAL BUDGET OFFICE**

MANDATE : Assist the Municipal Mayor in the preparation of the Annual and Supplemental Budget, take control of all the appropriation embodied in the appropriation ordinance and coordinate with Planning and Development Coordinator in the formulation of the local Government Unit Development Plan, Review and

VISION : A performance based budget as management policies and practices that enable the government to steer the municipality towards meaningful development that empowers the marginalized and enhance transparency, accountability and public participation in the governance.

MISSION : To ensure public expenditure management, transparent and accountable allocation in using public resources. To provide appropriate and responsive technical services to Municipal Mayor, other departments/offices and the 14 barangays in the preparation of the budget as well as the authorization, review, execution

ORGANIZATIONAL OUTCOME: Sound and efficient management and better control of financial resources and its optimum use for good governance program.

1. PROPOSED NEW APPROPRIATIONS BY PROGRAM, PROJECT, AND ACTIVITIES (PPA)

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
1000-000-3-1-08-028-001	**General Budget Management Program**	General Management Services Implemented	Percentage of General Management Services Implemented	85% General Management Services	6,050,903.55	110,440.10		6,161,343.65
	1.0 - Administrative and Support Services	Hired/Renewed Job Order to Support various office operations	No. of Job Order hired/renewed	2 Job Order hired/renewed		173,300.00		173,300.00
		Purchased ICT Equipment for the Municipal Budget	No. ICT Equipment purchased	1 unit ICT Equipment purchased			65,000.00	65,000.00
	1.1 - Budget Preparation							
	A - Prepare Budget Call	Budget Call prepared and served.	No. of Budget Call prepared and served.	Budget Call prepared and served to 22 Offices and 5 National Agencies		5,000.00		5,000.00
	B - Review and consolidate budget proposals of different department and office of the LGU.	Review and consolidate budget proposals	No. of Budget Proposals reviewed and consolidated	27 Budget Proposals reviewed and consolidated		5,000.00		5,000.00
	C - Assist the LCE in the Budget Hearing Activity not later than August 15.	LCE assisted in the Budget Hearing Activity	Budget forum/hearing conducted within the prescibed period	September, 2025		20,000.00		20,000.00
	D - Assist the LCE in the preparation of the Local Expenditures Program (LEP) and submit to SB on or before October 16.	LCE assissted in the preparation of the LEP.	LEP Submitted on time	LEP submitted on or before October 06, 2025		10,000.00		10,000.00
	1.2 - Budget Authorization							
	Assist the Local Sangguniang Bayan in the authorization of the Annual and Supplemental Budgets	Local Sangguniang Bayan assissted in the authorization of the Annual and Supplemental Budgets	No. Budget assissted	1 Annual Budget and 3 Supplemental Budgets		3,000.00		3,000.00

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal	MOOE	Capital Outlay	TOTAL
	1.3 - Budget Review							
	A - Assisst the Local Finance Committee in the review and	Annual and Supplemental Budgets of LGU and	No. of Budgets reviewed and recommended to the	1 AB and 4 Supplemental Budget of LGU		5,000.00		5,000.00
	B - Answer queries of the Barangays for comments, recommendationa and clarification concerning budgeting matters.	Barangays queries conceming budgeting matters reviewed and recommended the appropriate action thereon	Percentage of Barangays queries conceming budgeting matters acted upon receipt of the documents	100% queries responded		2,000.00		2,000.00
	1.4 - Budget Execution							
	A - Encode or Entry Appropriations and Allotments of different offices in the Registry of Appropriation Allotment and Obligation (RAAO) System	Appropriations and Allotments of different offices were encoded/ entered in the Registry of Appropriation Allotment and Obligation (RAAO) System	Percentage of Appropriations and Allotments of different offices were encoded/ entered in the Registry of Appropriation Allotment and Obligation (RAAO) System	100% of Appropriations and Allotments of different offices were encoded/ entered in the and RAAO System		5,000.00		5,000.00
	B - Prepare Release of Allotment	Release of Allotments were prepared and served	No. of Release of Allotments were prepared and served	122 Release of Allotment were prepared and serve		3,000.00		3,000.00
	C - Record Obligation Request (OBr) to RAO System and Book of Accounts as to availability of Appropriation and Allotment	Record Obligation Request (OBr) to RAO System and Book of Accounts	Obligation Request (OBr) recorded to RAO System and Book of Accounts as to availability of Appropriation and Allotment	6,518 Obligation Request (OBr)		6,000.00		6,000.00
	Review and certifies Project Profile, Activity/Training Design, PPMP, POW and other Plans as to availability of appropriation.	Certification Services	Project Profile, Activity/Training Design, PPMP, POW and other Plans reviewed and certified	- 40 Project Profile 40 Activity/ Training Design -20 PPMP -30 POW -40 Other Plans		2,000.00		2,000.00
	1.5 - Budget Accountability							
	A - Prepare and submit monthly and quarterly accountability reports on Status of Appropriation Allotment Obligation and Balances (SAAOB)	Monthly and quarterly accountability reports on Status of Appropriation Allotment Obligation and Balances (SAAOB) were submitted on tine	Percentage of monthly and quartely reports were submitted with the prescribed deadline	100% accountability reports prepared and submitted to the concerned agency		3,000.00		3,000.00

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
	1.6 Capacity Development Program	Participation of training and convention related to budget management conducted by acdedited organization, local and national agencies to update latest issuances attended	Percentage of training and convention related to budget management conducted by acdedited organization, local and national agencies to update latest issuances attended	85% of training and convention related to budget management conducted by acdedited organization, local and national agencies to update latest issuances attended		159,000.00		159,000.00
				TOTAL =	**6,050,903.55**	**511,740.10**	**65,000.00**	**6,627,643.65**

Office: MUNICIPAL BUDGET OFFICE

2. PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURES

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
1.1 PERSONAL SERVICES				
Salaries (Regular Plantilla Items)	5 01-01-010	1,522,068.00	2,011,248.25	2,579,321.00
PERA	5 01-02-010	96,000.00	120,000.00	168,000.00
Representation Allowance (RA)	5 01-02-020	67,500.00	86,700.00	91,800.00
Transportation Allowance (TA)	5 01-02-030	67,500.00	86,700.00	91,800.00
Clothing/Uniform Allowance	5 01-02-040	24,000.00	35,000.00	49,000.00
Productivity Incentive Allowance (PIA)	5 01-02-080	8,000.00	10,000.00	14,000.00
Mid-Year Bonus	5 01-02-160	126,839.00	164,787.00	211,058.00
Cash Gift	5 01-02-150	20,000.00	25,000.00	35,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010	182,648.16	241,349.79	309,518.52
PAG-IBIG Contributions	5 01-03-020	4,800.00	12,000.00	16,800.00
PHILHEALTH Contributions	5 01-03-030	36,991.89	50,281.21	76,823.03
ECC Contributions	5 01-03-040	4,779.84	6,000.00	8,400.00
Terminal Leave Benefits	5 01-04-030	-	-	2,130,000.00
Year-End Bonus	5 01-02-140	126,839.00	171,547.85	220,383.00
Other Personnel Benefits (Loyalty)	5 01-04-990	2,500.00	-	-
Other Personnel Benefits (Medical Allowance)	5 01-04-990	-	35,000.00	49,000.00
TOTAL PS -		**2,290,465.89**	**3,055,614.10**	**6,050,903.55**
1.2 MAINT. & OTHER OPERATING EXPENSES				
Semi-Expendable: ICT Equipment	1-04-05-030	-	-	20,000.00
Traveling Expenses	5 02-01-010	80,000.00	90,000.00	124,440.10
Training & Seminar Expenses	5 02-02-010	65,000.00	65,000.00	85,000.00
Office Supplies Expenses	5 02-03-010	60,000.00	60,000.00	60,000.00
Other Supplies & Materials Expenses	5 02-03-990	140,000.00	140,000.00	20,000.00
Telephone Expenses	5 02-05-020	6,000.00	6,000.00	6,000.00
Internet Subscription Expenses	5 02-05-030	6,000.00	6,000.00	6,000.00
Repair & Maint. -Machinery & Equipment	5 02-13-050	10,000.00	10,000.00	10,000.00
Membership Dues & Contributions to Organization	5 02-99-060	6,000.00	6,000.00	6,000.00
Other General Services	5 02-12-990	170,000.00	160,000.00	174,300.00
TOTAL MOOE -		**543,000.00**	**543,000.00**	**511,740.10**
1.3 CAPITAL OUTLAY (CO)				
Information & Comm. Technology Eqpt.	1 07-05-030	40,000.00	65,000.00	65,000.00
TOTAL CO -		**40,000.00**	**65,000.00**	**65,000.00**
Total Appropriations		**2,873,465.89**	**3,663,614.10**	**6,627,643.65**

OFFICE : MUNICIPAL ACCOUNTANT

MANDATE : Take charge to both accounting and internal control system of the LGU so that funds shall be properly accounted for.

VISION : Sound public financial management.

MISSION : Prepares financial reports in accordance with the Philippine Public Sector Accounting Standards and submit the same to the Local Chief Executive and Sanggunian Bayan Members to be used as tool in decision making for the benefits of the constituents to fulfill its constitutional mandate, to other government agencies and to the general public.

ORGANIZATIONAL OUTCOM: All Government funds shall be accounted properly and appropriations shall be spent according to its purpose benefits of its constituents.

1. PROPOSED NEW APPROPRIATIONS BY PROGRAM, PROJECT, AND ACTIVITIES (PPA)

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
Accounting Services 1000-000-3-1-07-005-000-001	Install and maintain the internal control system of the LGU, Certify vouchers on the obligation of allotments to which expenditures and obligations may be properly charge and determine completeness of the supporting documents attached.	Disbursement vouchers paid with complete supporting documents attached and properly recorded in the appropriate journals.	Absence of Notice of Suspensions and Disallowances issued by the Commission on Audit	5,000 pcs of Disbursement Vouchers	5,799,238.10	994,700.00	100,000.00	**6,893,938.10**
	Preparation of Accountant's Advice on check issued in all funds	Accountant's Advice prepared for submission to depository bank	Accountant's Advice submitted to authorized government depository bank	120 Accountant's Advice				
	Preparation of monthly Bank Reconciliation Statements	Bank Reconciliation Statements Prepared	Bank reconciliation statements submitted to COA	144 Bank Recon Prepared				
	Prepares monthly Authority to Debit Account for funds transfers on remittances to various agencies.	ADA prepared	ADA Recorded to specific journals	144 ADA		-		-
	Segregate disbursement vouchers and submit to COA Office	Disbursement vouchers segregated and submitted to COA the original documents	Municipal Accounts submitted on time	5,000 DV		-		-

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
Accounting Services 1000-000-3-1-07-005-000-001	Recording of financial transactions in the appropriate books of accounts in the General Fund, 20% Dev't Fund, Operation of the Waterworks System, Operation of the Hospital, Special Education Fund, Trust Fund and 5 Special Trust Fund Accounts	Financial Statements prepared in accordance with the Philippine Public Sector Accounting Standards and submitted to the Commission on Audit, Local Chief Executive, Sanggunian Bayan Members, Department of Budget and Management, Department of Finance, Departmment of Interior and Local Government and to the General Public	Financial reports prepared and submitted to all stakeholders on time.	12 Pre Closing Trial Balance for General Fund Proper, Operation of Waterworks System, Hospital Operations, 20% Dev't Fund and Special Education Fund, Post Closing Trial Balance of all Funds, Statement of Financial Operation, Performance, Cash Flows and Budget VS Actual, JEV's,JCI,JCD, J ofColl & Dep, Gen Ledger and SL				-
	Monthly remittances to GSIS Premium and Loan Repayment, HDMF Contributions and Loan Prepayments, PHIC Premiums,	Remittances prepared	Remitted on Time	12 GSIS, 12 PhilHealth, 36 HDMF, 12 SSS and 72 BIR				
	Prepares monthly payroll of Plantilla Personnel	Payroll prepared	Employees are paid of their salaries	145 plantilla personnel				
	Preparation of BIR Quarter and Annual Reports	Remittances Prepared	Reports Submitted on Time	36 Annual Reports and 48 Quarterly Reports, 106 BIR Form 2316		-		-
	Prepares DV's for payment of MOOE and payment to constractors	Suppliers, constractors and employees are pair	15 disbursement vouchers are prepared and paid			-		-

	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
	Prepares liquidation reports on funds transferred from national government agencies	Liquidation Reports prepared	Liquidation Report submitted to various national government agencies	10 liquidation reports				-
Accounting Services 1000-000-3-1-07-005-000-001	Recording of financial transaction of the 14 barangays in the appropriate books of accounts	Financial Statements prepared in coordance with the generally accepted accounting principles in government	Financial Statements prepared and submitted to Barangay Officials and Commision on Audit	168 Pre Closing Trial Balances, 14 Post Closing Trial Balance, 14 Statement of Income and Expenses, Balance Sheet, Cash Flow and Statement of Changes in Government Equity and Consolidated Financial Statements, Journal of Check Issued, Cash Disbursements, Collection and Dep,JEV, Gen Ledger and SL				
	Prepares bank reconciliation statement of the 14 barangays	Bank Reconciliation Statements Prepared	Bank reconciliation statements submitted to COA	168 bank reconciliation statements				
	Submit barangay accounts to COA	Vouchers and transmittal made	Vouchers submitted to COA	1344 vouchers				-
				TOTAL =	**5,799,238.10**	**994,700.00**	**100,000.00**	**6,893,938.10**

Office: MUNICIPAL ACCOUNTANT'S OFFICE

2. PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURES

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
1.1 PERSONAL SERVICES				
Salaries (Regular Plantilla Items)	5 01-01-010	2,339,544.00	3,048,180.75	3,936,655.00
PERA	5 01-02-010	168,000.00	192,000.00	216,000.00
Representation Allowance (RA)	5 01-02-020	67,500.00	86,700.00	91,800.00
Transportation Allowance (TA)	5 01-02-030	67,500.00	86,700.00	91,800.00
Clothing/Uniform Allowance	5 01-02-040	42,000.00	56,000.00	63,000.00
Productivity Incentive Allowance (PIA)	5 01-02-080	14,000.00	16,000.00	18,000.00
Mid-Year Bonus	5 01-02-160	194,962.00	249,543.00	321,760.00
Cash Gift	5 01-02-150	35,000.00	40,000.00	45,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010	280,745.28	365,781.69	472,398.60
PAG-IBIG Contributions	5 01-03-020	8,400.00	19,200.00	21,600.00
PHILHEALTH Contributions	5 01-03-030	52,639.74	76,204.52	110,557.50
ECC Contributions	5 01-03-040	8,400.00	9,600.00	10,800.00
Terminal Leave Benefits	5 01-04-030	-	-	-
Year-End Bonus	5 01-02-140	194,962.00	260,275.95	336,867.00
Other Personnel Benefits (Loyalty)	5 01-04-990	-	-	-
Other Personnel Benefits (Medical Allowance)	5 01-04-990	-	56,000.00	63,000.00
TOTAL PS -		**3,473,653.02**	**4,562,185.91**	**5,799,238.10**
1.2 MAINT. & OTHER OPERATING EXPENSES				
Semi-Expendable Info. & Communication Tech. Eqpt.	1 04-05-030	-	100,000.00	100,000.00
Traveling Expenses	5 02-01-010	100,000.00	130,000.00	150,000.00
Training & Seminar Expenses	5 02-02-010	70,000.00	118,550.00	150,000.00
Office Supplies Expenses	5 02-03-010	100,000.00	100,000.00	150,000.00
Telephone Expenses	5 02-05-020	7,200.00	7,200.00	7,200.00
Internet Subscription Expenses	5 02-05-030	30,600.00	30,600.00	30,000.00
Repair & Maint. - Semi-Expendable Machinery & Eqpt.	5 02-13-210	200,000.00	200,000.00	50,000.00
Fidelity Bond Premiums Premiums	5 02-16-020	500.00	500.00	500.00
Membership Dues & Contributions to Organization	5 02-99-060	5,000.00	10,000.00	7,000.00
ICT Software Subcription	5 02-99-070	-	-	150,000.00
Other General Services	5 02-12-990	164,200.00	158,400.00	200,000.00
TOTAL MOOE -		**677,500.00**	**855,250.00**	**994,700.00**
1.3 CAPITAL OUTLAY (CO)				
Office Equipments	1 07-05-020	-	-	-
Information & Comm. Technology Eqpt.	1 07-05-030	-	-	100,000.00
Furnitures & Fixtures	1 07-07-010	-	-	-
TOTAL CO -		-	-	**100,000.00**
TOTAL APROPRIATIONS -		**4,151,153.02**	**5,417,435.91**	**6,893,938.10**

OFFICE : OFFICE OF THE MPDC

MANDATE : To provide a comprehensive framework for local development by formulating, coordinating, and monitoring plans, programs, and policies that promote sustainable growth and ensure effective and efficient support to local policy and decision-making processes.

VISION : A well-planned, progressive, and resilient municipality where empowered Carrascalanons enjoy a balanced environment, inclusive opportunities, and responsive governance.

MISSION : To foster sustainable and inclusive development through participatory planning, sound resource management, and the effective delivery of quality services in support of informed decision-making and good governance.

ORGANIZATIONAL OUTCO : Enhanced local governance through the formulation, coordination, and implementation of evidence-based plans and programs that promote sustainable development, efficient resource allocation, and resilient communities.

1. PROPOSED NEW APPROPRIATIONS BY PROGRAM, PROJECT, AND ACTIVITIES (PPA)

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
1000-000-3-1-09-025-001	General Planning, Monitoring & Evaluation Services	Salaries, Wages, and Personnel Benefits of MPDO staff provided	Percentage of personnel compensated and office operations effectively managed	100% of regular personnel compensated and operational support maintained throughout 2026	4,562,008.85	555,896.00	100,000.00	**5,217,904.85**
1000-000-3-1-09-025-002	Formulation of local development plans	Comprehensive and updated development plans prepared and submitted (CLUP,LDIP,AIP,CDP,ELA,CDRA,Route Plan, and other required plans)	Number of plans formulated, updated and adopted by the Local Development Council and Sanggunian	All required development plans formulated plans and/or updated within January-December 2026		1,000,000.00		**1,000,000.00**
				TOTAL =	**4,562,008.85**	**1,555,896.00**	**100,000.00**	**6,217,904.85**
SPECIAL PURPOSE APPROPRIATION (SPA): 5% GAD:								
3000-000-3-1-11-033-064	1. Procurement of ICT Equipment 2. Conduct Database Management Training	Key Sector with with Sex Disaggregated Data	No. of ICT Equipment Procured & Personnel Trained	1 set ICT Equipment procured, 2 Trained Database Managers		150,000.00		**150,000.00**
				TOTAL 5% GAD =	-	**150,000.00**	-	**150,000.00**
				TOTAL =	**4,562,008.85**	**1,705,896.00**	**100,000.00**	**6,367,904.85**

Office: MPDC

2. PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURES

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
1.1 PERSONAL SERVICES				
Salaries (Regular Plantilla Items)	5 01-01-010	1,358,340.00	1,638,018.00	3,040,130.00
PERA	5 01-02-010	96,000.00	96,000.00	192,000.00
Representation Allowance (RA)	5 01-02-020	67,500.00	86,700.00	91,800.00
Transportation Allowance (TA)	5 01-02-030	67,500.00	86,700.00	91,800.00
Clothing/Uniform Allowance	5 01-02-040	24,000.00	28,000.00	56,000.00
Productivity Incentive Allowance (PIA)	5 01-02-080	8,000.00	8,000.00	16,000.00
Mid-Year Bonus	5 01-02-160	113,195.00	134,011.00	248,415.00
Cash Gift	5 01-02-150	20,000.00	20,000.00	40,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010	163,000.80	196,562.16	364,815.60
PAG-IBIG Contributions	5 01-03-020	4,800.00	9,600.00	19,200.00
PHILHEALTH Contributions	5 01-03-030	30,562.65	40,950.45	76,003.25
ECC Contributions	5 01-03-040	4,800.00	4,800.00	9,600.00
Terminal Leave Benefits	5 01-04-030	-	-	-
Year-End Bonus	5 01-02-140	113,195.00	139,988.20	260,245.00
Other Personnel Benefits (Loyalty)	5 01-04-990	-	-	-
Other Personnel Benefits (Medical Allowance)	5 01-04-990	-	28,000.00	56,000.00
TOTAL PS -		**2,070,893.45**	**2,517,329.81**	**4,562,008.85**
1.2 MAINT. & OTHER OPERATING EXPENSES				
Semi-Expendable: Furnitures & Fixtures	1-04-06-010	-	-	100,000.00
Traveling Expenses	5 02-01-010	70,000.00	70,000.00	130,000.00
Training & Seminar Expenses	5 02-02-010	25,000.00	25,000.00	100,000.00
Office Supplies Expenses	5 02-03-010	24,560.00	24,560.00	30,000.00
Telephone Expenses	5 02-05-020	3,600.00	3,600.00	3,600.00
Internet Subscription Expenses	5 02-05-030	10,000.00	30,000.00	30,000.00
Repair & Maint. -Machinery & Equipment	5 02-13-050	10,000.00	10,000.00	20,000.00
Other General Services	5 02-12-990	142,296.00	142,296.00	142,296.00
Other MOE: Formulation of Local Dev't. Plans	5 02-99-990	-	-	1,000,000.00
TOTAL MOOE -		**285,456.00**	**305,456.00**	**1,555,896.00**
1.3 CAPITAL OUTLAY (CO)				
Information & Comm. Technology Eqpt.	1 07-05-030	40,000.00	45,000.00	100,000.00
Furnitures & Fixtures	1 07-07-010	-	30,000.00	-
TOTAL CO -		**40,000.00**	**75,000.00**	**100,000.00**
TOTAL APPROPRIATIONS -		**2,396,349.45**	**2,897,785.81**	**6,217,904.85**

3. SPECIAL PURPOSE APPROPRIATIONS (SPA)

3.1 APPROPRIATIONS FOR GENDER AND DEVELOPMENT (GAD)

A. PROPOSED NEW APPROPRIATIONS

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
5% SUPPORT TO GAD:				
Semi-Expendable: ICT Equipment	1-04-05-030	-	-	100,000.00
Training & Seminar Expenses	5 02-02-010	-	-	50,000.00
TOTAL GENDER AND DEVELOPMENT (GAD) -		-	-	**150,000.00**
TOTAL APROPRIATIONS -		**2,396,349.45**	**2,897,785.81**	**6,367,904.85**

B. SPECIAL PROVISIONS

USE AND RELEASE OF FUND. The release, utilization, and disbursement of the appropriation herein provided shall be subject to all existing budgeting,

OFFICE : **OFFICE OF THE MUNICIPAL ENGINEER**

MANDATE : Primarily responsible in the administration and implementation of infrastructure development and public works project of the Local Government Unit of Carrascal.

VISION : A fully functional and resilient engineering unit that focuses and acts on essential infrastructure needs of the Municipality and its community.

MISSION : A fully functional and resilient engineering unit that focuses and acts on essential infrastructure needs of the Municipality and its community.

ORGANIZATIONAL OUTCO : The invisions of the infrastructure for the Municipality of Carrascal to be an ideal place to stay with healthy environment, safe structures conforming to international standard exceptional deliver of services aim to improve the quality of people's lives.

1. PROPOSED NEW APPROPRIATIONS BY PROGRAM, PROJECT, AND ACTIVITIES (PPA)

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
8000-000-3-1-10-038-001	General Engineering & Infrastructure Dev't Program	General Eng'g & Infrastructure Dev't Services Implemented	Percentage of General Eng'g & Infrastructure Dev't Services Implemented	100% General Eng'g & Infrastructure Dev't Services Implemented	6,763,884.24	17,011,392.20	370,000.00	**24,145,276.44**
	Engineering & Infrastructure Development Program	Building & Electrical Assessment Services Extended	Processed 100 Building Permits, 300 Electrical Permits	Processed 100 Building Permits, 300 Electrical Permits		-		-
				TOTAL =	**6,763,884.24**	**17,011,392.20**	**370,000.00**	**24,145,276.44**
SPECIAL PURPOSE APPROPRIATION (SPA) 20% DEVELOPMENT FUND:								
8000-000-3-1-10-038-009	Water Supply System	Water Supply System: Water System	Percentage of Completion	100% Completed		-	37,277,276.40	**37,277,276.40**
8000-000-3-1-10-038-010	Flood Control System: Drainage System	Flood Control System: Drainage System	Percentage of Completion	100% Completed		-	10,000,000.00	**10,000,000.00**
				TOTAL 20% DEVELOPMENT FUND	-	-	**47,277,276.40**	**47,277,276.40**
				TOTAL =	**6,763,884.24**	**17,011,392.20**	**47,647,276.40**	**71,422,552.84**

Office: MUNICIPAL ENGINEER

2. PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURES

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
1.1 PERSONAL SERVICES				
Salaries (Regular Plantilla Items)	5 01-01-010	2,844,000.00	3,644,598.00	4,451,243.00
PERA	5 01-02-010	288,000.00	312,000.00	360,000.00
Representation Allowance (RA)	5 01-02-020	67,500.00	86,700.00	91,800.00
Transportation Allowance (TA)	5 01-02-030	67,500.00	86,700.00	91,800.00
Clothing/Uniform Allowance	5 01-02-040	72,000.00	91,000.00	105,000.00
Productivity Incentive Allowance (PIA)	5 01-02-080	24,000.00	26,000.00	30,000.00
Mid-Year Bonus	5 01-02-160	237,000.00	298,496.00	364,094.00
Cash Gift	5 01-02-150	60,000.00	65,000.00	75,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010	341,280.00	437,351.76	534,149.16
PAG-IBIG Contributions	5 01-03-020	14,400.00	31,200.00	36,000.00
PHILHEALTH Contributions	5 01-03-030	63,990.00	91,114.95	111,281.08
ECC Contributions	5 01-03-040	14,400.00	15,600.00	18,000.00
Terminal Leave Benefits	5 01-04-030	-	-	-
Year-End Bonus	5 01-02-140	237,000.00	311,025.20	380,517.00
Other Personnel Benefits (Loyalty)	5 01-04-990	2,500.00	10,000.00	10,000.00
Other Personnel Benefits (Medical Allowance)	5 01-04-990	-	91,000.00	105,000.00
TOTAL PS -		**4,333,570.00**	**5,597,785.91**	**6,763,884.24**
1.2 MAINT. & OTHER OPERATING EXPENSES				
Semi - Expendable - Office Equipment	1 04-05-020	-	100,000.00	100,000.00
Semi - Expendable Furnitures and Fixtures	1 04-06-010	-	200,000.00	200,000.00
Traveling Expenses	5 02-01-010	40,000.00	81,503.83	81,503.83
Office Supplies Expenses	5 02-03-010	10,000.00	107,000.00	107,000.00
Fuel, Oil & Lubricants Expense	5 02-03-090	100,000.00	100,000.00	100,000.00
Other Supplies & Materials Expenses	5 02-03-990	1,000,000.00	1,300,000.00	1,300,000.00
Water Expenses	5 02-04-010	120,000.00	120,000.00	190,000.00
Electricity Expenses	5 02-04-020	5,646,000.00	5,646,000.00	7,646,000.00
Telephone Expenses	5 02-05-020	3,600.00	3,600.00	3,600.00
Internet Subscription Expenses	5 02-05-030	6,000.00	6,000.00	6,000.00
Repair & Maint.-Infrastructure Assets	5 02-13-030	-	2,433,768.38	2,933,768.38
Repair & Maint.: Bldgs & Other Structures	5 02-13-040	2,700,000.00	2,700,000.00	3,743,519.99
Repair & Maint. -Machinery & Equipment	5 02-13-050	50,000.00	50,000.00	100,000.00
Other General Services	5 02-12-990	305,670.00	305,670.00	500,000.00
TOTAL MOOE -		**9,981,270.00**	**13,153,542.21**	**17,011,392.20**
1.3 CAPITAL OUTLAY (CO)				
Furnitures & Fixtures	1 07-07-010	-	150,000.00	220,000.00
Information & Comm. Technology Eqpt.	1 07-05-030	100,000.00	50,000.00	150,000.00
TOTAL CO -		**100,000.00**	**200,000.00**	**370,000.00**

3. SPECIAL PURPOSE APPROPRIATIONS (SPA)

3.1 APPROPRIATIONS FOR DEVELOPMENT PROGRAMS AND PROJECTS

A. PROPOSED NEW APPROPRIATIONS

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
1 SPECIAL PURPOSE APPROPRIATIONS 20% DEVELOPMENT FUND				
Road Networks: Const. of Maslog Bridge (Phase 3)	1 07-03-010	-	20,000,000.00	
Other Structures: Const. of Carrascal Taboan	1 07-04-990	-	5,000,000.00	
Flood Control System: Construction of Drainage Canal (Phase 4)	1 07-03-020	-	15,864,088.80	
Water Suppply System Phase 3: Improvement of Water System	1 07-03-040	19,403,109.80	-	
Water Suppply System: Water System	1 07-03-040	-	-	37,277,276.40
Flood Control System: Construction of Drainage Canal	1 07-03-020	15,000,000.00	-	
Flood Control System: Drainage System	1 07-03-020	-	-	10,000,000.00
TOTAL SPA (20% DEVELOPMENT FUND)		**34,603,109.80**	**41,264,088.80**	**47,277,276.40**
TOTAL APROPRIATIONS -		**49,017,949.80**	**60,215,416.92**	**71,422,552.84**

B. SPECIAL PROVISIONS

USE AND RELEASE OF FUND. The 20% Development Fund shall be stricktly utilized in accordance with the general policies prescribed under DBM-Department

OFFICE : **OFFICE OF THE LOCAL CIVIL REGISTRY**

MANDATE : The office is mandated to process, file and record the civil status or vital event of a person.

VISION :To provide an immediate, exact and effective registration services and systematic safekeeping of Civil Registry documents.

MISSION : To facilitate, retrieval and processing of Civil registration services for Carrascalons.

ORGANIZATIONAL OUTCOME:

1. PROPOSED NEW APPROPRIATIONS BY PROGRAM, PROJECT, AND ACTIVITIES (PPA)

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
1000-000-3-01-012-030-001	General Civil Registry Program	Registration of Civil Registry Documents	Number of CRD's registered	350 Register	**2,438,629.60**	**109,536.00**	**100,000.00**	**2,648,165.60**
	1.0. Reconstruction of Civil Registry Records	Reconstructed Civil Registry Documents not found in archive	Number of CRD's reconstructed	10 CRD's Reconstructed		**10,000.00**		**10,000.00**
	2.0. Process Supplemental Report	Supplemented/completed details on civil registry documents with missing information	Number of CRD's supplemented	5 CRD's Supplemented		**5,000.00**		**5,000.00**
	3.0. Processing of Out of Town Registration and Migrant petitions	Accepts registration and sending Out of Town delayed registration and migrant petitions corrected/changed	Number of registered and corrected/changed documents	10 Receive/Register		**10,000.00**		**10,000.00**
	4.0. Processing for correction of clerical error/change of first name & gender R.A 9048/10712	Clerical error corrected name & gender changed	Number of corrected name and gender changed documents	35 Receive		**15,000.00**		**15,000.00**
	5.0. Processing of application for Legitimation AUSF and AAP (R.A 9255)	Approved application for legitimation, AUSF and AAP (R.A 9255)	Number of approved application	100 Receive/Register Legitimation, AUSF and AAP		**10,000.00**		**10,000.00**
	6.0. Issuance of civil registry record	Issued certification on availability Forms (Form 1A,1B,1C/2A,2B,2C/3A,3B,3C)	Number of CRD's issued	50 issue		**5,000.00**		**5,000.00**
	7.0. Issuance and authentication of civil registry documents	Issued authenticated civil registry documents/CTC	Number of CRD issued	250 CRD Issue		**5,000.00**		**5,000.00**
	8.0. Receive application for marriage license/issued marriage license, signing of consent & advice for applicants for marriage license	Approved application for marriage license issued	Number of marriage license issued	30 issue		**5,000.00**		**5,000.00**
	9.0. Electronic or advance endorsemnet of CRD/priority loading	Loaded to PSA Regional office & PSA main office Manila	Number of electronic endorsement prepared and sent or endorsed	30 prepare/send		**5,000.00**		**5,000.00**
	10.0. Piecemail electronic or advance endorsement	Endorsed to PSA Provincial office	Number of electronic endorsement prepared and sent or endorsed	25 prepare/send		**5,000.00**		**5,000.00**
	11.0. Civil registry recording of vital event on the registry	Recorded approriate Civil registers vital acts and events that affect the civil status of a person	Percentage of registered documents recorded	Recorded 100% of the registered documents		**10,000.00**		**10,000.00**

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
	12.0. Filing & recording of CRS document	Documents filed pertaining to civil registration services	Percentage of filed documents registered	Filed 100% of the documents registered		**10,000.00**		**10,000.00**
	13.0. Mobile registration & information dissemination	Registration of unregistered events through Birth Registration Assistance Project(BRAP)	Number of CRD's registered	150 register		**15,000.00**		**15,000.00**
	14.0. LCR operation management & Services	On time submission of registered documents for authentication at PSA	Percentage of prepare documents submitted	Submitted 100% the prepared documents		**10,000.00**		**10,000.00**
	15.0. Processing of affirmed/approved petition	Processed/Annotated all affirmed petitions	Number of affirmed petitions	35 prepare/approve		**10,000.00**		**10,000.00**
	16.0. Registration of legal instruments court decrees(annulment/adoption)	Registered all legal instrument and court decrees received from court	Number of legal intrument and court decrees received	2 Receive/Register		**10,000.00**		**10,000.00**
	17.0. Request for data acces at PSA, Manila Archive/Library	For retrieval and printing of documents not available in LCRO file for the year 1940-1960.	Percentage of retrieval and printed document	50% retrieval/printing		**100,000.00**		**100,000.00**
				TOTAL =	**2,438,629.60**	**349,536.00**	**100,000.00**	**2,888,165.60**
SPECIAL PURPOSE APPROPRIATION (SPA): 5% GAD:								
3000-000-3-1-11-033-064	Conducted Kasalan ng Bayan	Kasalan ng Bayan conducted	No. of pairs of unmarried Men and Women..	28 pairs of unmarried Men and Women..		100,000.00		**100,000.00**
				TOTAL 5% GAD =	**-**	**100,000.00**	**-**	**100,000.00**
				TOTAL =	**2,438,629.60**	**449,536.00**	**100,000.00**	**2,988,165.60**

Office: LCR

2. PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURES

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
1.1 PERSONAL SERVICES				
Salaries (Regular Plantilla Items)	5 01-01-010	1,033,632.00	1,196,543.00	1,607,280.00
PERA	5 01-02-010	48,000.00	48,000.00	72,000.00
Representation Allowance (RA)	5 01-02-020	67,500.00	86,700.00	91,800.00
Transportation Allowance (TA)	5 01-02-030	67,500.00	86,700.00	91,800.00
Clothing/Uniform Allowance	5 01-02-040	12,000.00	14,000.00	21,000.00
Productivity Incentive Allowance (PIA)	5 01-02-080	4,000.00	4,000.00	6,000.00
Mid-Year Bonus	5 01-02-160	86,136.00	97,944.00	131,405.00
Cash Gift	5 01-02-150	10,000.00	10,000.00	15,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010	124,035.84	143,585.16	192,873.60
PAG-IBIG Contributions	5 01-03-020	2,400.00	4,800.00	7,200.00
PHILHEALTH Contributions	5 01-03-030	23,256.72	29,913.58	40,182.00
ECC Contributions	5 01-03-040	2,400.00	2,400.00	3,600.00
Terminal Leave Benefits	5 01-04-030	-	-	-
Year-End Bonus	5 01-02-140	86,136.00	102,187.00	137,489.00
Other Personnel Benefits (Loyalty)	5 01-04-990	-	-	-
Other Personnel Benefits (Medical Allowance)	5 01-04-990	-	14,000.00	21,000.00
TOTAL PS -		**1,566,996.56**	**1,840,772.74**	**2,438,629.60**
1.2 MAINT. & OTHER OPERATING EXPENSES				
Traveling Expenses	5 02-01-010	38,000.00	50,000.00	50,000.00
Training & Seminar Expenses	5 02-02-010	70,000.00	80,000.00	80,000.00
Office Supplies Expenses	5 02-03-010	32,000.00	40,000.00	40,000.00
Other Supplies & Materials Expenses	5 02-03-990	60,000.00	60,000.00	60,000.00
Telephone Expenses	5 02-05-020	4,000.00	5,000.00	5,000.00
Internet Subscription Expenses	5 02-05-030	14,400.00	14,400.00	14,400.00
Repair & Maint. -Machinery & Equipment	5 02-13-050	20,000.00	20,000.00	20,000.00
Membership Dues & Contributions to Organization	5 02-99-060	1,000.00	1,776.00	1,776.00
Other General Services	5 02-12-990	78,360.00	78,360.00	63,360.00
Other MOE	5 02-99-990	-	-	15,000.00
TOTAL MOOE -		**317,760.00**	**349,536.00**	**349,536.00**
Capital Outlays				
Office Equipments	1 07-05-020	-	-	100,000.00
TOTAL CO -		-	-	**100,000.00**
TOTAL APROPRIATIONS -		**1,884,756.56**	**2,190,308.74**	**2,888,165.60**

3. SPECIAL PURPOSE APPROPRIATIONS (SPA)

3.1 APPROPRIATIONS FOR GENDER AND DEVELOPMENT (GAD)

A. PROPOSED NEW APPROPRIATIONS

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
5% SUPPORT TO GAD:				
Other MOE	5-02-99-990	-	-	100,000.00
TOTAL GENDER AND DEVELOPMENT (GAD) -		-	-	**100,000.00**
TOTAL APROPRIATIONS -		**1,884,756.56**	**2,190,308.74**	**2,988,165.60**

B. SPECIAL PROVISIONS

USE AND RELEASE OF FUND. The release, utilization, and disbursement of the appropriation herein provided shall be subject to all existing budgeting,

OFFICE : **MUNICIPAL ASSESSOR'S OFFICE**

MANDATE : The Assessor's Office shall take charge of the discovery, classification, appraisal, assessment and valuation of all real properties within his territorial jurisdiction which shall be used as the basis for real property taxation.

VISION : A progressive industrialized locality through a responsible utilization and development of our natural resources with utmost care and due concern to our tourist destinations, agricultural development, and as well as infrastractural growth.

MISSION : To increase and generate more local revenues through increasing real property tax base, and contribute to tax collection effeciency of the municipality.

ORGANIZATIONAL OUTCO : Reliable, Effective and Integrated Real Property Assessment Services.

1. PROPOSED NEW APPROPRIATIONS BY PROGRAM, PROJECT, AND ACTIVITIES (PPA)

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
1000-000-3-1-06-031-001	General Real Property Appraisal and Assessment Services	Recommend to the Provincial Assessor for the Approval of Tax Declarations of Real Property Conveyed in favor to the Owner	No. of Transfer transactions submitted to Provincial Assessor's Office for approval as request by the owner	150 declared new Properties Approved	3,701,843.64	488,800.00	-	**4,190,643.64**
		Appraisal of New Declared Properties	No. of Properties being appraise	150 Properties		-		-
		Issuance of Certification	No. of Certification Issued	300 Certifications		-		-
		Issuance of Certified True Copy	No. of True Copies Issued	300 True Copies		-		-
		Conduct Ocular Inspection	No. of properties Inspected	50 Ocular Inspection		-		-
		Update Tax Map Control Roll	No. of Approved Transactions updated	100 Approved transactions		-		-
		Submission and Uploading of eSRE Reports	No. of quarterly eSRE reports uploaded to PASSO for Review	4 quarterly eSRE report to PASSO		-		-
				TOTAL =	**3,701,843.64**	**488,800.00**	-	**4,190,643.64**

Office: MUNICIPAL ASSESSOR

2. PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURES

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
1.1 PERSONAL SERVICES				
Salaries (Regular Plantilla Items)	5 01-01-010	1,412,784.00	1,699,990.50	2,421,763.00
PERA	5 01-02-010	120,000.00	120,000.00	168,000.00
Representation Allowance (RA)	5 01-02-020	67,500.00	86,700.00	91,800.00
Transportation Allowance (TA)	5 01-02-030	67,500.00	86,700.00	91,800.00
Clothing/Uniform Allowance	5 01-02-040	30,000.00	35,000.00	49,000.00
Productivity Incentive Allowance (PIA)	5 01-02-080	10,000.00	10,000.00	14,000.00
Mid-Year Bonus	5 01-02-160	117,732.00	139,310.00	198,069.00
Cash Gift	5 01-02-150	25,000.00	25,000.00	35,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010	169,534.08	203,998.86	290,611.56
PAG-IBIG Contributions	5 01-03-020	6,000.00	12,000.00	16,800.00
PHILHEALTH Contributions	5 01-03-030	39,956.49	42,499.76	60,544.08
ECC Contributions	5 01-03-040	5,959.68	6,000.00	8,400.00
Terminal Leave Benefits	5 01-04-030	-	-	-
Year-End Bonus	5 01-02-140	117,732.00	144,964.10	207,056.00
Other Personnel Benefits (Loyalty)	5 01-04-990	-	-	-
Other Personnel Benefits (Medical Allowance)	5 01-04-990	-	35,000.00	49,000.00
TOTAL PS -		**2,189,698.25**	**2,647,163.22**	**3,701,843.64**
1.2 MAINT. & OTHER OPERATING EXPENSES				
Traveling Expenses	5 02-01-010	50,000.00	60,000.00	100,000.00
Training & Seminar Expenses	5 02-02-010	50,000.00	83,000.00	100,000.00
Office Supplies Expenses	5 02-03-010	23,921.60	25,073.76	30,000.00
Fuel, Oil & Lubricants Expense	5 02-03-090	30,000.00	30,000.00	50,000.00
Telephone Expenses	5 02-05-020	3,600.00	3,600.00	4,000.00
Internet Subscription Expenses	5 02-05-030	30,000.00	30,000.00	30,000.00
Repair & Maint. -Machinery & Equipment	5 02-13-050	20,000.00	20,000.00	30,000.00
Other General Services	5 02-12-990	99,000.00	85,500.00	144,800.00
TOTAL MOOE -		**306,521.60**	**337,173.76**	**488,800.00**
Capital Outlays				
Office Equipments	1 07-05-020	15,000.00	-	-
Information & Comm. Technology Eqpt.	1 07-05-030	35,000.00	-	-
Furnitures & Fixtures	1 07-07-010	-	-	-
TOTAL CO -		**50,000.00**	-	-
TOTAL APROPRIATIONS -		**2,546,219.85**	**2,984,336.98**	**4,190,643.64**

OFFICE : **MUNICIPAL TREASURER**

MANDATE : To provide the municipality with efficient & progressive organization for fiscal administration particularly in collection, custody of funds and disbursement of funds, budgetary local taxations, supply management and other related services.

VISION : An eco-tourism destination where the empowered Carrascalanons line in a progressive and resilient environment under a pro active governance.

MISSION : To be able to collect taxes efficiently on Real Property Tax, Business Taxes and other local imposition respectively in order to realized the estimated income given by the Bureau of Local Governement Finance, Department of Finance.

ORGANIZATIONAL OUTCO : To provide the municipality with efficient & progressive organization for fiscal administration particularly in collection, custody of funds and disbursement of funds, budgetary local taxations, accounting, supply management and other related services.

1. PROPOSED NEW APPROPRIATIONS BY PROGRAM, PROJECT, AND ACTIVITIES (PPA)

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
1000-000-3-1-05-026-001	**General Treasury Operations Program**	**Treasury Operations Services Implemented**	**Percentage Treasury operations Programs Implememnted**	**100% of Treasury Operations Programs were Implemented**	9,101,893.75	686,800.00	-	**9,788,693.75**
	Collection of estimated income from RPT, Bus. Licenses and other regulatory fees	Estimated Income Collected	100% Collected on RPT, Bus. License and other fees	142,762,016.39		350,000.00		**350,000.00**
	Preparation of DSCAF for the remittance of collections	DSCAF Prepared	collections remitted to the Liquidating officer			50,000.00		**50,000.00**
	Preparation of Deposit Slip of all Funds	Deposit slip prepared	collections deposited at Depository Bank			-		-
	Approval of vouchers as to cash availability ALL FUNDS	Vouchers Approved	Vouchers approved for the issuance of checks	8,500 pcs DV		-		-
	Issuance of checks per approved vouchers	Checks Issued	Checks Issued per approved vouchers	8,500 pcs DV		50,000.00		**50,000.00**
	Encashment of Checks Issued	Checks encashed	Encashment of checks	100 checks		50,000.00		**50,000.00**
	Payment of salaries and wages as to approved payrolls	salaries and wages	100% paid	1,200 payrolls		10,000.00		**10,000.00**
	Release of approved checks to all creditors	approved checks released	100% released			10,000.00		**10,000.00**
	Remittance of loan repayment to PSBC, CSB and CBInc.	loan repayments remitted	100% remitted			20,000.00		**20,000.00**

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
	Posting of disbursement vouchers and DSCAF of ALL FUNDS in the cashbook	Vouchers posted to cash book	100% posted	8,500 DV & 195 DSCAF		50,000.00		**50,000.00**
	Submission of collections and Disbursement Vouchers of ALL FUNDS to the Accounting Office	DSCAF and Vouchers submitted	DSCAF and Vouchers submitted to the office of the Mun. Accountant	8,500 DV & 195 DSCAF				
	Review/Recommend Application for Business Permits	Business Permits Application reviewed / recommended	Applications for Bus. Permits submitted to the Mun. Mayor for approval					
	Posting of all collections in the Abstract of Collection thru computer system	All Collections posted	100% posted			50,000.00		**50,000.00**
	Posting and Updating of RPT and Business Tax thru Card and computer system	Collections of RPT & Bus. Tax updated	100% posted and updated			100,000.00		**100,000.00**
	Preparation and Submission of Monthly/Quarterly Reports on RPT, Business Tax, Fees & Charges and Econ. Ent. To PTO & BLGF	Reports Prepared	12 RPT, Bus. Tax, Fess & Charges & Economic Enterprise Reports submitted to PTO	12 Reports		25,000.00		**25,000.00**
	Preparation and uploading of Quarterly Reports on e SRE & ENDRMT to BLGF Central Office	Reports Prepared	4 eSRE & e ENDRMT reports submitted to the BLGF Central Office	4 reports		50,000.00		**50,000.00**
	Posting of Quarterly e SRE to the Portal as required for the Seal of Good Local Governance	Reports Posted	e SRE posted to the Portal as required for the SGLG	4 reports				
	Inspection of Office supplies and materials being the Property Custodian in the absence of Property Officer of the LGU	Supplies and Materials inspected	Inspection of Supplies and Materials					

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
	Conduct periodic of Physical Count in the Inventory of Property, Plant and Equipment to ensure its existence	Physical Count of Inventory conducted	Conduct Periodic Physical Count of Inventory			100,000.00		**100,000.00**
	Attendance to Trainings and seminars called by BLGF, DBM, COA and other national agencies for updating of new government issuances in relation to the office	Trainings and Seminars attended	Attendance to trainings and seminars			200,000.00		**200,000.00**
	Procurement of office supplies, IT equipments, furnitures and fixtures in accordance with the Project Procurement Management Plan	Office supplies, IT equipments, furintures and fixtures procured	Procurement of office supplies, IT equipments, furnitures and fixtures			500,000.00	100,000.00	**600,000.00**
	Updating of computerization on Business Permit Licensing System	Computerization on Business Permit Licensing System Updated	Updating of BPLS			100,000.00		**100,000.00**
	Attendance to LGU Meetings, such as LDRRM, GAD, Local Health Board, Local School Board, and other local meetings	LGU Meetings attended	Attendance to Local Meetings	As scheduled				
	Review Annual Budget and Supplemental Budgets for General Fund and Special Education Fund	Annual Budget and Supplemental Budgets reviewed	Review Annual Budget and Supplemental Budget for GF & SEF	1 Annual Budget and 4 Supplemental Budget				
				TOTAL =	**9,101,893.75**	**2,401,800.00**	**100,000.00**	**11,603,693.75**

Office: MUNICIPAL TREASURER'S OFFICE

2. PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURES

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
1.1 PERSONAL SERVICES				
Salaries (Regular Plantilla Items)	5 01-01-010	4,387,476.00	5,452,947.25	6,013,825.00
PERA	5 01-02-010	408,000.00	432,000.00	432,000.00
Representation Allowance (RA)	5 01-02-020	112,500.00	147,900.00	156,600.00
Transportation Allowance (TA)	5 01-02-030	112,500.00	147,900.00	156,600.00
Clothing/Uniform Allowance	5 01-02-040	102,000.00	126,000.00	126,000.00
Productivity Incentive Allowance (PIA)	5 01-02-080	34,000.00	36,000.00	36,000.00
Mid-Year Bonus	5 01-02-160	365,623.00	446,093.00	492,105.00
Cash Gift	5 01-02-150	85,000.00	90,000.00	90,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010	526,497.12	654,353.67	721,659.00
PAG-IBIG Contributions	5 01-03-020	20,400.00	43,200.00	43,200.00
PHILHEALTH Contributions	5 01-03-030	98,718.21	136,323.68	162,486.75
ECC Contributions	5 01-03-040	20,400.00	21,600.00	21,600.00
Terminal Leave Benefits	5 01-04-030	-	-	-
Year-End Bonus	5 01-02-140	365,623.00	466,059.25	513,818.00
Other Personnel Benefits (Loyalty)	5 01-04-990	2,500.00	10,000.00	10,000.00
Other Personnel Benefits (Medical Allowance)	5 01-04-990	-	126,000.00	126,000.00
TOTAL PS -		**6,641,237.33**	**8,336,376.85**	**9,101,893.75**
1.2 MAINT. & OTHER OPERATING EXPENSES				
Semi-Expendable: Office Equipment	1-04-05-020	-	-	100,000.00
Semi-Expendable: ICT Equipment	1-04-05-030	-	-	200,000.00
Semi-Expendable: Furnitures & Fixtures	1-04-06-010	-	-	200,000.00
Traveling Expenses	5 02-01-010	208,315.98	208,315.98	250,000.00
Training & Seminar Expenses	5 02-02-010	70,000.00	70,000.00	100,000.00
Office Supplies Expenses	5 02-03-010	85,000.00	85,000.00	100,000.00
Office Supplies & Materials Expenses	5 02-03-010	200,000.00	200,000.00	100,000.00
Accountable Forms Expenses	5 02-03-020	250,000.00	250,000.00	250,000.00
Fuel, Oil & Lubricants Expense	5 02-03-090	150,000.00	150,000.00	200,000.00
Postage and Courier Services	5 02-05-010	1,000.00	1,000.00	2,000.00
Telephone Expenses	5 02-05-020	27,000.00	27,000.00	30,000.00
Internet Subscription Expenses	5 02-05-030	24,000.00	24,000.00	30,000.00
AWARDS/REWARDS EXPENSES	5 02-06-010	50,000.00	50,000.00	55,000.00
Repair & Maint. -Machinery & Equipment	5 02-13-050	70,000.00	70,000.00	80,000.00
Repair & Maint. -Transportation Equipment	5 02-13-060	150,000.00	150,000.00	200,000.00
Fidelity Bond Premiums Premiums	5 02-16-020	70,000.00	70,000.00	80,000.00
Representation Expenses	5 02-99-030	15,000.00	15,000.00	50,000.00
Membership Dues & Contributions to Organization	5 02-99-060	6,000.00	6,000.00	10,000.00
Other General Services	5 02-12-990	184,800.00	184,800.00	184,800.00
Other MOE	5 02-99-990	170,491.60	328,600.00	180,000.00
TOTAL MOOE -		**1,731,607.58**	**1,889,715.98**	**2,401,800.00**
1.3 CAPITAL OUTLAY (CO)				
Office Equipments	1 07-05-020	150,000.00	150,000.00	-
Furnitures & Fixtures	1 07-07-010	-	-	100,000.00
TOTAL CO -		**150,000.00**	**150,000.00**	**100,000.00**
TOTAL APROPRIATIONS -		**8,522,844.91**	**10,376,092.83**	**11,603,693.75**

OFFICE : MUNICIPAL HEALTH OFFICE

MANDATE : The Municipal Health Office is mandated to ensure the provision of equitable, accessible, and high-quality health services, guided by the principles of Universal Health Care (UHC). It works in collaboration with the Department of Health (DOH) to implement national health programs and initiatives, including the Philippine Multisectoral Nutrition Program (PMNP). The office aims to improve health outcomes and reduce health disparities in the community through comprehensive primary care, disease prevention, health promotion, and nutrition improvement.

VISION : To deliver holistic, people-centered health services that guarantee every citizen's access to quality health care, with a focus on vulnerable and underserved populations. Through the integration of Universal Health Care, the Philippine Multisectoral Nutrition Program, and DOH regular programs, the Municipal Health Office strives to create a healthier, more resilient community, fostering multisectoral collaboration to address pressing public health issues, including malnutrition and preventable diseases.

MISSION : A thriving and healthy community where every citizen has equitable access to comprehensive and sustainable health services. The Municipal Health Office envisions a future where Universal Health Care and national health programs, including nutrition and disease prevention efforts, are seamlessly integrated into daily life, resulting in improved well-being for all.

ORGANIZATIONAL OUTCO : The Municipal Health Office ensures equitable access to quality health services, improves nutrition and disease prevention, empowers communities, and promotes sustainable health systems through the integration of Universal Health Care, national health programs, and multisectoral collaboration.

1. PROPOSED NEW APPROPRIATIONS BY PROGRAM, PROJECT, AND ACTIVITIES (PPA)

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
3000-000-3-1-11-033-000	General Health Office Services	Improved Access to healthcare	Percentage of General Health Office Services rendered	100% General Health Office Services	15,487,793.65	1,716,720.00	700,000.00	17,904,513.65
3000-000-3-1-11-033-003	Purchase of Drugs and Medicines	Drugs and Medicines Procured	Percentage of Drugs and Medicines Procured	100% of Drugs and Medicines Procured		500,000.00		500,000.00
3000-000-3-01-002-002-004	Purchase of Medical, Dental and Laboratory Supplies	Medical, Dental and Laboratory Supplies Procured	Percentage of Medical, Dental and Laboratory Supplies Procured	100% of Medical, Dental and Laboratory Supplies Procured		900,000.00		900,000.00
3000-000-3-1-11-033-014	Support to Combat HIV/AIDS (Patient-Initiated counseling and Testing for TB patients)	Strengthened HIV/TB co-infection prevention and detection	Number of patients counseled and tested	100% of TB patients catered		100,000.00		100,000.00
3000-000-3-1-11-033-015	Support to National Voluntary Blood Services Program	Sustained safe and adequate blood supply	Percentage of blood lettings activities conducted	Atleast 1% of the municipality's population.		200,000.00		200,000.00
3000-000-3-1-11-033-028	Healthy Mommy, Healthy Baby Campaign	Decreased maternal and neonatal mortality	Percentage of pregnant women provided with prenatal and postnatl services	100% of pregnant women provided with prenatal and postnatal services		100,000.00		100,000.00
3000-000-3-1-11-033-032	Support to National Immunization Program	Improved TB treatment adherence and outcomes.	Percentage of TB partners incentivized	100% of TB partners incentivized		10,000.00		10,000.00

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
3000-000-3-1-11-033-033	TB Caravan(Mobile Chest X-ray)	Enhanced access to TB case finding	Number of individuals screened Number of presumptive TB cases identifiedNumber of confirmed cases linked to care	100% of targeted population catared		10,000.00		10,000.00
3000-000-3-1-11-033-034	Conduct of Adolescent Psychosocial Assessment	Strengthened disease minitoring and reporting	Percentage of epidemiological surveillance reports generated	100% of epidemiological surveillance reports generated		10,000.00		10,000.00
3000-000-3-1-11-033-035	Support to DRRMH-Epidemiology Surveillance	Strengthened public health emergency preparedness and surveillance	Number of surveillance reports submittedNumber of incidents/events monitoredTimeliness and completeness of reporting	100% of DRRM-H plans formulated and updated		10,000.00		10,000.00
3000-000-3-1-11-033-036	Support to LIPH-Annual Operational & Investment Planning Workshop	Updated data reporting and health information.	Percentage of LIPH plans formulated and updated	100% of LIPH plans formulated and updated		10,000.00		10,000.00
3000-000-3-1-11-033-037	FHIS Workshops & Trainings	Improved data reporting and health information.	Percentage participants trained on FHSIS	100% participants trained on FHSIS		40,000.00		40,000.00
3000-000-3-1-11-033-046	NCD Trainings and Seminars	Enhanced capacity for NCD prevention.	Percentage of health workers trained in NCD prevention.	100% of health workers trained in NCD prevention.		10,000.00		10,000.00
3000-000-3-1-11-033-038	Maternal, Infant and Young Child Feeding Trainings	Improved maternala and child nutrition practices.	Percentage health workers trained on MIYCF guidelines	100% health workers trained on MIYCF guidelines		5,000.00		5,000.00
3000-000-3-1-11-033-020	Support to Family Planning Programs	Increased access to family planning services.	Percentage of family planning programs conducted	100% of family planning programs conducted		10,000.00		10,000.00
3000-000-3-1-11-033-041	Yearly Mental Health and Psychosocial Support to RHU Staff	Increased access to family planning services.	Percentage of family planning programs conducted	100% of family planning programs conducted		100,000.00		100,000.00
3000-000-3-1-11-033-042	Medico-legal Certificates	Timely and accurate issuance of medico-legal certificates	No. of medico-legal certificates issued	100% medico-legal cases catered and given medico-legal certificates		10,000.00		10,000.00

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
3000-000-3-1-11-033-044	Support to Mental Health Program	Improved maternala and child nutrition practices.	Percentage health workers trained on MIYCF guidelines	100% health workers trained on MIYCF guidelines		10,000.00		10,000.00
3000-000-3-1-11-033-047	Support to WASH Program	Improved water, sanitation, and hygiene practices	Number of WASH activities conducted Number of facilities assessed/monitored	100% compliance with WASH standards		10,000.00		10,000.00
				TOTAL =	**15,487,793.65**	**3,761,720.00**	**700,000.00**	**19,949,513.65**
SPECIAL PURPOSE APPROPRIATION (SPA): 5% GAD:								
3000-000-3-1-11-033-064	Provide monthly incentives to each Barangay Health Workers (BHW) in the amount of 1,000.00 per month for 121 BHW.	Improved overall performance in delivering health care services to the community	No. of BHW will received incentives.	All 121 Female BHW will received incentives.		1,500,000.00		**1,500,000.00**
3000-000-3-1-11-033-065	Provision of free medical, dental and laboratory supplies to women and children during regular consultations.	Improved access of women and children to basic health services	No. of women and children will be served	3000 women and 2000 children will be served for the whole year		1,000,000.00		**1,000,000.00**
3000-000-3-1-11-033-066	Provision of free medicines to women and children during regular consultations.	Improved access of women and children to basic health services	No. of women and children will be served	3000 women and 2000 children will be serve for the whole year		1,000,000.00		**1,000,000.00**
				TOTAL 5% GAD =	-	**3,500,000.00**	-	**3,500,000.00**
				TOTAL =	**15,487,793.65**	**7,261,720.00**	**700,000.00**	**23,449,513.65**

Office: MUNICIPAL HEALTH OFFICE

2. PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURES

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
1.1 PERSONAL SERVICES				
Salaries (Regular Plantilla Items)	5 01-01-010	7,176,924.00	7,819,219.00	8,854,651.00
PERA	5 01-02-010	432,000.00	456,000.00	504,000.00
Representation Allowance (RA)	5 01-02-020	67,500.00	86,700.00	91,800.00
Transportation Allowance (TA)	5 01-02-030	67,500.00	86,700.00	91,800.00
Clothing/Uniform Allowance	5 01-02-040	108,000.00	133,000.00	147,000.00
Subsistence Allowance	5 01-02-050	324,000.00	342,000.00	378,000.00
Laundry Allowance	5 01-02-060	32,400.00	34,200.00	37,800.00
Hazard Pay	5 01-02-110	1,794,231.00	1,954,804.75	2,213,662.75
Productivity Incentive Allowance (PIA)	5 01-02-080	36,000.00	38,000.00	42,000.00
Mid-Year Bonus	5 01-02-160	598,077.00	639,842.00	723,808.00
Cash Gift	5 01-02-150	90,000.00	95,000.00	105,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010	861,230.88	938,306.28	1,062,558.12
PAG-IBIG Contributions	5 01-03-020	21,600.00	45,600.00	50,400.00
PHILHEALTH Contributions	5 01-03-030	209,641.77	195,480.48	245,514.78
ECC Contributions	5 01-03-040	21,600.00	22,800.00	25,200.00
Terminal Leave Benefits	5 01-04-030	802,000.00	-	-
Year-End Bonus	5 01-02-140	598,077.00	668,065.00	757,599.00
Other Personnel Benefits (Loyalty)	5 01-04-990	2,500.00	-	10,000.00
Other Personnel Benefits (Medical Allowance)	5 01-04-990	-	133,000.00	147,000.00
TOTAL PS -		**13,243,281.65**	**13,688,717.51**	**15,487,793.65**
1.2 MAINT. & OTHER OPERATING EXPENSES				
Traveling Expenses	5 02-01-010	150,000.00	150,000.00	300,000.00
Training & Seminar Expenses	5 02-02-010	110,000.00	110,000.00	235,000.00
Office Supplies Expenses	5 02-03-010	35,000.00	35,000.00	150,000.00
Drugs & Medicines Expenses	5 02-03-070	500,000.00	500,000.00	500,000.00
Medical, Dental & Laboratory supplies	5 02-03-080	700,000.00	700,000.00	900,000.00
Fuel, Oil & Lubricants Expense	5 02-03-090	50,000.00	50,000.00	100,000.00
Other Supplies & Materials Expenses	5 02-03-990	5,000.00	5,000.00	80,000.00
Telephone Expenses	5 02-05-020	5,000.00	5,000.00	5,000.00
Internet Subscription Expenses	5 02-05-030	50,000.00	50,000.00	145,000.00
Awards/Rewards Expenses (BHW Incentives)	5 02-06-010	450,000.00	450,000.00	-
Repair & Maint. -Machinery & Equipment	5 02-13-050	3,540.00	3,540.00	80,000.00
Other General Services	5 02-12-990	626,720.00	626,720.00	626,720.00
Other MOE	5 02-99-990	1,054,420.00	1,406,746.00	640,000.00
TOTAL MOOE -		**3,739,680.00**	**4,092,006.00**	**3,761,720.00**
1.3 CAPITAL OUTLAY (CO)				
Information & Comm. Technology Eqpt.	1 07-05-030	100,000.00	100,000.00	200,000.00
Furnitures & Fixtures	1 07-06-010	-	-	500,000.00
TOTAL CO -		**100,000.00**	**100,000.00**	**700,000.00**
TOTAL APROPRIATIONS -		**17,082,961.65**	**17,880,723.51**	**19,949,513.65**

3.1 APPROPRIATIONS FOR GENDER AND DEVELOPMENT (GAD)

A. PROPOSED NEW APPROPRIATIONS

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
5% SUPPORT TO GAD:				
Drugs & Medicines	5 02-03-070	700,000.00	700,000.00	1,000,000.00
Medical, Dental & Laboratory supplies	5 02-03-080	700,000.00	700,000.00	1,000,000.00
Other MOE	5-02-99-990	-	400,000.00	1,500,000.00
TOTAL GENDER AND DEVELOPMENT (GAD) -		**1,400,000.00**	**1,800,000.00**	**3,500,000.00**
TOTAL APROPRIATIONS -		**18,482,961.65**	**19,680,723.51**	**23,449,513.65**

B. SPECIAL PROVISIONS

USE AND RELEASE OF FUND. The release, utilization, and disbursement of the appropriation herein provided shall be subject to all existing budgeting,

OFFICE : MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICE

MANDATE : FAMILY AND COMMUNITY WELFARE PROGRAM

- Strengthens family relationships and prevent family disorganization.

MANDATE : WOMEN WELFARE PROGRAM

- Assist and cater problems and needs of disadvantage women, securing their safety against all forms of domestic violence and abuses against women.
- Facilitate programs and services that promote the general welfare of women further uplifting their quality of life.

MANDATE : CHILD AND YOUTH WELFARE PROGRAM

- Ensure the safety of children and youth against all forms of harm, abuses and exploitation.
- Ensure that all the basic rights of children and youth are exercised and adopted in the locality by conducting appropriate programs and services for their development.
- Assist children and youth whose needs are deprived by their parents and guardians, and are victims of any form of abuse.

MANDATE : EMERGENCY ASSISTANCE PROGRAM

- Provide emergency financial assistance to individuals and families in difficult circumstances and those experiencing scarcity of resources.

MANDATE : ELDERLY WELFARE PROGRAM

- Ensure provision of auxiliary of services and promotion of health and wellness of the elderly persons in relation to RA 9994.

MANDATE : PERSON-WITH-DISABILITY (PWD) WELFARE PROGRAM

- Provision of effective and timely services to persons with disability that will promote advancement in their daily living despite their present predicament.
- Promote the welfare of the PWDs in relation to the Magna Carta for Disabled Persons or RA 7277.

VISION : We envision a community where the poor, vulnerable and socially disadvantaged are empowered to participate, have access to opportunities and contribute fullest potential for an improved quality of life, and social services are effectively and efficiently delivered to the community.

MISSION : Uphold the rights and welfare of the poor, vulnerable and socially disadvantaged; provide and implement social protection programs and services through Social Development policies with concerted effort of the community and stakeholders.

1. PROPOSED NEW APPROPRIATIONS BY PROGRAM, PROJECT, AND ACTIVITIES (PPA)

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
MSWDO ANNUAL BUDGET								
3000-000-3-2-05-032-001	General Social Welfare and Development Services	Social welfare services implemented.	Monthly, quarterly, semestral and annual reports prepared reflecting the accomplishment of the office.	90%of social welfare and social protection programs implemented.	5,457,589.70	757,200.00	100,000.00	6,314,789.70
3000-000-3-2-05-032-002	Job order wages and salary		Monthly, quarterly, semestral and annual reports prepared reflecting the accomplishment of the office.			363,000.00		363,000.00
3000-000-3-2-05-032-003	Support to 4P's Program Implementation	Effective and efficient program implementation of 4P's deliverables.	No.of trainings/meetings conducted.	100%		350,000.00		350,000.00
3000-000-3-2-05-032-004	Support to KALAHI-CIDSS Philippine Multi-Nutrition Program	Effective and efficient implementation of PMNP activities.	No.of capacity building activities conducted.	100%		100,000.00		100,000.00
3000-000-3-2-05-032-005	Support to Sustainable Livelihood Program Implementation	Effective and efficient implementation of SLP activities.	No.of capacity building activities conducted.	100%		450,000.00		450,000.00

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
3000-000-3-2-05-032-006	Support to DSWD Special Program Implementation	Effective and efficient delivery of social welfare services.	No. of activities conducted/facilitated.	100%		300,000.00		300,000.00
				SUB-TOTAL	**5,457,589.70**	**2,320,200.00**	**100,000.00**	**7,877,789.70**
SPECIAL PURPOSE APPROPRIATION (SPA): 5% GAD:								
FAMILY AND COMMUNITY WELFARE PROGRAM (5% GAD SPECIAL PURPOSE APPROPRIATION)								
3000-000-3-2-05-032-007	Capacity Trainings/ Learning Development Intervention on PES/ERPAT/RPM	Enhanced parents knowledge on effective parenting	Number of couples/parents attended trainings on PES/ERPAT/ RPM	75%		200,000.00		200,000.00
3000-000-3-2-05-032-008	Support to WEDC and their families; Provision of Psychological Support and Free legal Assistance	Increased security and safety to women in difficult circumstances including their families.	50 WEDC with atleast 100 children (50 boys, 50 girls) will be provided with psychological first aid temporary shelter and free legal assistance	75%		100,000.00		100,000.00
				SUB-TOTAL		**300,000.00**		**300,000.00**
WOMEN WELFARE PROGRAM (5% GAD SPECIAL PURPOSE APPROPRIATION)								
3000-000-3-2-05-032-009	Conduct Women's Month/Day Celebration as mandated per Proclamation # 227 S. of 1988	Able to capacitate and empower women on their rights and privileges.	Number of participants during the celebration	75%		350,000.00		350,000.00
3000-000-3-2-05-032-010	Strengthening of the functinality of LCAT-VAWC and Barangay VAW Desk Officers.	Capacitate community multipliers in handling VAWC cases.	14 barangay VAW Desk Officers and LCAT-VAWC trained on VAWC Handling and referral path way.	100%		200,000.00		200,000.00
				SUB-TOTAL		**550,000.00**		**550,000.00**
CHILDREN AND YOUTH WELFARE PROGRAM (5% GAD SPECIAL PURPOSE APPRORIATION)								
3000-000-3-2-05-032-011	Support to Senior High Students	To provide assistance to senior high students who will undergo assessment or immersion program.	400 senior high students will avail the financial assistance to support for their Technical Vocational & Livelihood (TVL) Track and the Academic Track	85%		300,000.00		300,000.00

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
1000-000-3-1-01-015-039	Support to Senior High Students	To provide financial assistance to senior high students on their presentation of outputs to yearly Division Expo.	325 SHS students with 160 men and 165 women will avail the financial assistance to support their presentation of outputs to yearly Division Expo.	85%		75,000.00		75,000.00
1000-000-3-1-01-015-040	Support to SNED-LSEN		37 in school LSEN of Carrascal District with 28 boys and 9 girls boost self-confidence and this promotes a more inclusive and accepting environment these learners	85%		50,000.00		50,000.00
1000-000-3-1-01-015-040	Capacity Dev't to In-School Children	Conduct Gender Sensitivity Training or Safe Spaces Act	Gender Sensitivity Training or Safe Spaces Act conducted	85%		150,000.00		150,000.00
3000-000-3-2-05-032-012	Support to ECCD implementation to 28 Child Development Centers	Provision of monthly incentive to 28 Child Development Workers	No.of CDC/CDW Monthly Reports submitted in MSWD Office	90%		1,344,000.00		1,344,000.00
				SUB-TOTAL	**0**	**1,919,000.00**	**0**	**1,919,000.00**
EMERGENCY ASSISTANCE PROGRAM (5% GAD SPECIAL PURPOSE APPROPRIATION)								
	Provision of Financial Assistance to individuals/families in crisis situation through emergency assistance program	Individuals in crisis situation were given relief with the troubles they are facing with.	Number of individuals/households had availed AICS for the entire fiscal year	100%		2,500,000.00		2,500,000.00

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
	Provision of Food and Non-Food Items to Families experiencing scarcity of resources.	Ensured the equitable and gender-responsive distribution of food and non-food relief items that address the specific needs of families in emergency situation	1,000 families 650 women and 250 men received food and non-food packs.	100%		500,000.00		**500,000.00**
				SUB-TOTAL	0.00	**3,000,000.00**	0	**3,000,000.00**
				TOTAL 5% GAD =	-	**5,769,000.00**	-	**5,769,000.00**
CHILDREN AND YOUTH WELFARE PROGRAM (1% LCP AWFP)								
3000-000-3-2-05-032-013	Annual National Children's Month Celebration	To commemorate the celebration of children's month in the municipality	Children are able exercise their rights to participation	100%				
3000-000-3-2-05-032-014	Provision of ECCD Materials and Supplies to Child Development Center	To effectively implement Early Childhood Care and Development to 28 Child Development Center in the municipality.	Children received ECCD Materials during school period.	100%%				
3000-000-3-2-05-032-015	Girl Child Week Celebration	To increase awareness and highlight the inequities faced by the girl child in the society.	Girl child are empowered and fulfilled of their human rights.	100%				
3000-000-3-2-05-032-016	Case Management of Children in Conflict with the Law, Children at Risk and abused children in the municipality	To provide a better place for the CICL to change their way of life while serving their consequence from the offence committed.	CICL fully rehabilitated with renewed moral values and attitude.	75%				

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
3000-000-3-2-05-032-017	Adoption Forum and Guardianship Seminar	To inform the Parents and Prospective Adoptive Parents regarding the laws pertaining adoption and the rights of the child.	Parents and Prospective Adoptive Parents where well informed concerning their rights and the rights of the child.	75%				
3000-000-3-2-05-032-018	Learning Development Intervention to address issues on children and youth in the municipality	To increase awareness of children and youth on issues concerning children abuse, teenage pregnancy, drug and alcohol abuse, children delinquency.	Children and youth capacitated on their rights and responsibilities, moral values, information on the ill effect of early teen pregnancy, alcohol and drug abuse.	100%				
3000-000-3-2-05-032-019	Installation of school playground facilities	To provide outdoor play facilities in school for recreational activities of school age children.	Number of outdoor play facilities installed in school.	100%				
3000-000-3-2-05-032-020	Support to special education for learners with special needs.	To provide assistance for children assessment and learning materials for learners with special needs.	No. of learners with special needs enrolled at SPED (Special Education) acquires education based on the type of their disability.	100%				
ELDERLY WELFARE PROGRAM (1% SUPPORT TO SENIOR CITIZENS)								
3000-000-3-2-05-032-021	Support to elderly milk supplementation	To provide food packs to elderly members of CARFESCA Organization.	No. of food packs distributed to elderly in 14 barangays.	100%				

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
3000-000-3-2-05-032-022	National Elderly Week Celebration	To commemorate the elderly week celebration and make meaningful celebration with elderlies in the municipality.	No. of elderly person participated in the National Elderly Week Celebration	100%				
3000-000-3-2-05-032-023	Provision of assistive device to elderly	To provide various assistive devices to in need elderly for their mobility.	No. of assistive devices provided to identified elderly	100%				
3000-000-3-2-05-032-024	Provision of Nonagenarian and Octogenarian Cash Gift	To provide cash gift to elderly who have reached the milestone age.	No.of elderly who received cash gift	100%				
PERSON WITH DISABILITY WELFARE PROGRAM (1% SUPPORT TO PWD)								
3000-000-3-2-05-032-025	Provision of Milk Supplement to PWD Members	To provide members with milk supplement for their health nourishment.	No. of PWD received food commodities to help regain their ailing health condition.	100%				
3000-000-3-2-05-032-026	Support to Annual Person with Disability Week Celebration	To instill camaraderie among members and raise conscious awareness on the rights and privileges of PWDs.	Number of active PWD members joined the Annual Celebration.					
3000-000-3-2-05-032-027	Livelihood Skills Training for PWD and their families	To provide skills training opportunities for PWD and their families to uplift their living condition.	Number of families availed livelihood skills training					
3000-000-3-2-05-032-028	Provision of Assistive Devices for PWD's	To provide assistive devices for PWDs	Assistive devices extended to PWDs for their mobility.					

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
3000-000-3-2-05-032-029	Support to special education for learners with special needs.	To provide assistance for children assessment and learning materials for learners with special needs.	No. of learners with special needs enrolled at SPED (Special Education) acquires education based on the type of their disability.					
3000-000-3-2-05-032-030	Provision of Medicines to Person with Mental Disability	To provide medicines to PWD Members with mental disability	No.of PWD with mental disability assisted					
				TOTAL APPROPRIATIONS	5,457,589.70	8,089,200.00	100,000.00	13,646,789.70

Office: MSWDO

2. PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURES

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
1.1 PERSONAL SERVICES				
Salaries (Regular Plantilla Items)	5 01-01-010	2,059,164.00	2,493,255.00	3,230,260.00
PERA	5 01-02-010	144,000.00	144,000.00	192,000.00
Representation Allowance (RA)	5 01-02-020	67,500.00	86,700.00	91,800.00
Transportation Allowance (TA)	5 01-02-030	67,500.00	86,700.00	91,800.00
Clothing/Uniform Allowance	5 01-02-040	36,000.00	42,000.00	56,000.00
Productivity Incentive Allowance (PIA)	5 01-02-080	12,000.00	12,000.00	16,000.00
Hazard Pay	5 01-02-110	314,632.80	498,651.00	646,052.00
Mid-Year Bonus	5 01-02-160	171,597.00	203,903.00	263,905.00
Cash Gift	5 01-02-150	30,000.00	30,000.00	40,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010	247,099.68	299,190.60	387,631.20
PAG-IBIG Contributions	5 01-03-020	7,200.00	14,400.00	19,200.00
PHILHEALTH Contributions	5 01-03-030	46,331.19	62,331.38	80,756.50
ECC Contributions	5 01-03-040	7,200.00	7,200.00	9,600.00
Terminal Leave Benefits	5 01-04-030	-	-	-
Year-End Bonus	5 01-02-140	171,597.00	213,186.80	276,585.00
Other Personnel Benefits (Loyalty)	5 01-04-990	-	-	-
Other Personnel Benefits (Medical Allowance)	5 01-04-990	-	42,000.00	56,000.00
TOTAL PS -		**3,381,821.67**	**4,235,517.78**	**5,457,589.70**
1.2 MAINT. & OTHER OPERATING EXPENSES				
Semi-Expendable: ICT Equipment	1-04-05-030	-	-	50,000.00
Semi-Expendable: Furnitures & Fixtures	1-04-06-010	-	50,000.00	100,000.00
Traveling Expenses	5 02-01-010	60,000.00	91,020.00	150,000.00
Training & Seminar Expenses	5 02-02-010	100,000.00	100,000.00	200,000.00
Office Supplies Expenses	5 02-03-010	30,000.00	30,000.00	50,000.00
Fuel, Oil & Lubricants Expense	5 02-03-090	100,000.00	100,000.00	100,000.00
Telephone Expenses	5 02-05-020	7,200.00	7,200.00	7,200.00
Repair & Maint. -Machinery & Equipment	5 02-13-050	50,000.00	50,000.00	50,000.00
Repair & Maint. -Transportation Equipment	5 02-13-060	50,000.00	50,000.00	50,000.00
Other General Services	5 02-12-990	363,000.00	363,000.00	363,000.00
Other MOE	5 02-99-990	1,413,000.00	1,513,000.00	1,200,000.00
TOTAL MOOE -		**2,173,200.00**	**2,354,220.00**	**2,320,200.00**
Capital Outlays				
Office Equipment	1 07-05-020	80,000.00	-	100,000.00
Information & Comm. Technology Eqpt.	1 07-05-030	20,000.00	-	-
TOTAL CO -		**100,000.00**	-	**100,000.00**
TOTAL APROPRIATIONS -		**5,655,021.67**	**6,589,737.78**	**7,877,789.70**

3.1 APPROPRIATIONS FOR GENDER AND DEVELOPMENT (GAD)

A. PROPOSED NEW APPROPRIATIONS

Object of Expenditures		Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
SPECIAL PURPOSE APPROPRIATIONS 5% GAD					
- Support to Family and Community	200,000.00				
- Support to WEDC and their families	100,000.00				
- Support to LCAT - VAWC	200,000.00				
- Capacity Dev't to In-School Children	150,000.00				
Training & Seminar Expenses		5 02-02-010	712,527.45	712,527.45	650,000.00
Food Supplies Expenses		5 02-03-050	-	-	500,000.00
Awards/Rewards Expenses (Incentives : ECCD)		5 02-06-010	1,344,000.00	1,344,000.00	1,344,000.00
Donations (AICS)		5 02-99-080	2,500,000.00	2,500,000.00	2,500,000.00
- Support to Women's Program and Services	350,000.00				
- Support to Senior High Students	375,000.00				
- Support to SNED-LSEN	50,000.00				
Other MOOE		5 02-99-990	300,000.00	300,000.00	775,000.00
TOTAL SPA (5% GAD) -			**4,556,527.45**	**4,556,527.45**	**5,769,000.00**
TOTAL APROPRIATIONS -			**10,211,549.12**	**11,146,265.23**	**13,646,789.70**

B. SPECIAL PROVISIONS

USE AND RELEASE OF FUND. The release, utilization, and disbursement of the appropriation herein provided shall be subject to all existing budgeting,

PLBP Form No. 4

MANDATE, VISION/MISSION, MAJOR FINAL OUTPUT, PERFORMANCE INDICATORS AND TARGETS

FY 2026

Local Government Unit – CARRASCAL, SDS

Department/Office: MUNICIPAL AGRICULTURE OFFICE

Mandate: The Municipal Agricudlture Office of Carrascal is mandated to promote sustainable agricultural and fishery development, improve productivity and enhance the livelihoods of farmers and fisherfolk. The office is tasked with delivering support services, capacity-building programs, and the introduction of innovative and sustainable technologies to ensure food security, alleviate poverty and driven inclusive economic growth.

Vision: "In the next 5 years,Carrascal will continue to invest in its agriculture and fishery sectors to achieve the long-term goal of becoming man food-secure municipality within sustainable practices and empowered farmers and fisherfolk contributing into inclusive growth and resilience."

Mission: The Municipal Agricudlture Office is committed to increasing agricultural and fishery productivity by providing efficient services, promoting sustainable technologies and building the capacity of local farmers and fisherfolk. Through strategic partnerships and community-based programs, the office aims to ensure food security, reduce poverty and improve the overall quality of life in Carrascal.

OrganizationOutcome: Development and improve Agri-services and effective extension delivery system

Annual Investmen	Program/Project/ Activity Description	Major Final Output	Performance Indicator Output	Proposed Budget for the Budget Year					
				Target for the	PS	MOOE	FE	CO	Total
1	2	3	4	5	6	7	8	9	10
8000-000-3-2-03-037-001	General Agricultural Development and Management Services	General Agricultural Development and Management Services Implemented	It help measure efficiency, impact and progress towards specific goals	80% of General Agricultural Development & Management Services implemented	7,526,220.48	4,257,240		150,000	11,933,460.48
	Animal Dispersal Program	Increased inventory of farm animals	Provision of large animals and small ruminants	10 farmers availed oif the dispersal program		200,000			200,000.00
	Support to Unified Artificial Insemination Program (UnAIP)	Strengthened livestock production through improved breeding and health management	Conduct of AI serfvices, blood sampling, deworming and vitamin supplementation	80 farm animals seerved		50,000			50,000.00
	Cultural activities (Araw ng SDS)	Successful participatiuoin in Araw ng Surigao del Sur	Construction of booth showcasing local agri-fishery processed products	1 booth constructed		150,000			150,000.00
	Farmers & Fisherfolk Forum	Successful conduct of Agri-Fishery Forum	Agri-fishery talks, culmination, awarding, and closing ceremony for farmers and fisherfolk month	300 farmers/fisher folks participated		150,000			150,000.00
	Agri-Fishery Trade Fair	Conducted an event showcasing the rich and diverse agricultural and fishery products of the municipality	Number of barangays participated in the trade fair	14 barangays		100,000			100,000.00
	Philippine Association of Agriculturists (PAA) Convention	Successful attendance and participation in PAA Convention	Participation of registered agriculturist in the annual convention	6 Agriculturist participated		150,000			150,000.00

Annual Investmen	Program/Project/ Activity Description	Major Final Output	Performance Indicator Output	Proposed Budget for the Budget Year					
				Target for the	PS	MOOE	FE	CO	Total
1	2	3	4	5	6	7	8	9	10
	Phil. Sociaty Agricultural and Biosystem Engineering (PSABE) Convention	Enhance professional developmentg & application of new knowledge and technologies in Agricultural and Biosystem Engineering	Number of convention attended	1 PSABE convention		30,000			30,000.00
	Phil. Assn. on Marine Science Nat'l. Symposium	MAO personnel particularly the fisheries focal persons is exposed to new and innovative knowledge sharfed by experienced	Attendance to Nat'l. Symposium on Fisheries/Marine Sciences	1 fisheries focal person attendes nat'l. symposuim on fisheries/marine sciences		30,000			30,000.00
	Municipal Agriculture & Fishery Council (MAFC)	*Enhanced coordination, decision making and progress monitoring in agri-fushery development initiatives through MAFC meeting *Improve sector-specific strategies	*Number of meetings conducted *Number of sectoral meetings conducted *Number of Banner Programs monitored	*4 meetings conducted *2 sectoral meetings conducted *2 Banner programs per semester monitored		100,000			100,000.00
	League of Municipal and City Agriculturist of the Philippines (LMCAP) Convedntion	Successful attendance and participation in the LMCAP Convention	Representation of the Municipal Agriculturist in the National Convention	1 Municipa Agriculturist participated		50,000			50,000.00
	Mun. Fishery & Aquatic Resources Mgt. Council (MFARMC)	Active participation to bay-wide efforts in managing important marine ecosystems, addressing environ	Conduct MFARMC Quarterly Meetings	4 MFARMC Quarterly meetings conducted		100,000			100,000.00
	Support to Fishery Program	Holistic devedlopment in the fisheries sector that will ultimately help address food security, promote the conservation of criticak marine biodiversity, and achieve economic sustainability.	Conduct programs, projects, and activities for the development olf the fisheries sector	2 projects/programs conducted		100,000			100,000.00
	Support to Soil Testing Laboratory	*Promoted balanced nutrient management to increase yield and minimize over use of fertilizers *Provided technical guidance on soil fertility	Provion of soil analysis services to farmers to guide fertilizer application dicisions	100 rice/corn farmers served		30,000			30,000.00
	Techno Demo Training	Successful showcasing of technologies and delivery of production trainings	AEWs capacity development; Conduct of techno demo on rice, HVCs, corn, livestock, fisheries and use of machinery/equipmen t	150 AEWs, farmers and fisherfolkttrained		500,000			500,000.00
8000-000-3-2-03-037-005	Repair and Rehabilitation of CIS/NIS	*Restoration of efficient irrigation system to improve water availability,	*Volume of sediments removed	*To remove 500 cu.m. of sediments (200k)		500,000			500,000.00

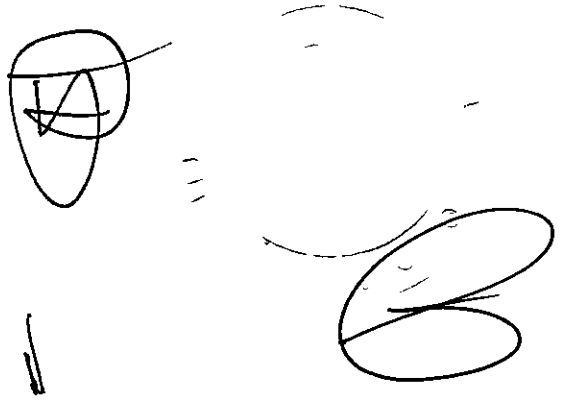
Annual Investmen	Program/Project/ Activity Description	Major Final Output	Performance Indicator Output	Proposed Budget for the Budget Year					
				Target for the	PS	MOOE	FE	CO	Total
1	2	3	4	5	6	7	8	9	10
		ensure equitable and efficient water access to all users							
8000-000-3-2-03-037-008	Fertilizer Subsidy Program (inorganic fertilizer)	*Increased rice and corn yield and productivity by supporting farmers	Provision of subsidized inorganic fcertilizer in a timely and adequate manner to registered rice and corn farmers	350 rice/corn farmers served		3,000,000			3,000,000.00
8000-000-3-2-03-037-017	Support to Farmers and Fisherfolks Month Celebration	Successful implementation of Farmers and Fisherfolk Month Activities	Opening program of Farmers and Fisherfolk month, barrio fiesta-themed gathewring for Farmers and Fisherfolk and related activities	300 farmers and fisherfolk participated		100,000			100,000.00
8000-000-3-2-03-037-020	Procurement of Pesticides and others	*Reduced crop losses due to major pests and diseases *Enhanced crop protection capacity among farmers	Provision of free, safe and effective pesticides to local rice farmers	350 rice/corn farmers served		30,000.00			30,000.00
8000-000-3-2-03-037-032	Provision od Farm inputs (hybrid corn & OPV)	*Distribution of hybrid yellow corn *Number of Farmers benefited (around 71-75 corn farmer beneficiaries) *Total area planted (around 35.5 - 37.5 hectares	Increase in Production Yield *Number of bags of corn seeds distributed *Total estimated production (35.5 - 37.5 ha. Planted x 5.0 MT/ha)	* 71-75 farmers served *71-75 bags served to the farmers *Target total estimated production will be 177.5 - 187.5MT		500,000			500,000.00
8000-000-3-2-03-037-034	Provision of Vegetable seeds	Distribution quality vegetable seeds to farmers and associations	GO farming beneficiaries & farmers assoc iation provided with vegetable seeds	60 farmers & 4 associations assisted		50,000			50,000.00
8000-000-3-2-03-037-035	Establishment of Gulayan sa Pamayanan	Establsihed and Maintained Community vegetable garden	Gulayan sa Pamayanan assisted (Brgy. Babuyan)	1 barangay assisted		50,000			50,000.00
	Support to Gulayan sa Paaralan (GP*Ayek)	Supported school based vegetable gardens gthrough provision of inputs	Assisgted &^ supported 3 big schools	3 school supported		50,000			50,000.00
TOTAL					**7,526,220.48**	**8,487,240**		**150,000**	**16,163,460.48**
SPECIAL PURPOSE APPROPRIATION (SPA): 5% GAD									
8000-000-3-2-03-037-037	Conduct a Gender-responsive Youth Symposium on Agriculture highlighting success stories of women and men in the field	Youth symposium on Agriculture	Encouraged youth involvement in agriculture by promoting gender-inclusive opportunities and breaking stereotypes	Atleast 50 youth participants (50% women, 50% men) engaged in discussion and activities		100,000			100,000.00
8000-000-3-2-03-037-038	Integrate gender sensitivity training and leadership capacity-building for both men and women farmers and fisherfolk	Leadership Convention for Farmers and Fisherfolk Leaders	Strengthened leadership skills and promote gender equality among farmers and fisherfolk leaders	Atleast 50 youth participants (40% women, 60% men) trained on gender-responsive leadership		75,000			75,000.00

Annual Investmen	Program/Project/ Activity Description	Major Final Output	Performance Indicator Output	Proposed Budget for the Budget Year					
				Target for the	PS	MOOE	FE	CO	Total
1	2	3	4	5	6	7	8	9	10
8000-000-3-2-03-037-039	Distribution of Agricultural and fishery	Provision Agricultural and fishery inputs, livestock,	Provided equal oppurtunities for men	Atleast 50 beneficiaries (50%		350,000			350,000.00
	inputs, and livestock, with training before distribution	and training for unemployed men and women	and women to engage in sustainable agricultural and fishery livelihoods	women, 50% men) provided with livelihood support and training					
8000-000-3-2-03-037-040	Conduct gender-inclusive Farmers and Fisherfolk Day Celebration, hightlighting the achievements of both men and women in the sector	Farmers and Fisherfolk Day Celebration	Promoted gender equality and acknowledge the roles of both men and women in agriculture and fisheries	Atleast 200 farmers and fisherfolk (50% women, 50% men) recognized and engaged in activities		150,000			150,000.00
TOTAL 5% GAD						**675,000**			**675,000.00**
TOTAL					**7,526,220.48**	**8,487,240**		**150,000**	**16,163,460.48**

Office: MUNICIPAL AGRICULTURE'S OFFICE

2. PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURES

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
1.1 PERSONAL SERVICES				
Salaries (Regular Plantilla Items)	5 01-01-010	3,149,796.00	3,824,889.75	5,069,024.00
PERA	5 01-02-010	264,000.00	264,000.00	336,000.00
Representation Allowance (RA)	5 01-02-020	67,500.00	86,700.00	91,800.00
Transportation Allowance (TA)	5 01-02-030	67,500.00	86,700.00	91,800.00
Clothing/Uniform Allowance	5 01-02-040	66,000.00	77,000.00	98,000.00
Productivity Incentive Allowance (PIA)	5 01-02-080	22,000.00	22,000.00	28,000.00
Mid-Year Bonus	5 01-02-160	262,483.00	312,797.00	414,042.00
Cash Gift	5 01-02-150	55,000.00	55,000.00	70,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010	377,975.52	458,986.77	608,282.88
PAG-IBIG Contributions	5 01-03-020	13,200.00	26,400.00	33,600.00
PHILHEALTH Contributions	5 01-03-030	70,870.41	95,622.24	126,725.60
ECC Contributions	5 01-03-040	13,200.00	13,200.00	16,800.00
Terminal Leave Benefits	5 01-04-030	-	1,246,115.00	-
Year-End Bonus	5 01-02-140	262,483.00	327,062.15	434,146.00
Other Personnel Benefits (Loyalty)	5 01-04-990	2,500.00	-	10,000.00
Other Personnel Benefits (Medical Allowance)	5 01-04-990	464,821.81	77,000.00	98,000.00
TOTAL PS -		**5,159,329.74**	**6,973,472.91**	**7,526,220.48**
1.2 MAINT. & OTHER OPERATING EXPENSES				
Semi - Expendable - Office Equipment	1 04-05-020	-	50,000.00	50,000.00
Semi - Expendable Furnitures and Fixtures	1 04-06-010	-	100,000.00	150,000.00
Traveling Expenses	5 02-01-010	100,000.00	100,000.00	200,000.00
Training & Seminar Expenses	5 02-02-010	540,000.00	720,000.00	1,060,000.00
Office Supplies Expenses	5 02-03-010	30,000.00	80,000.00	80,000.00
Fuel, Oil & Lubricants Expense	5 02-03-090	55,000.00	177,584.00	200,000.00
Agricultural & Marine Supplies Expenses	5 02-03-100	2,500,000.00	254,000.00	3,985,000.00
Telephone Expenses	5 02-05-020	3,600.00	3,600.00	5,000.00
Internet Subscription Expenses	5 02-05-030	30,000.00	35,000.00	35,000.00
Repair & Maint.-Infrastructure Assets (Maintenance of CIS/NIS)	5 02-13-030	500,000.00	500,000.00	500,000.00
Repair & Maint. -Machinery & Equipment	5 02-13-050	100,000.00	50,000.00	50,000.00
Repair & Maint. -Transportation Equipment	5 02-13-060	100,000.00	105,000.00	105,000.00
Repair & Maint. - Semi-Expendable Fornitures, Fixtures & Books	5 02-13-220	-	100,000.00	100,000.00
Other General Services	5 02-12-990	537,240.00	537,240.00	537,240.00
Other MOE	5 02-99-990	1,167,240.00	1,177,240.00	1,430,000.00
TOTAL MOOE -		**4,495,840.00**	**2,812,424.00**	**8,487,240.00**
1.3 CAPITAL OUTLAY (CO)				
Office Equipments	1 07-05-020	80,000.00	80,000.00	-
Information & Comm. Technology Eqpt.	1 07-05-030	220,000.00	220,000.00	150,000.00
TOTAL CO -		**300,000.00**	**300,000.00**	**150,000.00**
TOTAL APROPRIATIONS -		**9,955,169.74**	**10,085,896.91**	**16,163,460.48**



3.1 APPROPRIATIONS FOR GENDER AND DEVELOPMENT (GAD)

A. PROPOSED NEW APPROPRIATIONS

Object of Expenditures		Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
SPECIAL PURPOSE APPROPRIATIONS 5% GAD					
- Youth Symposium on Agriculture	100,000.00				
- Leadership Convention for Farmers & Fisherfolk Leaderss	75,000.00				
- Distribution of Agricultural & Fishery Inputs and livestock with Training	350,000.00				
- Capacity Dev't to In-School Children Training & Seminar Expenses		5 02-02-010	-	-	525,000.00
Other MOOE : Farmers & Fisherfolks Day Celebration		5 02-99-990	-	-	150,000.00
TOTAL SPA (5% GAD) -			-	-	**675,000.00**
TOTAL APROPRIATIONS -			**9,955,169.74**	**10,085,896.91**	**16,838,460.48**

B. SPECIAL PROVISIONS

USE AND RELEASE OF FUND. The release, utilization, and disbursement of the appropriation herein provided shall be subject to all existing budgeting,

OFFICE : **MUNICIPAL ENVIRONMENTAL AND NATURAL RESOURCES OFFICE**

MANDATE : To provide assistance and services on the promulgation of rules and regulations related to the protection of the environment and other natural resources.

VISION : A sustainable, effective and ecologically sound developing community empowered by a healthy and nature loving citizenry.

MISSION : To pursue sustainable development and environmental protection through collaborative efforts of different stakeholders for a progressive and healthy community.

ORGANIZATIONAL OUTCOME: To maintain ecological balance, promote environmental protection and sustainable management of resources.

1. PROPOSED NEW APPROPRIATIONS BY PROGRAM, PROJECT, AND ACTIVITIES (PPA)

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
900-000-3-2-04-041-001	Environmental Management Program		Environmental Management Services				-	-
900-000-3-2-04-041-002	General Environment Management Services		Personal Services(Salaries, PERA,,Representation Allowance, Transportation Allowance, Clothing/Uniform Allowance, Productivity Incentive Allowance, Midyear Bonus, Cash Gift, GSIS, Pag-ibig, Philhealth Contributions, ECC Contributions,Terminal Leave Benefits, Year-end Bonus, Other Personnel Benefits (Loyalty)		3,776,708.78	906,040.64	67,000.00	4,749,749.42
900-000-3-2-04-042-000	Management of Public Cemetery							-
900-000-3-2-04-042-001	Maintenance of Public Cemetery	Effective and efficient implementation	Facilitate burial certificate and hrs of grasscutting	Facilitated 40 burials certificate issued and 80 hrs grass		50,000.00		50,000.00
900-000-3-2-04-043-000	Forest Management							-
900-000-3-2-04-043-001	Reforestation Project (seedling propogation, and production/ Main.of Nursery)	Manage and maintain nursery and produce seedling for forests and trees parks	- Propagation of seedlings - Target Area and Number of trees planted	-5,000 seedlings propagated - 10,000 seedlings planted (agoho, maria		400,000.00		**400,000.00**
	Establish, maintain, protect and preserve communal forests, watersheds, tree parks, mangroves, greenbelts, and commercial forest like industrial tree farms and agro-forestry projects Management		Establish and maintained forest land uses	7 land uses.				

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
	Develop plans and strategies on environment and natural resources programs and projects implement them upon approval thereof by the Mayor;		Plans, strategies and programs implemented	5 POW				-
	Be in the Frontline of the delivery of the services concerning the environment and natural resources, particularly in renewal and rehabilitation of the environment during and in the aftermath of man-made and natural calamities and disaster;							-
	Recommended to the sangguniang bayan and advice the mayor, on all matter relative to the protection, conservation, maximum, utilizations, application of appropriate technology and other matters related to the environment and natural resources;							-
	Coordinate with government agencies and NGOs in the implementation of measures to prevent and control land, air, and water pollution with the assistance of the DENR;							-
	Provide extension services to beneficiaries of forest development projects and assistance to natural resources related conservation and utilization activities consistent with ecological balance;;		Provide and assisted beneficiary on utilization and conservation activity	3 watersheds				-
	Exercise such other power and perform such other duties and functions as may be prescribed by law or ordinance.							-

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
900-000-3-2-04-044-000	Solid Waste Management							-
900-000-3-2-04-044-001	Solid Waste Management Program (wages, fuel, supplies, etc.)	Effective and efficient implementation of solidwastes program	Volume of waste collected, frequency of collection	- 1,600 tons of waste collected and managed at Municipal ecopark		600,000.00		600,000.00
900-000-3-2-04-044-002	Conduct of Waste Analysis and Characterization Study (WACS)		Waste analyzed and characterized	1 WACS conducted				
900-000-3-2-04-046-000	Pollution Control							-
900-000-3-2-04-046-001	Water Quality Monitoring (Sampling)		Water sample analyzed and monitored (quarterly).	4 water sample analyzed and monitored		200,000.00		200,000.00
				SUB TOTAL =	**3,776,708.78**	**2,156,040.64**	**67,000.00**	**5,999,749.42**
900-000-3-2-04-045-000	**Support to Clean & Green Program**		**(5% GAD)**					-
900-000-3-2-04-045-001	Conduct IEC 9trainings, Seminar and Lectures on solid Waste Management -Waste Segregation -Purchase of supplies and materials		Conduct IEC activities on solid waste mgt.	10 IEC conducted		350,000.00		350,000.00
				SUB TOTAL =	-	**350,000.00**	-	**350,000.00**
				TOTAL =	**3,776,708.78**	**2,506,040.64**	**67,000.00**	**6,349,749.42**

Office: MENRO

2. PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURES

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
1.1 PERSONAL SERVICES				
Salaries (Regular Plantilla Items)	5 01-01-010	1,458,936.00	1,777,875.50	2,471,164.00
PERA	5 01-02-010	120,000.00	120,000.00	168,000.00
Representation Allowance (RA)	5 01-02-020	67,500.00	86,700.00	91,800.00
Transportation Allowance (TA)	5 01-02-030	67,500.00	86,700.00	91,800.00
Clothing/Uniform Allowance	5 01-02-040	30,000.00	35,000.00	49,000.00
Productivity Incentive Allowance (PIA)	5 01-02-080	10,000.00	10,000.00	14,000.00
Mid-Year Bonus	5 01-02-160	121,578.00	145,555.00	202,017.00
Cash Gift	5 01-02-150	25,000.00	25,000.00	35,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010	175,072.32	213,345.06	296,539.68
PAG-IBIG Contributions	5 01-03-020	6,000.00	12,000.00	16,800.00
PHILHEALTH Contributions	5 01-03-030	35,549.28	44,446.89	61,779.10
ECC Contributions	5 01-03-040	5,989.68	6,000.00	8,400.00
Terminal Leave Benefits	5 01-04-030	-	-	-
Year-End Bonus	5 01-02-140	121,578.00	151,798.10	211,409.00
Other Personnel Benefits (Loyalty)	5 01-04-990	-	5,000.00	10,000.00
Other Personnel Benefits (Medical Allowance)	5 01-04-990	226,526.60	35,000.00	49,000.00
TOTAL PS -		**2,471,229.88**	**2,754,420.55**	**3,776,708.78**
1.2 MAINT. & OTHER OPERATING EXPENSES				
Semi - Expendable - Furnitures, Fixtures & Book Expenses	1-07-06-010	-	40,000.00	-
Traveling Expenses	5 02-01-010	50,000.00	50,000.00	100,000.00
Office Supplies Expenses	5 02-03-010	18,480.00	20,000.00	50,000.00
Fuel, Oil & Lubricants Expense	5 02-03-090	10,000.00	10,000.00	10,000.00
Telephone Expenses	5 02-05-020	3,600.00	3,600.00	3,600.00
Internet Subscription Expenses	5 02-05-030	16,000.00	18,000.00	18,000.00
Environment/ Sanitary Services	5 02-12-010	454,120.00	-	800,000.00
Maint. Of Public Cemetery	5 02-13-030	38,300.00	38,300.00	50,000.00
Repair & Maint. -Machinery & Equipment	5 02-13-050	10,000.00	12,000.00	200,000.00
Other General Services	5 02-12-990	386,236.40	386,236.40	524,440.64
Other MOE	5 02-99-990	400,000.00	400,000.00	400,000.00
TOTAL MOOE -		**986,736.40**	**938,136.40**	**2,156,040.64**
1.3 CAPITAL OUTLAY (CO)				
Information & Comm. Technology Eqpt.	1 07-05-030	50,000.00	57,000.00	67,000.00
TOTAL CO -		**50,000.00**	**57,000.00**	**67,000.00**
TOTAL APROPRIATIONS -		**3,507,966.28**	**3,749,556.95**	**5,999,749.42**

3.1 APPROPRIATIONS FOR GENDER AND DEVELOPMENT (GAD)

A. PROPOSED NEW APPROPRIATIONS

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
SPECIAL PURPOSE APPROPRIATIONS 5% GAD				
Other MOOE : Clean & Green Program	5 02-99-990	200,000.00	200,000.00	350,000.00
TOTAL SPA (5% GAD) -		**200,000.00**	**200,000.00**	**350,000.00**
TOTAL APROPRIATIONS -		**3,707,966.28**	**3,949,556.95**	**6,349,749.42**

B. SPECIAL PROVISIONS

USE AND RELEASE OF FUND. The release, utilization, and disbursement of the appropriation herein provided shall be subject to all existing budgeting,

OFFICE : **CARRASCAL PRIMARY HEALTH CARE FACILITY**

MANDATE : To provide health care services to all patients seeking our services in the out – patient and in – patient setting.

VISION : An institution providing excellent, accessible, affordable medical care to Carrascalanons and nearby towns in the Province of Surigao del Sur.

MISSION : To provide a holistic and highest quality of health care through competent, compassionate and dedicated health workers complemented with the use of modern facilities and support from the LGU and other stakeholders.

ORGANIZATIONAL OUTCO : Excellent delivery of health care services paralleled with a high percentage of patient's satisfaction.

1. PROPOSED NEW APPROPRIATIONS BY PROGRAM, PROJECT, AND ACTIVITIES (PPA)

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
3000-000-3-3-00-034-001	General Administrative Services	All hospital services functional and in full-operation	Number of personnel compensated and office operations effectively managed	a) 2,500 inpatients served b) 15,500 ER & OPD patients served c) 50,000 laboratory tests performed d) performed xray and ultrasound services to 8,000 patients e) all staff compensated and operational support maintained throughout 2026	13,230,604.54	7,044,000.00	-	**20,274,604.54**
3000-000-3-3-00-034-002	Purchase of Drugs & Medicines	Readily available medicines for in & out - patients	Number of patients who availed of the medical services (admissions & OPD consults)	a) 2,500 inpatients served b) 15,500 ER & OPD patients served		3,500,000.00		**3,500,000.00**
3000-000-3-3-00-034-003	Purchase of Medical, Dental & Laboratory Supplies	Readily available medical supplies, diagnostic & laboratory services among patients	Number of patients who availed of the medical, diagnostic and laboratory services	a) 2,500 inpatients served b) 15,500 ER & OPD patients served c) 50,000 laboratory tests performed		2,500,000.00		**2,500,000.00**
3000-000-3-3-00-034-004	Support to Radiological Services	Qualified radiologist hired to provide quality diagnostic services	Number of Radiologist hired	1 Radiologist hired		120,000.00		**120,000.00**
3000-000-3-3-00-034-005	Support to Pathological Services	Pathologist employed to strengthen and improve laboratory service quality	Number of Pathologist hired	1 Pathologist hired		120,000.00		**120,000.00**

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
3000-000-3-3-00-034-006	Support to Medical Services	Doctors hired to ensure delivery of quality healthcare services	Number of doctors hired	6 doctors hired		4,800,000.00		**4,800,000.00**
3000-000-3-3-00-034-007	Budget allocation for training & seminar	Excellent service delivery	Number of personnel equipped through training programs	All regular and job order personnel were provided with appropriate capacity-building and training programs		100,000.00		**100,000.00**
3000-000-3-3-00-034-019	Procurement of Various Office and IT Equipments	Purchase of essential office and IT equipment for efficient delivery of health services	Number of office and IT equipment procured to support health services	3 computer set purchased for admitting section, and admin clerks		-	150,000.00	**150,000.00**
3000-000-3-3-00-034-020	Procurement of Aircon	Improved patient comfort through airconditioned rooms	Number of airconditioned rooms provided to patients	2 airconditioners purchased for male and female ward		-	100,000.00	**100,000.00**
3000-000-3-3-00-034-015	Procurement of Various Medical Equipments	Acquisition of medical equipment for patient use	Number of medical equipments procured for patient services	2 medical equipment purchased		-	270,000.00	**270,000.00**
				TOTAL =	**13,230,604.54**	**18,184,000.00**	**520,000.00**	**31,934,604.54**
SPECIAL PURPOSE APPROPRIATION (SPA): 5% GAD:								
3000-000-3-3-00-034-021	Provision of free medicin es, medical and laboratory supplies to patients	Improved access of vulnerable individuals to basic health services	Number of patients served for the whole year	10,453 women and 11,126 men with a total of 21,579 individuals/patients will be served from January-December 2026		3,726,292.10		3,726,292.10
				TOTAL 5% GAD =	-	**3,726,292.10**	-	**3,726,292.10**
				TOTAL	**13,230,604.54**	**21,910,292.10**	**520,000.00**	**35,660,896.64**

Office: CARRASCAL MUN. PRIMARY HEALTH CARE FACILITY

2. PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURES

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
1.1 PERSONAL SERVICES				
Salaries (Regular Plantilla Items)	5 01-01-010	5,939,616.00	6,347,958.00	7,414,508.00
PERA	5 01-02-010	408,000.00	408,000.00	504,000.00
Representation Allowance (RA)	5 01-02-020	67,500.00	86,700.00	91,800.00
Transportation Allowance (TA)	5 01-02-030	67,500.00	86,700.00	91,800.00
Clothing/Uniform Allowance	5 01-02-040	102,000.00	119,000.00	147,000.00
Subsistence Allowance	5 01-02-050	306,000.00	306,000.00	378,000.00
Laundry Allowance	5 01-02-060	30,600.00	30,600.00	37,800.00
Hazard Pay	5 01-02-110	1,484,904.00	1,586,989.50	1,853,627.00
Productivity Incentive Allowance (PIA)	5 01-02-080	34,000.00	34,000.00	42,000.00
Mid-Year Bonus	5 01-02-160	494,968.00	519,209.00	606,274.00
Cash Gift	5 01-02-150	85,000.00	85,000.00	105,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010	712,753.92	761,754.96	889,740.96
PAG-IBIG Contributions	5 01-03-020	20,400.00	40,800.00	50,400.00
PHILHEALTH Contributions	5 01-03-030	157,920.30	158,698.95	197,336.58
ECC Contributions	5 01-03-040	20,400.00	20,400.00	25,200.00
Terminal Leave Benefits	5 01-04-030	-	-	-
Year-End Bonus	5 01-02-140	494,968.00	542,699.00	634,118.00
Other Personnel Benefits (Loyalty)	5 01-04-990	12,500.00	5,000.00	15,000.00
Other Personnel Benefits (Medical Allowance)	5 01-04-990	-	119,000.00	147,000.00
TOTAL PS -		**10,439,030.22**	**11,258,509.41**	**13,230,604.54**
1.2 MAINT. & OTHER OPERATING EXPENSES				
Semi-Expendable: Office Equipment	1-04-05-020	-	-	100,000.00
Semi-Expendable: ICT Equipment	1-04-05-030	-	-	100,000.00
Traveling Expenses	5 02-01-010	50,000.00	50,000.00	200,000.00
Training and Seminar Expenses	5 02-02-010	100,000.00	100,000.00	100,000.00
Office Supplies Expenses	5 02-03-010	80,000.00	80,000.00	150,000.00
Accountable Forms Expenses	5 02-03-020	50,000.00	50,000.00	80,000.00
Food Supplies Expenses	5 02-03-050	600,000.00	600,000.00	800,000.00
Drugs & Medicines Expenses	5 02-03-070	3,000,000.00	3,000,000.00	3,500,000.00
Medical, Dental & Laboratory supplies	5 02-03-080	2,000,000.00	2,000,000.00	2,500,000.00
Fuel, Oil & Lubricants Expense	5 02-03-090	300,000.00	300,000.00	300,000.00
Other Supplies Expenses	5 02-03-990	200,000.00	200,000.00	200,000.00
Water Expenses	5 02-04-010	50,000.00	50,000.00	30,000.00
Electricity Expenses	5 02-04-020	500,000.00	500,000.00	1,500,000.00
Postage and Courier Services	5 02-05-010	10,000.00	10,000.00	10,000.00
Telephone Expenses	5 02-05-020	15,000.00	15,000.00	12,000.00
Internet Subscription Expenses	5 02-05-030	43,000.00	43,000.00	62,000.00
Cable Expense & Radio Expenses	5 02-05-040	10,000.00	10,000.00	10,000.00
Other Professional Services	5 02-11-990	4,140,000.00	4,140,000.00	5,040,000.00
Repair & Maint. -Machinery & Equipment	5 02-13-050	100,000.00	100,000.00	100,000.00
Repair & Maint.: Bldgs & Other Structures	5 02-13-040	500,000.00	500,000.00	280,000.00
Repair & Maint. -Transportation Equipment	5 02-13-060	20,000.00	20,000.00	100,000.00
Repair & Maint. -Other Property...	5 02-13-990	10,000.00	10,000.00	10,000.00
Other General Services	5 02-12-990	2,717,000.00	4,166,500.00	3,000,000.00
TOTAL MOOE -		**14,495,000.00**	**15,944,500.00**	**18,184,000.00**
Capital Outlays				
Office Equipment	1 07-05-020	100,000.00	100,000.00	100,000.00
Information & Comm. Technology Eqpt.	1 07-05-030	-	-	150,000.00
Medical Equipment	1 07-05-110	-	-	270,000.00
TOTAL CO -		**100,000.00**	**100,000.00**	**520,000.00**
TOTAL APROPRIATIONS -		**25,034,030.22**	**27,303,009.41**	**31,934,604.54**

3.1 APPROPRIATIONS FOR GENDER AND DEVELOPMENT (GAD)

A. PROPOSED NEW APPROPRIATIONS

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
SPECIAL PURPOSE APPROPRIATIONS 5% GAD				
Drugs & Medicines Expenses	5 02-03-070	1,500,000.00	1,500,000.00	2,000,000.00
Medical, Dental & Laboratory supplies	5 02-03-080	1,500,000.00	1,500,000.00	1,726,292.10
TOTAL SPA (5% GAD) -		**3,000,000.00**	**3,000,000.00**	**3,726,292.10**
TOTAL APROPRIATIONS -		**28,034,030.22**	**30,303,009.41**	**35,660,896.64**

B. SPECIAL PROVISIONS

USE AND RELEASE OF FUND. The release, utilization, and disbursement of the appropriation herein provided shall be subject to all existing budgeting,

OFFICE : **Municipal Disaster Risk Reduction and Management Office**

MANDATE : The LDRRMO within their territorial jurisdiction shall be responsible for setting the direction, development, implementation, and coordination of disaster risk

VISION : A disaster-resilient and climate change adaptive Carrascal promoting risk-informed sustainable development agenda under a proactive governance

MISSION : Establish proactive communities with a culture of community readiness and inclusivity towards disaster management to minimize vulnerability and optimize

ORGANIZATIONAL OUTCOME: Provide effective disaster risk reduction and management services for a safer and disaster-ready Carrascal

1. PROPOSED NEW APPROPRIATIONS BY PROGRAM, PROJECT, AND ACTIVITIES (PPA)

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
3000-000-3-	DISASTER RISK REDUCTION AND MANAGEMENT PROGRAM							-
3000-000-3-3-00-035-000	General Disaster Risk Reduction and Management Program	Personal Services (SALARIES, PERA, Representation Allowance, Transportation Allowance, Clothing/Uniform Allowance, Productivity Incentive Allowance, Mid-Year Bonus, Cash Gift, GSIS, PAG-IBIG Contributions, ECC Contributions, Terminal Leave	No. of activities carries out and accomplished	5 activities conducted per thematic area	3,627,640.73	508,856.00	200,000.00	4,336,496.73
				SUB TOTAL A =	**3,627,640.73**	**508,856.00**	**200,000.00**	**4,336,496.73**
70% LDRRM FUND								-
3000-000-3-3-00-035-007	Passage of Disaster Related Legislations	Drafting of ordinance/ Passage of the ordinance	No. of legislations (ordinances/resolutions) passed	1				-
3000-000-3-3-00-035-009	Tree Planting and Tree Growing Activities	Natural resources management and protection	No. of hectares covered	14 Barangays		40,000.00		40,000.00
3000-000-3-3-00-035-011	Maintenance and Improvement of Municipal Nursery	Environmental management	1 municipal nursery maintained and improved	1 Nursery		40,000.00		40,000.00
3000-000-3-3-00-035-014	IEC Campaign on Solid Waste Management	Conducted an IEC campaign on solid waste management	No. of campaigns conducted	14 Barangays		40,000.00		40,000.00
3000-000-3-3-00-035-023	Conduct Community Risk Assessment (CRA)	Communities assessed and risk profiles updated	No. of barangays with completed and validated risk assessments	14 Barangays		100,000.00		100,000.00
3000-000-3-3-00-035-024	Development of updated maps	Development of hazard, risk, vulnerability, and resource maps	No. of maps developed	14 Barangays		60,000.00		60,000.00
3000-000-3-3-00-035-025	Conduct Assessment to Critical Structures, Infrastructures and Structures using DILG-PHIVOLCS-DOH Assessment tools for LGUs	Conduct assessment/audit to critical structures and infrastructures using the DILG/ PHIVOLCS/DOH assessment tools for LGU	No. of structures and infrastructures assessed	14 Barangays		150,000.00		150,000.00

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
3000-000-3-3-00-035-026	Provision of Insurance to Government Assets	Provide insurance for vehicles and structures	No. of insured vehicles and structures	Municipal Buildings, Evacuation Center, Public Utilities		800,000.00		**800,000.00**
3000-000-3-3-00-035-027	Provision of Insurance to Community Disaster Responders and Volunteers	Provide insurance to responders and volunteers	No. of responders and volunteers insured	Responders and ACDVs		50,000.00		**50,000.00**
3000-000-3-3-00-035-028	Provision of Insurance to Crops and Livestock	Provide insurance for crops and livestock	No. of crops and livestock insured	14 Barangays		200,000.00		**200,000.00**
3000-000-3-3-00-035-029	Establish Early Warning System for Flood	Installed EWS for flood in the 14 Barangays of the Municipality	No. of systems and signages installed	14 Barangays			850,000.00	**850,000.00**
3000-000-3-3-00-035-031	Intensity advocacy on the ff: a. RA 10121 b. RA 9729 c. RA 9003 d. RA 9275 e. RA 8749 f. RA 10821 g. Other DRR CCA laws and guidelines	Conduct advocacy drive through; Radio Program, IECs, Installation of Signages/ Tarpaulin and distribution of localized disaster leaflets	No. of advocacies extended	14 Barangays		750,000.00		**750,000.00**
3000-000-3-3-00-035-032	Reproduction of localized IEC materials	IEC materials are reproduced and distributed to communities	No. of pamphlets, brochures, posters reproduced	14 Barangays		80,000.00		**80,000.00**
3000-000-3-3-00-035-033	Conduct of various DRRM-CCA related trainings: * Basic Life Support and Standards First Aid * Position Course on Incident Command System (Ics) * EOC Management Training * Water Search and Rescue Training * Firefighting Training * Training on Mental Health Psychosocial Services (MHPSS) * Community Based DRRM Training * Training on Rapid Damage Asessment and Needs Analysis (RDANA) * Post Disaster Needs Assessment (PDANA) Training * Teachers Summit on Disaster Management Training * School-Based First Aid/BLS Training * GIS Training * Lifeguard Training * Swift Water Search & Rescue	Conduct of DRRM-CCA related trainings	No. of DRRM-CCA related trainings conducted	14 Barangays, MDRRMC members		1,000,000.00		**1,000,000.00**

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
	* Collapsed Structure SAR * High Aegle Rescue Training * Rope Access Training * Medical First Responder Training * Vehicular Extrication * Fire Brigada Training * Advanced Cardiac Life Support Training							
3000-000-3-3-00-035-034	Conduct of Response Cluster Trainings * Management of the Dead and Missing (MDM) * Camp Management and Camp Coordination (CCCM) * WASH * MPHSS * Logistical Management Training * RETT * NIE Training * Government Radio Operators Certificate (GROC) and RLMC Orientation Seminar	Conduct of response cluster trainings conducted	No. of response cluster trainings conducted	14 Barangays, MDRRMC members		100,000.00		**100,000.00**
3000-000-3-3-00-035-035	Conduct of Community Disaster & Evacuation Drills and Scenario-based simulation exercises * Earthquake drill * Flood Drill * Fire Drill * Tsunami drill	Conduct of drills and simulation exercises to barangays and MDRRMC members	No. of drill and simulation exercises conducted	14 Barangays, MDRRMC members		250,000.00		**250,000.00**
3000-000-3-3-00-035-036	Conduct of Municipal Rescue Summit and Group Exercises	Conduct of Municipal Rescue Summit and Group Exercise	Muni1cipal Rescue Summit and Group Exercise conducted	14 BDRRMCs		500,000.00		**500,000.00**
3000-000-3-3-00-035-038	Procurement of Early Warning System (EWS)	Purchase of Early Warning System	No. of EWS purchased	14 Barangays			700,000.00	**700,000.00**
3000-000-3-3-00-035-039	Procurement of SRR equipment, supplies, and PPGs	Purchase of SRR equipment, supplies, and PPGs	No. of purchased SRR equipment, supplies and PPGs	EOC		250,000.00		**250,000.00**
3000-000-3-3-00-035-041	Maintenance of Rescue Vehicles and vessels	Well-maintained rescue vehicles and vessels	No. of well-maintained rescue vehicles and vessels	EOC		500,000.00		**500,000.00**
3000-000-3-3-00-035-043	Procurement of drugs and medicines	Purchase of drugs and medicines	No. of population served	Affected individuals		300,000.00		**300,000.00**
3000-000-3-3-00-035-044	Preposition of food and non-food items	Procurement of food and non-food items	No. of procured food and non-food items	Affected individuals		284,604.47		**284,604.47**

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
3000-000-3-3-00-035-047	Procurement of Standard-Based Equipage and Facilities for EOC	Purchase of standard-based equipage and facilities for EOC	No. of procured equipage and facilities	EOC			800,000.00	**800,000.00**
3000-000-3-3-00-035-048	Procurement of equipage and facilities for LGU- Managed Evacuation Center	Purchase of equipage for LGU-managed Evacuation Center	No. of equipage and facilities procured	MDRRMC		100,000.00		**100,000.00**
3000-000-3-3-00-035-049	Accreditation of Community Disaster Volunteers (ACDVs)	Accredited Community Disaster Volunteers	No. of accredited ACDVs	ACDVs		50,000.00		**50,000.00**
3000-000-3-3-00-035-050	Holding of Regular MDRRMC Full Council Meetings	Conduct regular and/or emergency MDRRMC full council meetings	No. of council meetings conducted	MDRRMC		60,000.00		**60,000.00**
3000-000-3-3-00-035-052	Support to DRR-CCA Project-Based Programs	Strengthened local DRRM and CCA implementation	No. of programs supported	14 Barangays		500,000.00		**500,000.00**
3000-000-3-3-00-035-054	Participation to the Provincial Rescue Summit and Group Exercise	Participate in the conduct of Provincial Rescue Summit and Group Exercise	Attended the Provincial Rescue Summit and Group Exercise	MDRRMC		300,000.00		**300,000.00**
3000-000-3-3-00-035-055	Attendance of MDRRMC members attending DRR-CCA trainings, seminars, forum	Attendance of council members to training courses, seminars, and forums	No. of trainings, seminars, and forums attended	MDRRMC		500,000.00		**500,000.00**
3000-000-3-3-00-035-056	Support to partner stakeholders DRR-CCA programs	Support various DRR-CCA programs from partner stakeholders	No. of programs and activities supported	14 Barangays		200,000.00		**200,000.00**
3000-000-3-3-00-035-057	Formulation and Updating workshop of Contingency Plans * Earthquake Contingecy Plan * Flood Contingency Plan * Typhoon Contingency Plan * Trunami Contingency Plan * Storm Surge Contingency Plan * Landslide Contingency Plan * EREID	Formulate and Update Contingency Plans	No. of plans formulated and updated	14 Barangays		300,000.00		**300,000.00**
3000-000-3-	Formulation and Updating of DRR-CCA related plans * e-LLCAP * Comprehensive Disaster Risk Assessment (CDRA)	Formulate and Update DRR CCA-related Plans	No. of formulated and updated DRR CCA-related Plans	14 Barangays		700,000.00		**700,000.00**

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
	* Rehab and Recovery Plan * Disaster Risk Reduction and Management - Health (DRRM-H) * Public Service Continuity Plan (PSCP) * Health and Nutrition in Emergencies Plan * Emergency Communication Plan (ECP) * Camp Management and camp Coordination (CCCM) Plan							-
3000-000-3-3-00-035-063	Forging MOA, MOU and other Pledge of Commitment	Establish a partnership with agencies, private companies, and local suppliers through MOA/MOU and Pledge of Commitment	No. of signed MOA, MOU and other Pledge of Commitments	MDRRMC		5,000.00		**5,000.00**
3000-000-3-3-00-035-064	Conduct of Pre-Disaster Risk Assessment Meeting	Conduct and provide PDRA assessment results to be cascaded to communities for disaster preparedness	No. of meetings conducted	14 Barangays		30,000.00		**30,000.00**
3000-000-3-3-00-035-065	Conduct Emergency Response Preparedness Meeting	Strengthen the response mechanism towards disasters	No. of ERP meetings conducted	MDRRMC Members		30,000.00		**30,000.00**
3000-000-3-3-00-035-066	Activation of Emergency Operations Center	EOC maintained at full functionality throughout the duration of activation.	No. of issuance for activation issued	MDRRMC Members		200,000.00		**200,000.00**
3000-000-3-3-00-035-068	Rendering of 24/7 Duty Services at the MDRRMC Emergency Operations Center	Rendered services 24/7 at the MDRRMC Operations Center	No. of days activated	MDRRMC Members		200,000.00		**200,000.00**
3000-000-3-3-00-035-070	Preparation of Real-time Situation Reports (SitReps)	Real-time submission of SitReps to the PDRRMO	No. of SitReps prepared	MDRRMC Members				-
3000-000-3-3-00-035-072	Provision of food and non-food items to IDP's inside and outside evacuation center.	Purchase and provide food and non-food items to IDPs	No. of families served	Affected individuals		300,000.00		**300,000.00**
3000-000-3-3-00-035-073	Conduct RDANA	Conduct RDANA services	No. of RDANA conducted	RDANA Team Members		30,000.00		**30,000.00**

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
3000-000-3-3-00-035-074	Conduct search, rescue and retrieval activity during and after disaster.	All identified victims reached and extracted within operational capability and timeline.	No. of operations conducted	Affected Barangays		350,000.00		**350,000.00**
3000-000-3-3-00-035-075	Activate ERT from other stakeholders (mining companies and volunteer rescue groups).	ERTs mobilized following ICS protocols and assigned roles	No. of ERTs activated	Emergency Response Teams		300,000.00		**300,000.00**
3000-000-3-3-00-035-077	Conduct pre-emptive evacuation of affected families and individuals	Facilitate and assist affected families in the barangays	No. of affected families in every barangay	14 barangays		100,000.00		**100,000.00**
3000-000-3-3-00-035-083	Perform medical assessment and provide appropriate interventions to individuals affected inside and outside evacuation centers.	Assess and immediately provide appropriate medical interventions to individuals affected inside and outside ECs	No. of individuals served	14 Barangays		150,000.00		**150,000.00**
3000-000-3-3-00-035-086	Conduct dental examination to affected individuals inside and outside evacuation centers.	Dental examinations conducted following RHU/DOH Standards	No. of individuals served	14 barangays		50,000.00		**50,000.00**
3000-000-3-3-00-035-089	Provision of water, sanitation and hygiene services inside evacuation.	Various WASH services conducted and provided inside ECs	No. of IDPs served	14 barangays		100,000.00		**100,000.00**
3000-000-3-3-00-035-090	Conduct stress debriefing, trauma informed counselling and expressive art therapy for victims of disaster, disaster responders and volunteers, and medical practitioners	Conduct of Psychosocial activities for medical and non-medical frontliners, and victims of disasters (Stress Management Mental Health Awareness and Forums)	No. of activities conducted	2 sessions conducted		250,000.00		**250,000.00**
3000-000-3-3-00-035-092	Conduct Post Disaster Needs Assessment	Accurate and validated data on damages, losses, and needs.	No. of assessments conducted	Affected barangays		40,000.00		**40,000.00**
3000-000-3-3-00-035-093	Provision of livelihood assistance to Agriculture & Fisheries: 1.1 Farm Inputs 1.2 Livestock & Poultry Animals 1.3 Animal Biologics 1.4 Fisheries Inputs 1.5 Pump Boats	Economic/ Livelihood assistance services	No. of livelihood assistance provided	Affected Barangays		150,000.00		**150,000.00**

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
3000-000-3-3-00-035-097	Conduct of Skills Training & Capacity Building	Capacity Development for victims of calamities	No. of affected individuals	Affected individuals		150,000.00		**150,000.00**
3000-000-3-3-00-035-101	Provision of Financial Assistance for Shelter or Core Shelter Program	Socio-economic emergency assistance extended and provided	No. of beneficiaries served	Affected individuals		150,000.00		**150,000.00**
3000-000-3-3-00-035-102	Rehabilitation of facilities, buildings, systems, canals, roads, bridges, dams, agricultural & tourism facilities, and structures	Structures restored to safe and functional condition in compliance with engineering and safety standards	No. of facilities and structures rehabilitated	Damaged infrastructures, lifelines, and powerlines		400,000.00		**400,000.00**
				SUB TOTAL B =	-	**11,189,604.47**	**2,350,000.00**	**13,539,604.47**
30% QUICK RESPONSE FUND								-
3000-000-3-3-00-035-105	Mobilization of Emergency Response Services to victims of calamities	Emergency Response Services extended	No. of emergency response operations extended	14 barangays		5,802,687.63		**5,802,687.63**
				SUB TOTAL C =	-	**5,802,687.63**	-	**5,802,687.63**
				TOTAL =	**3,627,640.73**	**17,501,148.10**	**2,550,000.00**	**23,678,788.83**

Office: MDRRMO

2. PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURES

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
1.1 PERSONAL SERVICES				
Salaries (Regular Plantilla Items)	5 01-01-010	1,206,000.00	2,438,128.75	2,357,605.00
PERA	5 01-02-010	96,000.00	120,000.00	168,000.00
Representation Allowance (RA)	5 01-02-020	45,000.00	147,900.00	91,800.00
Transportation Allowance (TA)	5 01-02-030	45,000.00	147,900.00	91,800.00
Clothing/Uniform Allowance	5 01-02-040	24,000.00	35,000.00	49,000.00
Productivity Incentive Allowance (PIA)	5 01-02-080	8,000.00	10,000.00	14,000.00
Mid-Year Bonus	5 01-02-160	100,500.00	199,494.00	192,845.00
Cash Gift	5 01-02-150	20,000.00	25,000.00	35,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010	144,720.00	292,575.45	282,912.60
PAG-IBIG Contributions	5 01-03-020	4,800.00	12,000.00	16,800.00
PHILHEALTH Contributions	5 01-03-030	27,135.00	60,953.22	58,940.13
ECC Contributions	5 01-03-040	4,800.00	6,000.00	8,400.00
Terminal Leave Benefits	5 01-04-030	-	-	-
Year-End Bonus	5 01-02-140	100,500.00	208,334.15	201,538.00
Other Personnel Benefits (Loyalty)	5 01-04-990	-	-	10,000.00
Other Personnel Benefits (Medical Allowance)	5 01-04-990	185,003.75	35,000.00	49,000.00
TOTAL PS -		**2,011,458.75**	**3,738,285.57**	**3,627,640.73**
1.2 MAINT. & OTHER OPERATING EXPENSES				
Traveling Expenses	5 02-01-010	100,000.00	138,856.00	138,856.00
Training & Seminar Expenses	5 02-02-010	25,000.00	25,000.00	30,000.00
Office Supplies Expenses	5 02-03-010	40,000.00	40,000.00	40,000.00
Fuel, Oil & Lubricants Expense	5 02-03-090	-	-	20,000.00
Other Supplies & Materials Expenses	5 02-03-990	20,000.00	20,000.00	20,000.00
Telephone Expenses	5 02-05-020	10,000.00	10,000.00	10,000.00
Other General Services	5 02-12-990	193,560.00	193,560.00	250,000.00
TOTAL MOOE -		**388,560.00**	**427,416.00**	**508,856.00**
1.3 CAPITAL OUTLAY (CO)				
Office Equipments	1 07-05-020	-	-	100,000.00
Furnitures & Fixtures	1 07-06-010	-	-	100,000.00
TOTAL CO -		-	-	**200,000.00**
TOTAL APROPRIATIONS -		**2,400,018.75**	**4,165,701.57**	**4,336,496.73**

3. SPECIAL PURPOSE APPROPRIATIONS (SPA)

3.1 LOCAL DISASTER RISK REDUCTION AND MANAGEMENT FUND (LDRRMF)

A. PROPOSED NEW APPROPRIATIONS

Object of Expenditures		Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
SPECIAL PURPOSE APPROPRIATIONS					
-30% QUICK RESPONSE FUND					
Training & Seminar Expenses: Conduct of Skills Training & Capacity Building		5 02-01-020	-	30,000.00	200,000.00
Welfare Goods Expenses (Provision of Foods & Non-Food items)		5 02-03-060	3,124,357.82	2,878,258.24	532,687.63
Fuel, Oil & Lubricants Expense: Conduct Multi-agency emergency response		5 02-03-090	160,000.00	100,000.00	
Repair & Maint.-Infrastructure Assets: Rehabilitation of facilities, buildings, systems, canals, roads, bridges, dams, agricultural & tourism facilities,and structures		5 02-13-030	-	300,000.00	400,000.00
Donations : Provision of Financial Assistance for Shelter or Core Shelter Program		5 02-99-080	100,000.00	100,000.00	400,000.00
-Provision of Post Disaster recovery support	200,000.00				
-Conduct stress debriefing, trauma informed counselling and expressive art therapy for victims of disaste	200,000.00				
-Provision of livelihood assistance to small & medium enterprise (SMEs)	500,000.00				
-Provision of livelihood assistance to Tourism (Tourism Related Establishment)	400,000.00				
-Provision of livelihood assistance to Agriculture & Fisheries	500,000.00				
-Conduct food/cash for training activity inside evacuation center	500,000.00				
-Provision of water, sanitation and hygiene services inside evacuation.	150,000.00				
-Conduct feeding activity inside and outside evacuation center.	400,000.00				
-Perform medical assessment and provide appropriate interventions to individuals	600,000.00				
-Conduct registration of displaced individuals and families	20,000.00				
-Conduct evacuation of affected families and individualses	200,000.00				
-Conduct search, rescue and retrieval activity	350,000.00				
-Activation of Emergency Operation Center	250,000.00				
Other MOOE:		5 02-99-990	200,000.00	500,000.00	4,270,000.00
SUB TOTAL SPA -5% CALAMITY FUND (30% QUICK RESPONSE FUND)-			**3,584,357.82**	**3,908,258.24**	**5,802,687.63**
-70% DISASTER PREVENTION & MITIGATION					
-Provision of Insurance to Responders and Community Disasters Volunteers	50,000.00				
-Provision of Insurance (Gov't Bldgs.,Rescue & Heavy Eqpt. Vehicles, Crops & Livestock) Insurance Expenses	1,000,000.00	5 02-16-030	750,000.00	770,000.00	1,050,000.00
-Tree Planting/Growing Activities	40,000.00				
-Maintenance and Improvement of Municipal Nursery	40,000.00				
-IEC Campaign on Solid Waste Management	40,000.00				
-Conduct Community Risk Assessment (CRA)	100,000.00				
-Development of updated maps	60,000.00				
-Conduct Assessment to Critical Structures, Infrastructures and Structures using DILG-PHIVOLCS-DOH Assessment tools for LGUs	150,000.00				
-Establish Early Warning System for Flood	850,000.00				
Other MOOE:		5 02-99-990	260,000.00	1,760,000.00	1,280,000.00

Object of Expenditures		Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
SUB TOTAL SPA -5% CF (70% DISASTER PREVENTION & MITIGATION)-			**1,010,000.00**	**2,530,000.00**	**2,330,000.00**
-70% DISASTER PREPAREDNESS					
-Procurement of Early Warning System (EWS)	700,000.00				
-Procurement of Standard-Based Equipage and Facilities for EOC	800,000.00				
-Procurement of equipage and facilities for LGU-Managed Evacuation Center	100,000.00				
Semi-Expendable Disaster Response and Rescue Equipment		1-04-08-080	-	-	1,600,000.00
-Conduct DRRM/CCA related trainings	1,000,000.00				
-Conduct of Response Cluster Trainings	100,000.00				
-Conduct of Response Cluster Trainings	500,000.00				
-Formulation & Updating Workshop of Contingency Plans and DRR CCA related plans	1,000,000.00				
Training & Seminar Expenses		5 02-01-020	1,210,000.00	1,120,000.00	2,600,000.00
Welfare Goods Expenses: Procurement of Foods & Non-Food items		5 02-03-060	250,000.00	250,000.00	284,604.47
Drugs & Medicines Expenses		5 02-03-070	-	-	300,000.00
Repair & Maint. -Machinery & Equipment		5 02-13-050	30,000.00	30,000.00	400,000.00
Repair & Maint. -Transportation Equipment		5 02-13-050	-	-	100,000.00
-Intensify advocacy on the following	750,000.00				
-Reproduction of localized IEC materials	80,000.00				
-Conduct of Community Disaster & Evacuation Drills and Scenario	250,000.00				
-Conduct of Municipal Rescue Summit and Group Exercise	500,000.00				
-Procurement of SRR equipment, supplies, and PPGs	250,000.00				
-Accreditation of Community Disaster Volunteers (ACDVs)	50,000.00				
-Holding of Regular MDRRMC Full Council Meetings	60,000.00				
-Support to DRR-CCA Project-Based Programs	500,000.00				
-Participation to the Provincial Rescue Summit and Group Exercise	300,000.00				
-Support to partner stakeholders DRR-CCA programs	200,000.00				
-Forging MOA, MOU and other Pledge of Commitment	5,000.00				
Other MOE:		5 02-99-990	200,000.00	760,000.00	2,945,000.00
SUB TOTAL SPA -5% CF (70% DISASTER PREPAREDNESS)-			**1,690,000.00**	**2,160,000.00**	**8,229,604.47**
-70% DISASTER RESPONSE					
-Conduct od Pre-Disaster Risk Assessment (PDRA) Emergency Response Preparedness Meeting					
Training & Seminar Expenses		5 02-01-020	50,000.00	90,000.00	-
Welfare Goods Expenses: Provision of Foods & Non-Food items		5 02-03-060	1,420,000.00	627,769.21	300,000.00
Drugs & Medicines Expenses		5 02-03-070	200,000.00	200,000.00	-
Medical, Dental & Laboratory supplies		5 02-03-080	50,000.00	200,000.00	-
Fuel, Oil & Lubricants Expense		5 02-03-090	200,000.00	300,000.00	-
Donations (Management of the Dead and missing)		5 02-99-080	120,000.00	80,000.00	-
-Conduct of Pre-Disaster Risk Assessment Meeting	30,000.00				
-Conduct Emergency Response Preparedness Meeting	30,000.00				
-Activation of Emergency Operation Center	200,000.00				
-Rendering of 24/7 Duty Services at the MDRRMC Emergency Operations Center	200,000.00				
-Conduct RDANA	30,000.00				
-Conduct search, rescue and retrieval activity during and after disaster.	350,000.00				
-Activate ERT from other stakeholders (mining companies and volunteer rescue groups).	300,000.00				
-Conduct evacuation of affected families and individuals	100,000.00				

Object of Expenditures		Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
-Perform medical assessment and provide appropriate interventions to individuals affected inside and outside evacuation centers.	150,000.00				
-Conduct dental examination to affected individuals inside and outside evacuation centers.	50,000.00				
-Provision of water, sanitation and hygiene services inside evacuation.	100,000.00				
-Conduct stress debriefing, trauma informed counselling and expressive art therapy for victims of disaster, disaster responders and volunteers, and medical practitioners	250,000.00				
Other MOOE:		5 02-99-990	410,000.00	410,000.00	1,790,000.00
SUB TOTAL SPA -5% CF (70% DISASTER RESPONSE)-			**2,450,000.00**	**1,907,769.21**	**2,090,000.00**
-70% REHABILITATION & RECOVERY					
Training & Seminar Expenses: Conduct of Skills Training & Capacity Building		5 02-01-020	100,000.00	100,000.00	150,000.00
Repair & Maint.-Infrastructure Assets		5 02-13-030	300,000.00	300,000.00	300,000.00
Repair & Maint.-Buildings & Other Structures		5 02-13-040	-	-	100,000.00
Donations: Provision of Core-Shelter Assisstance		5 02-99-080	120,000.00	120,000.00	150,000.00
-Conduct Post Disaster Needs Assessment	40,000.00				
-Provision of livelihood assistance to Agriculture & Fisheries	150,000.00				
Other MOE:		5 02-99-990	360,000.00	360,000.00	190,000.00
SUB TOTAL SPA -5% CALAMITY FUND (70% REHABILITATION & RECOVERY)-			**880,000.00**	**880,000.00**	**890,000.00**
TOTAL SPA (5% CALAMITY FUND)-			**9,614,357.82**	**11,386,027.45**	**19,342,292.10**
Total Appropriations			**12,014,376.57**	**15,551,729.02**	**23,678,788.83**

B. SPECIAL PROVISIONS

1. **USE AND RELEASE OF FUND.** The amount herein appropriated shall be used in accordance with Republic Act. No. 10121, "The Philippine Disaster Risk

2. **QUICK RESPONSE FUND.** Of the amount appropriated for Local Disaster Risk Reduction and Management (LDRRM) Fund, thirty percent (30%) shall be allocated as Quick Response Fund (QRF) or a stand-by fund for relief, and recovery programs in order that the situation and living condition of people in the communities and areas stricken by disasters, calamities, epidemic, or complex emergencies, may be normalized as quickly as possible.

The release an use of QRF shall be supported by a resolution of the Sanggunian declaring the Local Government Unit (LGU) under the state of calamity or a Presidential declaration of state of calamity.

3. In no case shall the QRF be used for the pre-disaster, nor be realigned for any other purpose.

OFFICE : INTERNAL AUDIT SERVICE OFFICE

MANDATE : Pursuant to Republic Act No. 3456 (Internal Auditing Act of 1962) as amended by RA No. 4177, which mandated the creation, organization and operation of Intrnal Audit Service/Unit in all department/agencies to help management achieve an efficient and effective fiscal administration and to assist in the performance of agency affairs and function. It shall have the duty to check internal controls whether or not they are well designed and properly implemented to safeguard assets and resources against loss, wastage and misuse.

VISION : A capacitated Internal Audit Team committed to add value to the LGU, helps ensure its internal controls are well designed and implemented to establish a work environment where the ideals of good governance thrives among public officials and employees, ultimately installing public confifence in the LGU's abilities to provide optimum service delivery to attain operational excellence .

MISSION : Shall promote good governance through conduct of internal audit activities and issuance of timely audit recommendations to the Local Chief Executive and Presiding Officer of the Sangguniang Bayan anchored on compliance to existing laws, rules, regulations and policies issued by proper government agencies and constitutional bodies and improving effective risk management, controls, support systems, operationa and processess.

ORGANIZATIONAL OUTCOME: GOOD GOVERNANCE

1. PROPOSED NEW APPROPRIATIONS BY PROGRAM, PROJECT, AND ACTIVITIES (PPA)

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
1000-000-3-2-007-000-001	Strategic & Annual Planning includes; Conduct of BAICS, Assessment of ControlRisk, Assessment of Internal audit Risk, Formulation of the Strategic Plan for CY 2026-2028 and Preparartion of Annual Work Plan	Baseline Assessment of Internal Control, System, Results of Assessment and Wok Plan Prepared and approved	All LGU resources are safeguarded from unauthorized use	1 BAICS 1 Assessment Report , 1 stargeic Plan & 1 work plan	2,492,270.16	160,000.00	150,000.00	**2,802,270.16**
	Conduct of Audit Process be it Compliance Audit, Management Audit and Operations Audit	Audit Report	comliance with government issued laws, rules, regulations and local ordinances	1 compliance and 1 operation audit				-
	Prevent and Detect fraud and dishonesty	No reports on misuse of agency properties	Transparency in all government transactions following the DILG Posting	Investigation of cases against erring employees				-
	Verify and analyze financial operations to ascertain that it is complete,accurate and valid	No COA adverse opinion	Financial operations strictly adhered to government laws, rules and regulations, assets are safeguarded shall be	All programs, projects and activities of each offices				-
				TOTAL =	**2,492,270.16**	**160,000.00**	**150,000.00**	**2,802,270.16**

Office: MUNICIPAL INTERNAL AUDIT SERVICES

2. PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURES

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
1.1 PERSONAL SERVICES				
Salaries (Regular Plantilla Items)	5 01-01-010	810,708.00	977,370.25	1,648,139.00
PERA	5 01-02-010	24,000.00	24,000.00	72,000.00
Representation Allowance (RA)	5 01-02-020	67,500.00	86,700.00	91,800.00
Transportation Allowance (TA)	5 01-02-030	67,500.00	86,700.00	91,800.00
Clothing/Uniform Allowance	5 01-02-040	6,000.00	7,000.00	21,000.00
Productivity Incentive Allowance (PIA)	5 01-02-080	2,000.00	2,000.00	6,000.00
Mid-Year Bonus	5 01-02-160	67,559.00	80,012.00	134,692.00
Cash Gift	5 01-02-150	5,000.00	5,000.00	15,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010	97,284.96	117,284.43	197,776.68
PAG-IBIG Contributions	5 01-03-020	1,200.00	2,400.00	7,200.00
PHILHEALTH Contributions	5 01-03-030	18,240.93	24,434.26	41,203.48
ECC Contributions	5 01-03-040	1,200.00	1,200.00	3,600.00
Terminal Leave Benefits	5 01-04-030	-	-	-
Year-End Bonus	5 01-02-140	67,559.00	83,457.25	141,059.00
Other Personnel Benefits (Loyalty)	5 01-04-990	-	7,000.00	-
Other Personnel Benefits (Medical Allowance)	5 01-04-990	-	438,703.21	21,000.00
TOTAL PS -		**1,235,751.89**	**1,943,261.40**	**2,492,270.16**
1.2 MAINT. & OTHER OPERATING EXPENSES				
Semi-Expendable Info. & Communication Tech. Eqpt.	1 04-05-030	-	9,000.00	-
Semi-Expendable Furnitures & Fixtures	1 04-05-030	-	-	50,000.00
Traveling Expenses	5 02-01-010	10,000.00	15,000.00	30,000.00
Training & Seminar Expenses	5 02-02-010	25,000.00	6,000.00	30,000.00
Office Supplies Expenses	5 02-03-010	20,000.00	3,000.00	50,000.00
TOTAL MOOE -		**55,000.00**	**33,000.00**	**160,000.00**
1.3 CAPITAL OUTLAY (CO)				
Office Equipments	1 07-05-020	-	-	60,000.00
Info. & Communication Tech. Eqpt.	1 07-05-030	-	-	90,000.00
TOTAL CO -		-	-	**150,000.00**
Total Appropriations		**1,290,751.89**	**1,976,261.40**	**2,802,270.16**

OFFICE : **MUNICIPAL TOURISM OFFICE**

MANDATE : Ensure the development of Local Tourism that is for and by the people, conserve and promote their cultural heritage, and promote their cultural heritage, and identify sense of unity.

VISION : A center of industrialization in Surigao del Sur sustained by a responsible management of environment and natural resources for socio-economic development where empowered citizens live under a firm and pro-active leadership.

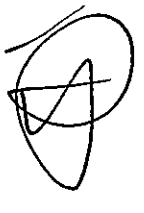
MISSION : Promote a tourism industry that is ecologically sustainable, responsible, participative, culturally sensitive, economically viable, and ethnically and socially equitable communities.

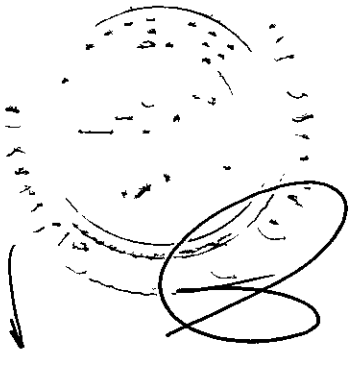
ORGANIZATIONAL OUTCOME

1. PROPOSED NEW APPROPRIATIONS BY PROGRAM, PROJECT, AND ACTIVITIES (PPA)

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
8000-000-3-3-00-039-001	General Tourism Development and Management Services	Salaries & other personnel benefits are provided	Operations of the Municipal Tourism Office is successfully implemented and managed	Salaries & other personnel benefits for 7 regular employees	4,272,280.93	323,960.00	100,000.00	**4,696,240.93**
	Provide Technical Assistance and Support to the Municipal Mayor and to ensure effective delivery of the basic tourism services and access to tourism facilities.	Venture in farm and industrial tourism dev't.	Technical assistance provided	10 activity reports		25,000.00		25,000.00
	Initiate the support program and projects and coordinate with concerned agencies.Assist the Mayor and recommends effective information drive to the Sanggunian and advise the Mayor as the case maybe on all matters relative to the promotion of tourism.	Conduct Information drive on tourism development	Programs and projects initiated and coordinated	5 activity reports		30,000.00		**30,000.00**
	Ensure the proper enforcement of tourism standards, laws rules and regulations;	Enforcement of tourism related laws	Information drive on tourism promotion recommended	8 activity reports		25,000.00		25,000.00
	Submit regular reports on status of tourism plans and programs, tourist arrivals, employment, occupancy rates, investment and tourist products, among others, to the LCE and DOT.	Submission of compliance reports to the LCE, PTO and DOT	Tourism laws enforced	2 cases filed		20,000.00		**20,000.00**
	Support to Tourism Development	Conduct seminars and related tourism promotions and programs	Tourism development activities supported			50,000.00		**50,000.00**

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
	Support to Araw ng Sursur Annual Tourism Activities	Showcase local products, promote our tourist destinations	Araw ng Sursur Annual Tourism Activities supported			100,000.00		100,000.00
				SUB TOTAL =	**4,272,280.93**	**573,960.00**	**100,000.00**	**4,946,240.93**
Special Purpose Appropriations (SPA): 5% GAD								
1000-000-3-1-01-015-016	Conduct Indigenous Peoples Celebration	"Panuhogtuhog" Traditional Breadworks Training conducted	No. of Tribal Members Trained	35 (Women) members of Adlay Tribal Women's Assiciation trained		200,000.00		200,000.00
				(SPA) SUB TOTAL =	-	**200,000.00**	-	**200,000.00**
				TOTAL =	**4,272,280.93**	**773,960.00**	**100,000.00**	**5,146,240.93**





Office: MUNICIPAL TOURISM OFFICE

2. PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURES

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
1.1 PERSONAL SERVICES				
Salaries (Regular Plantilla Items)	5 01-01-010	1,952,304.00	2,354,851.75	2,782,434.00
PERA	5 01-02-010	192,000.00	192,000.00	216,000.00
Representation Allowance (RA)	5 01-02-020	67,500.00	86,700.00	91,800.00
Transportation Allowance (TA)	5 01-02-030	67,500.00	86,700.00	91,800.00
Clothing/Uniform Allowance	5 01-02-040	48,000.00	56,000.00	63,000.00
Productivity Incentive Allowance (PIA)	5 01-02-080	16,000.00	16,000.00	18,000.00
Mid-Year Bonus	5 01-02-160	162,692.00	191,712.00	227,732.00
Cash Gift	5 01-02-150	40,000.00	40,000.00	45,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010	234,276.48	282,582.21	333,892.08
PAG-IBIG Contributions	5 01-03-020	9,600.00	19,200.00	21,600.00
PHILHEALTH Contributions	5 01-03-030	43,926.84	58,871.29	69,560.85
ECC Contributions	5 01-03-040	9,600.00	9,600.00	10,800.00
Terminal Leave Benefits	5 01-04-030	-	-	-
Year-End Bonus	5 01-02-140	162,692.00	202,573.55	237,662.00
Other Personnel Benefits (Loyalty)	5 01-04-990	2,500.00	-	-
Other Personnel Benefits (Medical Allowance)	5 01-04-990	295,015.84	56,000.00	63,000.00
TOTAL PS -		**3,303,607.16**	**3,652,790.80**	**4,272,280.93**
1.2 MAINT. & OTHER OPERATING EXPENSES				
Semi - Expendable Furnitures and Fixtures	1 04-06-010	-	66,360.00	-
Traveling Expenses	5 02-01-010	30,000.00	30,000.00	30,000.00
Training & Seminar Expenses	5 02-02-010	-	-	100,000.00
Office Supplies Expenses	5 02-03-010	20,000.00	20,000.00	20,000.00
Other Supplies Expenses	5 02-03-990	80,000.00	80,000.00	100,000.00
Telephone Expenses	5 02-05-020	3,600.00	3,600.00	3,600.00
Internet Subscription Expenses	5 02-05-030	30,000.00	30,000.00	30,000.00
Repair & Maint. -Machinery & Equipment	5 02-13-050	100,000.00	100,000.00	20,000.00
Other MOE	5 02-99-990	-	-	270,360.00
TOTAL MOOE -		**263,600.00**	**329,960.00**	**573,960.00**
1.3 CAPITAL OUTLAY (CO)				
Office Equipments	1 07-05-020	50,000.00	100,000.00	100,000.00
Information & Comm. Technology Eqpt.	1 07-05-030	70,000.00	70,000.00	-
TOTAL CO -		**120,000.00**	**170,000.00**	**100,000.00**
Total Appropriations		**3,687,207.16**	**4,152,750.80**	**4,946,240.93**

3.1 APPROPRIATIONS FOR GENDER AND DEVELOPMENT (GAD)

A. PROPOSED NEW APPROPRIATIONS

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
SPECIAL PURPOSE APPROPRIATIONS				
5% GAD				
Other MOE: Support to Indigenous People/Communities	5 02-99-990	-	-	200,000.00
TOTAL SPA (5% GAD) -		-	-	**200,000.00**
TOTAL APROPRIATIONS -		**3,687,207.16**	**4,152,750.80**	**5,146,240.93**

B. SPECIAL PROVISIONS

USE AND RELEASE OF FUND. The release, utilization, and disbursement of the appropriation herein provided shall be subject to all existing budgeting,

OFFICE MUNICIPAL YOUTH DEVELOPMENT OFFICE

MANDATE : Serve as the primary local government office responsible for the formulation, coordination, and implementation of policies, programs, projects, and activities that promote the holistic development and empowerment of the youth sector within the Municipality of Carrascal.

VISION : A purpose-driven and empowered Carrascalanon youth who champions leadership, innovation, environmental stewardship, and community development,

MISSION : To promote holistic and inclusive youth development by implementing responsive policies, programs, and services that nurture leadership, strengthen capability, enhance participation in governance, and empower young Carrascalanons as active partners in achieving community growth, resilience, and sustainable development.

ORGANIZATIONAL OUTCOME : A strengthened legislative system and empowered citizenry, evidenced by responsive and well-crafted local ordinances and resolutions; enhanced collaboration between the Sangguniang Bayan, executive departments, and community sectors; improved

1. PROPOSED NEW APPROPRIATIONS BY PROGRAM, PROJECT, AND ACTIVITIES (PPA)

AIP Reference	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget	Proposed Budget for the Budget Year 2026			
					Personal	MOOE	Capital Outlay	TOTAL
3000-000-3-3-00-036-001	GENERAL ADMINISTRATIVE SERVICES	Operationalization of Municipal Youth Development Office; Personal Services (Salaries, PERA, Representation Allowance, Transportation Allowance, Clothing/Uniform Allowance, Productivity Incentive Allowance, Mid-Year Bonus, Cash Gift, GSIS, Pag-Ibig Contributions, PHILHEALTH Contributions, ECC Contributions, Terminal Leave Benefits, Year-End Bonus, Other Personnel Benefits (Loyalty), Other Personnel Benefits (Medical); MOOE (Traveling Expenses, Training & Seminars Expenses, Office Supplies Expense); Procurement of Office Equipment and Information & Communication Technology Equipment	Full operationalization of Municipal Youth Development Office; Processed employees salries and benefits; Processed traveling, trainings, and seminars expenses; Procured necessary office supplies, office equipment and information & communication technology equipment	100% Implementation and Utilization of PPAs	1,639,635.18	140,000.00	150,000.00	**1,929,635.18**

AIP Reference	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget	Proposed Budget for the Budget Year 2026			
					Personal	MOOE	Capital Outlay	TOTAL
	CENTER OF PARTICIPATION: GOVERNANCE & ACTIVE CITIZENSHIP							-
3000-000-3-3-00-036-009	Youth Leadership and Life Skills Development Program	Developed personal and interpersonal as well as other life skills of young people to prepare them for leadership roles and responsibilities; Emphasized personal development and leadership skills; Provided opportunities for youth to help explore their identity, values and beliefs; Encouraged civic projects that are a service to others; Provided vocational and career exploration activities	No. of Local Youth Development Council Members and SK Officials Attended the Activity	35 Youth		70,000.00		**70,000.00**
3000-000-3-3-00-036-010	Youth Development Planning Workshop	Conducted of Local Youth Planning Workshop for necessary and relevant plans relating to youth	Conducted of Local Youth Planning Workshop for necessary and relevant plans relating to youth	35 Youth		200,000.00		**200,000.00**
	CENTER OF PARTICIPATION : EDUCATION							-
3000-000-3-3-00-036-060	Unlad Kabataan Program (UKP) for Out-of-School Youth	Implemented UKP to OSY and facilitated enrollment to ALS, TESDA, or reintegration to regular learning class; conducted livelihood and skills training; facilitated employement	No. of OSY availed the Unlad Kabataan Program	30 OSY		150,000.00		**150,000.00**
				SUB TOTAL =	**1,639,635.18**	**560,000.00**	**150,000.00**	**2,349,635.18**

AIP Reference	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget	Proposed Budget for the Budget Year 2026			
					Personal	MOOE	Capital Outlay	TOTAL
Special Purpose Appropriations (SPA): 5% GAD								
1000-000-3-	Transition To Higher	Lessened financial	No. of indigent first-	100 indigent		500,000.00		**500,000.00**
1000-000-3-1-01-015-031	Conduct of Skill Clinics led and trained by male and female coaches across various sport discpline	Addressed gender stereotypes by integrating inclusive training and mentorship. Ensured that women have	No. of youth participants who will undergo training and mentorship through skills clinics	300 youth participants comprising 150 male and 150 female		300,000.00		**300,000.00**
1000-000-3-1-01-015-032	Conduct of Capacity Development Activities on: 1. Gender-based Violence Laws (RA 9262, RA 11313, RA 9710) 2. Gender Sensitivity Training	Increased level of awareness and knowledge on GBV Laws and Gender Sensitivity among youth.	No. of youth trained and informed on GBV Laws and Gender Sensitivity	500 youth participants comprising 250 male and 250 female		200,000.00		**200,000.00**
3000-000-3-3-00-036-005	MYDC Operations and Quarterly Meetings	Increased participation and representation of women in the Local Youth Development Council (LYDC)	No. of LYDC Members participated in LYDC Quarterly Meeting	13 LYDC members (4 women & 9 men)		500,000.00		**500,000.00**
				(SPA) SUB TOTAL =	-	**1,500,000.00**	-	**1,500,000.00**
				TOTAL =	**1,639,635.18**	**2,060,000.00**	**150,000.00**	**3,849,635.18**

Office: MUN. YOUTH DEVELOPMENT OFFICER

2. PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURES

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
1.1 PERSONAL SERVICES				
Salaries (Regular Plantilla Items)	5 01-01-010			1,080,284.00
PERA	5 01-02-010			24,000.00
Representation Allowance (RA)	5 01-02-020			86,700.00
Transportation Allowance (TA)	5 01-02-030			86,700.00
Clothing/Uniform Allowance	5 01-02-040			7,000.00
Productivity Incentive Allowance (PIA)	5 01-02-080			2,000.00
Mid-Year Bonus	5 01-02-160			88,367.00
Cash Gift	5 01-02-150			5,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010			129,634.08
PAG-IBIG Contributions	5 01-03-020			2,400.00
PHILHEALTH Contributions	5 01-03-030			27,007.10
ECC Contributions	5 01-03-040			1,200.00
Terminal Leave Benefits	5 01-04-030			-
Year-End Bonus	5 01-02-140			92,343.00
Other Personnel Benefits (Loyalty)	5 01-04-990			-
Other Personnel Benefits (Medical Allowance)	5 01-04-990			7,000.00
TOTAL PS -		-	-	**1,639,635.18**
1.2 MAINT. & OTHER OPERATING EXPENSES				
Traveling Expenses	5 02-01-010			50,000.00
Training & Seminar Expenses	5 02-02-010			50,000.00
Office Supplies Expenses	5 02-03-010			40,000.00
Other MOE	5 02-99-990			420,000.00
TOTAL MOOE -		-	-	**560,000.00**
1.3 CAPITAL OUTLAY (CO)				
Office Equipments	1 07-05-020			50,000.00
Information & Comm. Technology Eqpt.	1 07-05-030			100,000.00
TOTAL CO -		-	-	**150,000.00**
Total Appropriations		-	-	**2,349,635.18**

3.1 APPROPRIATIONS FOR GENDER AND DEVELOPMENT (GAD)

A. PROPOSED NEW APPROPRIATIONS

Object of Expenditures		Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
SPECIAL PURPOSE APPROPRIATIONS 5% GAD					
Training & Seminar Expenses:		5 02-02-010	-	-	200,000.00
*Youth Dev't Prog.- Conduct of Capacity Dev't Activities					
Other MOE:		5 02-99-990	-	-	350,000.00
*Youth Dev't Prog.- Conduct Skill Clinic	300,000.00				
*Youth Dev't Prog.- LYD Council Meeting	50,000.00				
TOTAL SPA (5% GAD) -			-	-	**550,000.00**
TOTAL APROPRIATIONS -			-	-	**2,899,635.18**

B. SPECIAL PROVISIONS

USE AND RELEASE OF FUND. The release, utilization, and disbursement of the appropriation herein provided shall be subject to all existing budgeting,

OFFICE : MUNICIPAL GENERAL SERVICES OFFICE

MANDATE : Formulate measures, take custody and be accountable for all properties of the LGU, collate and disseminate information regarding prices and shipping of supplies and items, perform record management with respect to records of offices and departmentsof the LGU and perform all other functions pertaining to suppplies and property management.

VISION : Effective and efficient supplies and property management of the LGU.

MISSION : Provide quality service to all LGU departments to attain an effective and efficient delivery of basic services.

ORGANIZATIONAL OUTCOM : LGU assets are safeguarded from improper use for effective and efficient delivery of basic services to all Carrascalanon.

1. PROPOSED NEW APPROPRIATIONS BY PROGRAM, PROJECT, AND ACTIVITIES (PPA)

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
General Services Development 1000-000-3-1-01-023-001	Supply & Property Management Services	All property, plant & equipment are accounted for	Property Acknowledgement Receipts, Inventory Custodian Slip prepared	All Property, Plant and Equipment issued must have updated and signed PARs / ICS within the same month of issuance.	630,106.81	101,000.00		731,106.81
			Updated Report on Physical Count of Property, Plant & Equipment	Annual Report on Physical Count of Property, Palnt and Equipment submitted to the Auditor not later than January 31 of the following year.				
			Inventory & Inspection Report of Unserviceable Property, Plant & Equipment	100% of all identified unserviceable PPE inspected and inventoried within the budget year				
			Conduct physical count of property, Plant & Equipment & Semi-expendables	100% Completion of the Physical count of Property, Plant and Equipment and Semi-Expendables				
	Supply & Property Management Services		Approved Purchase Request	Eligible and complete Purchase Requests (PRs) for supplies processed and approved within the budget year				

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
			Approved Requisition and Issue Slip	100% issuance of supplies requested through duly approved RIS from all implementing units.				
	Disposal of unserviceable property plant & equipment		Inventory & Inspection Report of Unserviceable Property, Plant & Equipment	100% of disposal documents (Inventory & Inspection Report for Unserviceable Property – IIRUP) prepared and submitted				
	Facility maintenance services	Janitorial, Security, landscaping and other related services in public buildings and other real	Efficient and responsive facility maintenance services provided to all LGU buildings	All LGU facilities are in a safe, functional, and operational condition				
	Records Management Services	Archival and record management with respect to records of offices	Number of incoming official documents properly received, classified, and archived	100% of all incoming documents for the year				
	Logistical Support Services	Transport and vehicle management	Vehicle utilization reports	90% of repairs completed within target days; 100% of vehicles logged and monitored				

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
		Disaster Preparedness and Response for General Services	Number of disaster-affected government assets (records, supplies, properties, structures) assessed and secured	All of reported assets within 72 hours of incident				
Accounting Services 1000-000-3-1-07-005-000-001	Recording of financial transaction of the 14 barangays in the appropriate books of accounts	Financial Statements prepared in coordance with the generally accepted accounting principles in government	Financial Statements prepared and submitted to Barangay Officials and Commision on Audit	168 Pre Closing Trial Balances, 14 Post Closing Trial Balance, 14 Statement of Income and Expenses, Balance Sheet, Cash Flow and Statement of Changes in Government Equity and Consolidated Financial Statements, Journal of Check Issued, Cash Disbursements, Collection and Dep,JEV, Gen Ledger and SL				
	Prepares bank reconciliation statement of the 14 barangays	Bank Reconciliation Statements Prepared	Bank reconciliation statements submitted to COA	168 bank reconciliation statements				
	Submit barangay accounts to COA	Vouchers and transmittal made	Vouchers submitted to COA	1344 vouchers				-
				TOTAL =	**630,106.81**	**101,000.00**	**-**	**731,106.81**

Office: MUNICIPAL GENERAL SERVICE OFFICE

2. PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURES

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
1.1 PERSONAL SERVICES				
Salaries (Regular Plantilla Items)	5 01-01-010			443,109.00
PERA	5 01-02-010			24,000.00
Representation Allowance (RA)	5 01-02-020			-
Transportation Allowance (TA)	5 01-02-030			-
Clothing/Uniform Allowance	5 01-02-040			7,000.00
Productivity Incentive Allowance (PIA)	5 01-02-080			2,000.00
Mid-Year Bonus	5 01-02-160			36,187.00
Cash Gift	5 01-02-150			5,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010			53,173.08
PAG-IBIG Contributions	5 01-03-020			2,400.00
PHILHEALTH Contributions	5 01-03-030			11,077.73
ECC Contributions	5 01-03-040			1,200.00
Terminal Leave Benefits	5 01-04-030			-
Year-End Bonus	5 01-02-140			37,960.00
Other Personnel Benefits (Loyalty)	5 01-04-990			-
Other Personnel Benefits (Medical Allowance)	5 01-04-990			7,000.00
TOTAL PS -		-	-	**630,106.81**
1.2 MAINT. & OTHER OPERATING EXPENSES				
Semi-Expendable Info. & Communication Tech. Eqpt.	1 04-05-030			70,000.00
Traveling Expenses	5 02-01-010			15,000.00
Training & Seminar Expenses	5 02-02-010			6,000.00
Office Supplies Expenses	5 02-03-010			10,000.00
TOTAL MOOE -		-	-	**101,000.00**
1.3 CAPITAL OUTLAY (CO)				
TOTAL CO -		-	-	-
Total Appropriations		-	-	**731,106.81**

OFFICE : **MUNICIPAL INFORMATION MANAGEMENT OFFICE**

MANDATE : Serves as the central information dissemination department of the local government is mandated to gather & provide adequate & relevant information on its various programs, projects & activities to the public in coordination with different public & private mass media & other government agencies.

VISION : A digitally empowered Carrascal where innovative and accessible information drives transparency, fuels data-driven governance, leveraged for sustainable development and active citizen engagement.

MISSION : The Municipal Information Management Office shall develop and maintain a secure, accurate and accessible information system and promote transparency and evidence-based decision-making through timely dissemination of information to the public.

ORGANIZATIONAL OUTCOME : Enhance public satisfaction and trust by advancing ICT-enabled governance that promotes transparency, strengthens service efficiency, and empowers citizens through accessible and reliable digital solutions.

1. PROPOSED NEW APPROPRIATIONS BY PROGRAM, PROJECT, AND ACTIVITIES (PPA)

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
1000-000-3-1-01-023-001	INFORMATION DEVELOPMENT PROGRAM	Operationalization of Municipal Information Management Office; Personal Services (Salaries, PERA, Representation Allowance, Transportation Allowance, Clothing/Uniform Allowance, Productivity Incentive Allowance, Mid-Year Bonus, Cash Gift, GSIS, Pag-Ibig Contributions, PHILHEALTH Contributions, ECC Contributions, Terminal Leave Benefits, Year-End Bonus, Other Personnel Benefits (Loyalty), Other Personnel Benefits (Medical); MOOE (Traveling Expenses, Training & Seminars Expenses, Office Supplies Expense); Procurement of Office Equipment and Information & Communication Technology Equipment	100% Implementation and Utilization of PPAs		630,106.81	101,000.00		731,106.81
				TOTAL =	**630,106.81**	**101,000.00**	-	**731,106.81**

Office: MUN. INFORMATION MANAGEMENT OFFICE

2. PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURES

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
1.1 PERSONAL SERVICES				
Salaries (Regular Plantilla Items)	5 01-01-010			443,109.00
PERA	5 01-02-010			24,000.00
Representation Allowance (RA)	5 01-02-020			-
Transportation Allowance (TA)	5 01-02-030			-
Clothing/Uniform Allowance	5 01-02-040			7,000.00
Productivity Incentive Allowance (PIA)	5 01-02-080			2,000.00
Mid-Year Bonus	5 01-02-160			36,187.00
Cash Gift	5 01-02-150			5,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010			53,173.08
PAG-IBIG Contributions	5 01-03-020			2,400.00
PHILHEALTH Contributions	5 01-03-030			11,077.73
ECC Contributions	5 01-03-040			1,200.00
Terminal Leave Benefits	5 01-04-030			-
Year-End Bonus	5 01-02-140			37,960.00
Other Personnel Benefits (Loyalty)	5 01-04-990			-
Other Personnel Benefits (Medical Allowance)	5 01-04-990			7,000.00
TOTAL PS -		-	-	**630,106.81**
1.2 MAINT. & OTHER OPERATING EXPENSES				
Semi-Expendable Info. & Communication Tech. Eqpt.	1 04-05-030			70,000.00
Traveling Expenses	5 02-01-010			15,000.00
Training & Seminar Expenses	5 02-02-010			6,000.00
Office Supplies Expenses	5 02-03-010			10,000.00
TOTAL MOOE -		-	-	**101,000.00**
1.3 CAPITAL OUTLAY (CO)				
TOTAL CO -		-	-	-
Total Appropriations		-	-	**731,106.81**

OFFICE : **MUNICIPAL COOPERATIVE DEVELOPMENT OFFICE**

MANDATE : To promote the growth and development of cooperatives in the locality as drivers of inclusive economic development.

VISION : An effective and efficient office that fosters the development of viable, sustainable, and locally competitive cooperatives aligned with the national cooperative

MISSION : To assist existing and newly organized cooperatives and ensure their safe, sound, and compliant operations toward improving the quality of life of their members.

ORGANIZATIONAL OUTCO : Cooperatives strengthened as catalysts for local economic development.

1. PROPOSED NEW APPROPRIATIONS BY PROGRAM, PROJECT, AND ACTIVITIES (PPA)

AIP Reference	Program / Project Activity	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal	MOOE	Capital Outlay	TOTAL
1000-000-3-1-01-009-001	General Cooperative Development Services	Strengthened and sustainable operation of cooperatives	Improved cooperative management and operations	4 cooperatives with improved operations	630,106.81	20,000.00	-	**650,106.81**
	Cooperative Registration and Compliance Services	Conducted Pre-Registration Seminars (PRS); new cooperatives registered; existing cooperatives with Certificate of Compliance (COC)	Number of newly registered cooperatives and number of existing cooperatives with Certification of Compliance (COC)	2 cooperatives registered with CDA		-		-
	Capability Building and Technical Support Services	Conducted mandatory trainings on cooperative management	Number of trainings conducted	4 trainings conducted		-		-
	Updated Profiling & Database Management	Updated cooperative profiles and database	Number of cooperatives profiled and database maintained	6 cooperatives profiled		-		-
	Enterprise Development Services	Cooperative enterprises developed	Number of cooperative enterprises supported	4 enterprises supported		-		-
	Cooperative Month Celebration and Cooperative Development Forum	Increased awareness and participation in cooperative development	Number of participants/events conducted	1 Cooperative Month Celebration and Development Forum		-		-
	Institutional Strengthening and Policy Support	Established Cooperative Development Council	Number of meetings conducted	1 council created		-		-
	Advocacy Campaign, Education Awareness, and Communitty Engagement	Enhanced public awareness on coopeatives	Number of advocacy activities conducted	4 Advocacy, Education, and Community Engagement activities		-		-
	Monitoring & Evaluation of Cooperative Performance	Prepared monitoring reports and evaluation of cooperatives	Number of monitoring reports and annual evaluation submitted	4 Quarterly Monitoring Reports and 1 Annual Evaluation Report		-		-
				TOTAL =	**630,106.81**	**20,000.00**	-	**650,106.81**

Office: MUNICIPAL COOPERATIVE DEV'T OFFICE

2. PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENDITURES

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSED)
1.1 PERSONAL SERVICES				
Salaries (Regular Plantilla Items)	5 01-01-010			443,109.00
PERA	5 01-02-010			24,000.00
Representation Allowance (RA)	5 01-02-020			-
Transportation Allowance (TA)	5 01-02-030			-
Clothing/Uniform Allowance	5 01-02-040			7,000.00
Productivity Incentive Allowance (PIA)	5 01-02-080			2,000.00
Mid-Year Bonus	5 01-02-160			36,187.00
Cash Gift	5 01-02-150			5,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010			53,173.08
PAG-IBIG Contributions	5 01-03-020			2,400.00
PHILHEALTH Contributions	5 01-03-030			11,077.73
ECC Contributions	5 01-03-040			1,200.00
Terminal Leave Benefits	5 01-04-030			-
Year-End Bonus	5 01-02-140			37,960.00
Other Personnel Benefits (Loyalty)	5 01-04-990			-
Other Personnel Benefits (Medical Allowance)	5 01-04-990			7,000.00
TOTAL PS -		-	-	**630,106.81**
1.2 MAINT. & OTHER OPERATING EXPENSES				
Traveling Expenses	5 02-01-010			10,000.00
Office Supplies Expenses	5 02-03-010			10,000.00
TOTAL MOOE -		-	-	**20,000.00**
1.3 CAPITAL OUTLAY (CO)				
TOTAL CO -		-	-	-
Total Appropriations		-	-	**650,106.81**

OFFICE : **Office of the Local Economic Enterprise**

MANDATE : RA 7160 Mandates Local Government Units to develop Local Enterprise. To improve productivity, diversity, agriculture, spur rural industrialization and enhance the economic and social well-being of the people. Under the supervision of the Municipal Mayor, the MEEDMO shall manage and supervise the public Economic Enterprise.

VISION : An office managing modern and viable public enterprise while maintaining a balance between profit maximization and providing basic services to the people of Carrascal.

MISSION : To provide excellent services to all people at all times by hiring qualified employees, who possess positive work attitudes using state of the art facilities.

ORGANIZATIONAL OUTCOME : Operation of Public Economic Enterprise and Revenue Generation.

1. PROPOSED NEW APPROPRIATIONS BY PROGRAM, PROJECT, AND ACTIVITIES (PPA)

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
8000-000-3-3-00-040-001	General Local Economic Enterprises Development	Managing the operations of all Municipal Economic Enterprises (Public Market, Public Terminal, Baywalk, Waterworks System, Cemetery, Slaughter House and Tourism Facility)	No. of Municipal Economic Enterprises managed (Public Market, Public Terminal, Baywalk, Waterworks System, Cemetery, Slaughter House and Tourism Facility)	Seven (7) Municipal Economic Enterprises were managed (Public Market, Public Terminal, Baywalk, Waterworks System, Cemetery, Slaughter House and Tourism Facility)	6,598,925.54	832,684.46		**7,431,610.00**
	1.0 Carrascal Waterworks System							-
	1.1 Efficient Management of the Municipal Water System for continuous water services	Managing the operation of Waterworks system by providing 24 hours continuous water services	No. of Waterworks System services	One (1) Waterworks System service managed and provided 24 hours continuous water services		250,000.00		**250,000.00**
	1.2 Increase households, Business Establishments, Institutional water connections and productions	Increasing households, Business Establishments and Institutional water connections and production	No. of households, Business Establishments and Institutional water connections and productions	Fifty (50) households; Five (5) Business Establishments and Two (2) Institutional water connections and productions can avail		100,000.00		100,000.00
	1.3 Rehabilitation of water pumping stations during typhoon if any.	Rehabilitation of water pumping station during typhoon	No. of Water Pumping Station to be repaired	Three (3) Water Pumping stations repaired		15,000.00		**15,000.00**

AIP Reference	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget	Proposed Budget for the Budget Year 2026			
					Personal	MOOE	Capital Outlay	TOTAL
	1.4 Major works on the pull-out of damaged defective pumps and motor of 8 wells pumping stations production	All damage/defective Pumps and motors pull out	No. of defective pumps and motor to pull out	Repaired all damage/defective pumps and motors		45,000.00		**45,000.00**
	1.5 Installation of new pump and motors to fully operationalized pumping machineries.	Installation of new pump and motors for the operation of pumping machineries	No. of pumps and motor to install	Fully operation of pumping machineries		320,000.00		**320,000.00**
	1.6 Conduct investigation on transmission and distribution lines	Investigation of transmission and distribution lines	Pipelines needs rehab/repair	Rehab/Repair of transmission and distribution pipelines		10,000.00		**10,000.00**
	1.7 Periodic Water Facilities maintenance works	Periodic maintenance of water facilities	No. of facilities to undergo maintenance works	Maintain Water facilities		10,000.00		**10,000.00**
	1.8 Water Sampling/ Laboratory	Quarterly sampling of water	No. of water sample	Water sampled quarterly		4,400.00		**4,400.00**
	1.9 Water Billings	Distribution of water billings monthly (End of the Month)	No. of water billings distributed	3,000 Water billings distributed		19,050.00		**19,050.00**
	1.10 Water Collections	Water collection everyday	Target amount to be collected	Collected the target amount				-
	2.0 PUBLIC MARKET, PUBLIC TERMINAL & BAYWALK							-
	2.1 Conduct Meetings to all Public Market, Terminal and Baywalk Stall Owners	Conducted quarterly meetings	No. of all stall renters	All meetings conducted quarterly with the public stalls renter		3,000.00		**3,000.00**
	2.2 Conduct Meetings to all LEE Personnel	Conducted monthly meeting to all LEE personnel	All LEE personnel	All monthly meeting conducted with the LEE personnel		3,000.00		**3,000.00**
	2.3 Preparation, Signing and Issuance of Lease Contracts	Signing and issuance of lease contract	All lessee of public stallholders	Issuance of lease contract to all lessee of public stallholders		1,900.00		**1,900.00**
	2.4 Cash Tickets Collection	Cash tickets collections everyday	All market stallholders, fish vendors and transient vendors	Collected cash tickets everyday		3,000.00		**3,000.00**

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
	2.5 Collection of Stall Rentals in Public Market, Terminal and Baywalk	Collection of stall rentals monthly	All public market, terminal and baywalk stallholders	Collected Monthly rentals		2,000.00		2,000.00
	2.6 Conduct of Meeting / Seminars	Conducted enhancement meeting/seminars to all skills personnel yearly	LEE personnel	Yearly enhancement meeting/seminars conducted		3,000.00		3,000.00
	3.0 PUBLIC CEMETERY							-
	3.1 Niche & lot taxes	Collection of taxes for niche & lot per unit	No. of niche/lot used	All tax collected per unit (niche & lot)				-
	4.0 SLAUGHTER HOUSE							-
	4.1 Slaughter Fee	Collection of Slaughter fee	No. of heads (Pig, cow, carabao) slaughtered	All fees collected per heads slaughtered				-
	5.0 TOURISM FACILITY							
	5.1 Facilities Rental (Gazebo, Sports Cultural Center & Tennis and Badminton Center)	Collection of facility rental per use	Facilities used for rental	All facilities rental collected per use				-

AIP Reference No.	Program / Project Activity Description	Major Final Output	Performance Output Indicator	Target for the Budget Year	Proposed Budget for the Budget Year 2026			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
8000-000-3-3-00-040-002	6.0 Capacity Development Program	Participation Seminar/Workshop for the formulation of Business Plan of Local Economic Enterprise; attending meetings called by the Provincial Government as Local Economic Development and Investment Promotions Officer and attending seminars/training called by the National Government/Agencies.	No. of Seminar/workshop for the formulation of Local Economic Enterprise; No. of attendance of meetings called by the Provincial Government and National Government/Agencies	80% Participated Seminar/Workshop for the formulation of Business Plan of Local Economic Enterprise; attending meetings called by the Provincial Government as Local Economic Development and Investment Promotions Officer and attending seminars/training called by the National Government/ Agencies.		50,000.00		**50,000.00**
				GRAND TOTAL =	**6,598,925.54**	**1,672,034.46**	**-**	**8,270,960.00**

3.7 APPROPRIATIONS FOR LOCAL ECONOMIC ENTERPRISES

A. PROPOSED NEW APPROPRIATIONS

Object of Expenditures	Account Code	Past Year Expenditures 2024 (Actual)	Current Year Expenditures 2025 (Actual and Estimate)	Budget Year Expenditures 2026 (PROPOSE)
1.1 PERSONAL SERVICES				
Salaries (Regular Plantilla Items)	5 01-01-010	2,972,220.00	3,726,265.50	4,284,783.00
PERA	5 01-02-010	336,000.00	360,000.00	384,000.00
Representation Allowance (RA)	5 01-02-020	67,500.00	86,700.00	91,800.00
Transportation Allowance (TA)	5 01-02-030	67,500.00	86,700.00	91,800.00
Clothing/Uniform Allowance	5 01-02-040	84,000.00	105,000.00	112,000.00
Productivity Incentive Allowance (PIA)	5 01-02-080	28,000.00	30,000.00	32,000.00
Mid-Year Bonus	5 01-02-160	247,685.00	305,319.00	350,769.00
Cash Gift	5 01-02-150	70,000.00	75,000.00	80,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010	356,666.40	447,151.86	514,173.96
PAG-IBIG Contributions	5 01-03-020	16,800.00	36,000.00	38,400.00
PHILHEALTH Contributions	5 01-03-030	69,553.08	93,156.64	107,119.58
ECC Contributions	5 01-03-040	16,800.00	18,000.00	19,200.00
Terminal Leave Benefits	5 01-04-030	-	-	-
Other Personnel Benefits (Year-End Bonus)	5 01-02-140	247,685.00	317,806.50	365,880.00
Other Personnel Benefits (Loyalty)	5 01-04-990	-	-	15,000.00
Other Personnel Benefits (Medical Allowance)	5 01-04-990	-	105,000.00	112,000.00
TOTAL PS -		**4,580,409.48**	**5,792,099.50**	**6,598,925.54**
1.2 MAINT. & OTHER OPERATING EXPENSES				
Semi - Expendable - Office Equipment	1 04-05-020	-	25,000.00	25,000.00
Traveling Expenses	5 02-01-010	65,000.00	85,000.00	70,000.00
Office Supplies Expenses	5 02-03-010	60,000.00	80,000.00	94,133.80
Accountable Forms Expenses	5 02-03-020	16,840.10	30,000.00	45,000.00
Fuel, Oil & Lubricants Expense	5 02-03-090	321,058.58	350,000.00	350,000.00
Other Supplies & Materials Expenses	5 02-03-990	89,500.00	99,500.00	99,500.00
Telephone Expenses	5 02-05-020	3,600.00	3,600.00	3,600.00
Internet Subscription Expenses	5 02-05-030	30,600.00	30,600.00	30,600.00
Cable Expense & Radio Expenses	5 02-05-040	6,000.00	6,000.00	6,000.00
Repair & Maint. -Machinery and Equipment	5 02-13-050	20,000.00	20,000.00	20,000.00
Repair & Maint. -Transportation Equipment	5 02-13-060	120,000.00	120,000.00	120,000.00
Repair & Maint.-Infrastructure Assets	5 02-13-030	762,345.47	808,200.50	808,200.66
TOTAL MOOE -		**1,494,944.15**	**1,657,900.50**	**1,672,034.46**
1.3 CAPITAL OUTLAY (CO)				
TOTAL CO -		-	-	-
Total Appropriations		**6,075,353.63**	**7,450,000.00**	**8,270,960.00**

B. SPECIAL PROVISIONS

APPROPRIATION FOR PROGRAMS AND SPECIFIC ACTIVITIES. The amount appropriated herein for subsidies and programs of the LEE shall be used specifically for the identified activities subject to existing budgeting, accounting, and auditing laws, rules and regulations.

4.1 PROPOSED NEW APPROPRIATIONS, BY OBJECT OF EXPENSE AND BY SECTOR

Object of Expenditures	Account Code	General Public Services	Social Services	Economic Services	TOTAL
PERSONAL SERVICES					
Salaries (Regular Plantilla Items)	5 01-01-010	53,011,176.00	19,499,419.00	19,058,648.00	91,569,243.00
PERA	5 01-02-010	3,096,000.00	1,200,000.00	1,464,000.00	5,760,000.00
Representation Allowance (RA)	5 01-02-020	2,198,100.00	275,400.00	459,000.00	2,932,500.00
Transportation Allowance (TA)	5 01-02-030	2,198,100.00	275,400.00	459,000.00	2,932,500.00
Clothing/Uniform Allowance	5 01-02-040	903,000.00	350,000.00	427,000.00	1,680,000.00
Subsistence Allowance	5 01-02-050	-	756,000.00	-	756,000.00
Laundry Allowance	5 01-02-060	-	75,600.00	-	75,600.00
Productivity Incentive Allowance (PIA)	5 01-02-080	232,000.00	100,000.00	122,000.00	454,000.00
Hazard Pay	5 01-02-110	-	4,713,341.75	-	4,713,341.75
Mid-Year Bonus	5 01-02-160	4,335,898.00	1,593,987.00	1,558,654.00	7,488,539.00
Cash Gift	5 01-02-150	645,000.00	250,000.00	305,000.00	1,200,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010	6,361,341.12	2,339,930.28	2,287,037.76	10,988,309.16
PAG-IBIG Contributions	5 01-03-020	309,600.00	120,000.00	146,400.00	576,000.00
PHILHEALTH Contributions	5 01-03-030	1,411,957.10	523,607.85	476,466.20	2,412,031.15
ECC Contributions	5 01-03-040	154,800.00	60,000.00	73,200.00	288,000.00
Terminal Leave Benefits	5 01-04-030	2,130,000.00	-	-	2,130,000.00
YEAR END BONUS	5 01-04-030	4,531,978.00	1,668,302.00	1,629,614.00	7,829,894.00
Other Personnel Benefits (Loyalty)	5 01-04-990	40,000.00	25,000.00	45,000.00	110,000.00
Other Personnel Benefits (Medical Allowance)	5 01-04-990	903,000.00	350,000.00	427,000.00	1,680,000.00
TOTAL PS -		**82,461,950.22**	**34,175,987.88**	**28,938,019.96**	**145,575,958.06**
MAINT. & OTHER OPERATING EXPENSES					
Semi - Expendable - Office Equipment	1 04-05-020	100,000.00	100,000.00	175,000.00	375,000.00
Semi-Expendable Info. & Communication Tech. Eqpt.	1 04-05-030	610,000.00	150,000.00	-	760,000.00
Semi - Expendable Furnitures and Fixtures	1 04-06-010	400,000.00	100,000.00	350,000.00	850,000.00
Traveling Expenses	5 02-01-010	3,463,296.10	650,000.00	481,503.83	4,594,799.93
Training & Seminar Expenses	5 02-02-010	1,087,000.00	535,000.00	1,160,000.00	2,782,000.00
Scholarship Expenses	5 02-02-020	-	-	-	-
Food Supplies Expenses	5 02-03-050	-	800,000.00	-	800,000.00
Drugs & Medicines Expenses	5 02-03-070	-	4,000,000.00	-	4,000,000.00
Medical, Dental & Laboratory supplies	5 02-03-080	-	3,400,000.00	-	3,400,000.00
Office Supplies Expenses	5 02-03-010	970,000.00	350,000.00	351,133.80	1,671,133.80
Accountable Forms Expenses	5 02-03-020	250,000.00	80,000.00	45,000.00	375,000.00
Welfare Goods Expenses	5 02-03-060	-	-	-	-
Medical, Dental & Laboratory supplies	5 02-03-080	-	-	-	-
Fuel, Oil & Lubricants Expense	5 02-03-090	4,000,000.00	500,000.00	660,000.00	5,160,000.00
Agricultural & Marine Supplies Expenses	5 02-03-100	-	-	3,985,000.00	3,985,000.00
Other Supplies & Materials Exp...	5 02-03-990	200,000.00	280,000.00	1,499,500.00	1,979,500.00
Water Expenses	5 02-04-010	-	30,000.00	190,000.00	220,000.00
Electricity Expenses	5 02-04-020	-	1,500,000.00	7,646,000.00	9,146,000.00
Postage and Courier Services	5 02-05-010	17,000.00	10,000.00	-	27,000.00
Telephone Expenses	5 02-05-020	283,800.00	24,200.00	19,400.00	327,400.00
Internet Subscription Expenses	5 02-05-030	289,744.70	207,000.00	119,600.00	616,344.70
Cable Expense & Radio Expenses	5 02-05-040	196,120.00	10,000.00	6,000.00	212,120.00
Award/Reward Expenses	5 02-06-010	-	-	-	-
Confidential Expenses	5 02-10-010	7,000,000.00	-	-	7,000,000.00
Extraordinary & Miscellaneous Expenses	5 02-10-030	-	-	-	-
Other Professional Services	5 02-11-990	758,400.00	5,040,000.00	-	5,798,400.00
ENVIRONMENTAL/SANITARY SERVICES	5 02-12-010	-	-	800,000.00	800,000.00
Repair & Maint.-Infrastructure Assets	5 02-13-030	-	-	4,291,969.04	4,291,969.04
Repair & Maint.: Bldg. & Other Structures	5 02-13-040	-	280,000.00	3,743,519.99	4,023,519.99
Repair & Maint. -Machinery & Equipment	5 02-13-050	932,574.00	230,000.00	390,000.00	1,552,574.00

Object of Expenditures	Account Code	General Public Services	Social Services	Economic Services	TOTAL
Repair & Maint. -Transportation Equipment	5 02-13-060	2,646,600.02	150,000.00	225,000.00	3,021,600.02
Repair & Maint. - Semi-Expendable Fornitures, Fixtures & Book	5 02-13-220	-	-	100,000.00	100,000.00
Repair & Maint. -Other Property...	5 02-13-990	-	10,000.00	-	10,000.00
Subsidy to Barangay	5 02-14-030	3,136,000.00	-	-	3,136,000.00
Subsidy to Other Funds	5 02-14-060	-	-	-	-
Fidelity Bond Premiums Premiums	5 02-16-020	105,500.00	-	-	105,500.00
Insurance Expenses	5 02-16-030	500,000.00	-	-	500,000.00
Advertising Expenses	5 02-99-010	80,000.00	-	-	80,000.00
Representation Expenses	5 02-99-030	1,400,000.00	-	-	1,400,000.00
Rent Expenses	5 02-99-050	144,000.00	-	-	144,000.00
Membership Dues & Contribution to Org.	5 02-99-060	224,776.00	-	-	224,776.00
ICT Software Subcription	5 02-99-070	150,000.00	-	-	150,000.00
Donations	5 02-99-080	1,760,000.00	-	-	1,760,000.00
Other General Services	5 02-12-990	16,020,714.88	3,989,720.00	1,061,680.64	21,072,115.52
Other MOOE:	5 02-99-990	33,411,344.79	1,840,000.00	2,600,360.00	37,851,704.79
				-	
TOTAL MOOE -		**80,136,870.49**	**24,265,920.00**	**29,900,667.30**	**134,303,457.79**
Capital Outlays		-		-	
Road Networks	1 07-03-010	10,000,000.00	-	-	10,000,000.00
Flood Control System	1 07-03-020	-	-	-	-
Power Supply System	1 07-03-050	-	-	-	-
Other Infrastructure Assets	1 07-03-990	-	-	-	-
Office Equipments	1 07-05-020	370,000.00	200,000.00	100,000.00	670,000.00
Information & Comm. Technology Eqpt.	1 07-05-030	1,905,000.00	350,000.00	367,000.00	2,622,000.00
Medical Equipment	1 07-05-110	-	270,000.00	-	270,000.00
Motor Vehicles	1 07-06-010	150,000.00	-	-	150,000.00
Furnitures & Fixtures	1 07-07-010	300,000.00	500,000.00	220,000.00	1,020,000.00
		-		-	
TOTAL CO -		**12,725,000.00**	**1,320,000.00**	**687,000.00**	**14,732,000.00**
Special Purpose Appropriations		-	-	-	
20% Development Fund		-	-	47,277,276.40	47,277,276.40
5% GAD		5,122,000.00	12,995,292.10	1,225,000.00	19,342,292.10
5% LDRRMF		19,342,292.10	-	-	19,342,292.10
1% Senior Citizens & PWD		3,868,458.42	-	-	3,868,458.42
1% SUPPORT TO CHILDREN PROTECTION...		2,363,863.82	-	-	2,363,863.82
2% Discretionary Fund		26,243.31	-	-	26,243.31
AID TO COMPONENT BARANGAY		14,000.00	-	-	14,000.00
				-	
TOTAL Special Purpose Appropriations		**30,736,857.65**	**12,995,292.10**	**48,502,276.40**	**92,234,426.15**
TOTAL Appropriations		**206,060,678.36**	**72,757,199.98**	**108,027,963.66**	**386,845,842.00**

4.2 PROPOSED NEW APPROPRIATIONS, BY OFFICE

OFFICE	PS	MOOE	Capital Outlay (CO)	TOTAL
MO	14,125,809.20	68,178,058.39	11,110,000.00	93,413,867.59
Vice Mayor - SB	24,756,994.40	3,820,484.00	100,000.00	28,677,478.40
Sec. to the SB	2,274,762.67	385,000.00	550,000.00	3,209,762.67
MBO	6,050,903.55	511,740.10	65,000.00	6,627,643.65
Mun. Accounting Office	5,799,238.10	994,700.00	100,000.00	6,893,938.10
MPDC	4,562,008.85	1,555,896.00	100,000.00	6,217,904.85
MEO	6,763,884.24	17,011,392.20	370,000.00	24,145,276.44
LCR	2,438,629.60	349,536.00	100,000.00	2,888,165.60
Municipal Assessor	3,701,843.64	488,800.00	-	4,190,643.64
MTO	9,101,893.75	2,401,800.00	100,000.00	11,603,693.75
MHO	15,487,793.65	3,761,720.00	700,000.00	19,949,513.65
Carrascal Mun. Primary Health Facility	13,230,604.54	18,184,000.00	520,000.00	31,934,604.54
MSWD	5,457,589.70	2,320,200.00	100,000.00	7,877,789.70
Mun. Agriculture	7,526,220.48	8,487,240.00	150,000.00	16,163,460.48
MENRO	3,776,708.78	2,156,040.64	67,000.00	5,999,749.42
MDRRMO	3,627,640.73	508,856.00	200,000.00	4,336,496.73
MUN. INTERNAL AUDIT SERVICES	2,492,270.16	160,000.00	150,000.00	2,802,270.16
MUNICIPAL TOURISM OFFICE	4,272,280.93	573,960.00	100,000.00	4,946,240.93
MUN. YOUTH DEVELOPMENT OFFICER	1,639,635.18	560,000.00	150,000.00	2,349,635.18
MUN. GENERAL SERVICE OFFICE	630,106.81	101,000.00	-	731,106.81
MUN. INFORMATION MANAGEMENT OFFICE	630,106.81	101,000.00	-	731,106.81
MUN. COOPERATIVE DEV'T OFFICE	630,106.81	20,000.00	-	650,106.81
TOTAL GENERAL FUND	**138,977,032.53**	**132,631,423.33**	**14,732,000.00**	**286,340,455.86**
LEE	6,598,925.54	1,672,034.46	-	8,270,960.00
SPECIAL PURPOSE APPROPRIATION (SPA):				
5% LDRRMF	-	19,342,292.10	-	19,342,292.10
20% Development Fund	-	-	47,277,276.40	47,277,276.40
5% GAD	-	19,342,292.10	-	19,342,292.10
1% Senior Citizens & PWD	-	3,868,458.42	-	3,868,458.42
1% SUPPORT TO CHILDREN PROTECTION...	-	2,113,863.82	250,000.00	2,363,863.82
AID TO COMPONENT BARANGAY	-	14,000.00	-	14,000.00
2% Discretionary Fund	-	26,243.31	-	26,243.31
TOTAL SPA	-	**44,707,149.75**	**47,527,276.40**	**92,234,426.15**
GENERAL TOTAL	**145,575,958.06**	**179,010,607.54**	**62,259,276.40**	**386,845,842.00**

LBP Form No. 6

STATEMENT OF STATUTORY & CONTRACTUAL OBLIGATIONS AND BUDGETARY REQUIREMENTS FY 2025

DESCRIPTION	TOTAL
1. STATUTORY AND CONTRUCTUAL OBLIGATIONS	
1.1 5% MMDA Contribution for LGU's in NCR only (RA No. 7924)	-
1.2 Terminal Leave Benefits	2,130,000.00
1.3 Debt Services	-
1.4 Employees Compensation Insurance Premiums	288,000.00
1.5 PhilHealth Contributions	2,412,031.15
1.6 PAG-IBIG Contributions	576,000.00
1.7 Retirement and Life Insurance Premiums	10,988,309.16
TOTAL	**16,394,340.31**
2. BUDGETARY REQUIEREMENTS	
2.1 20% of NTA for Development Fund	47,277,276.40
2.2 5% of Local Disaster Risk Reduction and Management Fund (LDRRMF)	19,342,292.10
2.3 5% of Gender and Development Fund (GAD)	19,342,292.10
2.4 1% Support to Senior Citizens & PWD	1,547,383.36
2.5 1% Support to Children Protection Program	2,363,863.82
2.6 1% 2% Discretionary Fund	26,243.31
2.7 AID TO COMPONENT BARANGAY	14,000.00
TOTAL	**89,913,351.09**
GRAND TOTAL	**P 106,307,691.40**

Section 4. General Provisions. The following policies are hereby adopted for the fiscal year:

1. The Fiscal Year 2026 budget is prepared in accordance with Local Budget Circular No. 152 dated August 2, 2023 prescribing the use of the new forms, procedures and schedule in the Updated Budget Operations Manual for LGUs

2. All sums set aside in this ordinance shall be spent solely for the specific purpose for which they are appropriated. No government funds shall be utilized to provide the following.

   a. Provide fuel, spare parts and repair and maintenance to any private vehicle.
   b. To pay honoraria, allowance or other forms of compensation to any government Official or employee, except those specifically authorized by law; and
   c. To be invested in non-government securities, money market placements and similar investments or deposited in private banking institutions.

3. **Representation Allowance and Transportation (RATA).** The following officials are granted monthly commutable representation and transportation allowances payable from the program and appropriation provided for in their respective offices not exceeding the rates indicated below, which shall apply to each type of allowance in accordance with Local Budget Circular No. 157 dated May 3, 2024.

4. **Uniform/Clothing Allowance**. The appropriation herein authorized provided for each department of office may be used for clothing allowance of employees at not more than P7,000.00 each per annum in accordance with Budget Circular No. 2024-1 dated April 4, 2024.

5. **Entitlement of Personnel Economic Allowance (PERA).** The LGU is adopting Budget Circular No. 2009-3 dated August 18, 2009 which says that Personnel Economic Allowance (PERA) shall be given at Two Thousand Pesos (Php 2,000.00) per month. The combined total of the current Five Hundred Pesos (Php 500.00) PERA and One Thousand Five Hundred Pesos (Php 1,500.00) additional compensation, to supplement pay due to the rising cost of living. This allowance and benefits shall be given to both appointed and elective officials.

6. **Cash Gift.** A cash gift of Five Thousand Pesos (₱ 5, 000.00) per employee whether elective or appointive shall be granted for calendar year 2001 and years thereafter as per Memorandum Order of the DBM Undersecretary dated January 12, 1999 thereby allowing the grant of cash on a staggered effective calendar year 1997 to 1999 and years thereafter.

7. There will be no issuance of **Allotment Release Order (ARO)** if the office concerned cannot submit the Physical Performance targets, Cash Disbursement Forecast, Annual Supplies Procurement Outlays and Schedule for Building and Structure Outlays. These are budget execution forms which are a pre-requisite to any disbursement during the budget year.

8. **Availability of Appropriations**. Unexpended balances of Appropriations authorized in the annual appropriations ordinance shall be revert to the unappropriated surplus of the general fund at the end of the fiscal year and shall not thereafter be available for the expenditure except by subsequent enactment. However, appropriations for the CO shall continue and remain valid until fully spent, reverted or the project is completed. Reversion and continuing appropriations shall not be allowed unless obligation therefor have been fully paid or otherwise settled.

9. **Limitation of Cash Advance.** Notwithstanding any provision of the law to the contrary, cash advance shall not be granted until such time that the earlier cash advances availed of by the officials or employees concerned shall be liquidated pursuant to pertinent accounting and auditing rules and regulations.

10. **Meaning of Savings.** Savings refer to portions or balances of any released appropriations in this Ordinance which has not been Obligated as a result of the following:

10.1 Final discontinuance or abandonment of an on-going program, activity or project by the head of the agency concerned due to causes not attributed to the fault or negligence of the agency which would not render it possible for the agency implementing the said P/A/P during the validity of the appropriation.

10.2 Non-commencement of the P/A/P for which the appropriation is released. For this purpose, non-commencement shall refer to the inability of the agency or its duty authorized procurement agent to obligate the released allotment and implement the P/A/P due to natural or man-made calamities or other causes not attributed to the fault or negligence of the agency concerned during the validity of the appropriations.

10.3 Decrease cost resulting from improved efficiency during the implementation or until the completion by agencies of their P/A/Ps: Provided, that the agencies will still able to deliver the targets and services as approved in this Ordinance.

10.4 Difference between the approved budget for the contract and the contract award price.

10.5 Unused Personal Services cost pertaining to a) Unfilled, vacant or abolished positions; b) non-entitlement to allowance and benefits; c) leave of absence without pay; and d) unutilized pensions and retirement benefits arising from death of pensioners, decrease in the number of retirees, or other related causes.

11. **Priority in the Use of Savings.** In the use of savings, priority shall be given to the augmentation of the amounts set aside for the payment of compensation, year-end bonus and cash gift, retirement gratuity, terminal leave benefits, old age pension of veterans and other personnel benefits authorized by the law and in this Ordinance, as well as the implementation of priority programs, activities or project covered in the Ordinance.

The Local Chief Executive and the Presiding Officer of the Sangguniang concerned are authorized in this Ordinance to augment any item in the approved annual budget for their respective offices from the savings in other items within the same expense class of their respective appropriations pursuant to Section 336 of R.A. 7160 otherwise known as the Local Government Code of 1991.

12. All procurement of the municipality shall be embodied in a project procurement management plan (PPMP) and integrated in the Annual Procurement Plan (APP).

Section 5. Separability Clause. If, for any reason, any Section or provision of this Appropriation Ordinance is disallowed in Budget Review or declared invalid by proper authorities, other sections or provisions hereof that are not affected thereby shall continue to be in full force and effect.

Section 6. Effectivity. The provision of this Appropriation Ordinance shall take effect on January 1, 2026.

Enacted. This 11th day of November 2025 at the Legislative Session Hall, Carrascal, Surigao del Sur.

I HEREBY CERTIFY that this ordinance is duly enacted by the Sanggunian on November 11, 2025.

CHESTER C. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

VICENTE H. PIMENTEL, III
Vice Mayor, Presiding Officer

APPROVED:

JOSEPH L. URGEL
Municipal Mayor

Date of Approval: December 23, 2025

BUDGET OF EXPENDITURES AND SOURCE OF FINANCING



(BESF)

CALENDAR YEAR 2026

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
Municipality of Carrascal

-Municipal Budget Office -

COMPUTATION OF PERSONAL SERVICES LIMITATION
BUDGET YEAR 2026

LGU Income Class 1ST Class Municipality

TOTAL INCOME 2024 =	Php	687,616,842.51
LESS: SHARE FROM NATIONAL WEALTH =		260,494,095.09
	Php	**427,122,747.42**

Computation of LGU's Allowable PS Level:

Total Income from Regular Sources realized in FY 2024	427,122,747.42
Multiply by PS Limitation Rate	55%
Personal Service Limitation	234,917,511.08
LESS: Total Propose -Annual PS Budget of 2026 (LBC No. 165 Dated July 18, 2025 - 1st Tranche for 1st Class Municipality) including all the newly created items.	145,575,958.06
Still allowable to provide additional	**89,341,553.02**

Prepared by:

EDEN C. URIARTE
Municipal Budget Officer

ACTUAL AND ESTIMATED EXPENDITURE PROGRAM
BY SECTOR/OFFICE
(Three (3) - Year Period
(In 000 Pesos)
(As of September 30, 2025)

Sector (1)	Current Year 2024 (3)	Budget Year 2025 (4)	Budget Year 2026 (4)
General Public Services			
- Annual Budget	P 152,807,725.46	P 170,041,702.34	P 206,060,678.36
- Supplemental Budget No. 1	2,371,991.61	2,371,991.61	
- Supplemental Budget No. 2	72,404,480.76	69,079,540.00	
- Supplemental Budget No. 3	92,686,021.43	86,810,559.50	
Economic Services			
- Annual Budget	76,161,160.04	87,469,450.58	108,027,963.66
- Supplemental Budget No. 1	37,493,727.52	71,356,862.01	
- Supplemental Budget No. 2	81,660,000.00	32,062,257.99	
- Supplemental Budget No. 3	63,383,000.00	156,231,200.00	
Social Services			
- Annual Budget	54,196,663.50	66,947,791.08	72,757,199.98
- Supplemental Budget No. 1	4,165,381.80	6,300,000.00	
- Supplemental Budget No. 2	7,000,000.00	1,121,792.10	
- Supplemental Budget No. 3	1,651,804.09	9,080,000.00	
TOTAL	**P 645,981,956.21**	**P 758,873,147.21**	**P 386,845,842.00**

Prepared by:

EDEN C. URIARTE
Municipal Budget Officer

Approved by:

JOSEPH L. URGEL
Municipal Mayor

LBP Form No. 1

BUDGET OF EXPENDITURES AND SOURCE OF FINANCING

LGU: Carrascal, Surigao del Sur

GENERAL FUND

PARTICULARS	Account Code	PAST YEAR (ACTUAL) FY 2024	Current Year (2025)			BUDGET YEAR (PROPOSED) FY 2026
			SEMESTER (ACTUAL)	SECOND SEMESTER (ESTIMATE)	TOTAL	
(1)	(2)	(3)	(4)	(5)	(6)	(7)
I. Beginning Cash Balance						
II. Reciepts						
REGULAR INCOME						
A. LOCAL SOURCES						
1. TAX REVENUES						
A. REAL PROPERTY TAX (RPT)	(R)	1,312,165.57	1,066,500.00	856,440.02	1,922,940.02	1,254,705.00
i. Basic RPT		1,312,165.57	1,066,500.00	856,440.02	856,440.02	1,254,705.00
B. BUSINESS TAX	(R)	218,138,728.14	90,462,250.00	164,836,032.53	255,298,282.53	113,996,237.00
C. OTHER LOCAL TAXES	(R)	705,296.31	566,500.00	750,441.13	1,316,941.13	650,000.00
TOTAL TAX REVENUES		220,156,190.02	92,095,250.00	166,442,913.68	258,538,163.68	115,900,942.00
2. NON-TAX REVENUES						
A. REGULATORY FEES	(R)	4,596,454.72	1,953,250.00	3,996,801.85	5,950,051.85	3,051,058.00
B. SERVICE/USER CHARGES	(R)	21,923,609.86	8,640,000.00	12,035,094.60	20,675,094.60	9,736,500.00
C. RECEIPTS FROM ECONOMIC E	(R)	8,168,364.00	7,450,000.00	6,235,392.75	13,685,392.75	8,270,960.00
D. OTHER INCOME RECIEPTS	(R)	242,358.62	-	3,121,099.20	3,121,099.20	-
TOTAL NON-TAX REVENUES		34,930,787.20	18,043,250.00	25,388,388.40	43,431,638.40	21,058,518.00
TOTAL LOCAL SOURCES =		255,086,977.22	110,138,500.00	191,831,302.08	301,969,802.08	136,959,460.00
B. EXTERNAL SOURCES						
1. NATIONAL TAX ALLOTMENT (NTA)	(R)	171,984,888.96	204,320,444.00	119,048,342.00	323,368,786.00	236,386,382.00
2. Share from PAGCOR/PCSO	(R)	-	-	-	-	-
3. Other Shares from National Tax Collections	(R)	260,494,095.09	10,000,000.00	86,947,081.78	96,947,081.78	13,500,000.00
4. Inter-Local Transfer	(R)	-	-	-	-	-
5. Extraordinary Receipts/Grants/Donation/Aid	(R)	-	-	-	-	-
TOTAL EXTERNAL SOURCES =		432,478,984.05	214,320,444.00	205,995,423.78	420,315,867.78	249,886,382.00
TOTAL REGULAR INCOME =		687,565,961.27	324,458,944.00	397,826,725.86	722,285,669.86	386,845,842.00

PARTICULARS	Account Code	PAST YEAR (ACTUAL) FY 2023	Current Year (2024)			BUDGET YEAR (PROPOSED) FY 2025
			SEMESTER (ACTUAL)	SECOND SEMESTER (ESTIMATE)	TOTAL	
(1)	(2)	(3)	(4)	(5)	(6)	(7)
NON-REGULAR INCOME						
A. EXTERNAL SOURCES						
1. INTER-LOCAL TRANSFER	(NR)	-	-	-	-	-
2. EXTRAORDINARY RECEIPTS/ GRANTS/ DONATIONS/ AIDS	(NR)	-	-	-	-	-
TOTAL EXTERNAL SOURCES =		-	-	-	-	-
B. NON-INCOME RECEIPTS						
1. CAPITAL INVESTMENT RECEIPTS	(NR)	-	-	-	-	-
2. RECEIPTS FROM LOANS & BORROWINGS	(NR)	-	-	-	-	-
3. OTHER NON-INCOME RECEIPTS	(NR)	-	-	-	-	-
TOTAL NON-INCOME RECEIPTS =		-	-	-	-	-
TOTAL NON-REGULAR INCOME =		-	-	-	-	-
TOTAL RECEIPTS =		687,565,961.27	324,458,944.00	397,826,725.86	722,285,669.86	386,845,842.00
III. EXPENDITURES						
PERSONAL SERVICES (PS)						
Salaries - Regular	5 01-01-010	41,527,943.19	74,216,106.25	79,108,719.00	79,108,719.00	91,569,243.00
PERA	5 01-02-010	2,956,090.91	4,824,000.00	4,856,000.00	4,856,000.00	5,760,000.00
Representation Allowance (RA)	5 01-02-020	1,857,656.25	2,729,700.00	2,951,400.00	2,951,400.00	2,932,500.00
Transportation Allowance (TA)	5 01-02-030	1,857,656.25	2,729,700.00	2,951,400.00	2,951,400.00	2,932,500.00
Clothing Uniform Allowance	5 01-02-040	1,007,000.00	1,399,000.00	1,484,000.00	1,484,000.00	1,680,000.00
Subsistence Allowance	5 01-02-050	244,100.00	696,000.00	666,000.00	666,000.00	756,000.00
Laundry Allowance	5 01-02-060	34,226.65	371,919.00	66,600.00	66,600.00	75,600.00
Productivity Incentive Allowance (PIA)	5 01-02-080	118,000.00	2,024,430.75	378,000.00	378,000.00	454,000.00
Hazard Pay	5 01-02-110	1,967,073.12	2,936,607.61	4,122,218.50	4,122,218.50	4,713,341.75
Cash Gift	5 01-02-150	1,060,000.00	1,023,156.64	1,060,000.00	1,060,000.00	1,200,000.00
Mid-Year Bonus	5 01-02-160	3,916,689.00	5,807,425.00	6,421,251.00	6,421,251.00	7,488,539.00
Life & Ret. Ins. Premiums	5 01-03-010	4,858,162.70	8,476,780.89	9,493,046.78	9,493,046.78	10,988,309.16

PARTICULARS	Account Code	PAST YEAR (ACTUAL) FY 2023	Current Year (2024)			BUDGET YEAR (PROPOSED) FY 2025
			SEMESTER (ACTUAL)	SECOND SEMESTER (ESTIMATE)	TOTAL	
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Pag-ibig Fund Contribution	5 01-03-020	87,360.00	436,800.00	485,600.00	485,600.00	576,000.00
Phil. Health Contribution	5 01-03-030	419,700.40	2,098,502.01	1,972,080.26	1,972,080.26	2,412,031.15
ECC Contribution	5 01-03-040	44,640.00	223,200.00	242,800.00	242,800.00	288,000.00
Terminal Leave & Benefits	5 01-04-030	1,834,828.00	9,174,140.00	8,664,140.00	8,664,140.00	2,130,000.00
Year-End Bonus	5 01-02-140	1,203,594.63	6,017,973.15	6,948,685.80	6,948,685.80	7,829,894.00
Other Personnel Benefits (Loyalty)	5 01-04-990	8,900.00	44,500.00	35,000.00	35,000.00	110,000.00
Other Personnel Benefits (Medical Allowance)	5 01-04-990	-	2,321,902.69	1,484,000.00	1,484,000.00	1,680,000.00
TOTAL PERSONAL SERVICES		**65,003,621.10**	**127,551,843.99**	**133,390,941.34**	**133,390,941.34**	**145,575,958.06**
MAINT. & OTHER OPERATING EXPENSES (MOOE)						
Semi-Expendable Office Equipment	1 04-05-020	-	175,000.00	200,000.00	200,000.00	375,000.00
Semi-Expendable Ingo. & Communication Tech. Equi	1 04-05-030	-	109,000.00	567,000.00	567,000.00	760,000.00
Semi-Expendable Furnitures & Fixtures	1 04-06-010	-	300,000.00	2,761,913.66	2,761,913.66	850,000.00
Traveling Expenses	5 02-01-010	3,719,885.63	3,719,887.63	4,147,887.63	4,147,887.63	4,594,799.93
Trainings & Seminars	5 02-02-010	1,988,114.00	1,988,116.00	2,579,566.00	2,579,566.00	2,782,000.00
Scholarship Expenses	5 02-02-020	-	-	-	-	-
Office Supplies Expenses	5 02-03-010	1,294,631.76	1,294,633.76	1,773,193.76	1,773,193.76	1,671,133.80
Accountable Forms Expenses	5 02-03-020	389,998.00	390,000.00	390,000.00	390,000.00	375,000.00
Animal/Zoological Supplies Expenses	5 02-03-040	-	-	-	-	-
Food Supplies Expenses	5 02-03-050	599,998.00	600,000.00	11,700,000.00	11,700,000.00	800,000.00
Welfare Goods Expenses	5 02-03-060	-	-	-	-	-
Drugs & Medicines Expenses	5 02-03-070	3,999,998.00	4,000,000.00	4,100,000.00	4,100,000.00	4,000,000.00
Medical, Dental & Lab. Supplies Exp.	5 02-03-080	3,199,998.00	3,200,000.00	3,200,000.00	3,200,000.00	3,400,000.00
Fuel, Oil & Lubricants Expenses	5 02-03-090	5,012,942.00	5,012,944.00	8,373,998.44	8,373,998.44	5,160,000.00
Agricultural & Marine Supplies Expenses	5 02-03-090	2,539,998.00	2,540,000.00	5,540,000.00	5,540,000.00	3,985,000.00
Other Supplies & Materials Expenses	5 02-03-990	1,919,498.00	1,919,500.00	2,705,204.45	2,705,204.45	1,979,500.00
Water Expenses	5 02-04-010	-	150,000.00	220,000.00	220,000.00	220,000.00
Electricity Expenses	5 02-04-020	6,145,998.00	6,146,000.00	9,546,000.00	9,546,000.00	9,146,000.00
Postage & Courier Services	5 02-05-010	26,498.00	26,500.00	26,500.00	26,500.00	27,000.00
Telephone Expense	5 02-05-020	319,198.00	319,200.00	319,200.00	319,200.00	327,400.00
Internet Expenses	5 02-05-030	480,942.70	480,944.70	547,104.70	547,104.70	616,344.70
Cable, Satelite, Telegraph and Radio Expense	5 02-05-040	212,118.00	212,120.00	166,560.00	166,560.00	212,120.00

PARTICULARS	Account Code	PAST YEAR (ACTUAL) FY 2023	Current Year (2024)			BUDGET YEAR (PROPOSED) FY 2025
			SEMESTER (ACTUAL)	SECOND SEMESTER (ESTIMATE)	TOTAL	
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Awards & Indemnities	5 02-06-010	449,998.00	450,000.00	1,480,000.00	1,480,000.00	-
Survey Expenses	5 02-07-010	-	-	-	-	-
Advertising Expenses	5 02-99-010	79,998.00	80,000.00	80,000.00	80,000.00	80,000.00
Rent Expenses	5 02-99-050	95,998.00	96,000.00	96,000.00	96,000.00	144,000.00
Representation Expense	5 02-99-030	1,369,998.00	1,370,000.00	3,470,000.00	3,470,000.00	1,400,000.00
Membership Dues, & Cont. To Organization	5 02-99-060	323,774.00	323,776.00	1,527,776.00	1,527,776.00	224,776.00
Donations	5 02-99-080	1,749,998.00	1,750,000.00	3,860,000.00	3,860,000.00	1,760,000.00
Other Professional Services	5 02-11-990	4,970,398.00	4,970,400.00	4,970,400.00	4,970,400.00	5,798,400.00
Environment/Sanitary Services	5 02-12-010	470,280.00	470,282.00	470,282.00	470,282.00	800,000.00
Repair & Maint. - Infrastructure Assets	5 02-13-030	3,280,266.88	3,280,268.88	1,433,768.38	1,433,768.38	4,291,969.04
Rep. & Maint. -Bldg. & Other Structures	5 02-13-040	2,724,998.00	2,725,000.00	5,673,519.99	5,673,519.99	4,023,519.99
Repair & Maint. - Machinery & Eqpt.	5 02-13-050	1,382,572.00	1,382,574.00	1,407,574.00	1,407,574.00	1,552,574.00
Repair & Maint. - Transportation Eqpt.	5 02-13-060	2,971,598.02	2,971,600.02	4,271,600.02	4,271,600.02	3,021,600.02
Repair & Maint. - Other Prop., Plant & Eqpt.	5 02-13-990	-	110,000.00	110,000.00	110,000.00	110,000.00
Subsidy to LGU	5 02-14-030	3,135,998.00	3,136,000.00	5,250,000.00	5,250,000.00	3,136,000.00
Subsidy to Other Fund	5 02-14-060	-	-	-	-	-
Confidential Expenses	5 02-10-010	6,999,998.00	7,000,000.00	10,000,000.00	10,000,000.00	7,000,000.00
Extraordinary & Misc. Expenses	5 02-10-030	-	-	-	-	-
ICT Software Subscription	5 02-99-070	-	-	-	-	150,000.00
Fidelity Bond Premiums	5 02-16-020	100,498.00	100,500.00	101,050.00	101,050.00	105,500.00
Insurance Expenses	5 02-16-030	499,998.00	500,000.00	800,000.00	800,000.00	500,000.00
Other General Services	5 02-12-990	-	-	-	-	21,072,115.52
Other MOOE	5 02-99-990	41,236,277.42	41,236,279.42	89,210,101.10	89,210,101.10	37,851,704.79
TOTAL MOOE		**103,692,462.41**	**104,536,526.41**	**193,076,200.13**	**193,076,200.13**	**134,303,457.79**
CAPITAL OUTLAY (CO):			-			
Land	1 07-01-010	27,230,312.85	-	13,729,182.73	13,729,182.73	-
Land Improvements	1 07-02-990	-	-	-	-	-
Road Networks	1 07-03-010	-	11,657,900.66	10,000,000.00	10,000,000.00	10,000,000.00
Power Supply System	1 07-03-050	3,650,000.00	-	31,000,000.00	31,000,000.00	-
Other Infrastructure Assets	1 07-03-990	-	-	750,000.00	750,000.00	-
Buildings	1 07-04-010	-	-	16,500,000.00	16,500,000.00	-
Office Equipments	1 07-05-020	970,369.00	100,000.00	5,110,000.00	5,110,000.00	670,000.00

PARTICULARS	Account Code	PAST YEAR (ACTUAL) FY 2023	Current Year (2024)			BUDGET YEAR (PROPOSED) FY 2025
			SEMESTER (ACTUAL)	SECOND SEMESTER (ESTIMATE)	TOTAL	
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Other Structures	1 07-04-990	-	-	50,000,000.00	50,000,000.00	-
Information & Communication Tech. Eqpt.	1 07-05-030	843,592.00	1,632,000.00	4,553,440.00	4,553,440.00	2,622,000.00
Medical Equipment	1 07-05-110	-	-	-	-	270,000.00
Motor Vehicle	1 07-06-010	-	-	5,200,000.00	5,200,000.00	150,000.00
Furnitures & Fixtures	1 07-07-010	-	350,000.00	790,000.00	790,000.00	1,020,000.00
Other Property, Plant...	1 07-99-990	-	-	-	-	-
Machinery Equipment	1 07-05-990	7,000,000.00	-	3,775,000.00	3,775,000.00	-
TOTAL CO			**13,739,900.66**	**141,407,622.73**	**141,407,622.73**	**14,732,000.00**
SPECIAL PURPOSE APPROPRIATIONS (SPAs):			-			
1%Senior Citizen & PWD		3,244,587.44	3,244,589.44	3,244,589.44	3,244,589.44	3,868,458.42
1% SUPPORT TO CHILDREN PROTECTION...		2,043,202.44	2,043,204.44	2,043,204.44	2,043,204.44	2,363,863.82
5% Calamity Fund		16,222,945.20	16,222,947.20	16,222,947.20	16,222,947.20	19,342,292.10
5% GAD		16,222,945.20	16,222,947.20	16,222,947.20	16,222,947.20	19,342,292.10
20% Development Fund		-	40,864,088.80	40,864,088.80	40,864,088.80	47,277,276.40
Other Special Purpose Appropriations (SPA)		32,893.86	32,895.86	32,895.86	32,895.86	40,243.31
		-	-	-	-	-
TOTAL SPECIAL PURPOSE APPROPRIATIONS (SPAs)			**78,630,672.94**	**78,630,672.94**	**78,630,672.94**	**92,234,426.15**
TOTAL EXPENDITURES =			**324,458,944.00**	**546,505,437.14**	**546,505,437.14**	**386,845,842.00**
II. ENDING BALANCE [(I+II)-(III]						

We hereby certify that the information presented above are true and correct. We further certify that the foregoing estimated receipts are reasonably projected as collectible for Budget Year 2026.

LILIAN D. FRIAS
Municipal Treasurer

EDEN C. URIATE
Municipal Budget Officer

CASEY MAUREEN M. CORREOS
Project Development Officer I
OIC MPDO

MARLIE M. DALAGUIT, CPA
Municipal Accountant

APPROVED:

JOSEPH L. URGEL
Municipal Mayor

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL

PLANTILLA OF LGU PERSONNEL

(ANNUAL BUDGET FY 2026)

SSL 6 – 2ND Tranche_1ST Class Municipality

(LBC No. 165 Dated: July 18, 2025)

PLANTILLA OF LGU PERSONNEL

Department/Office :Office of the Municipal Mayor
Function :Executive Services
Project/Activity :Supervision & Administration over the LGU
Fund/Special Account :General

Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		OFFICE OF THE MUNICIPAL MAYOR:						
1	1	Municipal Mayor	Joseph L. Urgel	27/1	P 1,540,764.00	27/1	P 1,540,764.00	-
2	**2**	**Private Secretary II**	**Vacant**	15/1	**434,244.00**	15/1	**434,244.00**	-
3	3	Administrative Officer IV(Human Resource Management Officer II)	Adela L. Ortega	15/2	438,528.00	15/2	438,528.00	-
5	4	Nutritionist-Dietitian II	Vinaflor U. Baure	15/1	434,244.00	15/1	434,244.00	-
6	5	Administrative Officer III (Supply Officer II)	Edmund Ramil L. Ortega	14/3	407,688.00	14/4	411,672.00	3,984.00
7	6	Administrative Officer II (Administrative Officer I)	Jonzelle Dawn O. Correos	11/1	324,264.00	11/1	324,264.00	-
8	7	Private Secretary I	Christine May B. Bagot	11/1	324,264.00	11/2	327,324.00	3,060.00
9	**8**	**Population Program Officer I**	**Vacant**	**11/1**	**324,264.00**	**11/1**	**324,264.00**	-
10	9	Labor and Employment Officer I	Vito Lemuel C. Sunico	11/1	324,264.00	11/1	324,264.00	-
	10	**Security Agent II**	**Vacant**			**10/1**	**276,324.00**	276,324.00
11	11	Administrative Assistant II	Jovel T. Correos	8/8	246,708.00	8/8	246,708.00	-
12	12	Administrative Assistant II (Human Resource Management Assistant)	Alena L. Abeligno	8/1	231,636.00	8/1	231,636.00	-
13	13	Administrative Aide VI(Clerk III)	Annabelle P. Mellorin	6/4	209,340.00	6/5	210,876.00	1,536.00
14	14	Process Server	Cindy L. Ramo	5/4	197,280.00	5/5	198,732.00	1,452.00
15	15	Pocess Server	Melany G. Luengas	5/2	194,400.00	5/2	194,400.00	-
16	16	Process Server	Kenny Cris O. Liquido	5/1	192,948.00	5/1	192,948.00	-
			SubTotal		**5,824,836.00**		**6,111,192.00**	**286,356.00**

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV / HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

October 6, 2025
Date

Note: Item no. 9 is re-appointed employee.
Item no. 10 is newly created item. (Funded in Annual Budget FY 2026)
Item no. 4 (old) is transferred to the newly created office (Mun. Cooperative Development).

PLANTILLA OF LGU PERSONNEL

Department/Office :Office of the Municipal Mayor
Function :Executive Services
Project/Activity :Supervision & Administration over the LGU
Fund/Special Account :General

Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		OFFICE OF THE MUNICIPAL MAYOR:						
17	17	Process Server	Kerstine Cassandra E. Lesmoras	5/1	192,948.00	5/1	192,948.00	-
18	18	**Process Server**	**Vacant**	**5/1**	**192,948.00**	**5/1**	**192,948.00**	-
19	19	Heavy Equipment Operator I	Vicente R. Calejesan	4/5	187,236.00	4/5	187,236.00	-
20	20	Administrative Aide III (Driver I)	Dixon T. Quijon	3/2	172,488.00	3/2	172,488.00	-
21	21	Administrative Aide III (Driver I)	Geoff R. Paragoso	3/3	173,748.00	3/4	175,044.00	1,296.00
22	22	Administrative Aide III (Driver I)	Jame Winsur Y. Reyes	3/3	173,748.00	3/4	175,044.00	1,296.00
23	23	Administrative Aide III (Driver I)	Alan G. Martinez	3/2	172,488.00	3/2	172,488.00	-
24	24	Administrative Aide III (Driver I)	Margen O Dumagtoy	3/1	171,204.00	3/1	171,204.00	-
25	**25**	**Administrative Aide II (Messenger)**	**Vacant**	**2/1**	**161,196.00**	**2/1**	**161,196.00**	-
26	26	Administrative Aide II (Messenger)	Gaudiosa C. Zoilo	2/1	161,196.00	2/2	162,384.00	1,188.00
27	27	Administrative Aide II (Messenger)	Elma Z. Missiona	2/1	161,196.00	2/1	161,196.00	-
28	28	Watchman I	Aldrin A. Mejo	2/2	162,384.00	2/2	162,384.00	-
29	29	Watchman I	Allan R. Pingol	2/1	161,196.00	2/1	161,196.00	-
30	30	Watchman I	Rechie E. Maloloy-on	2/1	161,196.00	2/1	161,196.00	-
31	31	Administrative Aide I (Utility Worker I)	Annabelle G. Yparraguirre	1/7	159,228.00	1/7	159,228.00	-
32	32	Administrative Aide I (Utility Worker I)	Julie Anne C. Ariate	1/4	155,448.00	1/4	155,448.00	-
33	33	Administrative Aide I (Utility Worker I)	Roldan A. Pingol	1/1	151,860.00	1/2	152,976.00	1,116.00
34	**34**	**Administrative Aide I (Utility Worker I)**	**Vacant**	1/1	151,860.00	1/1	151,860.00	-
			Sub Total		**3,023,568.00**		**3,028,464.00**	**4,896.00**
			TOTAL		**8,848,404.00**			
		Total Annual Requirement January 1, 2026 - December 31, 2026					**9,139,656.00**	**291,252.00**

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV / HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

October 6, 2025
Date

JOSEPH L. URGEL
Municipal Mayor

October 6, 2025
Date

Note: Item no. 17 is newly promoted employee and Item nos. 24, 27 and 30 are newly appointed employees.

PLANTILLA OF LGU PERSONNEL

Department/Office :Office of the Sangguniang Bayan
Function :Legislative
Project/Activity :
Fund/Special Account :General

Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		OFFICE OF THE SANGGUNIANG BAYAN:						
	1	Municipal Vice Mayor	Vicente H. Pimentel, III	25/1	P 1,206,648.00	25/1	P 1,206,648.00	-
6	2	Sangguniang Bayan Member	John Angelo T. Arreza	24/2	1,076,988.00	24/2	1,076,988.00	-
1	3	Sangguniang Bayan Member	Jessie James T. Valle	24/1	1,060,404.00	24/1	1,060,404.00	-
2	4	Sangguniang Bayan Member	Romen R. Intano	24/4	1,111,008.00	24/4	1,111,008.00	-
	5	Sangguniang Bayan Member	Keith Vincent P. Pimentel	24/1	1,060,404.00	24/1	1,060,404.00	-
4	6	Sangguniang Bayan Member	Richard L. Hotchkiss	24/3	1,093,860.00	24/3	1,093,860.00	-
5	7	Sangguniang Bayan Member	Oliver Han D. Villarosa	24/1	1,060,404.00	24/1	1,060,404.00	-
3	8	Sangguniang Bayan Member	Chito O. Eliot	24/3	1,093,860.00	24/3	1,093,860.00	-
9	9	Sangguniang Bayan Member	Arnel C. Sunico	24/1	1,060,404.00	24/1	1,060,404.00	-
10	10	Liga ng mga Barangay President	Carmelita V. Correos	24/1	1,060,404.00	24/1	1,060,404.00	-
11	11	Sangguniang Kabataan Federation President	Kidd Elijah P. Pebojot	24/1	1,060,404.00	24/1	1,060,404.00	-
12	12	Indigeneous People Representative	Dennis H. Dagno	24/1	1,060,404.00	24/1	1,060,404.00	-
			SubTotal		**13,005,192.00**		**13,005,192.00**	-

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV// HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

October 6, 2025
Date

PLANTILLA OF LGU PERSONNEL

Department/Office :Office of the Sangguniang Bayan
Function :Legislative
Project/Activity :
Fund/Special Account :General

Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		OFFICE OF THE SANGGUNIANG BAYAN:						
	13	Local Legislative Staff Officer III	Angelie Flor M. Centino	16/1	470,448.00	16/1	470,448.00	-
13	14	Administrative Officer I (Records Officer I)	Ivy Ysabelle G. Odtujan	10/1	276,324.00	10/1	276,324.00	-
14	15	Administrative Assistant II (Clerk IV)	Delia R. Guiral	8/1	231,636.00	8/2	233,736.00	2,100.00
15	16	Administrative Aide VI (Clerk III)	Rosalie C. Sacro	6/1	204,732.00	6/1	204,732.00	-
16	**17**	Process Server	Maribel T. Costuya	5/2	194,400.00	5/2	194,400.00	-
	18	**Process Server**	**Vacant**	**5/1**	**192,948.00**	**5/1**	**192,948.00**	-
17	19	Local Legislative Staff Employee II (Messenger)	Greta P. Tolentino	4/1	181,800.00	4/1	181,800.00	-
18	20	Local Legislative Staff Employee II (Messenger)	Karyl Leslie O. Trugillo	4/1	181,800.00	4/2	183,144.00	1,344.00
19	21	Administrative Aide III (Driver I)	Domingo C. Condontol	3/3	173,748.00	3/4	175,044.00	1,296.00
	22	Administrative Aide III (Driver I)	Jonatan B. Carias	3/1	171,204.00	3/1	171,204.00	-
23	23	Administrative Aide II (Messenger)	Romarico U. Angcla	2/1	161,196.00	2/1	161,196.00	-
21	24	Administrative Aide I (Utility Worker I)	Lelit L. Dapedran	1/1	151,860.00	1/2	152,976.00	1,116.00
22	25	Administrative Aide I (Utility Worker I)	Phyllis L. Daling	1/1	151,860.00	1/2	152,976.00	1,116.00
	26	Administrative Aide I (Utility Worker I)	Karmel R. Coma	1/1	151,860.00	1/1	151,860.00	-
			Sub Total		**2,895,816.00**		**2,902,788.00**	**6,972.00**
			TOTAL		**15,901,008.00**			
		Total Annual Requirement January 1, 2026 - December 31, 2026					**15,907,980.00**	**6,972.00**

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV / HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

October 6, 2025
Date

Note: Item no. 19 and 22 are newly appointed employees.

PLANTILLA OF LGU PERSONNEL

Department/Office :Secretary to the Sangguniang Bayan
Function :Recording /Secretariat
Project/Activity :Recording /Secretariat
Fund/Special Account :General

Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		SECRETARY OF THE SANGGUNIANG BAYAN:						
1	1	Secretary to the Sangguniang Bayan	Chester A. Azarcon	24/4	P 1,111,008.00	24/4	P 1,111,008.00	-
	2	Process Server	Emilyn B. Millan	**5/1**	192,948.00	**5/1**	192,948.00	-
	3	**Administrative Aide I (Utility Worker I)**	**Vacant**	**1/1**	151,860.00	**1/1**	151,860.00	-
			TOTAL		**P 1,455,816.00**			
		Total Annual Requirement January 1, 2026 - December 31, 2026					**P 1,455,816.00**	**P -**

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV / HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

October 6, 2025
Date

PLANTILLA OF LGU PERSONNEL

Department/Office :Municipal Budget Office
Function :Financial Management & Budgeting
Project/Activity :Financial Management
Fund/Special Account :General

Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		MUNICIPAL BUDGET OFFICE:						
1	1	Muninicipal Government Department Head I (Municipal Budget Officer)	Eden C. Uriarte	24/7	1,163,580.00	24/7	1,163,580.00	-
2	2	Budget Officer II	Maricar J. Miole	15/2	438,528.00	15/2	438,528.00	-
3	**3**	Administrative Assistant II (Budgeting Assistant)	Romelyn S. Maratas	8/1	231,636.00	8/1	231,636.00	
4	4	Process Server	Jean M. Ladroma	5/1	192,948.00	5/1	192,948.00	-
	5	**Process Server**	**Vacant**			**5/1**	**192,948.00**	**192,948.00**
	6	**Administrative Aide II (Messenger)**	**Vacant**			**2/1**	**161,196.00**	**161,196.00**
5	7	Administrative Aide I (Utility Worker I)	Arjelyn O. Tering	1/1	151,860.00	1/1	151,860.00	-
			TOTAL		₱ 2,178,552.00			
		Total Annual Requirement January 1, 2026 - December 31, 2026					₱ 2,532,696.00	₱ 354,144.00

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV / HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

October 6, 2025
Date

Note: Item No. 4 and 7 are newly apointed employees.
Item no. 5 and 6 are newly created item (Funded in Annual Budget FY 2026).

PLANTILLA OF LGU PERSONNEL

Department/Office :Office of the Municipal Accountant
Function :Internal Audit & Accounting Services
Project/Activity :Internal Audit & Accounting
Fund/Special Account :General

Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		OFFICE OF MUNICIPAL ACCOUNTANT:						
1	1	Municipal Government Department Head I (Municipal Accountant)	Marlie M. Dalaguit	24/8	₱ 1,181,856.00	24/8	₱ 1,181,856.00	-
	2	**Administrative Officer V (Management & Audit Analyst III)**	**Vacant**			**18/1**	**554,088.00**	**554,088.00**
2	3	Accountant II	Gerald L. Santisas	16/1	470,448.00	16/1	470,448.00	-
3	4	Administrative Officer IV(Management & Audit Analyst II)	Jocelyn S. Correos	15/2	438,528.00	15/2	438,528.00	-
4	5	Administrative Officer II (Management & Audit Analyst I)	Dyanarose A. Sadsad	11/1	324,264.00	11/1	324,264.00	-
5	6	Adminstrative Assistant III (Senior Bookkeeper)	Prospero Jerome A. Intano	9/1	250,836.00	9/1	250,836.00	-
6	7	**Administrative Assistant II (Accounting Clerk III)**	**Vacant**	**8/1**	**231,636.00**	**8/1**	**231,636.00**	-
7	8	Administrative Aide VI (Clerk III)	Rebekkah I. Ferrera	6/1	204,732.00	6/1	204,732.00	-
8	9	Administrative Aide VI (Clerk III)	Myra A. Yparraguirre	6/1	204,732.00	6/1	204,732.00	-
			TOTAL		₱ 3,307,032.00			
		Total Annual Requirement January 1, 2026 - December 31, 2026					₱ 3,861,120.00	₱ 554,088.00

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV / HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

October 6, 2025
Date

Note: Item nos. 6 and 9 are newly appointed employees.
Note: Item no. 2 is newly created item (Funded in Annual Budget FY 2026).

PLANTILLA OF LGU PERSONNEL

Department/Office :Municipal Planning and Development Coordinator Office
Function :Development Planning
Project/Activity :Various Planning Activity
Fund/Special Account :General

Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		Municipal Planning and Development Coordinator Office						
1	1	**Municipal Government Department Head I**	**Vacant**	**24/1**	**₱ 1,060,404.00**	**24/1**	**₱ 1,060,404.00**	-
		(Municipal Planning & Development Coordinator)						-
2	2	Project Development Officer II	Casey Maureen A. Correos	15/1	434,244.00	15/1	434,244.00	-
3	3	**Project Development Officer I**	**Vacant**	**11/1**	**324,264.00**	**11/1**	**324,264.00**	-
4	4	**Statistician - I**	**Vacant**	**11/1**	**324,264.00**	**11/1**	**324,264.00**	-
	5	**Economic Researcher**	**Vacant**			**9/1**	**250,836.00**	**250,836.00**
5	6	**Draftsman II**	**Vacant**	**8/1**	**231,636.00**	**8/1**	**231,636.00**	-
	7	**Process Server**	**Vacant**			**5/1**	**192,948.00**	**192,948.00**
6	8	Administrative Aide II(Messenger)	Carmel P. Canete	2/2	162,384.00	2/2	162,384.00	-
			TOTAL		P 2,537,196.00			
	Total Annual Requirement January 1, 2026 - December 31, 2026						P 2,980,980.00	P 443,784.00

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV / HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

October 6, 2025
Date

Note: Item no. 2 is newly promoted employee.
Note: Item no. 5 and 7 is newly created item (Funded in Annual Budget FY 2026).

PLANTILLA OF LGU PERSONNEL

Department/Office : Office of the Municipal Engineer
Function : Various Engineering Functions
Project/Activity : Implement & Monitoring Infra Projects/Supervises Works
Fund/Special Account : General
Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		OFFICE OF THE MUNICIPAL ENGINEER:						
1	1	Municipal Government Department Head I(Municipal Engineer)	Vincent I. Samson	24/4	P 1,111,008.00	24/4	P 1,111,008.00	-
2	**2**	**Engineer II**	**Vacant**	**16/1**	**470,448.00**	**16/1**	**470,448.00**	-
3	3	Engineer I	Melanie Maylabelyn B. Arienza	12/1	348,252.00	12/1	348,252.00	-
4	4	Administrative Assistant IV (Carpenter General Foreman)	Villanueva I. Ocura	10/5	285,252.00	10/6	287,532.00	2,280.00
5	5	Administrative Assistant III (Mechanic III)	Ronel T. Borero	9/1	250,836.00	9/1	250,836.00	-
6	**6**	**Administrative Assistant II (Data Controller II)**	**Vacant**	**8/1**	**231,636.00**	**8/1**	**231,636.00**	-
	7	**Electrical Inspector II**	**Vacant**			**8/1**	**231,636.00**	231,636.00
7	8	Administrative Aide VI (Electrician II)	Ian Roosevelt B. Arienza	6/5	210,876.00	6/6	212,436.00	1,560.00
8	9	Administrative Aide VI (Utility Foreman)	Rj Rey A. Burlat	6/2	206,256.00	6/2	206,256.00	-
9	10	Engineering Aide	Adora G. Valle	4/6	188,616.00	4/6	188,616.00	-
	11	**Heavy Equipment Operator I**	**Vacant**			4/1	181,800.00	181,800.00
10	12	Administrative Aide III (Driver I)	Ruzzel B. Trugillo	3/3	173,748.00	3/3	173,748.00	-
11	13	Administrative Aide III(Driver I)	Junmar R. Masuhay	3/1	171,204.00	3/1	171,204.00	-
12	14	Administrative Aide I (Utility Worker I)	Julius A. Arnigo	1/1	151,860.00	1/1	151,860.00	-
13	15	Administrative Aide I (Utility Worker I)	Venchito E. Correos	1/1	151,860.00	1/1	151,860.00	-
			TOTAL		**P 3,951,852.00**			
		Total Annual Requirement January 1, 2026 - December 31, 2026					**P 4,369,128.00**	**417,276.00**

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV / HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

October 6, 2025
Date

Note: Item no. 7 and 11 are newly created items (Funded in Annual Budget FY 2026).

PLANTILLA OF LGU PERSONNEL

Department/Office : Office of the Local Civil Registrar
Function : Registration Birth, Marriages & Death
Project/Activity : Registration in Barangay
Fund/Special Account : General

Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		OFFICE OF THE LOCAL CIVIL REGISTRAR:						
1	1	**Municipal Government Department Head I (Municipal Civil Registrar)**	**Vacant**	**24/1**	**1,060,404.00**	**24/1**	**1,060,404.00**	-
	2	**Registration Officer I**	**Vacant**			**10/1**	**276,324.00**	276,324.00
2	3	Assistant Registration Officer	Menchie S. Cuadrillero	8/4	237,984.00	8/5	240,132.00	2,148.00
			TOTAL		P 1,298,388.00			
		Total Annual Requirement January 1, 2026 - December 31, 2026					P 1,576,860.00	P 278,472.00

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV / HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

October 6, 2025
Date

Note: Item no. 2 is newly created item (Funded in Annual Budget FY 2026).

PLANTILLA OF LGU PERSONNEL

Department/Office : Office of the Municipal Assessor
Function : Assessment Services
Project/Activity : Various Assessment
Fund/Special Account : General

Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(50	(6)	(7)	(8)	(9)
		OFFICE OF THE MUNICIPAL ASSESSOR:						
1	1	Municipal Government Department Head I (Municipal Assessor)	Ermin G. Buhion	24/5	P 1,128,420.00	24/6	P 1,146,132.00	17,712.00
	2	**Local Assessment Operation Officer I**	**Vacant**			**11/1**	**324,264.00**	324,264.00
2	3	Assessment Clerk III	Florelyn R. Arguillas	9/1	250,836.00	9/1	250,836.00	-
	4	**Process Server**	**Vacant**			**5/1**	**192,948.00**	192,948.00
3	5	Administrative Aide I (Utilty Worker I)	Rex B. Bruzon	1/5	156,696.00	1/5	156,696.00	-
4	6	Administrative Aide I (Utilty Worker I)	Cherry C. Miranda	1/2	152,976.00	1/2	152,976.00	-
5	7	Administrative Aide I (Utilty Worker I)	Alberto T. Suniel	1/2	152,976.00	1/2	152,976.00	-
			TOTAL					
	Total Annual Requirement January 1, 2026 - December 31, 2026				**P 1,841,904.00**		**P 2,376,828.00**	**P 534,924.00**

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV/ HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

October 6, 2025
Date

Note: Item nos. 2 and 4 are newly created items (Funded in Annual Budget FY 2026).

PLANTILLA OF LGU PERSONNEL

Department/Office : Municipal Treasurer
Function : Custodianship of Management of Funds
Project/Activity : Collection and Disbursements
Fund/Special Account : General

Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		OFFICE OF MUNICIPAL TREASURER:						
1	1	Municipal Government Department Head I (Municipal Treasurer)	Lilian D. Frias	24/8	1,181,856.00	24/8	1,181,856.00	-
2	2	Municipal Government Assistant Department Head I (Assistant Municipal Treasurer)	Jade D. Pebojot	22/2	856,188.00	22/2	856,188.00	-
8	3	Local Treasury Operations Officer II	Daisy M. Orag	15/1	434,244.00	15/2	438,528.00	4,284.00
6	4	Administrative Officer III (Cashier II)	Shylinn P. Banguis	14/1	399,864.00	14/2	403,752.00	3,888.00
9	5	Local Revenue Collection Officer I	Elibeth Y. Guiral	11/1	324,264.00	11/2	327,324.00	3,060.00
6	6	Administrative Officer I (Cashier I)	Czarinah Janine Y. Grumez	10/1	276,324.00	10/1	276,324.00	-
7	7	Revenue Collection Clerk II	Ronan C. Arguillas	7/1	217,188.00	7/1	217,188.00	-
8	8	Revenue Collection Clerk II	Noelaine A. Sunico	7/1	217,188.00	7/1	217,188.00	-
9	9	Revenue Collection Clerk II	Arlene Monica S. Correos	7/1	217,188.00	7/1	217,188.00	-
10	**10**	**Revenue Collection Clerk II**	**Vacant**	**7/1**	**217,188.00**	**7/1**	**217,188.00**	-
11	**11**	**Revenue Collection Clerk II**	**Vacant**	**7/1**	**217,188.00**	**7/1**	**217,188.00**	-
12	12	Revenue Collection Clerk II	Luanne Grace L. Arnigo	7/2	218,784.00	7/2	218,784.00	-
13	13	Administrative Assistant I	Chad G. Tan	7/7	227,004.00	7/7	227,004.00	-
	14	**Process Server**	**Vacant**	**5/1**	192,948.00	**5/1**	192,948.00	-
14	**15**	**Administrative Aide VI (Clerk III)**	**Vacant**	**6/1**	**204,732.00**	6/1	**204,732.00**	-
15	16	Administrative Aide III (Driver I)	Ronnie N. Suazo	3/6	177,636.00	3/6	177,636.00	-
16	17	Administrative Aide II (Messenger)	Jennifer A. Azarcon	2/2	162,384.00	2/2	162,384.00	-
	18	Administrative Aide I (Utility Worker I)	Emelie Gay S. Galang	1/1	151,860.00	1/1	151,860.00	-
			TOTAL		**5,894,028.00**			
		Total Annual Requirement January 1, 2026 - December 31, 2026					P 5,905,260.00	**11,232.00**

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV/ HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

October 6, 2025
Date

Note: Item no. 18 is newly appointed employee.

PLANTILLA OF LGU PERSONNEL

Department/Office :Office of the Municipal Social Welfare Development
Function : Various Social Welfare Services
Project/Activity : Implementing Program/Project under PAF & other Undertaken by MSWD
Fund/Special Account : General
Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		OFFICE OF THE MUNICIPAL SOCIAL WELFARE DEVELOPMENT						
1	1	Municipal Government Department Head I (Municipal Social Welfare & Development Officer)	Kresta Mae I. Paas	24/2	1,076,988.00	24/2	1,076,988.00	-
2	2	Social Welfare Officer III	Rowena U. Salvador	18/3	565,560.00	18/3	565,560.00	-
3	**3**	**Social Welfare Officer I**	**Vacant**	**11/1**	**324,264.00**	**11/1**	**324,264.00**	-
	4	**Administrative Officer I (Records Officer I)**	**Vacant**			**10/1**	**276,324.00**	276,324.00
4	5	Social Welfare Officer I	Dianne Mae E. Omapoy	11/1	324,264.00	11/1	324,264.00	-
5	6	Social Welfare Assistant	Carmel C. Buniel	8/3	235,860.00	8/3	235,860.00	-
6	7	Social Welfare Aide	Jessanie Myrl Y. Estrada	4/1	181,800.00	4/1	181,800.00	-
	8	**Social Welfare Aide**	**Vacant**			**4/1**	**181,800.00**	181,800.00
			TOTAL		P **2,708,736.00**			
		Total Annual Requirement January 1, 2026 - December 31, 2026					P **3,166,860.00**	P **458,124.00**

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV/ HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

October 6, 2025
Date

Note: Item nos. 4 and 8 are newly created items (Funded in Annual Budget FY 2026).

PLANTILLA OF LGU PERSONNEL

Department/Office : Office of the Municipal Agriculture
Function : Implementation of Agriculture Program Projects
Project/Activity : Supervises & Evaluates GPEP Prog. & other undertaken by the DA in the LGU
Fund/Special Account : General
Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		OFFICE OF THE MUNICIPAL AGRICULTURE:						
1	1	Municipal Government Department Head I (Municipal Agriculturist)	Japhet C. Sugian	24/4	P 1,111,008.00	24/4	P 1,111,008.00	-
2	2	Agriculturist II	Flordeles D. Sullano	15/1	434,244.00	15/1	434,244.00	-
3	**3**	Agriculturist II	Edwin Johnlie M. Dalaguit	15/1	434,244.00	15/1	434,244.00	-
4	**4**	**Aquaculturist II**	**Vacant**	**15/1**	434,244.00	**15/1**	434,244.00	-
	5	**Agriculturist I**	**Vacant**			**11/1**	324,264.00	324,264.00
5	6	Agricultural Technologist	Ryhamae Abagail A. Mira	10/2	278,532.00	10/2	278,532.00	-
6	7	Agricultural Technologist	Jasmin D. Landero	10/3	280,752.00	10/4	282,996.00	2,244.00
7	8	Agricultural Technologist	Joshua May I. Ruadiel	10/2	278,532.00	10/2	278,532.00	-
8	9	Agricultural Technologist	Jaira May P. Latuhan	10/1	276,324.00	10/1	276,324.00	-
9	10	Agricultural Technologist	Klent Jon R. Intano	10/2	278,532.00	10/2	278,532.00	-
10	11	Agricultural Technologist	Gressa Mae L. Santisas	10/1	276,324.00	10/1	276,324.00	-
11	12	Administrative Aide VI (Clerk III)	Melita C. Tranquilan	6/2	206,256.00	6/2	206,256.00	-
	13	**Farm Worker II**	**Vacant**			**4/1**	**181,800.00**	181,800.00
12	14	Administrative Aide III (Driver I)	Rio B. Pradas	3/1	171,204.00	3/1	171,204.00	-
			TOTAL		P 4,460,196.00			
		Total Annual Requirement January 1, 2026 - December 31, 2026					P 4,968,504.00	P 508,308.00

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV/ HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer
October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor
October 6, 2025
Date

Note: Item no. 5 and 13 is newly created item. (Funded in Annual Budget FY 2026)
Item no. 14 is newly appointed employee.

PLANTILLA OF LGU PERSONNEL

Department/Office : Municipal Health Office
Function : Health Services
Project/Activity : Supervision and Administration
Fund/Special Account : General
Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		MUNICIPAL HEALTH OFFICE:						
1	1	**Municipal Government Department Head I (Municipal Health Officer)**	Eleanor Gwendale C. Uriarte	24/2	P 1,196,652.00	24/2	P 1,196,652.00	-
2	**2**	**Rural Health Physician**	**Vacant**	**24/1**	**1,178,220.00**	**24/1**	**1,178,220.00**	-
3	3	Dentist II	Cresdel Jane V. Correos	17/1	566,964.00	17/1	566,964.00	-
4	4	Medical Technologist II	Roela O. Garay	15/8	517,080.00	15/8	517,080.00	-
5	5	Nurse I	Resty Kathreen L. Grumo	15/2	487,248.00	15/2	487,248.00	-
6	6	Nurse I	Christine L. Diaz	15/2	487,248.00	15/2	487,248.00	-
7	**7**	**Midwife III**	**Vacant**	**13/1**	**413,052.00**	**13/1**	**413,052.00**	-
8	8	Midwife II	Amalia Vivian C. Cayon	11/2	363,696.00	11/2	363,696.00	-
9	9	Midwife II	Ellen O. Suniel	11/8	385,188.00	11/8	385,188.00	-
10	10	Midwife II	Mernalyn S. Reyes	11/8	385,188.00	11/8	385,188.00	-
11	11	Midwife II	Angelie D. Buisa	11/1	360,288.00	11/2	363,696.00	3,408.00
	12	**Pharmacist I**	**Vacant**			11/1	360,288.00	360,288.00
	13	**Administrative Officer I (Records Officer I)**	**Vacant**			10/1	307,032.00	307,032.00
12	14	Sanitation Inspector II	Alexis R. Coma	8/5	266,808.00	8/6	269,220.00	2,412.00
13	15	Sanitation Inspector I	Ronel Y. Correos	6/5	234,312.00	6/6	236,040.00	1,728.00
			Sub Total		**6,841,944.00**		**7,516,812.00**	**674,868.00**
		Total Annual Requirement January 1, 2026 - December 31, 2026						

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV/ HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

October 6, 2025
Date

Note: Item no. 12 and 13 are newly created items (Funded in Annual Budget FY 2026).

PLANTILLA OF LGU PERSONNEL

Department/Office : Municipal Health Office
Function : Health Services
Project/Activity : Supervision and Administration
Fund/Special Account : General

Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		MUNICIPAL HEALTH OFFICE:						
15	16	Process Server	Jimmyline C. Urgel	5/1	214,392.00	5/1	214,392.00	-
16	17	Process Server	Maria Crestina Coma	5/2	216,000.00	5/2	216,000.00	-
17	18	Dental Aide	Edgar Y. Pinza	4/5	208,044.00	4/6	209,568.00	1,524.00
	19	**Administrative Aide III (Driver I)**	**Vacant**	**3/1**	**190,224.00**	**3/1**	**190,224.00**	-
18	20	Administrative Aide I (Utility Worker I)	Evelyn C. Orcejola	1/2	169,968.00	1/2	169,968.00	-
19	21	Administrative Aide I (Utility Worker I)	Detche S. Arjona	1/1	168,732.00	1/1	168,732.00	-
			Sub Total		**1,167,360.00**		**1,168,884.00**	**1,524.00**
			TOTAL		**₱ 8,009,304.00**			
	Total Annual Requirement January 1, 2026 - December 31, 2026						**₱ 8,685,696.00**	**₱ 676,392.00**

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV/ HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

October 6, 2025
Date

Note: Item no. 21 is newly appointed employee.

PLANTILLA OF LGU PERSONNEL

Department/Office : Municipal Environment and Natural Resources Office
Function : Environment Protection & Management
Project/Activity : Environment Protection & Management
Fund/Special Account : General

Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		MUNICIPAL ENVIRONMENT AND NATURAL RESOURCES OFFICE:						
1	1	Municipal Government Department Head I (Municipal Environmental and Natural Resources Officer)	Lawrence Brion T. Cortes	24/2	1,076,988.00	24/2	1,076,988.00	-
2	2	Environmental Management Specialist I	Jean S. Gacang	11/1	324,264.00	11/1	324,264.00	-
	3	**Environmental Management Specialist I**	**Vacant**			**11/1**	**324,264.00**	**324,264.00**
3	4	Process Server	Lilia T. Obsenares	5/2	194,400.00	5/2	194,400.00	-
4	5	Administrative Aide III (Driver I)	Elden R. Itaas	3/6	177,636.00	3/6	177,636.00	-
	6	**Administrative Aide III (Driver I)**	**Vacant**			**3/1**	**171,204.00**	**171,204.00**
5	7	Administrative Aide I (Utility Worker I)	Jerome Y. Arreza	1/4	155,448.00	1/4	155,448.00	-
			TOTAL		P 1,928,736.00			
		Total Annual Requirement January 1, 2026 - December 31, 2026					P 2,424,204.00	P 495,468.00

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV/ HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

October 6, 2025
Date

Note: Item nos. 3 and 6 are newly created items (Funded in Annual Budget FY 2026).

PLANTILLA OF LGU PERSONNEL

Department/Office : Carrascal Primary Health Care Facility/Carrascal Infirmary
Function : Health Services
Project/Activity : Supervision and Administration
Fund/Special Account : General
Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		CARRASCAL PRIMARY HEALTH CARE FACILITY/CARRASCAL INFIRMARY:						
1	1	Chief of Hospital I	Sherwin V. Josol	24/1	1,178,220.00	24/2	1,196,652.00	18,432.00
2	2	Nurse II	Juliet R. Arreza	16/8	560,760.00	16/8	560,760.00	-
3	3	Midwife II	Glorecar P. Valle	11/8	385,188.00	11/8	385,188.00	-
4	4	Medical Technologist I	Charmin U. Espina	11/4	370,668.00	11/5	374,220.00	3,552.00
5	5	Radio Technologist I	Fernan Hazel R. Avila	11/4	370,668.00	11/5	374,220.00	3,552.00
6	6	Nurse I	April Dream I. Buhion	15/3	492,072.00	15/4	496,956.00	4,884.00
7	7	Nurse I	Jico I. Sugian	15/4	496,956.00	15/4	496,956.00	-
8	8	Nurse I	JC Carmel G. Cuadrillero	15/3	492,072.00	15/4	496,956.00	4,884.00
9	9	Administrative Officer II	Ivy C. Pingol	11/3	367,164.00	11/4	370,668.00	3,504.00
10	10	Pharmacist I	Madelle Mary R. Puerto	11/3	367,164.00	11/4	370,668.00	3,504.00
11	11	Midwife I	Jessette P. Yparraguirre	9/6	290,040.00	9/6	290,040.00	-
12	12	Administrative Aide VI (Clerk III)	Myccah Carmena B. Duero	6/2	229,176.00	6/2	229,176.00	-
	13	Process Server	Jeany Ann L. Romero	5/1	214,392.00	5/1	214,392.00	
13	14	Process Server	Jenyvi G. Labasbas	5/1	214,392.00	5/1	214,392.00	-
14	15	Administrative Aide III (Driver I)	Jonathan C. Aspilla	3/2	191,652.00	3/2	191,652.00	-
			Sub Total		**₱ 6,220,584.00**		**₱ 6,262,896.00**	**₱ 42,312.00**
		Total Annual Requirement January 1, 2026 - December 31, 2026						

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV/ HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

October 6, 2025
Date

Note: Item no. 14 is newly appointed employee.

PLANTILLA OF LGU PERSONNEL

Department/Office : Carrascal Primary Health Care Facility/Carrascal Infirmary
Function : Health Services
Project/Activity : Supervision and Administration
Fund/Special Account : General

Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		CARRASCAL PRIMARY HEALTH CARE FACILITY/CARRASCAL INFIRMARY:						
16	16	Administrative Aide I (Utility Worker I)	Marivic Y. Bapor	1/1	168,732.00	1/1	168,732.00	-
17	17	Administrative Aide I (Utility Worker I)	Analiza M. Itaas	1/1	168,732.00	1/1	168,732.00	-
18	18	Administrative Aide I (Utility Worker I)	Jaime V. Suniel	1/1	168,732.00	1/1	168,732.00	-
	19	**Laundry Worker I**	**Vacant**			**1/1**	**168,732.00**	**168,732.00**
	20	**Administrative Aide I (Utility Worker I)**	**Vacant**			**1/1**	**168,732.00**	**168,732.00**
	21	**Administrative Aide I (Utility Worker I)**	**Vacant**			**1/1**	**168,732.00**	**168,732.00**
			Sub Total		**506,196.00**		**1,012,392.00**	**506,196.00**
			TOTAL		6,726,780.00		7,275,288.00	548,508.00
		Total Annual Requirement January 1, 2026 - December 31, 2026						

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV/ HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer
October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor
October 6, 2025
Date

Note: Item nos. 19, 20 and 21 are newly created items (Funded in Annual Budget FY 2026).

PLANTILLA OF LGU PERSONNEL

Department/Office: Local Disaster Risk Reduction Management Office
Function:
Project/Activity: : Supervision and Administration
Fund/Special Account: : General
Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		LOCAL DISASTER RISK REDUCTION & MANAGEMENT OFFIC						
1	1	Municipal Government Assistant Department Head I (Local Disaster Risk Reduction Management Officer)	Christine Marie P. Arreza	24/1	P 1,060,404.00	24/1	P 1,060,404.00	-
3	2	Local Disaster Risk Reduction Management Officer I	Antonio R. Tesado Jr.	11/1	324,264.00	11/1	324,264.00	-
4	3	**Local Disaster Risk Reduction Management Assistant**	**Vacant**	**8/1**	**231,636.00**	**8/1**	**231,636.00**	-
	4	**Process Server**	**Vacant**			**5/1**	**192,948.00**	**192,948.00**
5	5	Administrative Aide III (Driver I)	Jade B. Pradas	3/2	172,488.00	3/2	172,488.00	-
	6	**Administrative Aide III (Driver I)**	**Vacant**			**3/1**	**171,204.00**	**171,204.00**
	7	**Administrative Aide II (Messenger)**	**Vacant**			**2/1**	**161,196.00**	**161,196.00**
			TOTAL		P 1,788,792.00			
	Total Annual Requirement January 1, 2026 - December 31, 2026						P 2,314,140.00	525,348.00

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV/HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

October 6, 2025
Date

Note: Item nos. 4, 6 and 7 are newly created items (Funded in Annual Budget FY 2026).
Position item no. 2 (Old) was abolished dated September 22, 2025.

PLANTILLA OF LGU PERSONNEL

Department/Office: Office of the Local Economic Enterprise
Function:
Project/Activity: : Supervision and Administration
Fund/Special Account: : General
Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		OFFICE OF THE LOCAL ECONOMIC ENTERPRISE:						
1	1	Municipal Government Department Head I	Jesselyn E. Lianza	24/2	P 1,076,988.00	24/2	P 1,076,988.00	-
		(Municipal Economic Enterprise Development and						-
		Management Officer I)						-
2	2	Engineer II	Mark Q. Rosil	16/2	475,152.00	16/2	475,152.00	-
3	3	Market Supervisor I	Gabby A. Correos	10/2	278,532.00	10/2	278,532.00	-
4	4	Meat Inspector I	Perry A. Correos	6/2	206,256.00	6/2	206,256.00	-
5	5	Market Inspector I	Edilberta S. Yparraguirre	6/8	215,604.00	6/8	215,604.00	-
6	6	Administrative Aide VI(Clerk III)	Sherwin II C. Tolentino	6/3	207,780.00	6/3	207,780.00	-
7	7	Process Server	Mari Domini L. Julve	5/2	194,400.00	5/2	194,400.00	-
8	8	Process Server	Rochelle M. Irizari	5/2	194,400.00	5/2	194,400.00	-
9	9	Water Pump Operator	Roldan P. Ganancias	4/2	183,144.00	4/2	183,144.00	-
10	**10**	Administrative Aide IV (Electrician I)	Angelo C. Angeles	4/1	181,800.00	4/1	181,800.00	-
11	11	Administrative Aide III (Plumber I)	Leonel Lurcha	3/2	172,488.00	3/2	172,488.00	-
12	12	Administrative Aide III (Driver I)	Jonathan S. Dogmoc	3/1	171,204.00	3/1	171,204.00	-
	13	**Administrative Aide III (Plumber I)**	**Vacant**			**3/1**	**171,204.00**	**171,204.00**
13	14	Administrative Aide II (Messenger)	Alimar C. Daano	2/2	162,384.00	2/2	162,384.00	-
14	**15**	**Administrative Aide II (Messenger)**	**Vacant**	**2/1**	**161,196.00**	**2/1**	**161,196.00**	-
15	16	Administrative Aide I (Utility Worker I)	Gerry Y. Bapor	1/5	156,696.00	1/5	156,696.00	-
			Total		**P 4,038,024.00**		**P 4,209,228.00**	**P 171,204.00**
		Total Annual Requirement January 1, 2026 - December 31, 2026						

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV/ HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

October 6, 2025
Date

Note: Item no. 13 is newly created item (Funded in Annual Budget FY 2026).

PLANTILLA OF LGU PERSONNEL

Department/Office: Municipal Tourism Office
Function: Various Tourism Functions
Project/Activity: : Supervision and Administration
Fund/Special Account: : General
Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		MUNICIPAL TOURISM OFFICE:						
1	1	**Municipal Government Department Head I**	**Vacant**	**24/1**	**P 1,060,404.00**	**24/1**	**P 1,060,404.00**	-
		(Municipal Tourism Operations Officer)						-
2	2	Tourism Operations Officer I	Jheelene Grumo	11/2	327,324.00	11/2	327,324.00	-
3	3	Park Maintenance Foreman	Jerry Vernel P. Guiral	8/4	237,984.00	8/4	237,984.00	-
4	4	Process Server	Dolores S. Badyang	5/2	194,400.00	5/2	194,400.00	-
5	5	Process Server	Dennis S. Grumo	5/1	192,948.00	5/1	192,948.00	-
	6	**Process Server**	**Vacant**			**5/1**	**192,948.00**	**192,948.00**
6	7	Park Attendant II	Monaliza C. Baliguat	4/1	181,800.00	4/1	181,800.00	-
7	8	Administrative Aide III (Driver I)	Vic Elland A. Azarcon	3/2	172,488.00	3/2	172,488.00	-
8	9	Security Guard I	Davy P. Balili	3/2	172,488.00	3/2	172,488.00	-
			TOTAL		**P 2,539,836.00**			
		Total Annual Requirement January 1, 2026 - December 31, 2026					**P 2,732,784.00**	**P 192,948.00**

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV/ HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

October 6, 2025
Date

Note: Item no. 6 are newly created item.(Funded in Annual Budget FY 2026)

PLANTILLA OF LGU PERSONNEL

Department/Office: Office of the Internal Audit Service
Function: Various Audit Functions
Project/Activity: : Supervision and Administration
Fund/Special Account: : General

Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		OFFICE OF THE INTERNAL AUDIT SERVICE:						
1	1	**Municipal Government Department Head I (Internal Auditor)**	**Vacant**	**24/1**	**1,060,404.00**	**24/1**	**1,060,404.00**	0.00
2	2	Internal Auditor I	Alyzza C. Yparraguirre	11/1	324,264.00	11/1	324,264.00	0.00
	3	**Internal Auditing Assistant**	**Vacant**			**8/1**	**231,636.00**	**231,636.00**
			TOTAL		**P 1,384,668.00**			
		Total Annual Requirement January 1, 2026 - December 31, 2026					**P 1,616,304.00**	**231,636.00**

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV/ HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

October 6, 2025
Date

Note: Item no. 2 is newly promoted employee.
Item no. 3 is newly created item (Funded in Annual Budget FY 2026).

PLANTILLA OF LGU PERSONNEL

Department/Office: Office of the Municipal Youth Development
Function: :Various Youth Functions
Project/Activity: : Supervision and Administration
Fund/Special Account: : General
Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		OFFICE OF THE MUNICIPAL YOUTH DEVELOPMENT:						
1	1	Municipal Government Department Head I	Sweetzell V. Correos	24/1	1,060,404.00	24/1	1,060,404.00	0.00
			TOTAL		P 1,060,404.00			
		Total Annual Requirement January 1, 2026 - December 31, 2026					P 1,060,404.00	0.00

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV/ HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

October 6, 2025
Date

Note: Item no. 1 is newly promoted employee.

PLANTILLA OF LGU PERSONNEL

Department/Office: Office of the Municipal General Service
Function:
Project/Activity: : Supervision and Administration
Fund/Special Account: : General
Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		OFFICE OF THE MUNICIPAL GENERAL SERVICE:						
1	1	Administrative Officer IV (Administrative Officer II)	Vacant	15/1	434,244.00	15/1	434,244.00	0.00
			TOTAL		P 434,244.00			
	Total Annual Requirement January 1, 2026 - December 31, 2026						P 434,244.00	0.00

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV/ HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

October 6, 2025
Date

Note: Newly created office and item (Funded in Supplemental Budget No. 3 CY 2025).

PLANTILLA OF LGU PERSONNEL

Department/Office: Office of the Municipal Information
Function:
Project/Activity: : Supervision and Administration
Fund/Special Account: : General
Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		OFFICE OF THE MUNICIPAL INFORMATION:						
	1	Administrative Officer IV (Information Officer II)	Vacant			15/1	434,244.00	434,244.00
			TOTAL		P 0.00			
	Total Annual Requirement January 1, 2026 - December 31, 2026						P 434,244.00	434,244.00

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV/ HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

October 6, 2025
Date

Note: Newly created office and item (Funded in Annual Budget FY 2026).

PLANTILLA OF LGU PERSONNEL

Department/Office: Office of the Municipal Cooperative Development
Function: : Various Cooperative Functions
Project/Activity: : Supervision and Administration
Fund/Special Account: : General
Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective January 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		OFFICE OF THE MUNICIPAL COOPERATIVE DEVELOPMENT:						
	1	Cooperatives Development Specialist II	Vacant	15/1	434,244.00	15/1	434,244.00	-
			TOTAL		P 434,244.00			
		Total Annual Requirement January 1, 2026 - December 31, 2026					P 434,244.00	0.00

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV/ HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

October 6, 2025
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

October 6, 2025
Date

Note: Newly created office (Funded in Annual Budget FY 2026).
Item is coming from Mayor's Office.

SUPPORTING DOCUMENTS

of

APPROPRIATION ORDINANCE NO. 54-A, s. 2025

(Annual Budget FY 2026)

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL
Office of the Secretary to the Sangguniang Bayan

Supporting documents of **APPROPRIATION ORDINANCE NO. 54-A, series of 2025**
(Annual Budget FY 2026)

1. 5% Local Disaster Risk Reduction Management Plan (LDRRMP)
2. 1% Senior Citizen Plans
3. Persons with Disabilities (PWD) Plan
4. Cultural Development Plan
5. List of PPAs for the Local Council for the Protection of Children (LCPC)
6. Nutrition Plan
7. Peace & Order Plan
8. Comprehensive Dangerous Drug Act Plan
9. 5% GAD Plan
10. List of PPAs Combat Aids
11. Climate Change Action Plan
12. Ordinance (Creating Item/Office)

MUNICIPALITY OF CARRASCAL
OFFICIAL SEAL

Local Disaster Risk Reduction Management Plan

(LDRRMP)

MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL

Province of Surigao del Sur

Municipality of Carrascal

ANNUAL MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT WORK AND FINANCIAL PLAN 2026

LDRRMF: P19,342,292.10 (70% - P13,539,604.47) (30% - P5,802,687.63)

THEMATIC AREA : DISASTER PREVENTION AND MITIGATION (70%)
TOTAL AMOUNT : 2,330,000.00

STRATEGIES	PROGRAMS/ PROJECTS/ ACTIVITIES	PERFORMANCE INDICATOR	TARGET	BUDGETARY REQUIREMENT						MOV	OFFICE/ AGENCY
				1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	AMOUNT	SOURCE		
Mainstream DRRM-CCA in Local Development Policies, Plans, and Budget	Passage of Disaster Related Legislations	No. of resolutions or ordinances passed	1 per year	X	X	X	X	0.00	5% LDRRMF	Resolution or Ordinance	MDRRMC
DRRM and CCA-sensitive environmental management	Tree Planting/Growing Activities	No.of hectares covered	14 barangays		X	X	X	40,000.00	5% LDRRMF	Approved Activity Design	MENRO
	Maintenance and Improvement of Municipal Nursery	1 municipal nursery maintained and improved	1 nursery	X	X	X	X	40,000.00	5% LDRRMF	Approved Project Proposal	MENRO
	IEC Campaign on Solid Waste Management	No. of campaigns conducted	14 barangays	X	X	X	X	40,000.00	5% LDRRMF	Approved Project Proposal	MDRRMC
Conducted and improved community-based and scientific DRRM and CCA assessment, mapping, analysis and monitoring	Conduct Community Risk Assessment (CRA)	14 Brgys. of the municipality	14 barangays	X	X	X	X	100,000.00	5% LDRRMF	Attendance	MDRRMO, MPDO
	Development of updated maps	No. of hazard maps developed	14 barangays		X	X		60,000.00	5% LDRRMF	Approved Activity Design	MDRRMO

	Conduct Assessment to Critical Structures, Infrastructures and Structures using DILG-PHIVOLCS-DOH Assessment tools for LGUs	No. of structures and infrastructures assessed	14 barangays	X	X	X	X	150,000.00	5% LDRRMF	Approved activity design	MDRRMO MEO, MPDC
Communities have access to effective and applicable disaster risk financing and insurance	Provision of Insurance (Government Bldgs, Rescue and Heavy Equipment Vehicles, Crops & Livestock)	No. of insured vehicles, structures, crops & livestock	Municipal Buildings, Evacuation Center, Public Utilities		X	X	X	1,000,000.00	5% LDRRMF	Approved statement of account	MDRRMC
	Provision of Insurance to Community Disaster Responders and Volunteers	No. of volounteers insured	30 responders and volunteers		X	X		50,000.00	5% LDRRMF	Approved statement of account	MDRRMC
Established and improved End-to-End monitoring system (monitoring and response), forecasting and early warning	Establish Early Warning System for Flood	No.of systems and signages installed	14 barangays	X	X	X		850,000.00	5% LDRRMF	Inspection Report	MDRRMO

THEMATIC AREA : DISASTER PREPAREDNESS (LDRRMF 70%)
TOTAL AMOUNT : 8,229,604.47

STRATEGIES	PROGRAMS/ PROJECTS/ ACTIVITIES	PERFORMANCE INDICATOR	TARGET	BUDGETARY REQUIREMENT						MOV	OFFICE/ AGENCY
				1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	AMOUNT	SOURCE		
Strengthen and enhance capacities of communities, partners, and stakeholders to anticipate, cope, and recover from the negative impacts of emergency occurrences and disaster	1.)Intensify advocacy on the following; a. RA 10121 b. RA 9729 c. RA 9003 d. RA 9275 e. RA 8749 f. RA 10821 g. Other DRR CCA laws and guidelines	No. of advocacies extended	14 barangays	X	X	X	X	750,000.00	5% LDRRMF	Approved Project Proposal	MDRRMC
	Reproduction of localized IEC materials	No. of pamphlets, brochures, posters reproduced	14 barangays	X	X	X	X	80,000.00	5% LDRRMF	Approved Project Proposal	MDRRMC
Communities are equipped with necessary skills and capability to cope with the impacts of disasters	Conduct of various DRRM-CCA related trainings:	No. of DRRM-CCA related trainings conducted	14 barangays, MDRRMC Members	X	X	X	X	1,000,000.00	5% LDRRMF	Attendance Sheet, Approved Project Proposal	MDRRMC
	Conduct of Response Cluster Trainings	No. of response cluster training conducted	14 barangays, MDRRMC Members	X	X	X	X	100,000.00	5% LDRRMF	Attendance Sheet, Approved Project Proposal	MDRRMC
	Conduct of Community Disaster & Evacuation Drills and Scenario	No. of drill and simulation exercises conducted	14 barangays, MDRRMC Members	X	X	X	X	250,000.00	5% LDRRMF	Attendance Sheet, Approved Activity Design	MDRRMC

	Conduct of Municipal Rescue Summit and Group Exercise	Municipal Rescue Summit and Group Exercise conducted	14 BDRRMCs			X	X	500,000.00	5% LDRRMF	Attendance Sheet, Approved Activity Design	MDRRMC
Increased DRRM and CCA capacity of Local DRRM Council and Offices at all levels	Procurement of Early Warning System (EWS)	No. of purchased EWS	14 barangays	X	X	X	X	700,000.00	5% LDRRMF	Approved Purchase Order	MDRRMC
	Procurement of SRR equipment, supplies, and PPGs	No. of purchased SRR equipment, supplies, and PPGs	EOC	X	X	X	X	250,000.00	5% LDRRMF	Approved Purchase Order	MDRRMO
	Maintenance of Rescue Vehicles, Vessels, and EOC Equipment	No. of rescue vehicles, vessels, and equipment maintained	EOC	X	X	X	X	500,000.00	5% LDRRMF	Approved Purchase Order	MDRRMC
	Procurement of Drugs and Medicines	No. of drugs and medicines purchased	Affected individuals	X	X	X	X	300,000.00	5% LDRRMF	Approved Purchase Order	MDRRMC
	Preposition of Food and Non-Food Items	No. of purchased food and non-food items	Affected individuals	X	X	X	X	284,604.47	5% LDRRMF	Approved Project Proposal	MDRRMC
	Procurement of Standard-Based Equipage and Facilities for EOC	No. of procured equipage and facilities	EOC	X	X	X	X	800,000.00	5% LDRRMF	Purchase Request	MDRRMC
	Procurement of equipage and facilities for LGU-Managed Evacuation Center	No. of equipage and facilities procured	MDRRMC	X	X	X	X	100,000.00	5% LDRRMF	Approved Purchase Order	MDRRMO
	Accreditation of Community Disaster Volunteers (ACDVs)	No. of accredited ACDVs	ACDVs	X	X	X	X	50,000.00	5% LDRRMF	SB Resolution accrediting CDVs	MDRRMO, Legislative
	Holding of Regular MDRRMC Full Council	No. of meetings conducted	MDRRMC	X	X	X	X	60,000.00	5% LDRRMF	Attendance Sheet	MDRRMC
	Support to DRR-CCA Project-Based Programs	No. of programs supported	14 barangays	X	X	X	X	500,000.00	5% LDRRMF	Attendance Sheet, Approved Project Proposal	MDRRMC

	Participation to the Provincial Rescue Summit and Group Exercise	Attended Provincial Rescue Summit and Group Exercise	MDRRMC	X	X	X	X	300,000.00	5% LDRRMF	Attendance Sheet, Approved Project Proposal	MDRRMC
	Attendance of MDRRMC members attending DRR-CCA trainings, seminars, forum	No. of trainings, seminars, and forums attended	MDRRMC	X	X	X	X	500,000.00	5% LDRRMF	Travel Order, Approved Project Proposal	MDRRMC
	Support to partner stakeholders DRR-CCA programs	No. of programs and activities supported	14 barangays	X	X	X	X	200,000.00	5% LDRRMF	Attendance Sheet, Approved Project Proposal	MDRRMC
Developed and implemented comprehensive national and local preparedness and response policies, plans and systems	Formulation & Updating Workshop of Contingency Plans and DRR CCA related plans	No.of plans formulated and updated	14 barangays	X	X	X	X	1,000,000.00	5% LDRRMF	Attendance Sheet, Approved Project Proposal	MDRRMC
	Forging MOA, MOU and other Pledge of Commitment	No. of Signed MOA, MOU and other Pledge of Commitments	MDRRMC	X	X	X	X	5,000.00	5% LDRRMF	MOA/MOU	MDRRMC

THEMATIC AREA : DISASTER RESPONSE (LDRRMF 70%)
TOTAL AMOUNT : 2,090,000.00

STRATEGIES	PROGRAMS/ PROJECTS/ ACTIVITIES	PERFORMANCE INDICATOR	TARGET	BUDGETARY REQUIREMENT						MOV	OFFICE/ AGENCY
				1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	AMOUNT	SOURCE		
Developed and implemented comprehensive national and local preparedness and response policies, plans and systems	Conduct of Pre-Disaster Risk Assessment Meeting	No. of meetings conducted	14 barangays	X	X	X	X	30,000.00	5% LDRRMF	RDANA Report	MDRRMC
	Conduct Emergency Response Preparedness Meeting	No.of ERP Meetings conducted	MDRRMC Members	X	X	X	X	30,000.00	5% LDRRMF	Attendance	MDRRMC
	Activation of Emergency Operation Center	No.of issuance for activation issued	MDRRMC Members	X	X	X	X	200,000.00	5% LDRRMF	Duty Log Book Situation Report	MDRRMC
	Rendering of 24/7 Duty Services at the MDRRMC Emergency Operations Center	No.of days activated	MDRRMC Members	X	X	X	X	200,000.00	5% LDRRMF	Duty Log Book	MDRRMO
	Preparation of Real-time Situation Reports (SitReps)	No. of SitReps prepared	MDRRMC Members	X	X	X	X	0.00	N/A	Situation Report	MDRRMO
	Provision of food and non-food items to IDP's inside and outside evacuation center.	No. of families served	Affected Individuals	X	X	X	X	300,000.00	5% LDRRMF	Approved Project Proposal	MDRRMC
Adequate and prompt assessment of needs and	Conduct RDANA	No.of RDANA conducted	RDANA Team Members	X	X	X	X	30,000.00	5% LDRRMF	RDANA Report	MDRRMC
Integrated and coordinated Search, Rescue and Retrieval (SRR) capacity.	Conduct search, rescue and retrieval activity during and after disaster.	No. of operations conducted	Affected barangays	X	X	X	X	350,000.00	5% LDRRMF	Disaster Report	MDRRMC
	Activate ERT from other stakeholders (mining companies and volunteer rescue groups).	No. of ERTs activated	Emergency Response Team	X	X	X	X	300,000.00	5% LDRRMF	Activity Proposal Attendance	MDRRMC

Temporary shelter needs are adequately addressed	Conduct evacuation of affected families and individuals	No.of affected families in every barangay	14 barangays	X	X	X	X	100,000.00	5% LDRRMF	SitRep	MDRRMC
	Perform medical assessment and provide appropriate interventions to individuals affected inside and outside evacuation centers.	No.of individuals served	14 barangays	X	X	X	X	150,000.00	5% LDRRMF	Disaster Report	MDRRMC
	Conduct dental examination to affected individuals inside and outside evacuation centers.	No.of individuals served	14 barangays	X	X	X	X	50,000.00	5% LDRRMF	Disaster Report	MDRRMC
Basic health services provided to affected population whether inside or outside evacuation centers	Provision of water, sanitation and hygiene services inside evacuation.	No. of WASH services provided	Affected individuals	X	X	X	X	100,000.00	5% LDRRMF	Disaster Report	MNAO, MSWDO
Psychosocial well-being promoted and mental health problems and risk reduced	Conduct stress debriefing, trauma informed counselling and expressive art therapy for victims of disaster, disaster responders and volunteers, and medical practitioners	No.of activities conducted	2 sessions conducted	X	X	X	X	250,000.00	5% LDRRMF	Approved Training Design	MDRRMC

THEMATIC AREA : **DISASTER REHABILITATION AND RECOVERY (LDRRMF 70%)**
TOTAL AMOUNT **890,000.00**

STRATEGIES	PROGRAMS/ PROJECT/ ACTIVITIES	PERFORMANCE INDICATOR	TARGET	BUDGETARY REQUIREMENT						MOV	OFFICE/ AGENCY
				1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	AMOUNT	SOURCE		
Damages, Losses and Needs Assessed	Conduct Post Disaster Needs Assessment	No.of assessments conducted	Affected barangays	X	X	X	X	40,000.00	5% LDRRMF	PDANA Report	MDRRMC
Economic activities restored and, if possible, strengthened or enhanced	Provision of livelihood assistance to Agriculture & Fisheries 1.1Farm Inputs 1.2Livestock & Poultry Animals 1.3Animal Biologics 1.4Fisheries Inputs 1.5Pump Boats	No. of Livelihood assistance provided	Affected barangays	X	X	X	X	150,000.00	5% LDRRMF	Disaster Report Project Proposal	Mun. Agriculture's Office
	Conduct of Skills Training & Capacity Building	No. of affected individuals provided with training	Affected individuals	X	X	X	X	150,000.00	5% LDRRMF	Disaster Report Project Proposal	Mayor's Office, MAO, Tourism Office
DRRM-CCA elements incorporated in human settlement	Provision of Financial Assistance for Shelter or Core Shelter Program	No. of beneficiaries served	Affected individuals	X	X	X	X	150,000.00	5% LDRRMF	Disaster Report Project Proposal	MDRRMC
Disaster and climate change-resilient infrastructure reconstructed	Rehabilitation of facilities, buildings, systems, canals, roads, bridges, dams, agricultural & tourism facilities,and structures	No. of facilities and structures rehabilitated	Damaged infrastructure , lifelines & powerlines	X	X	X	X	400,000.00	5% LDRRMF	DANA Report	MDRRMC

Prepared by:

CHRISTINE ARREZA-INTANO, MDC
LDRRMO

Reviewed by:

EDEN C. URIARTE
Mun. Budget Officer

Approved by:

JOSEPH L. URGEL
Municipal Mayor

THEMATIC AREA : RESPONSE (DURING DISASTER) QRF 30%
TOTAL AMOUNT : 5,802,687.63

STRATEGIES	PROGRAMS/ PROJECTS/ ACTIVITIES	PERFORMANCE INDICATOR	TARGET	BUDGETARY REQUIREMENT						MOV	OFFICE/ AGENCY
				1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	AMOUNT	SOURCE		
Developed and implemented comprehensive national and local preparedness and response policies, plans and systems	Activation of Emergency Operation Center	No.of issuance for activation issued	MDRRMC Members	X	X	X	X	250,000.00	5% LDRRMF	Duty Log Book Situation Report	MDRRMC
	Preparation of Real-time Situation Reports (SitReps)	No. of SitReps prepared	MDRRMC Members	X	X	X	X	0.00	N/A	Situation Report	MDRRMO
	Provision of food and non-food items to IDP's inside and outside evacuation center.	No. of families served	Affected individuals	X	X	X	X	532,687.63	5% LDRRMF	Approved Project Proposal	MDRRMC
	Conduct search, rescue and retrieval activity during and after disaster.	No. of operations conducted	Affected barangays	X	X	X	X	350,000.00	5% LDRRMF	Disaster Report	MDRRMC
Temporary shelter needs are adequately addressed	Conduct evacuation of affected families and individuals	No.of affected families in every barangay	14 barangays	X	X	X	X	200,000.00	5% LDRRMF	SitRep	MDRRMC
	Conduct registration of displaced individuals and families (inside and outside EC's)	No. of IDPs registered	14 barangays	X	X	X	X	20,000.00	5% LDRRMF	Disaster Report	MDRRMC
Basic health services provided to affected population whether inside or outside evacuation centers	Perform medical assessment and provide appropriate interventions to individuals affected inside and outside evacuation centers.	No.of individuals served	14 barangays	X	X	X	X	600,000.00	5% LDRRMF	Disaster Report	MDRRMC
	Conduct feeding activity inside and outside evacuation center.	No. of IDPs served	Affected individuals	X	X	X	X	400,000.00	5% LDRRMF	Disaster Report	MNAO, MSWDO

	Provision of water, sanitation and hygiene services inside evacuation.	No. of WASH services provided	Affected individuals	X	X	X	X	150,000.00	5% LDRRMF	Disaster Report	MNAO, MSWDO
Coordinated, Integrated System for Early Recovery implemented	Conduct food/cash for training activity inside evacuation center	No. of identified beneficiaries	Affected individuals	X	X	X	X	500,000.00	5% LDRRMF	Disaster Report	MSWDO, MAO, DSWD
Economic activities restored and, if possible, strengthened or enhanced	Provision of livelihood assistance to Agriculture & Fisheries 1.1Farm Inputs 1.2Livestock & Poultry Animals 1.3Animal Biologics 1.4Fisheries Inputs 1.5Pump Boats	No. of Livelihood assistance provided	Affected barangays	X	X	X	X	500,000.00	5% LDRRMF	Disaster Report Project Proposal	Mun. Agriculture's Office
	Provision of livelihood assistance to Tourism -Tourism Related Establishment (Primary & Secondary)	No. of Livelihood assistance provided	Affected establishments	X	X	X	X	400,000.00	5% LDRRMF	Disaster Report Project Proposal	Mun. Tourism Office
	Provision of livelihood assistance to small & medium enterprise (SMEs)	No. of Livelihood assistance provided	Affected SMEs	X	X	X	X	500,000.00	5% LDRRMF	Disaster Report Project Proposal	DTI , Mayor's Office, MSWD
	Conduct of Skills Training & Capacity Building	No. of affected individuals provided with training	Affected individuals	X	X	X	X	200,000.00	5% LDRRMF	Disaster Report Project Proposal	Mayor's Office, MAO, Tourism Office
DRRM-CCA elements incorporated in human settlement	Provision of Financial Assistance for Shelter or Core Shelter Program	No. of beneficiaries served	Affected individuals	X	X	X	X	400,000.00	5% LDRRMF	Disaster Report Project Proposal	MDRRMC
Disaster and climate change-resilient infrastructure reconstructed	Rehabilitation of facilities, buildings, systems, canals, roads, bridges, dams, agricultural & tourism facilities,and structures	No. of facilities and structures rehabilitated	Damaged infrastructure, lifelines & powerlines	X	X	X	X	400,000.00	5% LDRRMF	DANA Report	MDRRMC

Psychosocial well-being promoted and mental health problems and risk reduced	Conduct stress debriefing, trauma informed counselling and expressive art therapy for victims of disaster, disaster responders and volunteers, and medical practitioners	No.of activities conducted	2 sessions conducted	X	X	X	X	200,000.00	5% LDRRMF	Approved Training Design	MDRRMC
A psychologically sound, safe and secured citizenry that is protected from the effects of disasters able to restore to normal functioning after each disaster.	Provision of Post Disaster recovery support 2.1 Food Packs 2.2 Medicine Kits 2.3 Hygiene Kits 2.4 Clothing	No. of recovery support provided	Affected individuals	X	X	X	X	200,000.00	5% LDRRMF	Disaster Report Distribution Sheet	MDRRMC

Senior Citizen

&

Persons with Disabilities (PWD)

Plan

Republic of the Philippines
PROVINCE OPF SURIGAO DEL SUR
Municipality of Carrascal

OFFICE OF THE SENIOR CITIZENS AFFAIRS
(OSCA-CARRASCAL)

ANNUAL WORK AND FINANCIAL PLAN 2026
1% Senior Citizen Fund = P 2,321,075.052

Programs/Projects/Activities	Objectives	Output Indicator	Time Frame	Budgetary Requirements
Honorarium of OSCA Head as provided under RA 9994 at 7,000.00 pesos on monthly basis	OSCA Head received 7,000.00/monthly honorarium	No. of recorded complaints / visits to barangay level associations to address issues and concerns of elderly.	January to December 2026	P84,000.00
Purchase of Office Supplies	To purchase office supplies for Senior Citizen Day Center use	No. of purchase request of various office supplies prepared	January to December 2026	P35,000.00
Monthly Incentive of CARFESCA Officers	CARFESCA Officers received monthly incentive	No. of recorded complaints/ attendance to federation meetings and barangay visits.	January to December 2026	P333,600.00
Support to Social Pension Program pay-out activities	Senior Citizens and working force received snacks during pay-out	No. of social pension beneficiaries received snacks	March/June/Sept. / Dec.2026	P120,000.00
National Elderly Week Celebration	To commemorate the elderly week celebration and make meaningful celebration with elderlies in the municipality	No. of elderly person participated in the National Elderly Week Celebration	January to December 2026	P377,875.052
Support to the province wide 1 quarter consultative meeting to be held in Carrascal	To provide updates to members in the implementation of elderly welfare program in communities	No.of participants attending the quarterly consultative meeting	March 2026	P 20,000.00
Travelling Expenses of OSCA/CARFESCA/ SC Focal	Members updated with guidelines especially in the	Attendance of Provincial Federation meetings and Regional Conference.	January to December 2026	P110,000.00

while in attendance to meetings/ conference called by higher social welfare agencies	implementation of elderly welfare programs.			
Support to elderly milk supplementation	To provide food packs to elderly members of CARFESCA Organization.	No. of food packs distributed to elderly in 14 barangays.	October 2026	P920,000.00
Cables and Internet Fee	Updated payment of cable fee	No. of payment voucher for cable fee prepared	January-December 2026	P14,600.00
Provision of assistive device to elderly	To provide various assistive devices to in need elderly for their mobility.	No. of assistive devices provided to identified elderly.	January-December 2026	P100,000.00
Provision of Nonagenarian and Octogenarian Cash Gift	To provide cash gift to elderly who have reached the milestone age	No.of elderly who received cash gift	October 2026	P176,000.00
Maintenance of OSCA Office and Office equipment	To ensure that OSCA Office is well-maintained for comfort and convenience,	No. of POW submitted for repair	January-December 2026	P15,000.00
Purchase of IT Equipment (Printer)	For the processing of documents necessary for Senior Citizen reporting and printing of Senior Citizen ID	No. of desktop computer purchased.	February 2026	P15,000.00
			TOTAL	**P 2,321,075.052**

Prepared by:

WILBERTO B. ODTUJAN
OSCA-Head

Noted by:

EDEN C. URIARTE
Mun. Budget Officer

Reviewed and Recommending Approval:

KRESTA MAE I. PA-AS,RSW,MPA
MSWDO

Approved by:

JOSEPH L. URGEL
Municipal Mayor

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
Municipality of Carrascal

PERSONS WITH DISABILITY AFFAIRS OFFICE- CARRASCAL

ANNUAL WORK AND FINANCIAL PLAN 2026

1% Person with Disability Fund = P 1,547,383.36

Programs/Projects/Activities	Objectives	Output Indicator	Time Frame	Budgetary Requirements
Provision of Milk Supplement to PWD Members	To provide members with milk supplement for their health nourishment.	No. of PWD received food commodities to help regain their ailing health condition.	July 2026	P300,000.00
Repair and Maintenance of Office Equipment	To ensure office equipment under PWD are properly repaired and restored.	Continued delivery of programs and services and proper recording was observed.	January to December 2026	P10,000.00
Support to Annual Person with Disability Week Celebration	To instill camaraderie among members and raise conscious awareness on the rights and privileges of PWDs.	Number of active PWD members joined the Annual Celebration.	July 2026	P262,383.36
Support to Women with Disability Week Celebration	To encourage active involvement of members and raise conscious awareness on the rights and privileges of women PWDs.	Number of active women PWD members joined the Women with Disability Week Celebration.	March 2026	P83,000.00
Livelihood Skills Training for PWD and their families	To provide skills training opportunities for PWD and their families to uplift their living condition.	Number of families availed livelihood skills training	January - December 2026	P 125,000.00
Provision of Assistive Devices for PWD's	To provide assistive devices for PWDs	Assistive devices extended to PWDs for their mobility.	January to December 2026	P100,000.00
Travelling expenses of officers,	Attendance and representation to	No of trainings/meetings	January to	P90,000.00

workers to consultations /meetings /trainings and seminars.	on call meetings/consultation training and seminars	attended.	December 2026	
Support to special education for learners with special needs.	To provide assistance for children assessment and learning materials for learners with special needs.	No. of learners with special needs enrolled at SPED (Special Education) acquires education based on the type of their disability.	June-December 2026	P70,000.00
Provision of Medicines to Person with Mental Disability	To provide medicines to PWD Members with mental disability	No.of PWD with mental disability assisted	January to December 2026	P100,000.00
Monthly Honorarium of P3,000.00 to PDAO (Persons with disability Affairs Officer	To encourage active participation of PDAO (Persons with Disability Affairs Officers) during seminars and meetings.	No. of seminars/meetings attended by the PDAO.	January to December 2026	P36,000.00
Provision of P2,000.00 monthly honorarium to Brgy. PWD Presidents (14 BARANGAYS)	To encourage active participation of officers and members in attending meeting at the federation level to address the issues and concerns they encountered at barangay level.	No. of PWD Officers attending monthly and emergency meeting at the federation level.	January to December 2026	P336,000.00
Purchase of Office Supplies	Recording of files and other established data	No. of purchased request of office supplies facilitated.	January to December 2025	P20,000.00
Purchase of Water Dispenser for new office of PDAO	To provide comfort to visiting PWD's and PWD Officers while on duty service.	No. of Water Dispenser purchased.	January to December 2025	P15,000.00
			TOTAL	**P 1,547,383.36**

Prepared by:

EVELYN C. RULIDA
PDAO

Noted by:

EDEN C. URIARTE
Mun. Budget Officer

Reviewed and Recommending Approval:

KRESTA MAE I. PA-AS,RSW,MPA
MSWDO

Approved by:

JOSEPH L. URGEL
Municipal Mayor

Cultural Development Plan

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
Municipality of Carrascal

Municipal Tourism Office

ANNUAL CULTURE AND ARTS PLAN 2026

Objectives	Programs/Projects/Activities	Indicator	Target	MOOE	PS	CO	Responsible Office
1. Enrichment and Preservation of Culture	1. Stage Beauty and Brain Pageant Competition	Pageants staged during Pahinungod Festival and Carrascal Charter Day celebration	2	2,000,000.00			Tourism Office
	2. Conduct Cultural Mapping on Pahinungud Festival	Cultural Mapping on Pahinungud Festival Conducted	1	300,000.00			Tourism Office
	3. Establishment of Local Museum	Local Museum established	1			1,500,000.00	Tourism Office, Engineering Office
	4. Conduct of Inventory of Cultural Heritage Sites	Inventory of Cultureal Heritage Sites conducted	5	50,000.00			Tourism Office
	5. Provide Public Culture and Arts Entertainments and Shows	Culture and Arts Entertainment and Shows conducted	4	4,000,000.00			Tourism Office
2. Support the growth and recognition of festivals	1. Hold Pahinungod Festival Dance Competion and Related Activities	Pahinungod Festival related activities held	4	2,000,000.00			Tourism Office

3. Strengthen cultural organizations through a variety of services, including grant support, educational workshops, and facilitating partnerships.	1. Organize Artists (Dancers, Musicians, Choreographers, Photographers, Paint Artists, etc.) and Provide Skills Enhancement Workshops, Seminars and Trainings	Artists organizations organized and provided with skills enhancement workshops and trainings	7	1,000,000.00			Tourism Office
	2. Provide Livelihood Assistance to Artists and Organization of Artists	Artists and organizations provided with livelihood assistance	7 artists organizations, 10 artists	1,500,000.00			Tourism Office
4. Implement the public art program	1. Hold Arts Competitions	Arts competitions held	5	500,000.00			Tourism Office
	2. Hold Original Influence (Sing and Dance Competition)	Original Influence held	1	300,000.00			Tourism Office
			TOTAL	**₱11,650,000.00**		**₱1,500,000.00**	

Consolidated by:

JHEELENE GRUMO
Tourism Officer 1 - MTOO Desginate

Approved by:

JOSEPH L. URGEL
Municipal Mayor

Local Youth Development PLan

List of PPAs for the Local Council for the Protection of Children

(LCPC)

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
Municipality of Carrascal

LOCAL COUNCIL FOR THE PROTECTION OF CHILDREN

1% LCPC ANNUAL WORK AND FINANCIAL PLAN 2026
1% LCPC Fund: P2,363,863.82

PROGRAMS/PROJECTS/ACTIVITIES	OBJECTIVES	OUTPUT INDICATOR	TIME FRAME	IMPLEMENTING AGENCY	BUDGETARY REQUIREMENTS
Enhanced Monitoring on the Functionality of MCPC	To strengthen MCPC functionality and to monitor the updates of its programs and services.	MCPC fully functional and programs and services fully implemented.	January to December 2026	MSWDO	P100,000.00
Food supply for Bayay Kasilongan Center (BKC)	To provide food supplies for the clients staying at the center.	Clients staying at the center are provided of food during their stay at the center.	January to December 2026	MSWDO	P50,000.00
Office Supplies Expenses for Bayay Kasilongan Center (BKC)	To provide office supplies that will be needed for the operation of the Bayay Kasilongan Center.	Staff working at the center had enough office supplies for the documents needed of the clients staying at the center	January to December 2026	MSWDO	P30,000.00
Other supplies and material expenses for Bayay Kasilongan Center (BKC)	To sustain the operation in catering clients for the Bayay Kasilongan Center and to further provide safe refuge for children and youth at risk.	Bayay Kasilongan Center operational and continually catering clients referred.	January to December 2026	MSWDO	P30,000.00
Repair and Maintenance of Bayay Kasilongan Center	To repair the damage parts and portions of the BKC and to maintain its functionality.	Bayay Kasilongan Center damaged portions were properly repaired and preplaced.	January to December 2026	MSWDO	P50,000.00
Monthly Internet Fee	To provide internet connection for emails and downloading of files and documents.	Documents from other agencies send through emails where extracted	January to December 2026	MSWDO	P25,000.00

Monthly Cable Fee for Bayay Kasilongan Center	To provide entertainment to visitors & clients and to keep them updated with current news.	Clients and visitors feel at home and where entertained while staying at the center by staying updated with current news and updates.	January to December 2026	MSWDO	P4,500.00
Annual National Children's Month Celebration	To commemorate the celebration of children's month in the municipality	Children are able exercise their rights to participation	November 2026	MSWDO	P259,890.68
Provision of ECCD Materials and Supplies to Child Development Center	To effectively implement Early Childhood Care and Development to 28 Child Development Center in the municipality.	Children received ECCD Materials during school period.	April-May 2026	MSWDO	P214,473.14
Girl Child Week Celebration	To increase awareness and highlight the inequities faced by the girl child in the society.	Girl child are empowered and fulfilled of their human rights.	February 2026	MSWDO	P50,000.00
Case Management of Children in Conflict with the Law, Children at Risk and abused children in the municipality	To provide a better place for the CICL to change their way of life while serving their consequence from the offence committed.	CICL fully rehabilitated with renewed moral values and attitude.	January to December 2026	MSWDO	P100,000.00
Adoption Forum and Guardianship Seminar	To inform the Parents and Prospective Adoptive Parents regarding the laws pertaining adoption and the rights of the child.	Parents and Prospective Adoptive Parents where well informed concerning their rights and the rights of the child.	January to June 2026	MSWDO	P50,000.00
Learning Development Intervention to address issues on children and youth in the municipality	To increase awareness of children and youth on issues concerning children abuse, teenage pregnancy, drug and alcohol abuse, children delinquency.	Children and youth capacitated on their rights and responsibilities, moral values, information on the ill effect of early teen pregnancy, alcohol and drug abuse	January – December 2026	PNP/RHU/ MSWDO/ Dep.Ed	P300,000.00

Nutrition Program & Supplemental Feeding to 14 Barangays	To minimize the number of malnourished children	Number of malnourished children decreased from the previous data	January to December 2026	MNAO/MSWDO	P100,000.00
Support to Oral Health Month Celebration	To raise awareness about the importance of good oral hygiene, encourage preventative dental care, and promote healthy smiles.	Number of children participating in the celebration.	January to December 2026	RHU/MSWDO	P 100,000.00
Provision of School Supplies to elementary graders	Boosts academic performance, reduces financial burdens on families, and encourages greater participation and attendance of elementary graders.	Number of school supplies provided to elementary graders.	April 2026	MAYORS OFFICE	P 350,000.00
Installation of school playground facilities	To provide outdoor play facilities in school for recreational activities of school age children.	Number of outdoor play facilities installed in school	January to December 2026	MSWDO/ ECCD	P250,000.00
Support to special education for learners with special needs.	To provide assistance for children assessment and learning materials for learners with special needs.	No. of learners with special needs enrolled at SPED (Special Education) acquires education based on the type of their disability.	January to December 2026	Dep.Ed/ MSWDO	P50,000.00
Provision of Sports Equipment to Schools	To increase engagement and participation of children to different sports activities in school.	Number of sports equipment provided to schools	March-April 2026	Dep.Ed/ MSWDO	P250,000.00
TOTAL					**P 2, 363, 863.82**

Prepared by:

KRESTA MAE I. PA-AS, RSW, MPA
Municipal Social Welfare and Dev't Officer

Noted and Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

Approved by:

JOSEPH L. URGEL
Municipal Mayor

Nutrition Plan

MUNICIPAL NUTRITION ACTION PLAN 2026

Department: Nutrition Office
CARRASCAL, SURIGAO DEL SUR

☐ No Climate Change Expenditure (Please tick the box if your LGU does not have any climate change expenditure)

AIP CODE	Program/Project/Activity Description	Implementing Office/ Department	Schedule of Implementation		Expected Outputs	Funding Source	Total
			Start Date	Completion Date			
GENERAL SERVICES	**INSTITUTIONAL SECTOR**						
7. Nutrition Management Program		MO - MNAO	Jan. 2026	Dec. 2026	**Nutrition Program Management and Intervention Delivery Services**	General Fund - LGU	
	7.1 Healthier Diets						
1000-000-3-1-01-001-000-067	7.1.1 Provide Dietary Food Supplementation (Nutripak Supplementary Feeding to Malnourished Children)	MO - MNAO	Jan. 2026	Dec. 2026	Minimized the Number of Malnourished Children	5% GAD	300,000.00
1000-000-3-1-01-001-000-068	7.1.2 Provide Dietary Food Supplementation (Maternal Dietary Supplementation Feeding to Pregnant & Lactating Women)	MO - MNAO	Jan. 2026	Dec. 2026	Provided supplement to ensure that the mother and baby get enough nutrients during her pregnancy	5% GAD	100,000.00
1000-000-3-1-01-001-000-069	7.1.3 Supplementary Feeding Program to daycare children	MO - MNAO	Jan. 2026	Dec. 2026	Provided Supplementary feeding to daycare children	General Fund - LGU	300,000.00
1000-000-3-1-01-001-000-070	7.1.4 School-based Feeding Program to wasted school children	MO - MNAO	Jan. 2026	Dec. 2026	Minimized the number of wasted among school-aged children	General Fund - LGU	250,000.00
1000-000-3-1-01-001-000-071	7.1.5 Establishment and maintenance of household food gardens	MO - MNAO	Jan. 2026	Dec. 2026	Well maintained household food gardens	General Fund - LGU	50,000.00
1000-000-3-1-01-001-000-072	7.1.6 Conduct monitoring of bakeries and retail stores on flour fortification and iodized salt	MO - MNAO	Jan. 2026	Dec. 2026	Encourage retail stores and bakeries to sell fortified foods and iodized salt	General Fund - LGU	10,000.00
	7.2 Better Nutrition Practices						
1000-000-3-1-01-001-000-073	7.2.1 Establishment of Breastfeeding Areas in All Municipal Buildings	MO - MNAO	Jan. 2026	Dec. 2026	Provided Suitable and Comfortable facility for breastfeeding mothers	General Fund - LGU	600,000.00
1000-000-3-1-01-001-000-074	7.2.2 Conduct National Nutrition Month Celebration	MO - MNAO	Jan. 2026	Dec. 2026	Conducted Nutrition Month Celebration	5% GAD	130,000.00
1000-000-3-1-01-001-000-075	7.2.3 Organization/ expansion of community or peer-to-peer IYCF support groups in every barangay	MO - MNAO	Jan. 2026	Dec. 2026	Encourage community engagement on IYCF-Support groups	General Fund - LGU	20,000.00
1000-000-3-1-01-001-000-076	7.2.4 Improve access to affordable handwashing facilities and soap through subsidies and partnerships with local suppliers	MO - MNAO	Jan. 2026	Dec. 2026	Improved WASH facilities	General Fund - LGU	30,000.00
1000-000-3-1-01-001-000-077	7.2.5 Nutri-talk on Air/ Radio Broadcasting	MO - MNAO	Jan. 2026	Dec. 2026	Increased awareness on health and nutrition advocay	General Fund - LGU	
1000-000-3-1-01-001-000-078	7.2.6 Mothers Class	MO - MNAO	Jan. 2026	Dec. 2026	Well-informed and educated mothers	PBG	64,400.00
1000-000-3-1-01-001-000-079	7.2.7 Launching of Social Media Campaign on Exclusive Breastfeeding, Antenatal Care and other Nutrition Behaviours via Facebook Page.	MO - MNAO	Jan. 2026	Dec. 2026	Heightened awareness on health and nutrition advocay	General Fund - LGU	
	7.3 Improved Access to Quality Nutrition Services						
1000-000-3-1-01-001-000-080	7.3.1 Provision of Vitamin A to children aged 6-11 months old	MO - MNAO	Jan. 2026	Dec. 2026	Provided Vitamin A to children aged 6-11 months old	PBG	115,000.00
1000-000-3-1-01-001-000-081	7.3.2 Provision of Micronutrient powder (MNP) to young children aged 6-23 months old	MO - MNAO	Jan. 2026	Dec. 2026	Provided micronutrient powder to children aged 6-23 months old	PBG	100,000.00
1000-000-3-1-01-001-000-082	7.3.3 Provision of Vitamin A capsules to children aged 12-59 months old	MO - MNAO	Jan. 2026	Dec. 2026	Provided Vitamin A to children aged 12-59 months old	PBG	120,000.00
1000-000-3-1-01-001-000-083	7.3.4 Weekly provision of iron-folic acid tablets to women of reproductive age (adolescent female learners and out-of-school adolescent females) for 3 months, administered twice yearly	MO - MNAO	Jan. 2026	Dec. 2026	Provided Iron-folic acid to women of reproductive age (adolescent female learners and out-of-school adolescent females) for 3 months, administered twice yearly	PBG	50,000.00
1000-000-3-1-01-001-000-084	7.3.5 Provision of Fully-funtional Measurement Tools (Height Boards and Salter Weighing Scales)	MO - MNAO	Jan. 2026	Dec. 2026	Provided functional weighing and measurement tools to all barangays	General Fund - LGU	200,000.00
	7.4 Enabling Program / Leadership and Governance						

1000-000-3-1-01-001-000-085	7.4.1 Provide Barangay Nutrition Scholars (BNS) P1,000 Monthly Incentives	MO - MNAO	Jan. 2026	Dec. 2026	Provided Incentives to BNS	%5 GAD	348,000.00
1000-000-3-1-01-001-000-086	7.4.2 Conduct Trainings/Seminars relating to Nutrition Management Program	MO - MNAO	Jan. 2026	Dec. 2026	Trained and Capacitated on Nutrition Program Management and Intervention Delivery	General Fund - LGU	300,000.00
1000-000-3-1-01-001-000-087	7.4.3 Establishment of Nutrition Office	MO - MNAO	Jan. 2026	Dec. 2026	Established a Nutrition Management Office	General Fund - LGU	500,000.00
1000-000-3-1-01-001-000-088	7.4.4 BNS Program Implementation Review	MO - MNAO	Jan. 2026	Dec. 2026	Conducted PIR to BNS	General Fund - LGU	20,000.00
1000-000-3-1-01-001-000-089	7.4.5 Conduct quarterly Household Convergence Scorecard Navigation and Monitoring	MO - MNAO	Jan. 2026	Dec. 2026	Conducted quarterly Household Convergence Scorecard Navigation and Monitoring	General Fund - LGU	100,000.00
1000-000-3-1-01-001-000-090	7.4.6 Conduct MELLPI Pro to Barangay Nutrition Scholars and Barangay LGUs	MO - MNAO	Jan. 2026	Dec. 2026	Conducted MELLPI Pro to Barangay Nutrition Scholars and Barangay LGUs	General Fund - LGU	10,000.00
1000-000-3-1-01-001-000-091	7.4.7 Quarterly Municipal Nutrition Committee Meeting with approved minutes of the meeting	MO - MNAO	Jan. 2026	Dec. 2026	Conducted Quarterly MNC meeting	%5 GAD	10,000.00
1000-000-3-1-01-001-000-092	7.4.8 Capacity building of local nutrition committee (LNC) chairs and members on food and nutrition security.	MO - MNAO	Jan. 2026	Dec. 2026	Trained and Capacitated LNC on Food and Nutrition Security	General Fund - LGU	135,000.00
1000-000-3-1-01-001-000-093	7.4.9 Capacity building of local nutrition workers on food and nutrition security. A. Basic Course for Barangay Nutrition Scholars (BNS) Training	MO - MNAO	Jan. 2026	Dec. 2026	Trained and Capacitated BNS	General Fund - LGU/ PBG	285,000.00
1000-000-3-1-01-001-000-094	Conduct Food handler Seminar	MO - MNAO	Jan. 2026	Dec. 2026	Trained and Capacitated BNS and Nutrition Staff	General Fund - LGU/ PBG	121,800.00
1000-000-3-1-01-001-000-095	Conduct Integrated Primary Health Care Training	MO - MNAO	Jan. 2026	Dec. 2026	Trained and Capacitated BNS and Nutrition Staff	General Fund - LGU/ PBG	343,820.00
TOTAL							**4,613,020.00**

Prepared by:

VINAFLOR U. BAURE,RND
ND-II/MNAO-Designate

Attested by:

JOSEPH L. URGEL
Local Chief Executive

Peace & Order Plan

Implementation Plan (CY 2026)

PPSAs	Implementing Office	Schedule of Implementation		Expected Outputs	Funding Source	Funding Requirements			
		Started	Completed			PS	MOOE	CO	TOTAL
PEACE AND ORDER									
CRIME PREVENTION									
Conduct of BPATS skills enhancement training and activities, Incentives & Benefits	PNP/BPATs	January 2026	December 2026	Number of Skills Enhancement Training conducted	MLGU		500,000.00		500,000.00
Case Management, Warrants & Search Warrants services	PNP/MLGU	January 2026	December 2026	Number of Case manage, warrants & search warrants	MLGU		150,000.00		150,000.00
Provide Life Insurance of BPATS	PNP/BPATs	January 2026	December 2026	Number of BPATS provided with life insurance	MLGU		200,000.00		200,000.00
Repair & Maintenance of PNP Vehicles & Motorcycles & Support to AFP, NGA (Gasoline & Diesel)	PNP/MLGU/DILG	January 2026	December 2026	Number of PNP Vehicles repaired, liters of fuel consumed every year	MLGU		333,334.00		333,334.00
Upgrading and maintenance of CCTV, Acquisition of Surveillance Technology Unit for Peace & Development Program	PNP/MLGU	January 2026	December 2026	Number of CCTV maintained and upgraded	MLGU			500,000.00	500,000.00
Installation & subscription of Internet connection, Telephone & subscription of hotline phones	PNP	January 2026	December 2026	Installed new internet connection, subscription of Telephone & cellular phones	MLGU		50,000.00		50,000.00
Conduct of Skills Enhancement Training on Katarungang Pambarangay and Brgy. Based Institutions Training	MLGU-DILG	January 2026	December 2026	No. of KP trainings conducted	MLGU		200,000.00		200,000.00
Repair & Maintenance of Detention Cell, Provision of Foods & Non-Food Items to Detainees	MSWDO/ Mayor's Office	January 2026	December 2026	Maintained of Detention Cell	MLGU		100,000.00		100,000.00
Capacity Enhancement of M/BPOC	PNP/MLGU/BLGU	January 2026	December 2026	No. of M/BADAC strengthening activities conducted	MLGU		100,000.00		100,000.00

Capability enhancement of BADACs and Auxiliary Teams (Trainings of Anti- Drugs Watch Volunteers, 5K Katawhan sa Kadagatan og Kadalanan Kontra Kriminalidad ug Droga, Junior Drug Watchers	PNP/BADAC	January 2026	December 2026	No. of trainings conducted to BADACS & Auxiliary Team	MLGU		150,000.00		150,000.00
Law Enforcement Operations (Budget to test buy, loads incentives, ammunition)	LGU/PNP	January 2026	December 2026	Number of Operations conducted	MLGU		100,000.00		100,000.00
Conduct of capacity building activities and community awareness campaigns on anti-illegal drugs programs	PNP/LGU/ BLGU	January 2026	December 2026	Number of Seminar conducted	MLGU		100,000.00		100,000.00
Conduct of Sports Fest activities among drug victims, surrendered drugs personalities and for the youth	PNP/LGU	January 2026	December 2026	No. of drug victims participated to sports feast activities conducted	MLGU		500,000.00		500,000.00
Conduct of Community Based Rehabilitation Program and Screening for Drug Surrenderers (includes purchase of drug testing kits, etc.) / Referral of Drug Cases	MLGU, DILG, PNP, MHO, MSWD	January 2026	December 2026	CBRP and Screening conducted	MLGU		800,000.00		800,000.00
Provision of Support to PLEB meetings and activities	Office of the Mayor	January 2026	December 2026	PLEB regularly conducted meetings; Administrative	MLGU		100,000.00		100,000.00
Conduct of trainings / seminars to PLEB members	Office of the Mayor	January 2026	December 2026	Trainings/Seminars for PLEB conducted Enhanced Capacity of PLEB members	MLGU		128,000.00		128,000.00
Support to PNP-Municipal Station / Program & Activities	PNP	January 2026	December 2026	No. of program of works/proposal facilitated	MLGU		722,000.00		722,000.00
Provision of livelihood programs and skills training in coordination with TESDA and other responsible agencies to all recovering drug dependents	MLGU, DILG, PNP	January 2026	December 2026	No. of recovering drug dependents who received livelihood programs	MLGU		500,000.00		500,000.00
Support to BFP Fire Station, Repair/Maintenance of fire vehicles, and firefighting and disaster equipage, office equipage	BFP/ Mayor's Office	January 2026	December 2026	No. of program of works/proposal facilitated	MLGU		300,000.00		300,000.00

Information Technology for Peace & Development Project	MPOC/LGU	January 2026	December 2026	No. of Full Disclosure Posted	MLGU		50,000.00		50,000.00
MARINE AND COASTAL RESOURCES AND FOREST PROTECTION									
Provision of incentives/ honorarium to DFWs	MAO & MENRO/ LGU	January 2026	December 2026	No. of DFWs availed/ received	MLGU		150,000.00		150,000.00
Repair & Maintenance of DFWs Patrol Boat & gasoline.	MAO/ LGU	January 2026	December 2026	Number of DFWs Patrol Boat repaired, liters of fuel consumed every year	MLGU		100,000.00		100,000.00
Provision of insurance premium to DFWs	MENRO/LGU	January 2026	December 2026	Number of Patrol Boat Purchased	MLGU		100,000.00		100,000.00
Support to Coastguard activity, provisions of food.	COASTGUARD/LGU	January 2026	December 2026	No. of activities conducted	MLGU		200,000.00		200,000.00
TOTAL							**12,833,334.00**	**10,500,000.00**	**23,333,334.00**

MERRILL B. ESPENIDO
Municipal Local Government Operations Officer
Date: December 18, 2025

HON. JOSEPH L. URGEL
Municipal Peace and Order Council Chairperson

Comprehensive Dangerous Drug Act

Plan

ANTI-ILLEGAL DRUGS PLAN

Implementation Plan (CY 2025)

PPSAs	Implementing Office	Schedule of Implementation		Expected Outputs	Funding Source	Funding Requirements			
		Started	Completed			PS	MOOE	CO	TOTAL
PEACE AND ORDER									
ANTI-ILLEGAL DRUGS ACTIVITY & PREVENTION									
Capability enhancement of BADACs and Auxiliary Teams (Trainings of Anti- Drugs Watch Volunteers, 5K Katawhan sa Kadagatan og Kadalanan Kontra Kriminalidad ug Droga, Junior Drug Watchers	PNP/BADAC	January 2026	December 2026	No. of trainings conducted to BADACS & Auxiliary Team	MLGU		150,000.00		150,000.00
Law Enforcement Operations (Budget to test buy, loads incentives	LGU/PNP	January 2026	December 2026	Number of Operations conducted	MLGU		100,000.00		100,000.00
Conduct of capacity building activities and community awareness campaigns on anti-illegal drugs programs	PNP/LGU/ BLGU	January 2026	December 2026	Number of Seminar conducted	MLGU		100,000.00		100,000.00
Conduct of Sports Fest activities among drug victims, surrendered drugs personalities and for the youth	PNP/LGU	January 2026	December 2026	No. of drug victims participated to sports feast activities conducted	MLGU		500,000.00		500,000.00
Conduct of Community Based Rehabilitation Program and Screening for Drug Surrenderers (includes purchase of drug testing kits, etc.) / Referral of Drug Cases	MLGU, DILG, PNP, MHO, MSWD	January 2026	December 2026	CBRP and Screening conducted	MLGU		800,000.00		800,000.00
Provision of livelihood programs and skills training in coordination with TESDA and other responsible agencies to all recovering drug dependents	MLGU, DILG, PNP	January 2026	December 2026	No. of recovering drug dependents who received livelihood programs	MLGU		500,000.00		500,000.00
TOTAL							**2,150,000.00**		**2,150,000.00**

MERRILL B. ESPENIDO
Municipal Local Government Operations Officer
Date: December 18, 2025

HON. JOSEPH L. URGEL
Municipal Peace and Order Council Chairperson

GAD Plan

ANNEX D

ANNUAL GENDER AND DEVELOPMENT (GAD) PLAN AND BUDGET
FY 2026

REGION : **CARAGA**
PROVINCE : **SURIGAO DEL SUR**
CITY/MUNICIPALITY : CARRASCAL

TOTAL GAD BUDGET: **₱19,342,292.10**

Gender Issue or GAD Mandate (1)	GAD Objective (2)	Relevant LGU Program or Project (3)	GAD Activity (4)	Performance Indicator and Target (5)	GAD Budget			Lead or Responsible Office (7)
					MOOE	PS	CO	
CLIENT-FOCUSED								
Gender Issue								
Unequal access to sports opportunities for women compared to men. **Supporting Statistics Data :** Total No. of Youth - 6,698 (Men - 3,509 and Women - 3,189) **Source :** DSWD Listahanan 3	Addressed gender stereotypes by integrating inclusive training and mentorship. Ensured that women have equal access to opportunities, resources and community recognition alongside men.	Youth Development Program	Conduct Skill Clinics led and trained by male and female coaches across various sport disciplines.	A total of 300 youth participants comprising 150 men and 150 women will undergo training and mentorship through skill clinics	₱300,000.00			LYDO, SK
Low level of awareness of Youth on Gender-Based Violence (GBV Laws), gender-related issues and manifestations of gender inequality being experienced at home, in the school and community at home. **Supporting Statistics Data :** Total No. of Youth - 6,698 (Men - 3,509 and Women - 3,189) **Source :** DSWD Listahanan 3	Increased level of awareness and knowledge on GBV Laws and Gender Sensitivity among youth.	Youth Development Program	Conduct of Capacity Development Activities on: 1. Gender-Based Violence Laws (RA 9262, RA 11313, RA 9710) - 200,000.00 2. Gender Sensitivity Training - 200,000.00	500 youth with 250 men and 250 women will be well trained and informed on GBV Laws and Gender Sensitivity Training.	₱200,000.00			MAYOR'S OFFICE-LOCAL YOUTH DEVELOPMENT SECTION

Lack knowledge of VAW Officers and other duty-bearers in the performance of their duties in the community **Supporting Statistics Data :** 14 Barangay VAW Desk Officers **Source :** MSWDO	Capacitated community multipliers in handling VAWC cases.	Support to LCAT-VAWC Mechanism	Strengthening of the functionality of LCAT-VAWC and Barangay VAW-Desk Officers	14 Barangay VAW-Desk Officers with 10 women and 4 men and LCAT VAWC members with 15 men and 16 women will be trained on VAWC Handling and Referral pathway	₱200,000.00			Municipal Social Welfare & Development Office (MSWDO) PNP-Carrascal MPS
Inadequate benefits for Child Development Workers who are mostly women. **Supporting Statistics Data :** 28 Child Development Workers **Source :** MSWDO	Well-equipped Child Development Workers to handle ECCD Program and Increased number of children enrolled in respective Child Development Centers.	Support to the Implementation of Early Childhood Care and Development (ECCD) to 28 Child Development Centers	Provision of incentive/benefit to 28 Child Development Workers	28 Child Development Centers with 27 women and 1 man accredited Child Development Workers are compliant to cater Early Childhood Care and Development (ECCD) services to 1039 enrolled children with 515 boys and 524 girls.	₱1,344,000.00			Municipal Social Welfare & Development Office (MSWDO)
Limited access of women tourism stakeholders to trainings on product innovation and product promotions and other capacity development activities. **Supporting Statistics Data :** 35 Tribal Women Members **Source :** Adlay Tribal Women's Association	Capacitated and provide women with proper training on product innovation and promotion.	Support to indigenous people/communities	Conduct of "Panuhogtuhog" Traditional Beadworks Training to 35 women of Adlay Tribal Women's Association	35 (women) members of Adlay Tribal Women's Association will be trained.	₱200,000.00			Municipal Tourism Operations Office

Inadequate benefits for community outreach volunteer barangay nutrition scholars who are all women. **Supporting Statistics Data :** 29 Barangay Nutrition Scholars (Women) **Source :** MNAO	Well-equipped Barangay Nutrition Scholars to handle Nutrition Program.	Support to the Implementation of Nutrition Program to 14 Barangays	Provision of incentive/benefit to 29 Barangay Nutrition Scholars	29 Women Barangay Nutrition Scholars are compliant to cater Nutrition Program services to 2,018 children with 1,066 boys and 952 girls.	₱348,000.00			Mayor's Office-MNAO
Low level of awareness of Children on gender-related issues and manifestations of gender inequality being experienced at home and in the school. **Supporting Statistics Data :** EN Elementary Boys - 2,093 Girls - 1914 Total 4,007 **Source :** Learner Information System (LIS)	Enhanced and developed boys and girls into well-rounded individuals with exemplary character and increased level of gender sensitivity.	Capacity Development to In-School Children	Conduct Gender Sensitivity Training or Safe Spaces Act	500 in-school children from the District of Carrascal with 250 boys and 250 girls will be well trained and informed on Gender Sensitivity and other GBV(Gender Based Violence) Laws.	₱150,000.00			DepEd MSWDO

High Prevalence of stunted, severely stunted children aged 0-59 months **Supporting Statistics Data :** 102 Stunted children18 Severely Stunted **Source :** OPT+ 2024	Decreased rate of stunted, severely stunted children aged 0-59 months	Nutrition Program	a) Home visit b) Multivitamins distribution c) Nutripak distribution	**A. 102 - Stunted children** 0-59mos: 0-5mos: Boy-2, Girl-0 6-11mos. Boy-2, Girl-0 12-23mos. Boy -9, Girl -8 24-35mos. Boy -14, Girl -10 36-47mos. Boy -13, Girl -8 48-59mos. Boy -13, Girl -23 **B. 18 Severely Stunted** children 0-5mos. Boy -0, Girl -1 6-11mos. Boy -0, Girl -1 12-23mos. Boy -14, Girl -10 24-35mos. Boy -1, Girl -1 36-47mos. Boy -3, Girl -4 48-59mos. Boy -0, Girl -3	₱300,000.00			Mayor's Office-MNAO
Insufficient budget for Barangay Health Worker incentives. **Supporting Statistics Data :** 121 Barangay Health Workers (All Women) **Source :** Municipal Health Office	Improved overall performance in delivering healthcare services to the community.	Support to the Implementation of DOH Programs	Provide monthly incentives to each Barangay Health Workers (BHW) in the amount of 1,000.00 per month for 121 BHW.	All 121 Female Barangay Health Workers will receive incentives.	₱1,500,000.00			Municipal Health Office

GAD Mandate								
Section 37, RA 9710 MCW IRR - Mandates on LGUs to develop and maintain LGU GAD Database as source of information for Gender-Responsive Planning, Programming, and Policy Formulation. **Supporting Statistics Data :** Total No. of Population in the Municipality of Carrascal - 21,579 (Men - 11,126 & Women - 10,453) **Source :** CBMS 2022	Created a comprehensive, centralized, and accessible platform for collecting, managing, analyzing, and disseminating data related to gender issues and development outcomes. This database aimed to support evidence-based policy formulation , program planning, and monitoring and evaluation by providing accurate and timely gemder-disaggregated data across various sectors.	1) GAD Plan and Budget 2) GAD Minitoring & Evaluation 3) Gender-Responsive Local Governance Program (GRLGP) TITLE: Establishment of GAD Database for Sex Disaggregated Data	1) Procurement of ICT Equipment 2) Conduct of GAD Database Management Training	1 set ICT Equipment; 2 trained Database Managers (Percentage of Key Sectors with Sex Disaggregated Data; Number of Gender Indicators Integrated into the Database; Database Completeness)	₱50,000.00		₱100,000.00	MPDO
RA 9710 MCW Section 20 Women's Right to Health **Supporting Statistics Data :** Total No. of Population in the Municipality of Carrascal - 21,579 (Men - 11,126 & Women - 10,453) **Source :** CBMS 2022	Improved access of vulnerable individuals to basic health services.	Provision of Free Medicines, Medical, Laboratory Supplies and Other Medical Equipment	Provision of free medicines, medical and laboratory supplies to patients during regular consultations and hospital admission. *Purchase of Medicines - 2,000,000.00 *Purchase of Medical & Laboratory Supplies - 1,726,292.10	6,000 women and 5,800 men with a total of 11,800 individuals/patients will be served for the whole year.	₱3,726,292.10			Carrascal Primary Health Care Facility (CPHCF)

Limited youth participation in agriculture due to gender stereotypes and lack of awareness on opportunities in the sector (MCW Sec. 23: Equal access to resources and opportunities in agriculture). **Supporting Statistics Data :** Total No. of Youth - 6,698 (Men - 3,509 and Women - 3,189) **Source :** DSWD Listahanan 3	Encouraged youth involvement in agriculture by promoting gender- inclusive opportunities and breaking stereotypes	Youth Symposium on Agriculture	Conduct a gender- responsive Youth Symposium on Agriculture, highlighting success stories of women and men in the field	At least 50 youth participants (50% women, 50% men) engaged in discussions and activities	₱100,000.00			Municipal Agriculture Office
Underrepresentation of women in leadership roles in the agriculture and fisheries sector (MCW Sec. 23: Equal access to resources, services, and decision-making) **Supporting Statistics Data :** Total No. of Officers in Farmers and Fisherfolk Cooperatives and Association - 350 **Source :** Rural Based Organization and Municipal Agriculture and Fishery Council	Strengthened leadership skills and promote gender equality among farmers and fisherfolk leaders	Leadership Convention for Farmers and Fisherfolk Leaders	Integrate gender sensitivity training and leadership capacity-building for both men and women farmers and fisherfolk	At least 50 farmers and fisherfolk (40% women, 60% men) trained on gender-responsive leadership	₱75,000.00			Municipal Agriculture Office
Limited access to livelihood opportunities for unemployed men and women in agriculture (MCW Sec. 23: Equal access to resources, services, and employment in agriculture) **Supporting Statistics Data :** No. of Farmers and Fisherfolk Cooperative and Association: 35 **Source :** Rural Based Organization and Municipal Agriculture and Fishery Council	Provided equal opportunities for men and women to engage in sustainable agricultural and fishery livelihoods	Provision of agricultural and fishery inputs, livestock, and training for unemployed men and women	Distribution of agricultural and fishery inputs, and livestock, with training before distribution	At least 50 beneficiaries (50% women, 50% men) provided with livelihood support and training	₱350,000.00			Municipal Agriculture Office

Lack of recognition for the contributions of men and women in the agriculture and fisheries sector (MCW Sec. 23: Equal recognition and support for women in agriculture and fisheries) **Supporting Statistics Data :** Total Number of Registered Farmers and Fisherfolk - 3, 234 **Source :** Registry System on Basic Sectors in Agriculture	Promoted gender equality and acknowledge the roles of both men and women in agriculture and fisheries	Farmers and Fisherfolk Day Celebration	Conduct gender- inclusive Farmers and Fisherfolk Day Celebration, highlighting the achievements of both men and women in the sector.	At least 200 farmers and fisherfolk (50% women, 50% men) recognized and engaged in activities.	₱150,000.00			Municipal Agriculture Office
Sec 9 of RA 9710 (MCV 2009) states that All government involved in the protection and defense of women against GBV. RA 9262 (Anti Violence Against Women and Children Act of 2004) **Supporting Statistics Data :** At least one recorded client per day **Source :** PNP CIRAS (Crime Information, Reporting, and Analysis System)	Standardized Pink Room/WCPD Room for GBV clients	Completion of Pink Room/WCPD Office facilities such as ICT Equipment, Steel Cabinet for privacy of case folders, anatomical dolls, video camera for video in depth interview, breast feeding chair, diaper changing table, children's educational materials and toys.	1)Accommodate clients with Gender-Based issues and concerns. 2)Maintaining a dense support to the victims of Gender Based Violence through counseling, legal assistance, filing of case and establishing a safe place accessible to their specific needs.	1,080 abused women & children, CICL, and other Gender Based Violence Cases in a year.	₱50,000.00		₱100,000.00	PNP-Carrascal MPS

IRR Sec. 34. Ensure gender-responsive, rights based and culture-sensitive services and interventions for WEDC and their families. **Supporting Statistics Data :** Total Number of Women in Especially Difficult Circumstances (WEDC) Clients - 9 (tagged along their children) Boys ,16 Girls 10 **Source :** Bayay Kasilongan Center Clientele Logbook	Increased security and safety to women in difficult circumstances including their families.	Support to WEDC and their families	a) Provision of Psychological First Aid b) Provision of Temporary Shelter c) Provision of free legal assistance	50 WEDC with at least 100 children (50 boys and 50 girls) will be provided with psychological first aid temporary shelter and free legal assistance.	₱100,000.00			Municipal Social Welfare & Development Office (MSWDO) PNP-Carrascal MPS
Magna Carta of Women (RA 9710) IRR Sec. 22B (Social Welfare) Trainings and seminars on the popularization of rights and obligations of spouses towards each other, management of household and parental authority to impede the stereotyping of roles, multiple burden, marginalization and subordination of women. **Supporting Statistics Data :** Total No. of Families in the Municipality of Carrascal - 8,860 **Source :** MSWDO	Increased the level of awareness and come up with a common understanding on GAD among family members and the community as a whole.	Support to Family and Community	Conduct Enhanced Parent Effectiveness Service (EPES) Identify 8 modules	200 men and 200 women will be well trained and informed on Enhanced Parent Effectiveness Service/Responsible Parenthood and Gender Sensitivity	₱200,000.00			Municipal Social Welfare & Development Office (MSWDO)

LG Code Provisions (RA 7160) Sec. 17 (Social Welfare) Programs and Projects for the welfare of communities Marginalized individuals and families experience difficulty in resources to address underlying situation such as medical and hospitalization needs, maintenance medicines, burial, human and manmade disaster. **Supporting Statistics Data :** Total No. of Families in the Municipality of Carrascal: 8,860 **Source :** MSWDO	Promoted equal access to resources and basic social and economic services.	Assistance to Individual in Crisis Situation (AICS)	Provision of Financial Support to individuals/families in crisis situation through emergency assistance program.	600 individuals/families with 350 women and 250 men will avail AICS for the entire fiscal year.	₱2,500,000.00			Municipal Social Welfare & Development Office (MSWDO)
MCW Section 13 Women affected by disasters, calamities and other crisis situations **Supporting Statistics Data :** Total No. of Families in the Municipality of Carrascal - 8,860 **Source :** MSWDO	Ensured the equitable and gender-responsive distribution of food and non-food relief items that address the specific needs of families in emergency situations.	Provision of food and non-food items to families experiencing scarcity of resources.	Provision of food and non-food goods to indigent and in-crisis families.	1,000 families 650 women and 250 men received food and non-food packs.	₱500,000.00			Municipal Social Welfare & Development Office (MSWDO)

Republic Act (RA) 6949 s. 1990 declaring March 8 of every year as National Women's Day; Republic Act (RA) 10398 declaring November 25 as the National Consciousness Day for the Elimination of violence against women and children. **Supporting Statistics Data :** Total Population of Women in the Municipality of Carrascal - 6,959 **Source :** DSWD Listahanan 3	Increased number of capacitated and empowered women on their protection rights.	Support to Women's Programs and Services	a) Conduct of NWMC Activities in partnership with Women's Organizations and other various agencies b) Kulinarya Workshop/Other Skills Training c) Honoring Women Tourism Workers #SerbisyoparakayJuana Forum on women entrepreneurs. d) Participation to the Purple Day Campaign of PCW.	Conduct NWMC Activities to be participated by 800 women and 300 men. 200 individuals with 130 women and 70 men will participate the Purple Day Campaign	₱350,000.00			Municipal Social Welfare & Development Office (MSWDO) Municipal Tourism Operations Office
LG Code Provisions (RA 7160) Sec. 17 (Social Welfare) Programs and Projects for the Welfare of the Youth **Supporting Statistics Data :** Grade 11 Boys - 199 Girls - 219 Grade 12 Boys - 160 Girls -165 TOTAL 743 **Source :** Learner Information System (LIS)	Reduced financial pressure on marginalized families.	Support to Senior High Students	Provision of financial assistance to marginalized senior high students to support their Technical Vocational (TVL) and Academic Track immersion and school- based presentation of outputs	400 marginalized students with 200 men and 200 women will avail the financial assistance to support for their Technical Vocational (TVL) Track and Academic Track	₱300,000.00			MSWDO DepEd Secondary (Carrascal NHS, Panikian NHS, Adlay NHS)
LG Code Provisions (RA 7160) Sec. 17 (Social Welfare) Programs and Projects for the Welfare of the Youth **Supporting Statistics Data :** Grade 11 Boys - 199 Girls - 219 Grade 12 Boys - 160 Girls -165 TOTAL 743 **Source :** Learner Information System (LIS)	Reduced financial pressure on Senior High School students' families	Support to SHS students	Provision of financial assistance to SHS students on their presentation of outputs to yearly Division EXPO	325 SHS students with 160 men and 165 women will avail the financial assistance to support their presentation of outputs on yearly Division EXPO	₱75,000.00			MSWDO DepEd Secondary (Carrascal NHS, Panikian NHS, Adlay NHS)

RA 10524 (Expanded Anti-Bullying Act of 2013) Bullying against LSEN learners, promoting a culture of empathy and acceptance **Supporting Statistics Data :** Total No. of Learners with Special Educational Needs (LSEN) - 37 Boys - 28 & Girls - 9 **Source :** Learner Information System (LIS)	Foster a culture of empathy, acceptance, and inclusivity to LSEN Learners.	Support SNED-LSEN (Special Needs Education-Learners with Special Needs) learners	A 1Day SNED- LSEN celebration and presentation of their Talents and skills.	37 in school LSEN of Carrascal District with 28 boys and 9 girls boost self-confidence and this promotes a more inclusive and accepting environment these learners	₱50,000.00			DepEd MSWDO
MCW-IRR Sec. 30 (RA 9520) The state shall institute policies & programs that seek to reduce the poverty and vulnerability to risks and enhance the social status & rights of marginalized women by promoting and protecting livelihood & employment, protecting against hazards of sudden loss of income, & improving people's capacity to manage risks. **Supporting Statistics Data :** No. of Youth Who are Currently Attending Bachelor Level Education (Freshmen)- 790 Men - 387 and Women - 403 **Source :** CBMS 2022	1. Increased men and women job seekers access to employment opportunities 2. Achieved sustainable social development and enhanced quality of life of men and women through provision of local and opportunities 3. Increased participation of both women and men in SPES	SPES Program	1. Conduct of SPES Orientation 2. Conduct of SPES Culmination 3. Participation of men and women students to SPES	70 students (35 women, 35 men) will be hired under SPES	₱500,000.00			MAYOR'S OFFICE - PESO
MCW Sec. 24 Provide Training to women leaders/cooperative offices to manage and access credit **Supporting Statistics Data :** Total Population of Women in the Municipality of Carrascal - 6,959 **Source :** DSWD Listahanan 3	Increased participation of women and men in livelihood skills & capacity trainings and seminars & other related activities	Cooperative Development Program	1. Facilitate trainings and seminars mandated by CDA 2. Conduct livelihood skills training to cooperative members	80 of cooperative officers (40 women & 40 men) will be attending the CDA mandatory training(s) 5 cooperatives facilitated with livelihood skills training(s)	₱150,000.00			MAYOR'S OFFICE - COOPERATTIVE DEVELOPMENT SECTION

Sec. 14 of the Magna Carta of Women (MCW) mandates LGUs to ensure the representation of women or women's groups in other policy and decision-making bodies in the international, national, and local bodies crucial for meaningful formulation and implementation of policies, plans, and programs. This relevantly applies to the need to ensure the representation and participation of women in the Local Youth Development Council (LYDC) decision-making, meetings and functions. **Supporting Statistics Data :** Total No. of LYDC Members - 13 (Men - 9 and Women - 4) **Source :** LYDO	Increased participation and representation of women in the Local Youth Development Council (LYDC)	Youth Development Program	Support the Quarterly Local Youth Development Council Meeting	4 women and 9 men LYDC members with a total of 13 participated the LYDC Quarterly Meeting	₱50,000.00			MAYOR'S OFFICE-LOCAL YOUTH DEVELOPMENT SECTION
LG Code Provisions (RA 7160) Sec. 17 (Social Welfare) Programs and Projects for the Welfare of the Youth **Supporting Statistics Data :** No. of Youth Who are Currently Attending Bachelor Level Education (Freshmen)- 790 Men - 387 and Women - 403 **Source :** CBMS 2022	Lessened financial burden on families.	Youth Development Program	Transition to Higher Education-Learners' Educational Assistance Program to indigent students (THE LEAP)	100 indigent first -year college students with 55 women and 45 men will be given financial assistance for the entire school year to cushion them from expenses as they transition to higher education.	₱500,000.00			MAYOR'S OFFICE-LOCAL YOUTH DEVELOPMENT SECTION,

Local Government Code of 1991 mandates LGUs to integrate population development principles into service delivery and promotion of population program RA 6365 otherwise known as the "Population Act of 1971. Low level of awareness adolescents on population related issues especially on the prevalence of teenage pregnancy in the locality. **Supporting Statistics Data :** Total Number of Adolescents: 3,578 Men - 1,831 Women - 1,747 **Source :** DSWD Listahanan 3	Addressed the issues related to adolescent and youth sexuality and reproductive health, including early pregnancy.	Support to Population Development Program	Conduct Advocacy and Information Drive such as: 1. U4U Training of Teen Facilitators & U4U Teen Train 2. Teenage Pregnancy Prevention Advocacy 3. Adolescent Reproductive Health Orientation 4. Adolescent Health and Development Symposium 5. Responsible Parenthood and Family Planning Orientation 6. Adolescent Health and Development Education for Parents 7. KATROPA Orientation	a) 150 Parents from 3 National High Schools Men: 55 Women : 95 b) 150 Adolescent Participants from 3 National High Schools Men: 50 Women: 100 c) Pregnancy rate in Carrascal will decline to 10% from its recent data which is 80 total number of adolescent who got pregnant.	₱300,000.00			MAYOR'S OFFICE-POPDEV, DEPED-CARRASCAL DISTRICT, MSWDO, MHO
The Local Government Code of 1991 (RA 7160) provides the framework for local governance empowers barangays to address local issues, including population-related matters. The National Population and Family Planning Program (NPPFP) emphasizes the importance of community-based approaches, including the involvement of volunteers. DILG Memorandum Circular No. 2019-100 mandates the designation of local population officers and the mobilization of community officials, volunteers, and workers to intensify the implementation of the NPPFP. **Supporting Statistics Data :** Total Number of Barangay Population Volunteers: 14 (All Women) **Source :** Population and Development Office	Strengthened community participation in population and development programs Broadened reach of population and family planning programs by engaging directly with residents. Established data bank for operations, development planning, and educational programs	Support to Population Development Program	Monthly cash incentives of Barangay Population Volunteers (BPVs)	14 Women Barangay Population Volunteers (BPVs) will receive P500.00 monthly cash incentives	₱84,000.00			MAYOR'S OFFICE-POPDEV

RA 9710 or the Magna Carta of women spells equal rights in all matters relating to marriage and family relations. **Supporting Statistics Data :** Total Number of Household Population with Common-Law/Live-in Marital Status: 2,934 **Source :** CBMS 2022	Solemnized those couples who are living together for a long time without the benefits of marriage and decreased the numbers of unmarried couples and birth incidents of non-marital children.	Kasalan ng Bayan	Conduct Kasalan ng Bayan (unmarried couples to exchange vows in a mass wedding officiated by the Honorable Mayor)	28 pairs of unmarried Men and women from 14 barangays (2 couples/barangay) will formalize their union.	₱100,000.00			Local Civil Registrar's Office
MCW RA 9710 Sec. 32, PCW-DILG-DBM-NEDA JMC No. 2024-01, 1.7 LGUs are also mandated to advance the delivery welfare, deliver the fundamental services and establish gender responsive facilities, alongside the implementation of gender PPAs in accordance with the localization of NAPWCPS emphasizing the integration of WPS environmental governance and DRRM. **Supporting Statistics Data :** Total No. of Households in the Municipality of Carrascal: 5,124 Total Number of Barangays: 14 **Source :** CBMS 2022	Increased awareness and sustainable solid waste management. Compliance to RA 9003	Clean and Green Program	1) IEC (Trainings, Seminar and lectures on Solid Waste Management 2) Purchase of supplies and materials 3) Waste segregation	a) Conduct 5 IEC Activities to 100 males and 100 females b) Print 20 tarpaulin info materials c) Purchase 15 complete set of PPE for ESWM (safety shoes, raincoat, boots, Gloves and Face Mask), Garbage Bag, Empty sacks, paint tools and equipment (Grasscutter, garden scissors, wheel barrow) and Alcohol d) Attain diversion targets indicated in the 10-Year ESWM Plan	₱350,000.00			MENRO
LG Code Provisions (RA 7160) Sec. 17 (Health) •Purchase of Medicines, Medical, Dental Supplies and Equipment needed to carry out the devolved health services Sect. 17 MCW RA 7910 Women's Right to Health **Supporting Statistics Data :** Total No. of Population in the Municipality of Carrascal: 21,579 (Men - 11,126 & Women - 10,453) **Source :** CBMS 2022	Improved overall performance in delivering healthcare services to the community. Improved access of women and children to basic health services. Increased percentage of pregnant women with eight (8) or more prenatal visits. Decreased maternal and infant mortality rate.	Provision of Medicines, Medical, Dental, Laboratory Supplies and Other Medical Equipment.	Provision of free medicines, medical, dental and laboratory supplies to women and children during regular consultations. *Purchase of Medicines - 1,000,000.00 *Purchase of Medical & Laboratory Supplies - 1,000,000.00	3,000 women and 2,000 children with a total of 5,000 individuals/patients will be served for the whole year.	₱2,000,000.00			Municipal Health Office

LGC -Sec.17 Presidential Decree 491 (June 25,1974) "Nutrition Act of the Philippines "as mandated by law, designated July as "Nutrition Month". **Supporting Statistics Data :** EN Elementary Boys - 2,093 Girls - 1914 Total 4,007 Grade 11 Boys - 199 Girls - 219 Grade 12 Boys - 160 Girls -165 TOTAL 743 **Source :** Learner Information System (LIS)	Increased awareness and involvement of the community about the importance of good nutrition and healthy eating habits.	Nutrition Program	Conduct Nutrition Month Celebration: Public Awareness Campaigns such as: a) Nutrition Education in schools. b) Nutrition advocacy c) Nutrition contest	School Children all grade levels (Elementary and Secondary Schools) Women- 650 Men - 675	₱130,000.00			Mayor's Office-MNAO
Sec. 14 of the Magna Carta of Women (MCW) mandates LGUs to ensure the representation of women or women's groups in other policy and decision-making bodies in the international, national, and local bodies crucial for meaningful formulation and implementation of policies, plans, and programs. This relevantly applies to the Municipal Nutrition Council (MNC) by ensuring representation of women in MNC decision-making, meetings and functions of the body. **Supporting Statistics Data :** Total Number of MNC Members: 26 (Women- 18 Men - 8) **Source :** MNAO	Increased representation of women in the composition and functions of the council including and the conduct of regular quarterly meetings.	Nutrition Program	Support the Quarterly Municipal Nutrition Committee Meeting	MNC Members Women- 18 Men - 8	₱10,000.00			Mayor's Office-MNAO

Sec. 20 of the Magna Carta for Women mandates the state to provide for comprehensive, culture-sensitive, and gender-responsive health services and programs covering all stages of a woman's life cycle including maternal health and nutrition. **Supporting Statistics Data :** Out of 65 pregnant women, 3 were identified low BMI. **Source :** FHSIS 2024 Q3	Increased and sustained access of marginalized and indigent women constituents to health and nutrition services of the LGU	Nutrition Program & Supplemental Feeding	a) Dietary Supplementation for women b) Nutrition Advocacy and Capability Building	65 pregnant women	₱100,000.00			Mayor's Office-MNAO
SUB-TOTAL A					**₱17,392,292.10**	**₱0.00**	**₱200,000.00**	**₱17,592,292.10**
ORGANIZATION-FOCUSED								
Gender Issue								
Low level of awareness of GFPS on the Basic GAD Modules. **Supporting Statistics Data :** Total Number of GFPS Members: 30 (11 men and 19 women) **Source :** GFPS	Enhanced knowledge and skills as GFPS.	Capacity Building of GFPS Execom and TWG	Attendance/Conduct of Capacity Development Activities such as: 1. GAD Planning and Budgeting 2. Training on Harmonized Gender and Development Guidelines	11 men and 19 women will attend/conduct at least 2 Capacity Development Activities.	₱1,000,000.00			GFPS Execom and TWG

Low level of awareness of LGU Employees and key officials on gender-related issues and manifestations of gender inequality being experienced at home and in the office. **Supporting Statistics Data :** Elective Officials: Men: 12 Women: 1 Permanent employees: Men: 59 Women: 90 Contract of Service & Job Order Workers: Men: 170 Women: 190 **Source :** Plantilla of LGU Personnel, Contract of Service and Job Order	Increased the level of awareness and come up with a common understanding on GAD among key officials and all employees of the LGU.	Capacity Development	a) Conduct Mental Health Awareness, Gender Sensitivity Training and Safe Spaces Act - 200,000.00 b) Orientation on Committee on Decorum and Investigation (CODI) - 300,000.00	522 employees and key officials of the LGU with 241 men and 281 women will be well trained and informed on Gender Sensitivity and other GBV Laws.	₱500,000.00			HRMO - Mayor's Office
Low level of awareness of LGU Employees and key officials on RA 6713 or the "Code of Conduct and Ethical Standards for Public Officials and Employees" in the office. **Supporting Statistics Data :** Elective Officials: Men: 12 Women: 1 Permanent employees: Men: 59 Women: 90 Contract of Service & Job Order Workers: Men: 170 Women: 190 **Source :** Plantilla of LGU Personnel, Contract of Service and Job Order	Increased the level of awareness and come up with a common understanding on developing positive character traits like honesty, integrity, empathy and compassion among key officials and all employees of the LGU.	Capacity Development	Conduct Values Orientation	522 employees and key officials of the LGU with 241 men and 281 women will be well-oriented and informed.	₱200,000.00			HRMO - Mayor's Office

GAD Mandate								
MCW RA 9710 Establish, strengthen and sustain its GAD focal point as the driver of GAD efforts in the LGU **Supporting Statistics Data :** Total Number of GFPS Members: 30 (19 females and 11 males) **Source :** GFPS	Strengthened the GFPS functionality and monitored the implementation of Gender and Development Programs, Projects and Activities.	Support to Quarterly Gender and Development Meeting	Conduct GAD quarterly meeting	19 females and 11 males GFPS ExeCom and TWG with a total of 30 members participated the GAD Quarterly Meeting	₱50,000.00			GFPS Execom and TWG
SUB-TOTAL B					**₱1,750,000.00**	**₱0.00**	**₱0.00**	**₱1,750,000.00**
ATTRIBUTED PROGRAMS								
Title of LGU Program or Project **(8)**			**HGDG Design/Funding Facility/Generic Checklist Score** **(9)**	**Total Annual Program/Project Budget** **(10)**	**GAD Attributed Program/Project Budget** **(11)**			**Lead Responsible Office** **(12)**
SUB-TOTAL C								
GRAND TOTAL (A+B+C)					**₱19,342,292.10**			
Prepared by: **ROWENA U. SALVADOR** **Chairperson GFPS TWG** **KRESTA MAE I. PA-AS, RSW, MPA** **GAD Focal Person**			**Reviewed by:** **EDEN C. URIARTE** **Municipal Budget Officer**		**Approved by:** **JOSEPH L. URGEL** **LOCAL Chief Executive**			
Date:			**Date:**		**Date:**			

List of PPAs to Combat Aids

BUDGET OPERATION MANUAL FOR LOCAL GOVERNMENT UNIT
Local Government Unit: Carrascal
LIST OF PPAS TO COMBAT HUMAN IMMUNODEFICIENCY VIRUS (HIV)/ ACQUIRED IMMUNE DEFFICIENCY SYNDROME (AIDS)
Budget Year: 2026

AIP	Sector	P/A/P	Implementing Office/ Department	Target Option		Estimated Cost		Implementation Schedule
				AIP	AB	AIP	AB	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
3000	Social Services	Information, Education, and Communication (IEC) Campaign on HIV/AIDS and Teenage Pregnancy for the Students of Adlay National High School	Municipal Health Office			50,000.00	50, 000.00	August 2026
3000	Social Services	Information, Education, and Communication (IEC) Campaign on HIV/AIDS and Teenage Pregnancy for the Students of Carrascal National High School	Municipal Health Office			50,000.00	50, 000.00	September 2026
3000	Social Services	Information, Education, and Communication (IEC) Campaign on HIV/AIDS and Teenage Pregnancy for the Students of Panikian National High School	Municipal Health Office			50,000.00	50, 000.00	October 2026
3000	Social Services	Information, Education, and Communication (IEC) Campaign on HIV/AIDS and Teenage Pregnancy for the Students of Pantukan Integrated School	Municipal Health Office			50,000.00	50, 000.00	October 2026
3000	Social Services	Support for HIV/AIDS, Sexually Transmitted Diseases, and Hepatitis Prevention Programs for Key Population Groups (KPs)	Municipal Health Office			100,000.00	100,000.00	July 2026
3000	Social Services	Patient-Initiated HIV Counseling and Testing for Tuberculosis Clients and Pregnant Women	Municipal Health Office			20,000.00	20,000.00	January- December 2026
3000	Social Services	Information, Education, and Communication (IEC) Campaign on HIV/AIDS for Mining Employees	Municipal Health Office			10, 000.00	10,000.00	January to June 2026
3000	Social Services	Coordination Meeting of the Local AIDS Council	Municipal Health Office			20,000.00	20,000.00	January- December 2026

Prepared by:

ELEANOR GWENDALE C. URIARTE-COTARES, RN, MD
Municipal Health Officer

Reviewed by:

EDEN C. URIARTE
Local Budget Officer

Approved by:

HON. JOSEPH L. URGEL
Local Chief Officer

Climate Change Action Plan

CLIMATE CHANGE AND ADAPTATION PLAN
PLANNING YEAR 2026
MUNICIPALITY OF CARRASCAL

No Climate Change Expenditure (Please tick the box if your LGU does not have any climate change expenditure)

Program/Project/Activity Description	Implementing Office/Department	Schedule of Implementation		Expected Outputs	Funding Source/Rank	AMOUNT (In thousand pesos)				AMOUNT of Climate Change Expenditure (In thousand pesos)		CC Typology Code (14)
		Start Date	Completion Date			Personal Services (PS)	Maintenance and Other Operating Expenses (MOOE)	Capital Outlay (CO)	Total	Climate Change Adaptation	Climate Change Mitigation	
ENVIRONMENTAL SECTOR												
Resettlement Program	MDRRMO	Jan. 2026	Dec. 2026	Site developed and 210 housing units constructed	General Fund - LGU			50,000,000.00	**50,000,000.00**	50,000,000.00		
Tree Planting and Tree Growing Activities	MENRO	Jan. 2026	Dec. 2026	60,000 indigenous tree species planted	General Fund - LGU		50,000.00		**50,000.00**		50,000.00	
Monitoring of watersheds, communal forest and critical habitat	MENRO, DENR	Jan. 2026	Dec. 2026	Quarterly Monitoring	General Fund - LGU		40,000.00		**40,000.00**	40,000.00		
Maintenance and improvement of Municipal Nursery	MENRO	Jan. 2026	Dec. 2026	Increase seed bed capacity, concrete potting shed, construct personnel quarter, construct storage building	General Fund - LGU		50,000.00		**50,000.00**		50,000.00	
Wildlings collection	MENRO	Jan. 2026	Dec. 2026	30,000 wildlings collected	General Fund - LGU		180,000.00		**180,000.00**		180,000.00	
Seedling propagation	MENRO	Jan. 2026	Dec. 2026	30,000 seedlings propagated	General Fund - LGU		180,000.00		**180,000.00**		180,000.00	
IEC Campaign on solid waste management	MENRO, EMB	Jan. 2026	Dec. 2026	10 IEC activities	General Fund - LGU		50,000.00		**50,000.00**		50,000.00	
Operationalization of Central Materials Recovery Facility and Sanitary Landfill	MENRO	Jan. 2026	Dec. 2026	attain 90% waste diversion targets	General Fund - LGU		360,000.00		**360,000.00**		360,000.00	
River Dike	MEO	Jan. 2026	Dec. 2026	Barangay Embarcadero - 2km	General Fund - LGU			100,000,000.00	**100,000,000.00**	100,000,000.00		
Sea Wall	MEO	Jan. 2026	Dec. 2026	Barangay Doyos and Baybay- 2km	General Fund - LGU			170,000,000.00	**170,000,000.00**	170,000,000.00		
Landslide Protection Wall	MEO	Jan. 2026	Dec. 2026	Barangay Gamuton- 150lm	General Fund - LGU			30,000,000.00	**30,000,000.00**	30,000,000.00		
Drainage Canal	MEO	Jan. 2026	Dec. 2026	Brgy. Doyos Brgy. Baybay Brgy. Embarcadero Brgy. Saca Brgy. Adlay Brgy. Panikian Brgy. Gamuton Brgy. Bon-ot Brgy. Bacolod	General Fund - LGU			13,500,000.00	**13,500,000.00**	13,500,000.00		
Flood Control Dike	MEO	Jan. 2026	Dec. 2026	Brgy. Bacolod- 700lm	General Fund - LGU			50,000,000.00	**50,000,000.00**	50,000,000.00		
Dredging of Panikian River	MEO	Jan. 2026	Dec. 2026	Brgy. Bacolod & Brgy. Panikian	General Fund - LGU			25,000,000.00	**25,000,000.00**	25,000,000.00		

Program/Project/Activity Description	Implementing Office/Department	Schedule of Implementation		Expected Outputs	Funding Source/Rank	AMOUNT (in thousand pesos)				AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (14)
		Start Date	Completion Date			Personal Services (PS)	Maintenance and Other Operating Expenses (MOOE)	Capital Outlay (CO)	Total	Climate Change Adaptation	Climate Change Mitigation	
Construction of EOC	MEO	Jan. 2026	Dec. 2026	1 EOC constructed	General Fund - LGU			10,000,000.00	10,000,000.00	10,000,000.00		
Establish Early Warning System for Flood	MDRRMO	Jan. 2026	Dec. 2026	Brgy. Tag-Anito, Brgy. Gamuton, Brgy. Panikian, Brgy. Bacolod, Brgy. Babuyan, Brgy. Adlay, Brgy. Bon-ot	General Fund - LGU		50,000.00		50,000.00	50,000.00		
Establish Early Warning System for Tsunami	MDRRMO	Jan. 2026	Dec. 2026	Brgy. Baybay, Brgy. Bon-ot, Brgy. Doyos, Brgy. Embarcadero, Brgy. Adlay, Brgy. Caglayag, Brgy. Dahican	General Fund - LGU		50,000.00		50,000.00	50,000.00		
Procurement of Communication Equipment	MDRRMO, MHO, CPHCF	Jan. 2026	Dec. 2026	No. of purchased communication equipment	General Fund - LGU		8,000,000.00		8,000,000.00	8,000,000.00		
Procurement of Early Warning System (EWS)	MDRRMO, MHO, CPHCF	Jan. 2026	Dec. 2026	No. of purchased EWS	General Fund - LGU		1,000,000.00		1,000,000.00	1,000,000.00		
Procurement of SRR equipment, supplies, and PPGs	MDRRMO	Jan. 2026	Dec. 2026	No. of purchased SRR equipment, supplies, and PPGs	General Fund - LGU		1,000,000.00		1,000,000.00	1,000,000.00		
Procurement of rescue vehicles and vessels	MDRRMO, MSWDO	Jan. 2026	Dec. 2026	No. of rescue vehicles and vessels maintained	General Fund - LGU		3,000,000.00		3,000,000.00	3,000,000.00		
Procurement and Maintenance of Alternative Temporary Shelter (ATS)	MDRRMO	Jan. 2026	Dec. 2026	No. of purchased and maintained ATS	General Fund - LGU		150,000.00		150,000.00	150,000.00		
Procurement of Drugs and Medicines	MDRRMO	Jan. 2026	Dec. 2026	No. of drugs and medicines purchased	General Fund - LGU		500,000.00		500,000.00	500,000.00		
Preposition of Food and Non-Food Items	MDRRMO	Jan. 2026	Dec. 2026	No. of purchased food and non-food items	General Fund - LGU		2,000,000.00		2,000,000.00	2,000,000.00		
Procurement of Emergency Medical Supplies and Equipment	MDRRMO	Jan. 2026	Dec. 2026	No. of procured emergency medical supplies and equipment	General Fund - LGU		1,500,000.00		1,500,000.00	1,500,000.00		
Procurement of Standard-Based Equipage and Facilities for EOC	MDRRMC	Jan. 2026	Dec. 2026	No. of procured equipage and facilities	General Fund - LGU		500,000.00		500,000.00	500,000.00		
Activation of Emergency Operation Center	MDRRMO	Jan. 2026	Dec. 2026	No.of issuance for activation issued	General Fund - LGU		200,000.00		200,000.00	200,000.00		
Dissemination of Warning Advisories and Alert Notices	MDRRMC	Jan. 2026	Dec. 2026	No. of advisories / alert notices disseminated	General Fund - LGU		50,000.00		50,000.00	50,000.00		
Provision of food and non-food items to IDP's inside and outside evacuation center.	MSDWO, MNAO	Jan. 2026	Dec. 2026	No. of families served	General Fund - LGU		7,000,000.00		7,000,000.00	7,000,000.00		

Program/Project/Activity Description	Implementing Office/Department	Schedule of Implementation		Expected Outputs	Funding Source/Rank	AMOUNT (In thousand pesos)				AMOUNT of Climate Change Expenditure (In thousand pesos)		CC Typology Code (14)
		Start Date	Completion Date			Personal Services (PS)	Maintenance and Other Operating Expenses (MOOE)	Capital Outlay (CO)	Total	Climate Change Adaptation	Climate Change Mitigation	
Conduct RDANA	MDRRMO, Mayor's Office, MSWDO, MHO, MPDC, MLGOO, MAO, MNAO, MEO, BFP, PNP, AFP, PCG	Jan. 2026	Dec. 2026	No. Of RDANA conducted No. Of RDANA team members	General Fund - LGU		80,000.00		80,000.00	80,000.00		
Conduct search, rescue and retrieval activity during and after disaster.	MDRRMO PNP BFP ERT's (mining and volunteer groups)	Jan. 2026	Dec. 2026	No.of SRR activities conducted	General Fund - LGU		200,000.00		200,000.00	200,000.00		
Activate ERT from other stakeholders (mining companies and volunteer rescue groups).	MDRRMO PNP BFP ERT's (mining and volunteer groups)	Jan. 2026	Dec. 2026	No.of full activation	General Fund - LGU		150,000.00		150,000.00	150,000.00		
Conduct ERT pre-operation meetings (briefing and debriefing).	MDRRMO PNP BFP ERT's (mining and volunteer groups)	Jan. 2026	Dec. 2026	No. of meetings conducted	General Fund - LGU		50,000.00		50,000.00	50,000.00		
Conduct pre-emptive evacuation of affected families and individuals	MDRRMC Advisory	Jan. 2026	Dec. 2026	No. of families and individuals evacuated	General Fund - LGU		500,000.00		500,000.00	500,000.00		
Conduct registration of displaced individuals and families (inside and outside EC's)	Registry of IDPs	Jan. 2026	Dec. 2026	No. Of IDPs registered	General Fund - LGU		200,000.00		200,000.00	200,000.00		
Provision of alternative learning spaces and alternative learning resources (learning activity sheets and modules) for affected learners	Dep.Ed	Jan. 2026	Dec. 2026	No. of ALS established	General Fund - LGU		200,000.00		200,000.00	200,000.00		
Provision of temporary shelter and facilities to nursing mothers, children, elderly and persons with disabilities.	MSWDO, Engineering Office	Jan. 2026	Dec. 2026	No.of facilities established inside EC's	General Fund - LGU		300,000.00		300,000.00	300,000.00		
Perform medical assessment and provide appropriate interventions to individuals affected inside and outside evacuation centers.	MHO	Jan. 2026	Dec. 2026	No. of patients catered	General Fund - LGU		200,000.00		200,000.00	200,000.00		
Provide initial treatment for individuals with minor injuries and refer those with major injuries to the nearest medical facility.	MHO	Jan. 2026	Dec. 2026	No. of patients treated and referrals	General Fund - LGU		80,000.00		80,000.00	80,000.00		

Program/Project/Activity Description	Implementing Office/Department	Schedule of Implementation		Expected Outputs	Funding Source/Rank	AMOUNT (In thousand pesos)				AMOUNT of Climate Change Expenditure (In thousand pesos)		CC Typology Code (14)
		Start Date	Completion Date			Personal Services (PS)	Maintenance and Other Operating Expenses (MOOE)	Capital Outlay (CO)	Total	Climate Change Adaptation	Climate Change Mitigation	
Conduct dental examination to affected individuals inside and outside evacuation centers.	MHO	Jan. 2026	Dec. 2026	No. of patients catered	General Fund - LGU		100,000.00		100,000.00	100,000.00		
Conduct feeding activity inside and outside evacuation center.	MNAO, MSWDO	Jan. 2026	Dec. 2026	No. Of IDPs served	General Fund - LGU		200,000.00		200,000.00	200,000.00		
Establishment of community kitchen inside evacuation	MNAO, MSWDO	Jan. 2026	Dec. 2026	No. Of community kitchen established	General Fund - LGU		350,000.00		350,000.00	350,000.00		
Provision of water, sanitation and hygiene services inside evacuation.	MHO	Jan. 2026	Dec. 2026	No. Of WASH services provided	General Fund - LGU		100,000.00		100,000.00	100,000.00		
Conduct stress debriefing, trauma informed counselling and expressive art therapy for victims of disaster, disaster responders and volunteers, and medical practitioners	MSWDO, DEPED, RHU, CPHCF, MDRRMO	Jan. 2026	Dec. 2026	No.of stress debriefing activity conducted -No.of counselling sessions facilitated -No of art therapeutic sessions facilitated	General Fund - LGU		100,000.00		100,000.00	100,000.00		
Conduct food/cash for training activity inside evacuation center	MSWDO, MAO, DSWD	Jan. 2026	Dec. 2026	No.of identified beneficiaries	General Fund - LGU		2,000,000.00		2,000,000.00	2,000,000.00		
Conduct Post Disaster Needs Assessment	MDRRMC	Jan. 2026	Dec. 2026	No. of assessment conducted	General Fund - LGU		100,000.00		100,000.00	100,000.00		
Provision of livelihood assistance to Agriculture & Fisheries: 1.1Farm Inputs 1.2Livestock & Poultry Animals 1.3Animal Biologics 1.4Fisheries Inputs 1.5Pump Boats	Municipal Agriculture Office	Jan. 2026	Dec. 2026	No. of Livelihood assistance provided	General Fund - LGU		5,000,000.00		5,000,000.00	5,000,000.00		
Provision of livelihood assistance to Tourism -Tourism Related Establishment (Primary & Secondary)	Municipal Tourism Office	Jan. 2026	Dec. 2026	No. of Livelihood assistance provided	General Fund - LGU		500,000.00		500,000.00	500,000.00		
Provision of livelihood assistance to small & medium enterprise (SMEs)	DTI , Mayor's Office, DSWD	Jan. 2026	Dec. 2026	No. of Livelihood assistance provided	General Fund - LGU		2,000,000.00		2,000,000.00	2,000,000.00		
Provision of emergency employment	PESO, Mayor's Office,	Jan. 2026	Dec. 2026	No. of affected individuals provided with emergency employment	General Fund - LGU		2,000,000.00		2,000,000.00	2,000,000.00		

Program/Project/Activity Description	Implementing Office/Department	Schedule of Implementation		Expected Outputs	Funding Source/Rank	AMOUNT (In thousand pesos)				AMOUNT of Climate Change Expenditure (In thousand pesos)		CC Typology Code (14)
		Start Date	Completion Date			Personal Services (PS)	Maintenance and Other Operating Expenses (MOOE)	Capital Outlay (CO)	Total	Climate Change Adaptation	Climate Change Mitigation	
Conduct of Skills Training & Capacity Building	Mayor's Office, MAO, Tourism Office	Jan. 2026	Dec. 2026	No. of affected individuals provided with training	General Fund - LGU		1,000,000.00		1,000,000.00			
Rehabilitation of Mangrove Areas	MENRO	Jan. 2026	Dec. 2026	No. of hectares planted	General Fund - LGU		1,000,000.00		1,000,000.00		1,000,000.00	
Rehabilitation of Forest (Reforestation)	MENRO	Jan. 2026	Dec. 2026	No. of hectares planted	General Fund - LGU		1,500,000.00		1,500,000.00		1,500,000.00	
Provision of Resettlement	MEO Department of Human Settlement Urban Development, National Housing Authority, SURSECO II, DPWH, DSWD, LEEO, DA, DOH	Jan. 2026	Dec. 2026	No. of families resettled	General Fund - LGU		150,000.00		150,000.00	150,000.00		
Provision of Financial Assistance for Shelter or Core Shelter Program	MSWDO	Jan. 2026	Dec. 2026	No. of beneficiaries	General Fund - LGU		20,000,000.00		20,000,000.00	20,000,000.00		
Rehabilitation of facilities, buildings, systems, canals, roads, bridges, dams, agricultural & tourism facilities,and structures	MDRRMC	Jan. 2026	Dec. 2026	No. of facilities and structures rehabilitated	General Fund - LGU		15,000,000.00		15,000,000.00	15,000,000.00		
Provision of Post Disaster recovery support: 2.1 Food Packs 2.2 Medicine Kits 2.3 Hygiene Kits 2.4 Clothing	MSWD	Jan. 2026	Dec. 2026	No. of recovery support provided	General Fund - LGU		500,000.00		500,000.00	500,000.00		
Construction of Drainage Canal Phase V	MEO	Jan. 2026	Dec. 2026	Drainage Canal Constructed and Maintained with in Brgy. Poblacion	General Fund			30,000,000.00	30,000,000.00	30,000,000.00		
Concreting of Road at Barangay Dahican	MEO, DPWH	Jan. 2026	Dec. 2026	Disaster Resilient Road Concreted	General Fund			120,000,000.00	120,000,000.00	120,000,000.00		
Construction of River Dike at Brgy. Bacolod	MEO	Jan. 2026	Dec. 2026	Construction of River Dike at Brgy. Bacolod	General Fund			60,000,000.00	60,000,000.00	60,000,000.00		
Construction of Carrascal Astrodome Phase 2	MEO, DPWH	Jan. 2026	Dec. 2026	Disaster Resilient Astrodome Constructed	General Fund			100,000,000.00	100,000,000.00	100,000,000.00		
Construction of Slaughter House	MEO	Jan. 2026	Dec. 2026	Disater Resilient Slaughter House Constructed	General Fund			10,000,000.00	10,000,000.00	10,000,000.00		
Construction/Maintenance of Smallwater Impounding Project Training	DPWH	Jan. 2026	Dec. 2026	Training on DED & POW preparation of Small water Impounding Projects Attended	General Fund		50,000.00		50,000.00	50,000.00		

Program/Project/Activity Description	Implementing Office/Department	Schedule of Implementation		Expected Outputs	Funding Source/Rank	AMOUNT (In thousand pesos)				AMOUNT of Climate Change Expenditure (In thousand pesos)		CC Typology Code (14)
		Start Date	Completion Date			Personal Services (PS)	Maintenance and Other Operating Expenses (MOOE)	Capital Outlay (CO)	Total	Climate Change Adaptation	Climate Change Mitigation	
Installation of Traffic Signals and Road Signs and similar Facilities Training	DPWH	Jan. 2026	Dec. 2026	Training and Seminar on DED & POW Preparation regarding Traffic Signals, Road Signs Attended	General Fund		50,000.00		50,000.00	50,000.00		
Improvement of Water System	MEO	Jan. 2026	Dec. 2026	Improved of Water system	20% Development Fund			37,277,276.40	37,277,276.40	37,277,276.40		
Construction of drainage Canal	MEO	Jan. 2026	Dec. 2026	Drainage Canal Constructed and Maintained	20% Development Fund			10,000,000.00	10,000,000.00	10,000,000.00		
Maintenance of Memorial Public Cemetery	MENRO	Jan. 2026	Dec. 2026	Well-managed Public Cemetery	LGU-General Fund		200,000.00		200,000.00	200,000.00		
Construction of Perimeter Fence	MENRO	Jan. 2026	Dec. 2026	Defined boundary and secure un authourized access	LGU-General Fund			3,000,000.00	3,000,000.00	3,000,000.00		
Construction of Bone Crypt	MENRO	Jan. 2026	Dec. 2026	Bone Crypt constructed	LGU-General Fund			1,000,000.00	1,000,000.00	1,000,000.00		
Construction of Storage Building	MENRO	Jan. 2026	Dec. 2026	Secured and organized space for storing items	LGU-General Fund			1,000,000.00	1,000,000.00	1,000,000.00		
Concreting of Access Road	MENRO	Jan. 2026	Dec. 2026	Access Road Concreted and Developed	LGU-General Fund			4,000,000.00	4,000,000.00	4,000,000.00		
Reforestation Project(seedling propogation, production Main. Of Nursery)	MENRO	Jan. 2026	Dec. 2026	Target area/Number of Species planted	LGU-General Fund		500,000.00		500,000.00		500,000.00	
Constrruction of Perimeter Fence	MENRO	Jan. 2026	Dec. 2026	Defined boundary and secure un authourized access	LGU-General Fund			1,500,000.00	1,500,000.00	1,500,000.00		
Construction of Potting Shed	MENRO	Jan. 2026	Dec. 2026	Potting shed constructed	LGU-General Fund			700,000.00	700,000.00	700,000.00		
Construction of Net House	MENRO	Jan. 2026	Dec. 2026	Reduced seedling mortality	LGU-General Fund			100,000.00	100,000.00	100,000.00		
Monitoring of Watersheds	MENRO	Jan. 2026	Dec. 2026	Protected watershed	LGU-General Fund		50,000.00		50,000.00	50,000.00		
Monitoring of Communal Forest	MENRO	Jan. 2026	Dec. 2026	Protected Communal Forest	LGU-General Fund		50,000.00		50,000.00	50,000.00		
Monitoring , Maintenance and Establishment of Tree Parks,Public parks, and green Spaces	MENRO	Jan. 2026	Dec. 2026	Enrichment planting and Brushing activities conducted	LGU-General Fund			330,000.00	330,000.00	330,000.00		
Solid Waste Management Program (Wages, Fuel, Supplies, etc.)	MENRO	Jan. 2026	Dec. 2026	Programs Implemented (collection, Disposaland Waste Diversion)	LGU-General Fund		600,000.00		600,000.00	600,000.00		

Program/Project/Activity Description	Implementing Office/Department	Schedule of Implementation		Expected Outputs	Funding Source/Rank	AMOUNT (in thousand pesos)				AMOUNT of Climate Change Expenditure (in thousand pesos)		CC Typology Code (14)
		Start Date	Completion Date			Personal Services (PS)	Maintenance and Other Operating Expenses (MOOE)	Capital Outlay (CO)	Total	Climate Change Adaptation	Climate Change Mitigation	
Construction of Septic Vault	MENRO	Jan. 2026	Dec. 2026	Proper storage/disaposal of special and hazardous waste	LGU-General Fund			300,000.00	300,000.00	300,000.00		
Construction of Perimeter Fence	MENRO	Jan. 2026	Dec. 2026	Facilities and machineries are secured, Non existence of scavengers	LGU-General Fund			3,000,000.00	3,000,000.00	3,000,000.00		
Procurement of Trash Bins	MENRO	Jan. 2026	Dec. 2026	Proper waste disposal and segregation	LGU-General Fund			800,000.00	800,000.00	800,000.00		
Procurement of waste to fertilizer/soil conditioner machine	MENRO	Jan. 2026	Dec. 2026	Increased waste diversion and production of fertilizer/soil conditioner	LGU-GENERAL FUND			5,000,000.00	5,000,000.00		5,000,000.00	
Procurement of Garbage Compactor	MENRO	Jan. 2026	Dec. 2026	Increased effieciency of soilid waste collection	LGU-GENERAL FUND					-		
Construction of Collection Points	MENRO	Jan. 2026	Dec. 2026	Efficient segregation and collection of solidwaste	LGU-GENERAL FUND						-	
Construction Solid Waste Sorting Facility	MENRO	Jan. 2026	Dec. 2026	Sorting Facility Constructed	LGU-GENERAL FUND			25,000,000.00	25,000,000.00		25,000,000.00	
Updating of 10-Year Ecological Solid waste Management Plan	MENRO	Jan. 2026	Dec. 2026	Updated 10-year ESWM Plan	LGU-GENERAL FUND			500,000.00	500,000.00		500,000.00	
Water Quality Monitoring (Sampling)	MENRO	Jan. 2026	Dec. 2026	Water Sample Analyzed and Monitored (Quarterly)	LGU-GENERAL FUND		250,000.00		250,000.00	250,000.00		
Air Quality Monitoring	MENRO	Jan. 2026	Dec. 2026	Air Quality Analyzed and Monitored (Quarterly)	LGU-GENERAL FUND		50,000.00		50,000.00	50,000.00		
					TOTAL		81,270,000.00	862,007,276.40	943,277,276.40	907,907,276.40	34,370,000.00	

Prepared by:

CASEY MAUREEN A. CORREOS
PDO-II/MPDO OIC

Attested by:

JOSEPH L. URGEL
Municipal Mayor

ORDINANCE

(Creation of Item/Office)

EXCERPT FROM THE MINUTES OF THE 4TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON JULY 28, 2025 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. VICENTE H. PIMENTEL III
Municipal Vice Mayor
Presiding Officer

Regular Members

Hon. John Angelo T. Arreza, CE	Hon. Jessie James T. Valle
Hon. Romen R. Intano	Hon. Keith Vincent P. Pimentel
Hon. Richard L. Hotchkiss	Hon. Oliver Han D. Villarosa

Ex-Officio Members

Hon. Carmelita V. Correos	-	LNMB
Hon. Datu Dennis H. Dagno	-	IPMR
Hon. Kidd Elijah P. Pebojot	-	SK Federation President

ON LEAVE:	Hon. Chito O. Eliot	-	SB Member
	Hon. Arnel C. Sunico	-	SB Member

ORDINANCE NO. 31, SERIES OF 2025

"AN ORDINANCE CREATING THE POSITION OF ONE (1) SECURITY AGENT II, SALARY GRADE 10, COTERMINOUS STATUS AND PRIMARILY CONFIDENTIAL IN NATURE, UNDER THE OFFICE OF THE MUNICIPAL MAYOR."

INTRODUCED BY:
HONORABLE JESSIE JAMES T. VALLE

"WHEREAS, the Office of the Municipal Mayor has requested the creation of one (1) position of *Security Agent II*, Salary Grade 10, to be assigned under its office to address its security and operational requirements;

"WHEREAS, the Committee on Civil Service and Employment, after thorough evaluation and consultation with the Human Resource Management Office (HRMO), has found the request to be in order;

"WHEREAS, the HRMO confirmed that the qualifications for the said position conform with the Qualification Standards prescribed by the Civil Service Commission (CSC), and provided the necessary requirements for education, training, experience, and eligibility;

"WHEREAS, the creation of coterminous and confidential positions is allowed under the existing rules and regulations of the CSC and the Department of Budget and Management (DBM), subject to compliance with procedural and documentary requirements.

" NOW THEREFORE "

Be it enacted, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. TITLE. This Ordinance shall be known as the *"Ordinance Creating the Position of Security Agent II, Coterminous Status and Confidential in Nature, Salary Grade 10, under the Office of the Municipal Mayor of this Municipality."*

SECTION 2. DECLARATION OF POLICY. The Municipality of Carrascal adopts the policy of promoting efficient, secure, and accountable public service delivery by ensuring that all municipal offices are adequately supported through the appointment of qualified and competent individuals to positions of trust and confidentiality, in accordance with applicable civil service laws, rules, and regulations.

SECTION 3. OBJECTIVE. The Ordinance aims to: *(1)* create the position of Security Agent II under the Office of the Municipal Mayor; *(2)* Define the scope of functions and responsibilities of the position; *(3)* Ensure compliance with Civil Service Commission standards for coterminous and confidential appointments; and *(4)* Allocate necessary appropriations to support the performance of the position.

SECTION 4. QUALIFICATIONS.

Education : None Required.
Training : None Required.
Experience : None Required.
Eligibility : None Required.

SECTION 5. FUNCTIONS. The Appointee shall perform the following duties and responsibilities:

1. Conduct thorough security assessments of facilities and operations to identify vulnerabilities and recommend improvements;
2. Implement and monitor security measures, ensuring compliance with organization standard and regulations;
3. Collaborate with cross-functional teams to develop and maintain security policies and procedures;
4. Respond promptly to security incidents, conducting investigations and providing detailed reports on findings;

5. Utilize advanced surveillance systems and security technologies to monitor premises and detect suspicious activities; and
6. Other related functions in the Office of the Municipal Mayor.

SECTION6. APPROPRIATIONS. The necessary funds for the compensation, benefits, and other operational needs of this position shall be included in the Annual Budget of the said office and sourced from any available or applicable funding, subject to existing budgeting, accounting, and auditing rules and regulations.

SECTION 7. SEPARABILITY CLAUSE. If any part or provision of this ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts of provisions hereof.

SECTION 8. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy hereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) conspicuous places in the local government unit concerned.

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

VICENTE H. PIMENTEL III
Municipal Vice Mayor, Presiding Officer

APPROVED:

JOSEPH L. URGEL
Municipal Mayor

EXCERPT FROM THE MINUTES OF THE 15th REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON OCTOBER 27, 2025 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. JESSIE JAMES T. VALLE
SB Member
Presiding Officer Pro Tempore

Regular Members

Hon. Keith Vincent P. Pimentel
Hon. Oliver Han D. Villarosa
Hon. Arnel C. Sunico
Hon. Richard L. Hotchkiss
Hon. Chito O. Eliot

Ex-Officio Members

	Hon. Carmelita V. Correos	-	LNMB
	Hon. Kidd Elijah P. Pebojot	-	SK Federation President
	Hon. Datu Dennis H. Dagno	-	IPMR
ON LEAVE:	Hon. Vicente H. Pimentel III	-	Municipal Vice Mayor
	Hon. John Angelo T. Arreza, CE	-	SB Member
	Hon. Romen R. Intano	-	SB Member

ORDINANCE NO. 42, SERIES OF 2025

"AN ORDINANCE CREATING ONE (1) PLANTILLA POSITION OF ADMINISTRATIVE AIDE II (MESSENGER), SALARY GRADE 2 UNDER THE MUNICIPAL BUDGET OFFICE OF THE MUNICIPALITY OF CARRASCAL, SURIGAO DEL SUR."

INTRODUCED BY:
HONORABLE ARNEL C. SUNICO

"WHEARES, Section 76 of Republic Act No. 7160, otherwise known as the *Local Government Code of 1991*, provides that every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability;

"WHEREAS, the Municipal Budget Office has expressed the need for the creation of an Administrative Aide II (Messenger), Salary Grade 2, to assist in the efficient delivery and transmission of documents, communications, and other official correspondences essential to the day-to-day operations of the office;

"WHEREAS, the creation of said position is consistent with the municipality's continuing efforts to enhance organizational efficiency, ensure timely coordination among departments, and support the effective implementation of fiscal management functions; and

"WHEREAS, to carry out the aforesaid intention, it is necessary to create the position of Administrative Aide II (Messenger) Salary Grade 2 in the said institution.

" NOW THEREFORE "

Be it enacted, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. TITLE. This Ordinance shall be known as *"An Ordinance Creating One (1) Plantilla Position of Administrative Aide II (Messenger), Salary Grade 2 Under the Municipal Budget Office of the Municipality of Carrascal, Surigao Del Sur."*

SECTION 2. DECLARATION OF POLICY. It is hereby declared to be the policy of the Municipality of Carrascal, Surigao del Sur to ensure that the welfare of the People of Carrascal, Surigao del Sur shall always be upheld.

SECTION 3. OBJECTIVE. The Ordinance aims to carry out and fast track the delivery of basic services to the welfare of our constituents.

SECTION 4. QUALIFICATIONS.

Education : Elementary Graduate
Training : None required
Experience : None Required
Eligibility : None Required

SECTION 5. FUNCTIONS. The Appointee shall provide all administrative aide support and perform other duties as may be assigned.

1. Distributes communications, circulars, memos, office orders and other correspondence assigned by the Municipal Mayor;
2. Maintain the cleanliness and orderliness of the office;
3. Performs related janitorial works and other related functions assigned by the immediate supervisor or local chief executive.

SECTION 6. APPROPRIATIONS. The Local Government Unit of Carrascal, Surigao del Sur, shall appropriate funds for this ordinance.

SECTION 7. SEPARABILITY CLAUSE. If any part or provision of this ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts of provisions hereof.

SECTION 8. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy hereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) conspicuous places in the local government unit concerned.

DONE in the Municipality of Carrascal, Surigao del Sur this 27th day of October, 2025.

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

JESSIE JAMES T. VALLE
SB Member, Presiding Officer Pro Tempore

APPROVED:

JOSEPH L. URGEL
Municipal Mayor

EXCERPT FROM THE MINUTES OF THE 15th REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON OCTOBER 27, 2025 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. JESSIE JAMES T. VALLE
SB Member
Presiding Officer Pro Tempore

Regular Members

Hon. Keith Vincent P. Pimentel
Hon. Oliver Han D. Villarosa
Hon. Arnel C. Sunico
Hon. Richard L. Hotchkiss
Hon. Chito O. Eliot

Ex-Officio Members

	Hon. Carmelita V. Correos	-	LNMB
	Hon. Kidd Elijah P. Pebojot	-	SK Federation President
	Hon. Datu Dennis H. Dagno	-	IPMR
ON LEAVE:	Hon. Vicente H. Pimentel III	-	Municipal Vice Mayor
	Hon. John Angelo T. Arreza, CE	-	SB Member
	Hon. Romen R. Intano	-	SB Member

ORDINANCE NO. 41, SERIES OF 2025

"AN ORDINANCE CREATING ONE (1) PLANTILLA POSITION OF PROCESS SERVER, SALARY GRADE 5 UNDER THE MUNICIPAL BUDGET OFFICE OF THE MUNICIPALITY OF CARRASCAL, SURIGAO DEL SUR."

INTRODUCED BY:
HONORABLE ARNEL C. SUNICO

"WHEARES, Section 76 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides that every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability;

"WHEREAS, the Municipal Budget Office has identified the need to create a Plantilla Position of Process Server, Salary Grade 5, to assist in the expeditious and efficient transmittal of budget-related documents, notices, and official communications to various departments, agencies, and offices;

"WHEREAS, the creation of this position aims to strengthen administrative support within the Municipal Budget Office, ensure prompt coordination of inter-office transactions, and contribute to the effective and timely implementation of fiscal management activities; and

"WHEREAS, to carry out the aforesaid intention, it is necessary to create the position of Process Server, Salary Grade 5 in the said institution.

" NOW THEREFORE "

Be it enacted, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. TITLE. This Ordinance shall be known as "An Ordinance Creating the Position of Process Server with Salary Grade 5 under the Municipal Budget Office of this Municipality."

SECTION 2. DECLARATION OF POLICY. It is hereby declared to be the policy of the Municipality of Carrascal, Surigao del Sur to ensure that the welfare of the People of Carrascal, Surigao del Sur shall always be upheld.

SECTION 3. OBJECTIVE. The Ordinance aims to carry out and fast track the delivery of basic services to the welfare of our constituents.

SECTION 4. QUALIFICATIONS.

Education : High School Graduate
Training : None Required
Experience : None Required
Eligibility : None Required

SECTION 5. FUNCTIONS. The Appointee shall provide all administrative aide supports and perform other duties as may be assigned.

1. Processes and delivers documents;
2. Maintains delivery records;
3. Collaborates with the clients;
4. Adheres to other rules and regulations imposed by the offices; and
5. Performs other functions needed by the Office and assigned by the Head.

SECTION6. APPROPRIATIONS. The Local Government Unit of Carrascal, Surigao del Sur, shall appropriate funds for this ordinance.

SECTION 7. SEPARABILITY CLAUSE. If any part or provision of this ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts of provisions hereof.

SECTION 8. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy hereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) conspicuous places in the local government unit concerned.

DONE in the Municipality of Carrascal, Surigao del Sur this 27th day of October, 2025.

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

JESSIE JAMES T. VALLE
SB Member, Presiding Officer Pro Tempore

APPROVED:

JOSEPH L. URGEL
Municipal Mayor

EXCERPT FROM THE MINUTES OF THE 15th REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON OCTOBER 27, 2025 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. JESSIE JAMES T. VALLE
SB Member
Presiding Officer Pro Tempore

Regular Members

Hon. Keith Vincent P. Pimentel
Hon. Oliver Han D. Villarosa
Hon. Arnel C. Sunico
Hon. Richard L. Hotchkiss
Hon. Chito O. Eliot

Ex-Officio Members

	Hon. Carmelita V. Correos	-	LNMB
	Hon. Kidd Elijah P. Pebojot	-	SK Federation President
	Hon. Datu Dennis H. Dagno	-	IPMR
ON LEAVE:	Hon. Vicente H. Pimentel III	-	Municipal Vice Mayor
	Hon. John Angelo T. Arreza, CE	-	SB Member
	Hon. Romen R. Intano	-	SB Member

ORDINANCE NO. 44, SERIES OF 2025

"AN ORDINANCE CREATING ONE (1) PLANTILLA POSITION OF ADMINISTRATIVE OFFICER V (MANAGEMENT AND AUDIT ANALYST III), SALARY GRADE 18, UNDER THE OFFICE OF THE MUNICIPAL ACCOUNTANT OF THE MUNICIPALITY OF CARRASCAL, SURIGAO DEL SUR."

INTRODUCED BY:
HONORABLE ARNEL C. SUNICO

"WHEREAS, Section 76 of Republic Act No. 7160, otherwise known as the *Local Government Code of 1991*, provides that every local government unit shall design and implement its own organizational structure and staffing pattern taking into account its service requirements and financial capability;

"WHEREAS, Section 447(a)(1)(viii) of the same Code empowers the Sangguniang Bayan to determine the positions and salaries, wages, allowances, and other emoluments of officials and employees paid wholly or mainly from municipal funds, and to provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the municipality;

"WHEREAS, the Office of the Municipal Accountant plays a crucial role in ensuring sound financial management, compliance with accounting and auditing rules, and the maintenance of accurate and transparent financial records of the local government unit;

"WHEREAS, to strengthen the technical and administrative capacity of the said office, there is a recognized need to create an additional position of Administrative Officer V (Management and Audit Analyst III), Salary Grade 18, to assist in the supervision, review, and evaluation of financial reports, internal controls, and audit-related functions of the municipality;

"WHEREAS, the creation of this position is aligned with the LGU's thrust to improve fiscal accountability, enhance internal audit mechanisms, and ensure compliance with national and local financial standards.

" NOW THEREFORE "

Be it enacted, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. TITLE. This Ordinance shall be known as *"An Ordinance Creating One (1) Plantilla Position of Administrative Officer V (Management Audit Analyst III), Salary Grade 18 under the Municipal Accountant's Office of the Municipality Of Carrascal, Surigao del Sur."*

SECTION 2. DECLARATION OF POLICY. It is hereby declared to be the policy of the Municipality of Carrascal, Surigao del Sur to ensure that the welfare of the People of Carrascal, Surigao del Sur shall always be upheld.

SECTION 3. OBJECTIVE. The Ordinance aims to carry out and fast track the delivery of basic services to the welfare of our constituents.

SECTION 4. QUALIFICATIONS.

Education : Completion of Four (4) years of study in college
Training : Eight (8) hours relevant training
Experience : Two (2) year of relevant experience
Eligibility : Career Service (Professional Second Level Eligibility)

SECTION 5. FUNCTIONS. The Appointee shall provide all administrative aide support and perform other duties as may be assigned.

1. Take charge in the control and financial recording of transactions of the Special Education Fund, Trust Fund and Special Trust Fund Accounts;
2. Supervises the Senior Bookkeeper & Administrative Aide VI on status of recording of financial transactions and preparation of Monthly and Annual Financial Reports of the 14 barangays;
3. Take charge in the preparations of reporting requirements of funds received from various NGA's.
4. Does other related works as directed by the immediate supervisor

SECTION 6. APPROPRIATIONS. The Local Government Unit of Carrascal, Surigao del Sur, shall appropriate funds for this ordinance.

SECTION 7. SEPARABILITY CLAUSE. If any part or provision of this ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts of provisions hereof.

SECTION 8. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy hereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) conspicuous places in the local government unit concerned.

DONE in the Municipality of Carrascal, Surigao del Sur this 27th day of October, 2025.

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

JESSIE JAMES T. VALLE
SB Member, Presiding Officer Pro Tempore

APPROVED:

JOSEPH L. URGEL
Municipal Mayor

EXCERPT FROM THE MINUTES OF THE 16TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON NOVEMBER 10, 2025 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. VICENTE H. PIMENTEL III
Municipal Vice Mayor
Presiding Officer

Regular Members

Hon. John Angelo T. Arreza, CE	Hon. Romen R. Intano
Hon. Richard L. Hotchkiss	Hon. Oliver Han D. Villarosa
Hon. Chito O. Eliot	Hon. Arnel C. Sunico

Ex-Officio Members

Hon. Datu Dennis H. Dagno	-	IPMR
Hon. Kidd Elijah P. Pebojot	-	SK Federation President

ON LEAVE:	Hon. Jessie James T. Valle	-	SB Member
	Hon. Keith Vincent P. Pimentel	-	SB Member
	Hon. Carmelita V. Correos	-	LNMB

ORDINANCE NO. 51, SERIES OF 2025

"AN ORDINANCE CREATING THE POSITION OF ONE (1) ECONOMIC RESEARCHER, SALARY GRADE 9, UNDER THE MUNICIPAL PLANNING AND DEVELOPMENT OFFICE OF THE MUNICIPALITY OF CARRASCAL, SURIGAO DEL SUR."

INTRODUCED BY:
HONORABLE JOHN ANGELO T. ARREZA, CE

"WHEREAS, Republic Act No. 7160, otherwise known as the Local Government Code of the Philippines authorizes local government units to establish their organizational structure, create necessary positions, and determine the duties ad compensation of municipal personnel;

"WHEREAS, the Municipal Planning and Development Office requires an Economic Researcher to support data gathering, socio-economic profiling, policy analysis, and planning functions essential to evidence-based local development planning;

"WHEREAS, the increasing demand for updated economic indicators, project research, and development-related reporting necessitates the creation of a technical position dedicated to economic research and data management;

" NOW THEREFORE "

Be it enacted, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. TITLE. This Ordinance shall be known as the *"Ordinance Creating the Position of One (1) Economic Researcher, Salary Grade 9 under the Municipal Planning and Development Office of the Municipality of Carrascal, Surigao del Sur."*

SECTION 2. DECLARATION OF POLICY. The Municipality of Carrascal adopts the policy of promoting efficient, secure, and accountable public service delivery by ensuring that all municipal offices are adequately supported through the appointment of qualified and competent individuals to positions of trust and confidentiality, in accordance with applicable civil service laws, rules, and regulations.

SECTION 3. OBJECTIVE. The Ordinance aims to: (1) create the position of Economic Researcher under the Municipal Planning and Development Office; (2) Define the scope of functions and responsibilities of the position; (3) Ensure compliance with Civil Service Commission standards for coterminous and confidential appointments; and (4) Allocate necessary appropriations to support the performance of the position.

SECTION 4. QUALIFICATIONS.

Education : Bachelor's degree relevant to the job.
Training : None Required.
Experience: None Required.
Eligibility : Career Service (Professional) Second Level Eligibility.

SECTION 5. FUNCTIONS. The Appointee shall perform the following duties and responsibilities:

1. Collect and analyze socio-economic data relevant to municipal planning and policy formulation.
2. Prepare economic reports and studies to support the Comprehensive Development Plan (CDP), Local Development Investment Plan (LDIP), and Annual Investment Program (AIP).
3. Monitor and evaluate local economic performance.
4. Conduct feasibility and cost-benefit analyses of proposed development projects.
5. Maintain and update the municipal socio-economic database including CBMS and other statistical information.
6. Provide technical and analytical support to the MPDC, Local Development Council, and Project Monitoring Committee.
7. Coordinate with national and local agencies for data sharing and validation.
8. Perform other related tasks assigned by the Municipal Planning and Development Coordinator.

SECTION6. APPROPRIATIONS. The necessary funds for the compensation, benefits, and other operational needs of this position shall be included in the appropriated budget of the said office and sourced from any available or applicable funding, subject to existing budgeting, accounting, and auditing rules and regulations.

SECTION 7. SEPARABILITY CLAUSE. If any part or provision of this ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts of provisions hereof.

SECTION 8. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy hereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) conspicuous places in the local government unit concerned.

CERTIFIED TRUE AND CORRECT:

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

VICENTE H. PIMENTEL III
Municipal Vice Mayor, Presiding Officer

APPROVED:

JOSEPH L. URGEL
Municipal Mayor

EXCERPT FROM THE MINUTES OF THE 16th REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON NOVEMBER 10, 2025 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. VICENTE H. PIMENTEL III
Municipal Vice Mayor
Presiding Officer

Regular Members

Hon. John Angelo T. Arreza, CE	Hon. Romen R. Intano
Hon. Richard L. Hotchkiss	Hon. Oliver Han D. Villarosa
Hon. Chito O. Eliot	Hon. Arnel C. Sunico

Ex-Officio Members

Hon. Datu Dennis H. Dagno	-	IPMR
Hon. Kidd Elijah P. Pebojot	-	SK Federation President

ON LEAVE:	Hon. Jessie James T. Valle	-	SB Member
	Hon. Keith Vincent P. Pimentel	-	SB Member
	Hon. Carmelita V. Correos	-	LNMB

ORDINANCE NO. 50, SERIES OF 2025

"AN ORDINANCE CREATING ONE (1) PLANTILLA POSITION OF PROCESS SERVER, SALARY GRADE 5 UNDER THE OFFICE OF THE MUNICIPAL PLANNING AND DEVELOPMENT COUNCIL OF THE MUNICIPALITY OF CARRASCAL, SURIGAO DEL SUR."

INTRODUCED BY:
HONORABLE ARNEL C. SUNICO

"WHEARES, Section 76 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides that every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability;

"WHEREAS, the Office of the Municipal Planning and Development Council has identified the need to create a Plantilla Position of Process Server, Salary Grade 5, to assist in the expeditious and efficient transmittal of budget-related documents, notices, and official communications to various departments, agencies, and offices;

"WHEREAS, the creation of this position aims to strengthen administrative support within the Office of the Municipal Planning and Development Council, ensure prompt coordination of inter-office transactions, and contribute to the effective and timely implementation of fiscal management activities; and

"WHEREAS, to carry out the aforesaid intention, it is necessary to create the position of Process Server, Salary Grade 5 in the said institution.

" NOW THEREFORE "

Be it enacted, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. TITLE. This Ordinance shall be known as "An Ordinance Creating the Position of Process Server with Salary Grade 5 under the Office of the Municipal Planning and Development Council of this Municipality."

SECTION 2. DECLARATION OF POLICY. It is hereby declared to be the policy of the Municipality of Carrascal, Surigao del Sur to ensure that the welfare of the People of Carrascal, Surigao del Sur shall always be upheld.

SECTION 3. OBJECTIVE. The Ordinance aims to carry out and fast track the delivery of basic services to the welfare of our constituents.

SECTION 4. QUALIFICATIONS.

Education : High School Graduate
Training : None Required
Experience : None Required
Eligibility : None Required

SECTION 5. FUNCTIONS. The Appointee shall provide all administrative aide supports and perform other duties as may be assigned.

1. Processes and delivers documents;
2. Maintains delivery records;
3. Collaborates with the clients;
4. Adheres to other rules and regulations imposed by the offices; and
5. Performs other functions needed by the Office and assigned by the Head.

SECTION6. APPROPRIATIONS. The Local Government Unit of Carrascal, Surigao del Sur, shall appropriate funds for this ordinance.

SECTION 7. SEPARABILITY CLAUSE. If any part or provision of this ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts of provisions hereof.

SECTION 8. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy hereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) conspicuous places in the local government unit concerned.

DONE in the Municipality of Carrascal, Surigao del Sur this 10th day of November, 2025.

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

VICENTE H. PIMENTEL, III
Municipal Vice Mayor, Presiding Officer

APPROVED:

JOSEPH L. URGEL
Municipal Mayor

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL

Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 12th REGULAR SESSION OF THE SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON MARCH 31, 2025 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. JESSIE JAMES T. VALLE
Municipal Vice Mayor
Presiding Officer

Regular Members

Hon. Romen R. Intano
Hon. Oliver Han D. Villarosa
Hon. Servando R. Cuajao
Hon. Arnel C. Sunico
Hon. Richard L. Hotchkiss
Hon. John Angelo T. Arreza, CE
Hon. Leovino M. Constantino

Ex-Officio Members

Hon. Dennis H. Dagno	-	IPMR
Hon. Kidd Elijah P. Pebojot	-	SK Federation President
Hon. Carmelita V. Correos	-	LNMB

ABSENT: Hon. Chito O. Eliot - SB Member

ORDINANCE NO. 19-B, SERIES OF 2025

"AN ORDINANCE CREATING THE POSITION OF HEAVY EQUIPMENT OPERATOR I, SALARY GRADE 4 UNDER THE OFFICE OF THE MUNICIPAL ENGINEER OF THIS MUNICIPALITY AND APPROPRIATING CORRESPONDING FUNDS THEREFOR."

INTRODUCED BY:
HONORABLE LEOVINO M. CONSTANTINO

"WHEARES, there is a request of the Municipal Mayor Hon. Vicente H. Pimentel, III for the creation of the position of one (1) Heavy Equipment Operator I Grade 4 under the Office of the Municipal Engineer of this municipality;

legislativebuilding@gmail.com https://www.facebook.com/legislativecarrascal

"WHEREAS, the creation of the said position could facilitate fast and efficient performance of duties and responsibilities in the Office of the Municipal Engineer thereby providing quality service and promoting the welfare of our constituents; and

"WHEREAS, to carry out the aforesaid intention, it is necessary to create the position of Heavy Equipment Operator I Grade 4 in the said institution.

" NOW THEREFORE "

"BE IT ENACTED, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. TITLE. This Ordinance shall be known as "An Ordinance Creating the Position of Heavy Equipment Operator I, Salary Grade 4 under the Office of the Municipal Engineer of this Municipality."

SECTION 2. DECLARATION OF POLICY. It is hereby declared to be the policy of the Municipality of Carrascal, Surigao del Sur to ensure that the welfare of the people of Carrascal, Surigao del Sur shall always be upheld.

SECTION 3. OBJECTIVE. The Ordinance aims to carry out and fast track the delivery of basic services to the welfare of our constituents.

SECTION 4. QUALIFICATIONS.

Education : High School Graduate or Completion of relevant vocational/trade course
Training : None required
Experience : None required
Eligibility : Heavy Eqipment Operator (MC No. 10, s. 2013, as amended Cat. II)

SECTION 5. FUNCTIONS. The Appointee shall provide all administrative aide supports and perform other duties as may be assigned.

1. Operates designated light to medium heavy equipment for municipal projects.
2. Inspects and maintains equipment according to established schedules.
3. Transports and positions materials at work sites.
4. Complies with safety regulations and traffic control procedures.
5. Records equipment operation and maintenance details.
6. Perform other related functions as may be directed supervisor.

SECTION 6. APPROPRIATIONS. The Local Government Unit of Carrascal, Surigao del Sur, shall appropriate funds for this ordinance.

SECTION 7. SEPARABILITY CLAUSE. If any part or provision of this ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts of provisions hereof.

SECTION 8. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy hereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) conspicuous places in the local government unit concerned.

Done in the Municipality of Carrascal, Surigao del Sur.

Enacted this 31st day of March, 2025.

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

JESSIE JAMES T. VALLE
Municipal Vice Mayor
Presiding Officer

APPROVED:

VICENTE H. PIMENTEL, III
Municipal Mayor

DRAFT MINUTES OF THE 27TH REGULAR SESSION OF THE SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON OCTOBER 21, 2024 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. JESSIE JAMES T. VALLE
Municipal Vice Mayor
Presiding Officer

Regular Members

Hon. Romen R. Intano
Hon. Richard L. Hotchkiss
Hon. John Angelo T. Arreza, CE
Hon. Leovino M. Constantino
Hon. Chito O. Eliot
Hon. Oliver Han D. Villarosa
Hon. Servando R. Cuajao

Ex-Officio Members

	Hon. Kidd Elijah P. Pebojot	-	SK Federation President
	Hon. Dennis H. Dagno	-	SB Member
ON LEAVE:	Hon. Arnel c. Sunico	-	SB Member
	Hon. Carmelita V. Correos	-	LNMB

ORDINANCE NO. 29, SERIES OF 2024

"AN ORDINANCE CREATING THE POSITION OF ELECTRICAL INSPECTOR II SALARY GRADE 8 UNDER THE OFFICE OF THE MUNICIPAL ENGINEER, MUNICIPALITY OF CARRASCAL, SURIGAO DEL SUR AND PROVIDING FUNDS THEREOF."

INTRODUCED BY:
HONORABLE LEOVINO M. CONSTANTINO

"WHEARES, Section 16 of the Local Government Code of 1991 states that every local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as necessary, appropriate, or incidental for its efficient and effective governance and those which are essential to the promotion of the general welfare;

"WHEREAS, it is provided in VIII, Paragraph 1, Article 447 of the Local Government Code of 1991 that the Sangguniang Bayan, as the Legislative Body of the Municipality, shall determine the positions and salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from the municipal funds;

legislativebuilding@gmail.com
https://www.facebook.com/legislativecarrascal

" NOW THEREFORE "

"BE IT ORDAINED by the Sangguniang Bayan of Carrascal, Surigao del Sur in a session duly assembled:

SECTION 1. TITLE. "An Ordinance Creation of Position of Electrical Inspector II Salary Grade 8 under the Office of the Municipal Engineer, Municipality of Carrascal, Surigao del Sur and Appropriating Funds Thereof."

SECTION 2. DECLARATION OF POLICY. It is hereby declared to be the policy of the Local Government Unit of Carrascal to ensure the delivery of basic services to its constituents.

SECTION 3. OBJECTIVE. The welfare of the People of Carrascal, Surigao del Sur shall be the primary concerned of the local government unit.

SECTION 4. QUALIFICATION.

Education	:	High School Graduate or Completion of relevant vocational/trade course
Training	:	4 hours relevant training
Experience	:	1 year relevant experience
Eligibility	:	Electrician (MC 11, S. 1996, as amended-Cat II)

SECTION 5. DUTIES AND RESPONSIBILITIES. He/she shall perform the following, to wit:

1. Ensures a secure electrical installation by ensuring it conforms to the requirement of PEC or Philippine Electrical Code.
2. Keeps the major facilities electrical equipment such as Genset, or air conditioning unit motors in good and safe working condition.
3. Follows and carries out an equipment & facility maintenance schedule.
4. Performs basic trouble shooting and repair of facilities equipment such as electromechanical tools.
5. In-charge of installation of new lighting fixtures and replacing defective lights, convenience outlet, switches, etc.
6. Performs various building maintenance, building wiring and other restoration projects.
7. Maintains water and electricity sub-meter lines.
8. Reports observed damages and/or irregularities to the immediate supervisor.
9. Recommend repair plans as deemed necessary.
10. Reports all schedules and accomplishments to their immediate supervisor.
11. Maintains and safe keep tools and equipment used for the job.
12. Assists the unit during University functions and events.
13. Performs any other jobs to the best of the LGU.

SECTION 6. APPROPRIATION. Funds shall be appropriated for the effective and continuous implementation of the ordinance.

SECTION 7. SEPARABILITY CLAUSE. If any provision of this Ordinance or the application to any person or circumstance is declared unconstitutional, other parts or provisions thereof which are not affected thereby shall remain valid and in full force and effect.

SECTION 8. REPEALING CLAUSE. All Ordinances, rules and regulations are inconsistent with this Ordinance are hereby repealed or amended or modified accordingly.

SECTION 9. EFFECTIVITY. This Ordinance shall take effect after ten (10) days from the date a copy thereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) other conspicuous places in the local government unit.

Done in the Municipality of Carrascal, Surigao del Sur.

Enacted this 21st day of October 2024.

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

JESSIE JAMES T. VALLE
Municipal Vice Mayor, Presiding Officer

APPROVED:

VICENTE H. PIMENTEL, III
Municipal Mayor

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL

Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 10TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON SEPTEMBER 22, 2025 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. JOHN ANGELO T. ARREZA, CE
SB Member
Temporary Presiding Officer

Regular Members

Hon. Jessie James T. Valle	Hon. Romen R. Intano
Hon. Richard L. Hotchkiss	Hon. Oliver Han D. Villarosa
Hon. Chito O. Eliot	Hon. Arnel C. Sunico

Ex-Officio Members

	Hon. Kidd Elijah P. Pebojot	-	SK Federation President
ON LEAVE:	Hon. Keith Vincent P. Pimentel	-	SB Member
	Hon. Carmelita V. Correos	-	LNMB
	Hon. Datu Dennis H. Dagno	-	IPMR

ORDINANCE NO. 34, SERIES OF 2025

"AN ORDINANCE CREATING THE POSITION OF ONE (1) REGISTRATION OFFICER I, SALARY GRADE 10, UNDER THE MUNICIPAL CIVIL REGISTRAR'S OFFICE OF THIS MUNICIPALITY AND APPROPRIATING CORRESPONDING FUNDS THEREFOR."

INTRODUCED BY:
HONORABLE JESSIE JAMES T. VALLE

"WHEREAS, there is a request of the Municipal Mayor Honorable Joseph L. Urgel for the creation of the position of one (1) position of *Registration Officer I*, Salary Grade 10, to be assigned under the Municipal Civil Registrar's Office;

"WHEREAS, the Committee on Civil Service and Employment, after thorough evaluation and consultation with the Human Resource Management Office (HRMO), has found the request to be in order;

"WHEREAS, the HRMO confirmed that the qualifications for the said position conform with the Qualification Standards prescribed by the Civil Service Commission (CSC), and provided the necessary requirements for education, training, experience, and eligibility;

"WHEREAS, the creation of the said position could facilitate fast and efficient performance of duties and responsibilities in the Municipal Civil Registrar's Office thereby providing quality service and promoting the welfare of our constituents; and

"WHEREAS, to carry out the aforesaid intention, it is necessary to create the position of Registration Officer I Salary Grade 10 in the said institution.

" NOW THEREFORE "

BE ENACTED, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. TITLE. This Ordinance shall be known as the *"Ordinance Creating the Position of Registration Officer I, Salary Grade 10, under the Municipal Civil Registrar's Office of this Municipality."*

SECTION 2. DECLARATION OF POLICY. The Municipality of Carrascal adopts the policy of promoting efficient, secure, and accountable public service delivery by ensuring that all municipal offices are adequately supported through the appointment of qualified and competent individuals to positions of trust and confidentiality, in accordance with applicable civil service laws, rules, and regulations.

SECTION 3. OBJECTIVE. The Ordinance aims to: (1) create the position of Registration Officer I Salary Grade 10 under the Municipal Civil Registrar's Office; (2) Define the scope of functions and responsibilities of the position and (3) Allocate necessary appropriations to support the performance of the position.

SECTION 4. QUALIFICATIONS.

Education : Bachelor's degree.
Training : None Required.
Experience : None Required.
Eligibility : Career Service (Professional) Second Level Eligibility.

SECTION 5. FUNCTIONS. The Appointee shall perform the following duties and responsibilities:

1. Receive, Screen, Approve Documentations Requirements of Applicants,
2. Prepare, Process, Civil Registry Documents such as Birth, Marriage & Death Certificates for Registration;
3. Register Registrable Documents and Judicial Decrees affecting Civil Status of a Person;
4. Accepting Applicants for Marriage Licenses;
5. Issue Certified Transcription or Copies of CRD's;

6. File, Keep and Preserve Civil Registry Books in a Serve location transcribe and enter all accepted civil registry Docs into the appropriate books,
7. Entertain Public Queries & problems regarding registration process.
8. Provide Information on how to correct clerical errors.
9. Assist the immediate supervisor in the preparation of reports and communication.
10. Transmit duplicate copies of registered documents to the civil reg. general (PSA) within mandated periods.
11. Coordinates with PSA for Data Accuracy, compilation & reporting.
12. Perform other functions as the officer & CEO may prescribe or direct.

SECTION6. APPROPRIATIONS. The necessary funds for the compensation, benefits, and other operational needs of this position shall be included in the Annual Budget of the said office and sourced from any available or applicable funding, subject to existing budgeting, accounting, and auditing rules and regulations.

SECTION 7. SEPARABILITY CLAUSE. If any part or provision of this ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts of provisions hereof.

SECTION 8. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy hereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) conspicuous places in the local government unit concerned.

Done in the Municipality of Carrascal, Surigao del Sur.

Enacted this 22nd day of September, 2025

CHESTER A. AZARCON
Secretary to the Sangguniān

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

JOHN ANGELO T. ARREZA, CE
SB Member, Temporary Presiding Officer

APPROVED:

JOSEPH L. URGEL
Municipal Mayor

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL

Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 16TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON NOVEMBER 10, 2025 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. VICENTE H. PIMENTEL III
Municipal Vice Mayor
Presiding Officer

Regular Members

Hon. John Angelo T. Arreza, CE	Hon. Romen R. Intano
Hon. Richard L. Hotchkiss	Hon. Oliver Han D. Villarosa
Hon. Chito O. Eliot	Hon. Arnel C. Sunico

Ex-Officio Members

Hon. Datu Dennis H. Dagno	-	IPMR
Hon. Kidd Elijah P. Pebojot	-	SK Federation President

ON LEAVE:	Hon. Jessie James T. Valle	-	SB Member
	Hon. Keith Vincent P. Pimentel	-	SB Member
	Hon. Carmelita V. Correos	-	LNMB

ORDINANCE NO. 48, SERIES OF 2025

"AN ORDINANCE CREATING THE POSITION OF ONE (1) LOCAL ASSESSMENT OPERATION OFFICER I, SALARY GRADE 11, UNDER THE OFFICE OF THE MUNICIPAL ASSESSOR OF THE MUNICIPALITY OF CARRASCAL, SURIGAO DEL SUR."

INTRODUCED BY:
HONORABLE JOHN ANGELO T. ARREZA, CE

"WHEREAS, Republic Act No. 7160, otherwise known as the Local Government Code of the Philippines authorizes local government units to establish their organizational structure, create necessary positions, and determine the duties ad compensation of municipal personnel;

"WHEREAS, the Municipal Assessor's Office requires additional technical support to ensure efficient appraisal, assessment, and updating of real property records, consistent with national and local assessment standards;

"WHEREAS, the increasing workload brought about by growing taxable properties and the demand for timely processing of assessment documents necessitate the creation of a Local Assessment Operations Officer I position;

" NOW THEREFORE "

Be it enacted, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. TITLE. This Ordinance shall be known as the *"Ordinance Creating the Position of One (1) Local Assessment Operation Officer I, Salary Grade 11 under the Office of the Municipal Assessor of the Municipality of Carrascal, Surigao del Sur."*

SECTION 2. DECLARATION OF POLICY. The Municipality of Carrascal adopts the policy of promoting efficient, secure, and accountable public service delivery by ensuring that all municipal offices are adequately supported through the appointment of qualified and competent individuals to positions of trust and confidentiality, in accordance with applicable civil service laws, rules, and regulations.

SECTION 3. OBJECTIVE. The Ordinance aims to: *(1)* Create the position of Local Assessment Operation Officer I under the Office of the Municipal Assessor; *(2)* Define the scope of functions and responsibilities of the position; *(3)* Ensure compliance with Civil Service Commission standards for coterminous and confidential appointments; and *(4)* Allocate necessary appropriations to support the performance of the position.

SECTION 4. QUALIFICATIONS.

Education : Bachelor's degree relevant to the job.
Training : None required.
Experience : None required.
Eligibility : Career Service (Professional) Second Level Eligibility.

SECTION 5. FUNCTIONS. The Appointee shall perform the following duties and responsibilities:

1. Assists with property assessment – helps the Municipal Assessor set up a dynamic method for real property assessment and review policies for valuation.
2. Manages reports – prepares monthly, quarterly, and annual reports on real property assessment.
3. Technical assistance – acts as technical staff for appraisal committees, assisting in the appraisal of properties for just compensation.
4. Handles property transfers – supervises the transfer of ownership of al real properties.
5. Conducts ocular inspection of real properties to ensure correct application of the classification, appraisal, and assessment of real properties.
6. General administrative support – performs general administrative and clerical support and function for the Office.

SECTION6. APPROPRIATIONS. The necessary funds for the compensation, benefits, and other operational needs of this position shall be included in the appropriated budget of the said office and sourced from any available or applicable funding, subject to existing budgeting, accounting, and auditing rules and regulations.

SECTION 7. SEPARABILITY CLAUSE. If any part or provision of this ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts of provisions hereof.

SECTION 8. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy hereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) conspicuous places in the local government unit concerned.

DONE this 10th day of November, 2025 at Carrascal, Surigao del Sur.

CERTIFIED TRUE AND CORRECT:

CHESTER A. AZARCON
Secretary to the Sangguniañ

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

VICENTE H. PIMENTEL III
Municipal Vice Mayor, Presiding Officer

APPROVED:

JOSEPH L. URGEL
Municipal Mayor

EXCERPT FROM THE MINUTES OF THE 16th REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON NOVEMBER 10, 2025 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. VICENTE H. PIMENTEL III
Municipal Vice Mayor
Presiding Officer

Regular Members

Hon. John Angelo T. Arreza, CE
Hon. Richard L. Hotchkiss
Hon. Chito O. Eliot
Hon. Romen R. Intano
Hon. Oliver Han D. Villarosa
Hon. Arnel C. Sunico

Ex-Officio Members

	Hon. Datu Dennis H. Dagno	-	IPMR
	Hon. Kidd Elijah P. Pebojot	-	SK Federation President
ON LEAVE:	Hon. Jessie James T. Valle	-	SB Member
	Hon. Keith Vincent P. Pimentel	-	SB Member
	Hon. Carmelita V. Correos	-	LNMB

ORDINANCE NO. 49, SERIES OF 2025

"AN ORDINANCE CREATING ONE (1) PLANTILLA POSITION OF PROCESS SERVER, SALARY GRADE 5 UNDER THE MUNICIPAL ASSESSOR'S OFFICE OF THE MUNICIPALITY OF CARRASCAL, SURIGAO DEL SUR."

INTRODUCED BY:
HONORABLE ARNEL C. SUNICO

"WHEARES, Section 76 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides that every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability;

"WHEREAS, the Municipal Assessor's Office has identified the need to create a Plantilla Position of Process Server, Salary Grade 5, to assist in the expeditious and efficient transmittal of budget-related documents, notices, and official communications to various departments, agencies, and offices;

"WHEREAS, the creation of this position aims to strengthen administrative support within the Municipal Assessor's Office, ensure prompt coordination of inter-office transactions, and contribute to the effective and timely implementation of fiscal management activities; and

"WHEREAS, to carry out the aforesaid intention, it is necessary to create the position of Process Server, Salary Grade 5 in the said institution.

" NOW THEREFORE "

Be it enacted, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. TITLE. This Ordinance shall be known as "An Ordinance Creating the Position of Process Server with Salary Grade 5 under the Municipal Assessor's Office of this Municipality."

SECTION 2. DECLARATION OF POLICY. It is hereby declared to be the policy of the Municipality of Carrascal, Surigao del Sur to ensure that the welfare of the People of Carrascal, Surigao del Sur shall always be upheld.

SECTION 3. OBJECTIVE. The Ordinance aims to carry out and fast track the delivery of basic services to the welfare of our constituents.

SECTION 4. QUALIFICATIONS.

Education : High School Graduate
Training : None Required
Experience : None Required
Eligibility : None Required

SECTION 5. FUNCTIONS. The Appointee shall provide all administrative aide supports and perform other duties as may be assigned.

1. Processes and delivers documents;
2. Maintains delivery records;
3. Collaborates with the clients;
4. Adheres to other rules and regulations imposed by the offices; and
5. Performs other functions needed by the Office and assigned by the Head.

SECTION6. APPROPRIATIONS. The Local Government Unit of Carrascal, Surigao del Sur, shall appropriate funds for this ordinance.

SECTION 7. SEPARABILITY CLAUSE. If any part or provision of this ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts of provisions hereof.

SECTION 8. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy hereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) conspicuous places in the local government unit concerned.

DONE in the Municipality of Carrascal, Surigao del Sur this 10th day of November, 2025.

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

VICENTE H. PIMENTEL, III
Municipal Vice Mayor, Presiding Officer

APPROVED:

JOSEPH L. URGEL
Municipal Mayor

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL

Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 18TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON NOVEMBER 24, 2025 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. VICENTE H. PIMENTEL III
Municipal Vice Mayor
Presiding Officer

Regular Members

Hon. Jessie James T. Valle	Hon. Romen R. Intano
Hon. Richard L. Hotchkiss	Hon. Oliver Han D. Villarosa
Hon. Chito O. Eliot	Hon. Arnel C. Sunico

Ex-Officio Members

Hon. Carmelita V. Correos	-	LNMB
Hon. Datu Dennis H. Dagno	-	IPMR

ON LEAVE:	Hon. John Angelo T. Arreza, CE	-	SB Member
	Hon. Keith Vincent P. Pimentel	-	SB Member
	Hon. Kidd Elijah P. Pebojot	-	SK Federation President

ORDINANCE NO. 57, SERIES OF 2025

"AN ORDINANCE CREATING THE POSITION OF ONE (1) PHARMACIST I, SALARY GRADE 11 UNDER THE MUNICIPAL HEALTH OFFICE OF THE MUNICIPALITY OF CARRASCAL, SURIGAO DEL SUR."

INTRODUCED BY:
HONORABLE ARNEL C. SUNICO

"WHEREAS, Republic Act No. 7160, otherwise known as the Local Government Code of 1991, empowers local government units to create positions deemed necessary to effectively carry out their governmental functions;

"WHEREAS, the Municipal Health Office requires the services of a licensed Pharmacist to ensure proper management, dispensing, monitoring, and accountability of medicines, drugs, vaccines, and other pharmaceutical supplies;

"WHEREAS, the absence of such a position limits the efficiency of the Municipal Health Office in complying with regulatory requirements of the Food and Drug

Administration (FDA) and in ensuring the safe and proper delivery of pharmaceutical services to the public;

" NOW THEREFORE "

Be it enacted, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. TITLE. This Ordinance shall be known as the *"Ordinance Creating the Position of One (1) Pharmacist I, Salary Grade 11 under the Municipal Health Office of the Municipality of Carrascal, Surigao del Sur."*

SECTION 2. DECLARATION OF POLICY. The Municipality of Carrascal adopts the policy of promoting efficient, secure, and accountable public service delivery by ensuring that all municipal offices are adequately supported through the appointment of qualified and competent individuals to positions of trust and confidentiality, in accordance with applicable civil service laws, rules, and regulations.

SECTION 3. OBJECTIVE. The Ordinance aims to: *(1)* Create the position of Pharmacist I under the Municipal Health Office; *(2)* Define the scope of functions and responsibilities of the position; *(3)* Ensure compliance with Civil Service Commission standards for coterminous and confidential appointments; and *(4)* Allocate necessary appropriations to support the performance of the position.

SECTION 4. QUALIFICATIONS. The position is assigned the following Qualification Standards in accordance with the Civil Service Rules and Regulations and as verified by the Municipal Human Resource Management Officer:

Education : Bachelor's degree in Pharmacy.
Training : None required.
Experience : None required.
Eligibility : RA 1080 (Pharmacist).

SECTION 5. FUNCTIONS. The Appointee shall perform the following duties and responsibilities:

1. Dispense medicines and provide patient counseling following DOH and FDA guidelines.
2. Manage RHU pharmacy operations, ensuring proper storage, distribution, and availability of medicines.
3. Maintain LMIS records (stock cards, consumption reports, eLMIS) and ensure timely submission of logistics reports.
4. Manage pharmaceutical inventory including forecasting, stock rotation, requisitions, and physical counts.
5. Ensure regulatory compliance with FDA and DOH requirements, including LTO and pharmacy practice standards.
6. Support DOH programs (NIP, TB, HIV, NCD, FP, etc.) through proper handling and dispensing of program commodities.
7. Prepare and maintain required records and reports (dispensing logs, utilization records, LMIS).
8. Ensure quality assurance and patient safety, including ADR reporting and proper disposal of expired or damaged drugs.

9. Participate in RHU health education and community activities promoting rational use of medicines.
10. Assist in emergency and disaster response, ensuring updated LMIS data and availability of essential medicines.

SECTION 6. APPROPRIATIONS. The necessary funds for the compensation, benefits, and other operational needs of this position shall be included in the appropriated budget of the said office and sourced from any available or applicable funding, subject to existing budgeting, accounting, and auditing rules and regulations.

SECTION 7. SEPARABILITY CLAUSE. If any part or provision of this ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts of provisions hereof.

SECTION 8. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy hereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) conspicuous places in the local government unit concerned.

DONE this 24th day of November, 2025 at Carrascal, Surigao del Sur.

CERTIFIED TRUE AND CORRECT:

ANGELIE FLOR M. CENTINO, J.D.
Local Legislative Staff Officer III

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

VICENTE H. PIMENTEL III
Municipal Vice Mayor, Presiding Officer

APPROVED:

JOSEPH L. URGEL
Municipal Mayor

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL

Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 18TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON NOVEMBER 24, 2025 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. VICENTE H. PIMENTEL III
Municipal Vice Mayor
Presiding Officer

Regular Members

Hon. Jessie James T. Valle	Hon. Romen R. Intano
Hon. Richard L. Hotchkiss	Hon. Oliver Han D. Villarosa
Hon. Chito O. Eliot	Hon. Arnel C. Sunico

Ex-Officio Members

Hon. Carmelita V. Correos	-	LNMB
Hon. Datu Dennis H. Dagno	-	IPMR

ON LEAVE:	Hon. John Angelo T. Arreza, CE	-	SB Member
	Hon. Keith Vincent P. Pimentel	-	SB Member
	Hon. Kidd Elijah P. Pebojot	-	SK Federation President

ORDINANCE NO. 58, SERIES OF 2025

"AN ORDINANCE CREATING THE POSITION OF ONE (1) ADMINISTRATIVE OFFICER I (RECORDS OFFICER I), SALARY GRADE 10 UNDER THE MUNICIPAL HEALTH OFFICE OF THE MUNICIPALITY OF CARRASCAL, SURIGAO DEL SUR."

INTRODUCED BY:
HONORABLE ARNEL C. SUNICO

"WHEREAS, Republic Act No. 7160, otherwise known as the Local Government Code of 1991, empowers local government units to create positions deemed necessary to effectively carry out their governmental functions;

"WHEREAS, the Municipal Health Office of the Municipality of Carrascal, Surigao del Sur, handles large volumes of records, reports, and confidential documents that require proper management and secure custody;

"WHEREAS, the creation of an *Administrative Officer I (Records Officer I), Salary Grade 10* is necessary to ensure efficient records management, proper documentation, and compliance with national and local auditing requirements;

" NOW THEREFORE "

Be it enacted, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. TITLE. This Ordinance shall be known as the *"Ordinance Creating the Position of One (1) Administrative Officer I (Records Officer I), Salary Grade 10 under the Municipal Health Office of the Municipality of Carrascal, Surigao del Sur."*

SECTION 2. DECLARATION OF POLICY. The Municipality of Carrascal adopts the policy of promoting efficient, secure, and accountable public service delivery by ensuring that all municipal offices are adequately supported through the appointment of qualified and competent individuals to positions of trust and confidentiality, in accordance with applicable civil service laws, rules, and regulations.

SECTION 3. OBJECTIVE. The Ordinance aims to: *(1)* Create the position of Administrative Officer I (Records Officer I), under the Municipal Health Office; *(2)* Define the scope of functions and responsibilities of the position; *(3)* Ensure compliance with Civil Service Commission standards for coterminous and confidential appointments; and *(4)* Allocate necessary appropriations to support the performance of the position.

SECTION 4. QUALIFICATIONS. The position is assigned the following Qualification Standards in accordance with the Civil Service Rules and Regulations and as verified by the Municipal Human Resource Management Officer:

Education : Bachelor's degree relevant to the job.
Training : None required.
Experience: None required.
Eligibility : Career Service (Professional)/Second Level Eligibility.

SECTION 5. FUNCTIONS. The Appointee shall perform the following duties and responsibilities:

1. Maintain and safeguard RHU administrative and health records in accordance with CSC rules and DOH records management guidelines, including filing, archiving, retrieval, and disposal.
2. Encode, update, and manage RHU data and reports, including FHSIS, LMIS, LIPH documents, and other required submissions.
3. Assist in the preparation, consolidation, routing, and tracking of official communications, LIPH-related documents, and RHU reports following established administrative procedures.
4. Support inventory and logistics documentation, including recording of supplies, medicines, and program commodities in accordance with DOH LMIS standards.
5. Provide frontline and clerical support such as receiving and releasing documents, maintaining logbooks, and managing office communications.
6. Ensure confidentiality and data protection of patient information, program data, and official records in compliance with CSC and DOH policies.
7. Perform other related administrative duties that may be assigned to support overall RHU operations.

SECTION 6. APPROPRIATIONS. The necessary funds for the compensation, benefits, and other operational needs of this position shall be included in the appropriated

budget of the said office and sourced from any available or applicable funding, subject to existing budgeting, accounting, and auditing rules and regulations.

SECTION 7. SEPARABILITY CLAUSE. If any part or provision of this ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts of provisions hereof.

SECTION 8. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy hereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) conspicuous places in the local government unit concerned.

DONE this 24th day of November, 2025 at Carrascal, Surigao del Sur.

CERTIFIED TRUE AND CORRECT:

ANGELIE FLOR M. CENTINO, J.D.
Local Legislative Staff Officer III

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

VICENTE H. PIMENTEL III
Municipal Vice Mayor, Presiding Officer

APPROVED:

JOSEPH L. URGEL
Municipal Mayor

EXCERPT FROM THE MINUTES OF THE 9TH REGULAR SESSION OF THE SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON MARCH 10, 2025 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. JESSIE JAMES T. VALLE
Municipal Vice Mayor
Presiding Officer

Regular Members

Hon. Romen R. Intano	Hon. Chito O. Eliot
Hon. Richard L. Hotchkiss	Hon. Oliver Han D. Villarosa
Hon. John Angelo T. Arreza, CE	Hon. Servando R. Cuajao
Hon. Leovino M. Constantino	Hon. Arnel C. Sunico

Ex-Officio Members

Hon. Carmelita V. Correos	-	LNMB
Hon. Datu Dennis H. Dagno	-	IPMR
Hon. Kidd Elijah P. Pebojot	-	SK Federation President

ABSENT: None

ORDINANCE NO. 11, SERIES OF 2025

"AN ORDINANCE CREATING THE POSITION OF SOCIAL WELFARE AIDE SALARY GRADE 4 UNDER THE MUNICIPAL SOCIAL WELFARE DEVELOPMENT OFFICE OF THIS MUNICIPALITY AND APPROPRIATING CORRESPONDING FUNDS THEREFOR."

INTRODUCED BY:
HONORABLE LEOVINO M. CONSTANTINO

"WHEARES, there is a request of the Municipal Mayor Hon. Vicente H. Pimentel III for the creation of the position of one (1) Social Welfare Aide Salary Grade 4 under the Municipal Social Welfare and Developlement Office of this municipality;

"WHEREAS, the creation of the said position could facilitate fast and efficient performance of duties and responsibilities in the Municipal Social Welfare and Development Office thereby providing quality service and promoting the welfare of our constituents; and

"WHEREAS, to carry out the aforesaid intention, it is necessary to create the position of Social Welfare Aide Salary Grade 4 in the said institution.

" NOW THEREFORE "

Be it enacted, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. TITLE. This Ordinance shall be known as "An Ordinance Creating the Position of Social Welfare Aide Salary Grade 4 under the Municipal Social Welfare and Development Office of this Municipality."

SECTION 2. DECLARATION OF POLICY. It is hereby declared to be the policy of the Municipality of Carrascal, Surigao del Sur to ensure that the welfare of the People of Carrascal, Surigao del Sur shall always be upheld.

SECTION 3. OBJECTIVE. The Ordinance aims to carry out and fast track the delivery of basic services to the welfare of our constituents.

SECTION 4. QUALIFICATIONS.

Education : High School Graduate
Training : None required
Experience : None required
Eligibility : None Required (MC No. 10, s. 2013 as amended - Cat. III)

SECTION 5. FUNCTIONS. The Appointee shall provide all administrative aide support and perform other duties as may be assigned.

1. Conduct intake interview and accomplishes forms that will determine client's eligibility for service or assistance.
2. Review/check supporting documents of clients needing assistance.
3. Performs administrative support and clerical functions.
4. Prepares and facilitates payments and couchers to service providers for the assistance provided to clients.
5. Facilitate endorsement and referral to client to toher center and institutions or partner agencies.
6. Conduct home visits and gather collateral contacts and interview.
7. Encodes and maintain client's information in online/offline database.
8. Assist Social Worker in the conduct of meetings, prepares and submit feedback on the meetings attended.
9. Does other related task that may be assigned by the supervisor.

SECTION6. APPROPRIATIONS. The Local Government Unit of Carrascal, Surigao del Sur, shall appropriate funds for this ordinance.

SECTION 7. SEPARABILITY CLAUSE. If any part or provision of this ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts of provisions hereof.

SECTION 8. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy hereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) conspicuous places in the local government unit concerned.

Done in the Municipality of Carrascal, Surigao del Sur.

Enacted this 10th day of March 2025.

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

JESSIE JAMES T. VAALLE
Municipal Vice Mayor
Presiding Officer

APPROVED:

VICENTE H. PIMENTEL, III
Municipal Mayor

EXCERPT FROM THE MINUTES OF THE 9TH REGULAR SESSION OF THE SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON MARCH 10, 2025 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. JESSIE JAMES T. VALLE
Municipal Vice Mayor
Presiding Officer

Regular Members

Hon. Romen R. Intano	Hon. Chito O. Eliot
Hon. Richard L. Hotchkiss	Hon. Oliver Han D. Villarosa
Hon. John Angelo T. Arreza, CE	Hon. Servando R. Cuajao
Hon. Leovino M. Constantino	Hon. Arnel C. Sunico

Ex-Officio Members

Hon. Carmelita V. Correos	-	LNMB
Hon. Datu Dennis H. Dagno	-	IPMR
Hon. Kidd Elijah P. Pebojot	-	SK Federation President

ABSENT: None

ORDINANCE NO. 10, SERIES OF 2025

"AN ORDINANCE CREATING THE POSITION OF ADMINISTRATIVE OFFICER I (RECORDS OFFICER I) SALARY GRADE 10 UNDER THE MUNICIPAL SOCIAL WELFARE DEVELOPMENT OFFICE OF THIS MUNICIPALITY AND APPROPRIATING CORRESPONDING FUNDS THEREFOR."

INTRODUCED BY:
HONORABLE LEOVINO M. CONSTANTINO

"WHEARES, there is a request of the Municipal Mayor Hon. Vicente H. Pimentel III for the creation of the position of one (1) Administrative Officer I (Records Officer I) Salary Grade 10 under the Municipal Social Welfare and Developlement Office of this municipality;

"WHEREAS, the creation of the said position could facilitate fast and efficient performance of duties and responsibilities in the Municipal Social Welfare and Development Office thereby providing quality service and promoting the welfare of our constituents; and

"WHEREAS, to carry out the aforesaid intention, it is necessary to create the position of Administrative Officer I (Records Officer I) Salary Grade 10 in the said institution.

" NOW THEREFORE "

Be it enacted, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. TITLE. This Ordinance shall be known as "An Ordinance Creating the Position of Administrative Officer I (Records Officer I) Salary Grade 10 under the Municipal Social Welfare and Development Office of this Municipality."

SECTION 2. DECLARATION OF POLICY. It is hereby declared to be the policy of the Municipality of Carrascal, Surigao del Sur to ensure that the welfare of the People of Carrascal, Surigao del Sur shall always be upheld.

SECTION 3. OBJECTIVE. The Ordinance aims to carry out and fast track the delivery of basic services to the welfare of our constituents.

SECTION 4. QUALIFICATIONS.

Education : Bachelor's Degree
Training : None required
Experience : None required
Eligibility : Career Service (Professional) Second Eligibility

SECTION 5. FUNCTIONS. The Appointee shall provide all administrative aide support and perform other duties as may be assigned.

1. Performs administrative and technical functions relative to records management.
2. Performs management of files on official records and documents in conformity with the established file classifications.
3. Retirieves, sorts, classifies records and conduct records disposal.
4. Maintain sectoral satabase on PWD's, elederly. Solo Parent, Women, Children and Youth.
5. Encodes and maintain client's information in online/offline database.
6. Assist Social Worker in the conduct of meetings, any office activities, prepares and submit feedback on the meetings attended.

SECTION6. APPROPRIATIONS. The Local Government Unit of Carrascal, Surigao del Sur, shall appropriate funds for this ordinance.

SECTION 7. SEPARABILITY CLAUSE. If any part or provision of this ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts of provisions hereof.

SECTION 8. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy hereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) conspicuous places in the local government unit concerned.

Done in the Municipality of Carrascal, Surigao del Sur.

Enacted this 10th day of March 2025.

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

JESSIE JAMES T. VAALLE
Municipal Vice Mayor
Presiding Officer

APPROVED:

VICENTE H. PIMENTEL, III
Municipal Mayor

EXCERPT FROM THE MINUTES OF THE 10TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON SEPTEMBER 22, 2025 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. JOHN ANGELO T. ARREZA, CE
SB Member
Temporary Presiding Officer

Regular Members

Hon. Jessie James T. Valle	Hon. Romen R. Intano
Hon. Richard L. Hotchkiss	Hon. Oliver Han D. Villarosa
Hon. Chito O. Eliot	Hon. Arnel C. Sunico

Ex-Officio Members

	Hon. Kidd Elijah P. Pebojot	-	SK Federation President
ON LEAVE:	Hon. Keith Vincent P. Pimentel	-	SB Member
	Hon. Carmelita V. Correos	-	LNMB
	Hon. Datu Dennis H. Dagno	-	IPMR

ORDINANCE NO. 33, SERIES OF 2025

"AN ORDINANCE CREATING THE POSITION OF ONE (1) AGRICULTURIST I, SALARY GRADE 11, UNDER THE MUNICIPAL AGRICULTURE OFFICE OF THIS MUNICIPALITY AND APPROPRIATING CORRESPONDING FUNDS THEREFOR."

INTRODUCED BY:
HONORABLE JESSIE JAMES T. VALLE

"WHEREAS, there is a request of the Municipal Mayor Honorable Joseph L. Urgel for the creation of the position of one (1) position of *Agriculturist I*, Salary Grade 11, to be assigned under the Municipal Agriculture Office;

"WHEREAS, the Committee on Civil Service and Employment, after thorough evaluation and consultation with the Human Resource Management Office (HRMO), has found the request to be in order;

"WHEREAS, the HRMO confirmed that the qualifications for the said position conform with the Qualification Standards prescribed by the Civil Service Commission (CSC), and provided the necessary requirements for education, training, experience, and eligibility;

"WHEREAS, the creation of the said position could facilitate fast and efficient performance of duties and responsibilities in the Municipal Agriculture Office thereby providing quality service and promoting the welfare of our constituents; and

"WHEREAS, to carry out the aforesaid intention, it is necessary to create the position of Agriculturist I, Salary Grade 11 in the said institution.

" NOW THEREFORE "

BE ENACTED, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. TITLE. This Ordinance shall be known as the *"Ordinance Creating the Position of Agriculturist I, Salary Grade 11, under the Municipal Agriculture Office of this Municipality."*

SECTION 2. DECLARATION OF POLICY. The Municipality of Carrascal adopts the policy of promoting efficient, secure, and accountable public service delivery by ensuring that all municipal offices are adequately supported through the appointment of qualified and competent individuals to positions of trust and confidentiality, in accordance with applicable civil service laws, rules, and regulations.

SECTION 3. OBJECTIVE. The Ordinance aims to: *(1)* create the position of Agriculturist I Salary Grade 11 under the Municipal Agriculture Office; *(2)* Define the scope of functions and responsibilities of the position; and *(3)* Allocate necessary appropriations to support the performance of the position.

SECTION 4. QUALIFICATIONS.

Education	:	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine.
Training	:	None Required
Experience	:	None Required
Eligibility	:	Relevant RA 1080

SECTION 5. FUNCTIONS. The Appointee shall perform the following duties and responsibilities:

1. Provides technical assistance to farmers like advising in relation to crop cultivation, soil management, pest control and livestock care.
2. Conducts field inspection, data collection, research assistance and promotion of sustainable practices and new technologies to improve productivity and resource management;
3. Involves in implementing agricultural government programs;

4. Conducts training and ensuring compliance with agricultural standards contributing to food security and rural development;
5. Provides expert guidance on topics like soil analysis, fertilization, crop rotation, irrigation and pests and diseases management.
6. Works with scientists or researchers and other government agencies and local stakeholders to promote innovation and best practices.

SECTION 6. APPROPRIATIONS. The necessary funds for the compensation, benefits, and other operational needs of this position shall be included in the Annual Budget of the said office and sourced from any available or applicable funding, subject to existing budgeting, accounting, and auditing rules and regulations.

SECTION 7. SEPARABILITY CLAUSE. If any part or provision of this ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts of provisions hereof.

SECTION 8. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy hereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) conspicuous places in the local government unit concerned.

Done in the Municipality of Carrascal, Surigao del Sur.

Enacted this 22nd day of September, 2025

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

JOHN ANGELO T. ARREZA, CE
SB Member, Temporary Presiding Officer

APPROVED:

JOSEPH L. URGEL
Municipal Mayor

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL

Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 2ND REGULAR SESSION OF THE SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON JANUARY 13, 2025 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. JESSIE JAMES T. VALLE
Municipal Vice Mayor
Presiding Officer

Regular Members

Hon. Romen R. Intano	Hon. Chito O. Eliot
Hon. Richard L. Hotchkiss	Hon. Oliver Han D. Villarosa
Hon. Leovino M. Constantino	Hon. Servando R. Cuajao

Ex-Officio Members

	Hon. Kidd Ellajah P. Pebojot	-	SK Federation President
ON LEAVE:	Hon. John Angelo T. Arreza, CE	-	SB Member
	Hon. Carmelita V. Correos	-	LNMB
	Hon. Datu Dennis H. Dagno	-	IPMR

ORDINANCE NO. 01, SERIES OF 2025

"AN ORDINANCE CREATING THE POSITION OF ADMINISTRATIVE AIDE III (DRIVER I) SALARY GRADE 3 UNDER THE OFFICE OF THE MUNICIPAL ENVIRONMENT AND NATURAL RESOURCES (MENRO) OF THIS MUNICIPALITY AND APPROPRIATING CORRESPONDING FUNDS THEREFOR."

INTRODUCED BY:
HONONORABLE LEOVINO M. CONSTANTINO

"WHEARES, there is a request of the Municipal Mayor Hon. Vicente H. Pimentel III for the creation of the position of one (1) Administrative Aide III (Driver I) Salary Grade 3 under the Office of the Municipal Environmental and Natural Resources (MENRO), this municipality;

"WHEREAS, the creation of the said position could facilitate fast and efficient performance of duties and responsibilities in the Office of the Municipal Environment and Natural Resources (MENRO) thereby providing quality service and promoting the welfare of our constituent; and

"WHEREAS, to carry out the aforesaid intention, it is necessary to create the position of Administrative Aide III (Driver I) Salary Grade 3 in the said institution.

" NOW THEREFORE "

Be it enacted, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. TITLE. This Ordinance shall be known as "An Ordinance Creating the Position of Administrative Aide III (Driver I) Salary Grade 3 under the Office of the Municipal Environment and Natural Resources (MENRO)of this Municipality."

SECTION 2. DECLARATION OF POLICY. It is hereby declared to be the policy of the Municipality of Carrascal, Surigao del Sur to ensure that the welfare of the People of Carrascal, Surigao del Sur shall always be upheld.

SECTION 3. OBJECTIVE. The Ordinance aims to carry out and fast track the delivery of basic services to the welfare of our constituents.

SECTION 4. QUALIFICATIONS.

Education : Elementary School Graduate
Training : None required
Experience : None Required
Eligibility : Professional Driver's License (MC 10, s. 2013 – Cat. IV)

SECTION 5. FUNCTIONS. The Appointee shall provide all administrative aide supports and perform other duties as may be assigned.

1. Drives service vehicles of the LGU on Official Business as per instruction of the Municipal Mayor and other LGU officials & the concerned office;
2. Keeps the service vehicle in good running condition; and
3. Performs other related functions as per instruction by the Local Chief Executive.

SECTION6. APPROPRIATIONS. The Local Government Unit of Carrascal, Surigao del Sur, shall appropriate funds for this ordinance.

SECTION 7. SEPARABILITY CLAUSE. If any part or provision of this ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts of provisions hereof.

SECTION 8. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy hereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) conspicuous places in the local government unit concerned.

Done in the Municipality of Carrascal, Surigao del Sur.

Enacted this 13th day of January 2025.

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

JESSIE JAMES T. VALLE
Municipal Vice Mayor
Presiding Officer

APPROVED:

VICENTE H. PIMENTEL, III
Municipal Mayor

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL

Office of the Sangguniang Bayan

EXCERPTS FROM THE MINUTES OF THE 1ST REGULAR SESSION OF THE SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON JANUARY 9, 2023 AT THE LEGISLATIVE SESSION HALL.

Present:

HON. JESSIE JAMES T. VALLE
Municipal Vice Mayor
Presiding Officer

SB MEMBERS

Hon. Romen R. Intano	Hon. Chito O. Eliot
Hon. Richard L. Hotchkiss	Hon. Celso P. Azarcon
Hon. Servando R. Cuajao	Hon. John Angelo T. Arreza, CE
Hon. Leovino M. Constantino	Hon. Joseph B. Ague, M.D.
Hon. Charlimyne G. Intano	Hon. Juden P. Arreza
SK Federation President	LNMB

On Leave: Hon. Ryan B. Huniog - IPMR/SB Member

ORDINANCE NO. 02, SERIES OF 2023

"AN ORDINANCE CREATING THE POSITION OF ADMINISTRATIVE AIDE I (UTILITY WORKER) SALARY GRADE I UNDER THE OFFICE OF THE CARRASCAL PRIMARY HEALTH CARE FACILITY, CARRASCAL, SURIGAO DEL SUR AND PROVIDING FUNDS THEREOF."

INTRODUCED BY:
HONORABLE CELSO P. AZARCON

"WHEREAS, the Local Government Unit of Carrascal, Surigao del Sur is expanding in terms of giving and providing services to its constituents; and

"WHEREAS, to carry out the aforesaid purpose, the Creation of the Position of Administrative Aide I is vital.

" NOW THERFORE "

"BE IT ENACTED, AS IT IS hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session duly assembled:

SECTION 1. TITLE. This ordinance shall be known as "An Ordinance Creating the Position of Administrative Aide I (Utility Worker) under the Office of the Carrascal Primary Health Care Facility, Carrascal, Surigao del Sur and Providing Funds Thereof.

SECTION 2. DECLARATION OF POLICY. It is hereby declared to be the policy of the Municipality of Carrascal, Surigao del Sur to ensure that the welfare of the People of Carrascal, Surigao del Sur shall always be upheld.

SECTION 3. OBJECTIVE. This Ordinance aims to carry out and fast tract the delivery of basic services to the doorsteps of the constituents;

SECTION 4. CREATION. The Local Government Unit of Carrascal, Surigao del Sur creates The Position of Administrative Aide I (Utility Worker) under the Office of the Carrascal Primary Health Care Facility and Providing Funds Thereof.

SECTION 5. QUALIFICATION.

Education	:	Must be able to read and write
Experience	:	None required
Training	:	None required
Eligibility	:	None required

SECTION 6. FUNCTIONS. The Appointee shall provide all administrative aide supports to the Office of the Primary Health Care Facility.

SECTION 7. APPROPRIATIONS. The Local Government Unit of Carrascal, Surigao del Sur shall appropriate funds for the salary of the position according to the guidelines and policies of the concerned Government Agency.

SECTION 8. REPEALING CLAUSE. All other ordinances and enactments which are inconsistent with this ordinance are hereby repealed or amended accordingly.

SECTION 9. SEPARABILITY CLAUSE. If any part or provision of this Ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts or provisions hereof.

SECTION 10. EFFECTIVITY. This ordinance shall be effective upon approval.

Done in the Municipality of Carrascal, Surigao del Sur.

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

JESSIE JAMES T. VALLE
Municipal Vice Mayor
Presiding Officer

APPROVED:

VICENTE H. PIMENTEL, III
Municipal Mayor

EXCERPTS FROM THE MINUTES OF THE 17TH REGULAR SESSION OF THE SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON MAY 5, 2025 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. JESSIE JAMES T. VALLE
Municipal Vice Mayor
Presiding Officer

Regular Members

Hon. Chito O. Eliot	Hon. Richard L. Hotchkiss
Hon. Oliver Han D. Villarosa	Hon. John Angelo T. Arreza, CE
Hon. Servando R. Cuajao	Hon. Leovino M. Constantino

Ex-Officio Members

Hon. Carmelita V. Correos	-	LNMB
Hon. Datu Dennis H. Dagno	-	IPMR
Hon. Kidd Elijah P. Pebojot	-	SK Federation President

ON LEAVE:	Hon. Romen R. Intano	-	SB Member
	Hon. Arnel C. Sunico	-	SB Member

ORDINANCE NO. 26, SERIES OF 2025

"AN ORDINANCE CREATING THE POSITION OF ADMINISTRATIVE AIDE I (UTILITY WORKER I) WITH SALARY GRADE 1 UNDER THE CARRASCAL PRIMARY HEALTH CARE FACILITY (CPHCF) OF THIS MUNICIPALITY AND APPROPRIATING CORRESPONDING FUNDS THEREFORE."

INTRODUCED BY:
HONORABLE LEOVINO M. CONSTANTINO

"WHEREAS, there is a request of our Municipal Mayor, Honorable Vicente H. Pimentel, III for the Creation of the position of one (1) Administrative Aide I (Utility Worker I) Salary Grade 1 under the Carrascal Primary Health Care Facility (CPHCF);

legislativebuilding@gmail.com https://www.facebook.com/legislativecarrascal

"WHEREAS, the creation of the said position could facilitate fast and efficient performance of duties and responsibilities in the Carrascal Primary Health Care Facility (CPHCF) thereby providing quality service and promote the welfare of our constituents; and

"WHEREAS, to carry out the aforesaid intention, it is necessary to create the position of Administrative Aide I (Utility Worker I) Salary Grade 1 in the institution.

" NOW THERFORE "

"BE IT ENACTED, AS IT IS hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session duly assembled:

SECTION 1. TITLE. This ordinance shall be known as "An Ordinance Creating the Position of Administrative Aide I (Utility Worker I) with Salary Grade 1 under the Carrascal Primary Health Care Facility (CPHCF) of this municipality and Appropriating Corresponding Funds Therefore".

SECTION 2. DECLARATION OF POLICY. It is hereby declared to be the policy of the Municipality of Carrascal, Surigao del Sur to ensure that the welfare of the People of Carrascal, Surigao del Sur shall always be upheld.

SECTION 3. OBJECTIVE. This Ordinance aims to carry out and fast-track the delivery of basic services to the doorsteps of the constituents.

SECTION 4. QUALIFICATIONS:

Education	:	Must be able to read and write
Training	:	None Required
Experience	:	None Required
Eligibility	:	None Required (MC 10. s, 2013 – Cat. III)

SECTION 5. FUNCTIONS. The Appointee shall provide all administrative support and perform other duties as may be assigned.

1. Maintain the cleanliness and orderliness of the office;
2. Performs related janitorial works and other related functions assigned by the immediate supervisor;
3. Performs messengerial functions; and
4. Does other related functions in the Office of the Municipal Mayor.

SECTION 6. APPROPRIATIONS. The Local Government Unit of Carrascal, Surigao del Sur shall appropriate funds for this ordinance.

SECTION 7. REPEALING CLAUSE. All other ordinances and enactments which are inconsistent with this ordinance are hereby repealed or amended accordingly.

SECTION 8. SEPARABILITY CLAUSE. If any part or provision of this Ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts or provisions hereof.

SECTION 9. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy hereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) other conspicuous places in the local government unit concerned.

Done in the Municipality of Carrascal, Surigao del Sur.

Enacted this 5th day of May 2025.

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

JESSIE JAMES T. VALLE
Municipal Vice Mayor, Presiding Officer

APPROVED:

VICENTE H. PIMENTEL, III
Municipal Mayor

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL

Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 38th REGULAR SESSION OF THE SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON DECEMBER 11, 2023 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. ROMEN R. INTANO
SB Member
Presiding Officer

Regular Members

Hon. Chito O. Eliot	Hon. Richard L. Hotchkiss
Hon. John Angelo T. Arreza, CE	Hon. Servando R. Cuajao
Hon. Leovino M. Constantino	Hon. Joseph B. Ague, M.D.

Ex-Officio Members

Hon. Kidd Elijah P. Pebojot	-	SK Federation President
Hon. Ryan B. Huniog	-	IPMR

OFFICIAL BUSINESS: Hon. Jessie James T. Valle – Municipal Vice Mayor

ABSENT: *N o n e*

ORDINANCE NO. 27, SERIES OF 2023

"AN ORDINANCE CREATING THE POSITION OF ADMINISTRATIVE AIDE I (UTILITY WORKER I) SALARY GRADE 1 UNDER THE CARRASCAL PRIMARY HEALTH CARE FACILITY, CARRASCAL, SURIGAO DEL SUR AND PROVIDING FUNDS THEREOF."

INTRODUCED BY:
HONORABLE LEOVINO M. CONSTANTINO

"WHEREAS, the Local Government Unit of Carrascal, Surigao del Su is expanding in terms of giving and providing services to its constituents; and

"WHEREAS, to carry out the aforesaid purpose, the Creation of the Position of Administrative Aide I s needed.

" NOW THEREFORE "

"BE IT ENACTED, AS IT IS hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session duly assembled:

SECTION 1. TITLE. This ordinance shall be known as "An Ordinance Creating the Position of Administrative Aide I (Utility Worker I) with Salary Grade 1 under the Carrascal Primary Health Care Facility (CPHCF) of this municipality and Appropriating Corresponding Funds Therefore".

SECTION 2. DECLARATION OF POLICY. It is hereby declared to be the policy of the Municipality of Carrascal, Surigao del Sur to ensure that the welfare of the People of Carrascal, Surigao del Sur shall always be upheld.

SECTION 3. OBJECTIVE. This Ordinance aims to carry out and fast tract the delivery of basic services to the doorsteps of the constituents.

SECTION 4. QUALIFICATIONS:

Education	:	Must able to read and write
Training	:	None Required
Experience	:	None Required
Eligibility	:	None Required (MC 10. S, 2013 – CAT. III)

SECTION 5. FUNCTIONS. The Appointee shall provide all administrative support and perform other duties as may be assigned.

SECTION 6. APPROPRIATIONS. The Local Government Unit of Carrascal, Surigao del Sur shall appropriate funds for this ordinance.

SECTION 7. REPEALING CLAUSE. All other ordinances and enactments which are inconsistent with this ordinance are hereby repealed or amended accordingly.

SECTION 8. SEPARABILITY CLAUSE. If any part or provision of this Ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts or provisions hereof.

SECTION 9. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy thereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) other conspicuous places in the local government unit concerned.

Done in the Municipality of Carrascal, Surigao del Sur.

Enacted this 11th day of December 2023.

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

ROMEN R. INTANO
SB Member, Presiding Officer

APPROVED:

VICENTE H. PIMENTEL, III
Municipal Mayor

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL

Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 8TH REGULAR SESSION OF THE SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON FEBRUARY 24, 2025 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. ROMEN R. INTANO
SB Member
Presiding Officer

Regular Members

Hon. Chito O. Eliot	Hon. Richard L. Hotchkiss
Hon. Oliver Han D. Villarosa	Hon. John Angelo T. Arreza, CE
Hon. Servando R. Cuajao	Hon. Leovino M. Constantino

Ex-Officio Members

Hon. Carmelita V. Correos	-	LNMB
Hon. Datu Dennis H. Dagno	-	IPMR

OFFICIAL BUSINESS: Hon. Jessie James T. Valle - Municipal Vice Mayor

ON LEAVE:

Hon. Arnel C. Sunico	-	SB Member
Hon. Kidd Elijah P. Pebojot	-	SK Federation President

ORDINANCE NO. 06, SERIES OF 2025

"AN ORDINANCE CREATING THE POSITION OF ADMINISTRATIVE AIDE III (DRIVER I) SALARY GRADE 3 UNDER THE LOCAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE OF THIS MUNICIPALITY AND APPROPRIATING CORRESPONDING FUNDS THEREFOR."

INTRODUCED BY:
HONORABLE LEOVINO M. CONSTANTINO

"WHEARES, there is a request of the Municipal Mayor Hon. Vicente H. Pimentel III for the creation of the position of one (1) Administrative Aide III (Driver I) Salary Grade 3 under the Local Disaster Risk Reduction and Management Office, this municipality;

"WHEREAS, the creation of the said position could facilitate fast and efficient performance of duties and responsibilities in the Local Disaster Risk Reduction and Management Office thereby providing quality service and promoting the welfare of our constituent; and

"WHEREAS, to carry out the aforesaid intention, it is necessary to create the position of Administrative Aide III (Driver I) Salary Grade 3 in the said institution.

" NOW THEREFORE "

"BE IT ENACTED, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. TITLE. This Ordinance shall be known as "An Ordinance Creating the Position of Administrative Aide III (Driver I) Salary Grade 3 under the Local Disaster Risk Reduction and Management Office of this Municipality."

SECTION 2. DECLARATION OF POLICY. It is hereby declared to be the policy of the Municipality of Carrascal, Surigao del Sur to ensure that the welfare of the People of Carrascal, Surigao del Sur shall always be upheld.

SECTION 3. OBJECTIVE. The Ordinance aims to carry out and fast track the delivery of basic services to the welfare of our constituents.

SECTION 4. QUALIFICATIONS.

Education : Elementary School Graduate
Training : None required
Experience : None Required
Eligibility : Professional Driver's License (MC 10, s. 2013 – Cat. IV)

SECTION 5. FUNCTIONS. The Appointee shall provide all administrative aide supports and perform other duties as may be assigned.

1. Perform Messengerial Tasks;
2. Perform daily vehicle checklist/inventory;
3. Faciliate weekly preventive maintenance service on the assigned vehicle;
4. Comply with all other policies, procedures and reminders to drivers on the proper use, maintenance and security of vehicle;
5. Demonstrate respect and courtesy to supervisors, dispatchers and passengers in the course of office and duties as drivers;
6. Render services whether regular or overtime as needed during disasters, emergencies as other exigencies of the services;
7. Maintain good attendance and punctuality in reporting for duty;
8. Perform other functions as may be assigned by immediate supervisor for time to time.

SECTION6. APPROPRIATIONS. The Local Government Unit of Carrascal, Surigao del Sur, shall appropriate funds for this ordinance.

SECTION 7. SEPARABILITY CLAUSE. If any part or provision of this ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts of provisions hereof.

SECTION 8. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy hereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) conspicuous places in the local government unit concerned.

Done in the Municipality of Carrascal, Surigao del Sur.

Enacted this 24th day of February 2025.

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

ROMEN R. INTANO
SB Member
Presiding Officer

APPROVED:

VICENTE H. PIMENTEL, III
Municipal Mayor

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL

Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 8TH REGULAR SESSION OF THE SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON FEBRUARY 24, 2025 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. ROMEN R. INTANO
SB Member
Presiding Officer

Regular Members

Hon. Chito O. Eliot	Hon. Richard L. Hotchkiss
Hon. Oliver Han D. Villarosa	Hon. John Angelo T. Arreza, CE
Hon. Servando R. Cuajao	Hon. Leovino M. Constantino

Ex-Officio Members

Hon. Carmelita V. Correos	-	LNMB
Hon. Datu Dennis H. Dagno	-	IPMR

OFFICIAL BUSINESS: Hon. Jessie James T. Valle - Municipal Vice Mayor

ON LEAVE:

Hon. Arnel C. Sunico	-	SB Member
Hon. Kidd Elijah P. Pebojot	-	SK Federation President

ORDINANCE NO. 08, SERIES OF 2025

"AN ORDINANCE CREATING THE POSITION OF ADMINISTRATIVE AIDE II (MESSENGER) SALARY GRADE 2 UNDER THE LOCAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE OF THIS MUNICIPALITY AND APPROPRIATING CORRESPONDING FUNDS THEREFOR."

INTRODUCED BY:
HONORABLE LEOVINO M. CONSTANTINO

"WHEARES, there is a request of the Municipal Mayor Hon. Vicente H. Pimentel III for the creation of the position of one (1) Administrative Aide II (Messenger) Salary Grade 2 under the Local Disaster Risk Reduction and Management Office of this municipality;

legislativebuilding@gmail.com https://www.facebook.com/legislativecarrascal

"WHEREAS, the creation of the said position could facilitate fast and efficient performance of duties and responsibilities in the Local Disaster Risk Reduction and Management Office thereby providing quality service and promoting the welfare of our constituents; and

"WHEREAS, to carry out the aforesaid intention, it is necessary to create the position of Administrative Aide II (Messenger) Salary Grade 2 in the said institution.

" NOW THEREFORE "

Be it enacted, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. TITLE. This Ordinance shall be known as "An Ordinance Creating the Position of Administrative Aide II (Messenger) Salary Grade 2 under the Local Disaster Risk Reduction and Management Office of this Municipality."

SECTION 2. DECLARATION OF POLICY. It is hereby declared to be the policy of the Municipality of Carrascal, Surigao del Sur to ensure that the welfare of the People of Carrascal, Surigao del Sur shall always be upheld.

SECTION 3. OBJECTIVE. The Ordinance aims to carry out and fast track the delivery of basic services to the welfare of our constituents.

SECTION 4. QUALIFICATIONS.

Education : Elementary School Graduate
Training : None required
Experience : None required
Eligibility : None required (MC 10, s. 2013 – Cat. III)

SECTION 5. FUNCTIONS. The Appointee shall provide all administrative aide support and perform other duties as may be assigned.

1. Distributes communications, circulars, memos, office orders and other correspondence assigned by the Municipal Mayor;
2. Maintain the cleanliness and orderliness of the office;
3. Performs related janitorial works and other related functions assigned by the immediate supervisor or local chief executive.

SECTION6. APPROPRIATIONS. The Local Government Unit of Carrascal, Surigao del Sur, shall appropriate funds for this ordinance.

SECTION 7. SEPARABILITY CLAUSE. If any part or provision of this ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts of provisions hereof.

SECTION 8. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy hereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) conspicuous places in the local government unit concerned.

Done in the Municipality of Carrascal, Surigao del Sur.

Enacted this 24th day of February 2025.

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED TO BE DULY ADOPTED:

ROMEN R. INTANO
SB Member
Presiding Officer

APPROVED:

VICENTE H. PIMENTEL, III
Municipal Mayor

EXCERPT FROM THE MINUTES OF THE 8TH REGULAR SESSION OF THE SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON FEBRUARY 24, 2025 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. ROMEN R. INTANO
SB Member
Presiding Officer

Regular Members

Hon. Chito O. Eliot	Hon. Richard L. Hotchkiss
Hon. Oliver Han D. Villarosa	Hon. John Angelo T. Arreza, CE
Hon. Servando R. Cuajao	Hon. Leovino M. Constantino

Ex-Officio Members

Hon. Carmelita V. Correos	-	LNMB
Hon. Datu Dennis H. Dagno	-	IPMR

OFFICIAL BUSINESS: Hon. Jessie James T. Valle - Municipal Vice Mayor

ON LEAVE:

Hon. Arnel C. Sunico	-	SB Member
Hon. Kidd Elijah P. Pebojot	-	SK Federation President

ORDINANCE NO. 07, SERIES OF 2025

"AN ORDINANCE CREATING THE POSITION OF PROCESS SERVER, SALARY GRADE 5 UNDER THE LOCAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE OF THIS MUNICIPALITY AND APPROPRIATING CORRESPONDING FUNDS THEREFOR."

INTRODUCED BY:
HONORABLE LEOVINO M. CONSTANTINO

"WHEARES, there is a request of the Municipal Mayor Hon. Vicente H. Pimentel III for the creation of the position of one (1) Process Server Salary Grade 5 under the Local Disaster Risk Reduction and Management Office of this municipality;

"WHEREAS, the creation of the said position could facilitate fast and efficient performance of duties and responsibilities in the Office of the Municipal Mayor thereby providing quality service and promoting the welfare of our constituents; and

"WHEREAS, to carry out the aforesaid intention, it is necessary to create the position of Process Server Salary Grade 5 in the said institution.

" NOW THEREFORE "

Be it enacted, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. TITLE. This Ordinance shall be known as "An Ordinance Creating the Position of Process Server, Salary Grade 5 under the Local Risk Reduction and Management Office of this Municipality."

SECTION 2. DECLARATION OF POLICY. It is hereby declared to be the policy of the Municipality of Carrascal, Surigao del Sur to ensure that the welfare of the People of Carrascal, Surigao del Sur shall always be upheld.

SECTION 3. OBJECTIVE. The Ordinance aims to carry out and fast track the delivery of basic services to the welfare of our constituents.

SECTION 4. QUALIFICATIONS.

Education : High School Graduate
Training : None required
Experience : None Required
Eligibility : None Required (MC 10, s. 2013 – Cat. III)

SECTION 5. FUNCTIONS. The Appointee shall provide all administrative aide supports and perform other duties as may be assigned.

1. Processes and delivers documents;
2. Maintains delivery records;
3. Collaborates with the clients;
4. Adheres to other rules and regulations imposed by the offices; and
5. Performs other functions needed by the Office and assigned by the Head.

SECTION6. APPROPRIATIONS. The Local Government Unit of Carrascal, Surigao del Sur, shall appropriate funds for this ordinance.

SECTION 7. SEPARABILITY CLAUSE. If any part or provision of this ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts of provisions hereof.

SECTION 8. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy hereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) conspicuous places in the local government unit concerned.

Done in the Municipality of Carrascal, Surigao del Sur.

Enacted this 24th day of February 2025.

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

ROMEN R. INTANO
SB Member
Presiding Officer

APPROVED:

VICENTE H. PIMENTEL, III
Municipal Mayor

EXCERPT FROM THE MINUTES OF THE 38th REGULAR SESSION OF THE SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON DECEMBER 11, 2023 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. ROMEN R. INTANO
SB Member
Presiding Officer

Regular Members

Hon. Chito O. Eliot	Hon. Richard L. Hotchkiss
Hon. John Angelo T. Arreza, CE	Hon. Servando R. Cuajao
Hon. Leovino M. Constantino	Hon. Joseph B. Ague, M.D.

Ex-Officio Members

Hon. Kidd Elijah P. Pebojot	-	SK Federation President
Hon. Ryan B. Huniog	-	IPMR

OFFICIAL BUSINESS: Hon. Jessie James T. Valle – Municipal Vice Mayor

ABSENT: *None*

ORDINANCE NO. 25, SERIES OF 2023

"AN ORDINANCE CREATING THE POSITION OF PROCESS SERVER WITH SALARY GRADE 5 UNDER THE OFFICE OF THE MUNICIPAL TOURISM, MUNICIPALITY OF CARRASCAL, SURIGAO DEL SUR AND APPROPRIATING FUNDS THEREOF."

INTRODUCED BY:
HONORABLE LEOVINO M. CONSTANTINO

"WHEARES, Section 16 of the Local Government Code of 1991 says that every local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as necessary, appropriate, or incidental for its efficient and effective governance and those which are essential to the promotion of the general welfare; and

"WHEREAS, the Municipality of Carrascal, Surigao del Sur has always been prioritizing the basic services to its constituents.

" NOW THEREFORE "

"BE IT ORDAINED by the Sangguniang Bayan of Carrascal, Surigao del Sur in a session duly assembled:

SECTION 1. TITLE. "An Ordinance Creating the Position of Process Server with Salary Grade 5 under the Office of the Municipal Tourism, Municipality of Carrascal, Surigao del Sur and Appropriating Funds."

SECTION 2. DECLARATION OF POLICY. It is the policy of the Local Government of Carrascal, Surigao del Sur to give priority to the delivery of basic services to its constituents.

SECTION 3. OBJECTIVE. The Ordinance aims to deliver good services to the people of Carrascal, Surigao del Sur.

SECTION 4. QUALIFICATIONS.

Education : High School Graduate
Training : None required
Experience : None Required
Eligibility : None Required

SECTION 5. DUTIES AND RESPONSIBLITIES.

1. Processes and delivers documents;
2. Maintains delivery records;
3. Collaborates with the clients;
4. Adheres to other rules and regulations imposed by the offices; and
5. Performs other functions needed by the Office and assigned by the Head.

SECTION 6. APPROPRIATIONS. There shall be appropriation for the Process Server Salary Grade 5 based on the rules and regulations.

SECTION 7. SEPARABILITY CLAUSE. If any provision of this ordinance or the application to any person or circumstance declared unconstitutional, other parts or provisions thereof which are not affected thereby shall remain valid and in full force and effect.

SECTION 8. REPEALING CLAUSE. All Ordinances, rules and regulations are inconsistent with this Ordinance are hereby repealed or amended or modified accordingly.

SECTION 9. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy hereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) conspicuous places in the local government unit concerned.

Done in the Municipality of Carrascal, Surigao del Sur.

Enacted this 11th day of December 2023.

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

ROMEN R. INTANO
SB Member, Presiding Officer

APPROVED:

VICENTE H. PIMENTEL, III
Municipal Mayor

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL

Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 18TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON NOVEMBER 24, 2025 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. VICENTE H. PIMENTEL III
Municipal Vice Mayor
Presiding Officer

Regular Members

Hon. Jessie James T. Valle
Hon. Richard L. Hotchkiss
Hon. Chito O. Eliot
Hon. Romen R. Intano
Hon. Oliver Han D. Villarosa
Hon. Arnel C. Sunico

Ex-Officio Members

Hon. Carmelita V. Correos - LNMB
Hon. Datu Dennis H. Dagno - IPMR

ON LEAVE:
Hon. John Angelo T. Arreza, CE - SB Member
Hon. Keith Vincent P. Pimentel - SB Member
Hon. Kidd Elijah P. Pebojot - SK Federation President

ORDINANCE NO. 59, SERIES OF 2025

"AN ORDINANCE CREATING THE MUNICIPAL COOPERATIVE DEVELOPMENT OFFICE OF THE MUNICIPALITY OF CARRASCAL, SURIGAO DEL SUR."

INTRODUCED BY:
HONORABLE JESSIE JAMES T. VALLE

"WHEREAS, Republic Act No. 7160, otherwise known as the Local Government Code of the Philippines authorizes local government units to establish their organizational structure, create necessary positions, and determine the duties ad compensation of municipal personnel;

"WHEREAS, the same Code identifies among the basic services and facilities of municipalities the promotion of people's organizations, cooperatives, and community-based programs that enhance economic self-sufficiency and participatory governance;

"WHEREAS, the same Code empowers municipalities to adopt measures that support livelihood, local enterprises, and other economic activities that advance social welfare and development;

"WHEREAS, Republic Act No. 9520, or the *Philippine Cooperative Code of 2008*, recognizes cooperatives as instruments of equity, social justice, and economic development, and encourages the active role of local government units in fostering an environment where cooperatives can thrive;

"WHEREAS, the increasing number of cooperatives operating within the Municipality of Carrascal highlights the need for a dedicated office to harmonize cooperative development programs, ensure compliance with cooperative laws, strengthen institutional capacity, and provide sustained technical and administrative support to both existing and emerging cooperatives;

"WHEREAS, establishing a Municipal Cooperative Development Office will enhance the LGU's capability to formulate, implement, and monitor cooperative development plans, extend training and advisory services, and coordinate with the Cooperative Development Authority (CDA) and other relevant agencies;

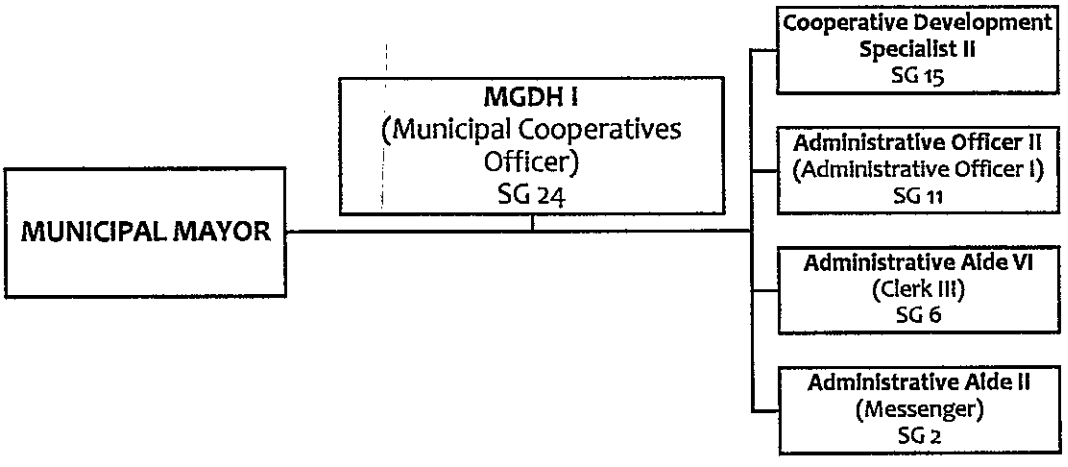
"WHEREAS, the creation of such an office is essential for promoting inclusive local economic growth and ensuring that cooperative-driven development is aligned with the municipality's broader socio-economic agenda.

" NOW THEREFORE "

Be it enacted, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. CREATION OF OFFICE. There is hereby created the Municipal Cooperative Development Office (MCDO) in the Municipality of Carrascal, Surigao del Sur.

SECTION 2. OFFICE STRUCTURE. The following shall be the composition of the Municipal Information Office:



SECTION 3. DUTIES AND RESPONSIBILITIES. The following Plantilla Positions shall have its corresponding duties and responsibilities, to wit:

I. ***MUNICIPAL GOVERNMENT DEPARTMENT HEAD I***
(Municipal Information Officer)
SG 24

1. Formulate measures for the consideration of the Sanggunian and provide technical assistance and support to the mayor, in providing information and

research data required for the delivery of basic services and provisions of adequate facilities through organizing, promotion and development of cooperatives, and in providing access to such services and facilities;

2. Develop plans and strategies in consultation with the cooperative sector and, upon approval thereof by the governor or mayor, as the case may be, implement the same, particularly those which have to do with the integration of cooperatives values, principles and practices in programs and projects which the mayor is empowered to implement and which the sanggunian is empowered to provide for under the Code;

3. In addition to the foregoing duties and functions, the Cooperatives Development Officer shall:

    a. Take the lead in identifying groups, sectors or communities that can be organized into cooperatives with the objective that the cooperatives to be organized shall be vehicles in poverty reduction, job creation, and socioeconomic development of the municipality;

    b. In collaboration with the Cooperative Development Authority (CDA), provide assistance to prospective cooperatives in the conduct of the required pre-registration seminar and/or pre-membership education seminar and in the preparation required documents for registration;

    c. In partnership with the CDA, Department of Trade and Industry, other government agencies, cooperative unions and federations, the academe, and other private organizations, provide technical and other forms of assistance to duly registered cooperatives to enhance their viability as an economic enterprise and social organization including, but not limited to, training and education, business management, finance and financial management;

    d. Assist cooperatives in establishing linkages with the government agencies, cooperative unions and federations, the academe and nongovernment organizations involved in the promotion and integration of the concept of cooperatives in the livelihood of the people and other community activities;

4. Assist cooperatives in the development and implementation of risk management plans and business continuity plans and management as a response to anticipated or unexpected man-made and natural calamities and disasters, to aid in their survival and, if necessary subsequent rehabilitation.

II. ***COOPERATIVE SPECIALIST DEVELOPMENT II***
SG 15

1. Assists in the organization of cooperatives;

2. Provide technical and other forms of assistance to existing cooperatives to enhance their viability as an economic enterprise and social organizations;
3. Develop plans and strategies and upon approval thereof by the Mayor, implement the same particularly those which have to do with integration of cooperative principles and methods in programs and projects which the Mayor is empowered to implement and which the Sanggunian is empowered to provide for;
4. Assist cooperatives in establishing linkages with government agencies and non-government organization involved in the promotion and integration of the concept of cooperatives in the livelihood of the people and other community activities.

III. ***ADMINISTRATIVE OFFICER II***
Administrative Officer I
SG 11

1. Maintains an organized filing and records management system for cooperative profiles, correspondence, financial transactions, and activity documentation;
2. Assists in the safekeeping and retrieval of office files and records, ensuring confidentiality and organization;
3. Assists in the formulation and updating of internal administrative policies and procedures to improve efficiency and accountability; and
4. Performs other related functions.

IV. ***ADMINISTRATIVE AIDE VI***
Clerk III
SG 6

1. Provide Administrative Support to ensure efficient operation of office;
2. Encoding, scanning/photocopying and binding;
3. Answer phone calls, schedule of meeting & assist clients;
4. Maintains inventory of office supplies and ensures availability when needed;
5. Oversees office equipment maintenance and utilization; and
6. Performs other related functions.

V. ***ADMINISTRATIVE AIDE II***
Messenger
SG 2

1. Delivers and retrieves official communications, reports, and documents within the municipal government, to the Cooperative Development Authority (CDA), and other concerned agencies or cooperatives;
2. Ensures prompt and secure transmission of confidential and time-sensitive materials such as project proposals, reports, and financial documents; and
3. Performs other related functions.

SECTION 4. APPROPRIATIONS. The budget necessary for the implementation of this Ordinance shall be charged to available municipal funds, subject to existing budgetary, accounting, and auditing rules and regulations.

SECTION 5. SEPARABILITY CLAUSE. If any part or provision of this ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts of provisions hereof.

SECTION 6. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy hereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) conspicuous places in the local government unit concerned.

DONE this 24th day of November, 2025 at Carrascal, Surigao del Sur.

CERTIFIED TRUE AND CORRECT:

ANGELIE FLOR M. CENTINO, J.D.
Local Legislative Staff Officer III

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

VICENTE H. PIMENTEL III
Municipal Vice Mayor, Presiding Officer

APPROVED:

JOSEPH L. URGEL
Municipal Mayor

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL

Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 16TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON NOVEMBER 10, 2025 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. VICENTE H. PIMENTEL III
Municipal Vice Mayor
Presiding Officer

Regular Members

Hon. John Angelo T. Arreza, CE	Hon. Romen R. Intano
Hon. Richard L. Hotchkiss	Hon. Oliver Han D. Villarosa
Hon. Chito O. Eliot	Hon. Arnel C. Sunico

Ex-Officio Members

Hon. Datu Dennis H. Dagno	-	IPMR
Hon. Kidd Elijah P. Pebojot	-	SK Federation President

ON LEAVE:	Hon. Jessie James T. Valle	-	SB Member
	Hon. Keith Vincent P. Pimentel	-	SB Member
	Hon. Carmelita V. Correos	-	LNMB

ORDINANCE NO. 54, SERIES OF 2025

"AN ORDINANCE CREATING THE POSITION OF ADMINISTRATIVE OFFICER IV (INFORMATION OFFICER II), SALARY GRADE 15, UNDER THE MUNICIPAL INFORMATION OFFICE OF THE MUNICIPALITY OF CARRASCAL, SURIGAO DEL SUR."

INTRODUCED BY:
HONORABLE JOHN ANGELO T. ARREZA, CE

"WHEREAS, Republic Act No. 7160, otherwise known as the Local Government Code of the Philippines authorizes local government units to establish their organizational structure, create necessary positions, and determine the duties ad compensation of municipal personnel;

"WHEREAS, effective information dissemination is essential in strengthening public awareness, transparency, and community engagement in municipal programs and services;

"WHEREAS, the Municipal Information Office requires technical and administrative personnel capable of handling public communication work, media coordination, documentation, and information dissemination tasks;

"WHEREAS, the position of Administrative Officer IV (Information Officer II), Salary Grade 15, is essential to support the operational and communication mandates of the Municipal Information Office;

" NOW THEREFORE "

Be it enacted, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. CREATION OF OFFICE. There is hereby created one (1) Plantilla Position of *Administrative Officer IV (Information Officer II), Salary Grade 15* under the Municipal Information Office of this Municipality.

SECTION 2. DECLARATION OF POLICY. The Municipality of Carrascal adopts the policy of promoting efficient, secure, and accountable public service delivery by ensuring that all municipal offices are adequately supported through the appointment of qualified and competent individuals to positions of trust and confidentiality, in accordance with applicable civil service laws, rules, and regulations.

SECTION 3. OBJECTIVE. The Ordinance aims to: *(1)* create the position of Administrative Officer IV (Information Officer II) under the Municipal Information Office; *(2)* Define the scope of functions and responsibilities of the position; *(3)* Ensure compliance with Civil Service Commission standards for coterminous and confidential appointments; and *(4)* Allocate necessary appropriations to support the performance of the position.

SECTION 4. QUALIFICATIONS.

Education : Bachelor's degree relevant to the job.
Training : Four (4) hours of relevant training.
Experience : One (1) year of relevant experience.
Eligibility : Career Service (Professional)/Second Level Eligibility.

SECTION 5. DUTIES AND RESPONSIBILITIES. The Information Officer II shall perform the following duties and responsibilities:

1. Develop plans and strategies on programs and projects related to public information and implement them upon approval thereof by the mayor;
2. Provide relevant, adequate and timely information to the LGU residents;
3. Furnish information and data on LGUs to NGAs, as may be required by the law or ordinance, including those NGOs;
4. Maintain effective liaison with various sectors of the community on matters and issues that affect the livelihood and quality of life of the inhabitants and encourage support for programs of the local and national government; and
5. Perform other related functions as directed by the immediate supervisor.

SECTION 6. COMPENSATION. The position shall carry Salary Grade 15 under the Salary Standardization Law and shall be funded through the municipality's appropriated budget for the Office. The following are the financial requirements of the Plantilla Position:

Salaries per month	36,187.00
PERA	2,000.00
Medical Allowance	7,000.00
Retirement & Life Insurance	4,342.44
HDMF (Pag-IBIG)	200.00
PhilHealth	904.68
Employees Contribution	100.00
Cash Gift	5,000.00
Year End Bonus	36,187.00
Mid Year Bonus	36,187.00
Uniform Allowance	7,000.00
TOTAL	**Php135,108.12**

SECTION 7. APPROPRIATIONS. The funds necessary for the implementation of this Ordinance shall be charged to available municipal funds, subject to existing budgetary, accounting, and auditing rules and regulations.

SECTION 8. SEPARABILITY CLAUSE. If any part or provision of this ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts of provisions hereof.

SECTION 9. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy hereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) conspicuous places in the local government unit concerned.

CERTIFIED TRUE AND CORRECT:

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

VICENTE H. PIMENTEL III
Municipal Vice Mayor, Presiding Officer

APPROVED:

JOSEPH L. URGEL
Municipal Mayor

EXCERPT FROM THE MINUTES OF THE 16TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON NOVEMBER 10, 2025 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. VICENTE H. PIMENTEL III
Municipal Vice Mayor
Presiding Officer

Regular Members

Hon. John Angelo T. Arreza, CE	Hon. Romen R. Intano
Hon. Richard L. Hotchkiss	Hon. Oliver Han D. Villarosa
Hon. Chito O. Eliot	Hon. Arnel C. Sunico

Ex-Officio Members

Hon. Datu Dennis H. Dagno	-	IPMR
Hon. Kidd Elijah P. Pebojot	-	SK Federation President

ON LEAVE:	Hon. Jessie James T. Valle	-	SB Member
	Hon. Keith Vincent P. Pimentel	-	SB Member
	Hon. Carmelita V. Correos	-	LNMB

ORDINANCE NO. 45, SERIES OF 2025

"AN ORDINANCE CREATING THE POSITION OF ONE (1) PLUMBER I, SALARY GRADE 3 UNDER THE OFFICE OF THE LOCAL ECONOMIC ENTERPRISE OF THE MUNICIPALITY OF CARRASCAL, SURIGAO DEL SUR."

INTRODUCED BY:
HONORABLE JOHN ANGELO T. ARREZA, CE

"WHEREAS, Republic Act No. 7160, otherwise known as the Local Government Code of the Philippines authorizes local government units to establish their organizational structure, create necessary positions, and determine the duties ad compensation of municipal personnel;

"WHEREAS, the same Code empowers the Sangguniang Bayan to create or modify positions, determine their duties, and provide for their compensation in accordance with the organizational structure of the municipality;

"WHEREAS, there is a need to create a Plumber I position to ensure timely repairs, maintenance, and monitoring of plumbing systems within the municipality's economic enterprises to prevent service disruptions and promote operational efficiency;

" NOW THEREFORE "

Be it enacted, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. CREATION OF OFFICE. There is hereby created one (1) Plantilla Position of *Plumber I, Salary Grade 3* under the Local Economic Enterprise Office of this Municipality.

SECTION 2. DECLARATION OF POLICY. The Municipality of Carrascal adopts the policy of promoting efficient, secure, and accountable public service delivery by ensuring that all municipal offices are adequately supported through the appointment of qualified and competent individuals to positions of trust and confidentiality, in accordance with applicable civil service laws, rules, and regulations.

SECTION 3. OBJECTIVE. The Ordinance aims to: *(1)* create the position of Plumber I, Salary Grade 3, under the Local Economic Enterprise Office; *(2)* Define the scope of functions and responsibilities of the position; *(3)* Ensure compliance with Civil Service Commission standards for coterminous and confidential appointments; and *(4)* Allocate necessary appropriations to support the performance of the position.

SECTION 4. QUALIFICATIONS.

Education : Elementary School Graduate.
Training : None required.
Experience : None required.
Eligibility : Plumber (MC 10, s. 2013, as amended – Cat. II).

SECTION 5. DUTIES AND RESPONSIBILITIES. The Information Officer II shall perform the following duties and responsibilities:

1. Repair leaking waterlines, faucets, plumbing fixtures of all Carrascal Waterworks System service area.
2. Install new water meter connections and replace defective ones.
3. Responsible for the operation of chlorinator unit and application of chlorine.
4. Conduct water meter consumption reading.
5. Deliver water bills and disconnection notices.
6. Conduct inspection and monitoring of waterworks facilities including chlorinators.
7. Disconnect water service of delinquent subscribers.

SECTION 6. COMPENSATION. The position shall carry Salary Grade 3 under the Salary Standardization Law and shall be funded through the municipality's appropriated budget for the Office. The following are the financial requirements of the Plantilla Position:

Salaries	174,054.00
PERA	24,000.00

Clothing Uniform Allowance	7,000.00
Medical Allowance	7,000.00
Cash Gift	5,000.00
Mid Year Bonus	14,267.00
GSIS 12%	20,886.48
HDMF (Pag-IBIG)	2,400.00
PhilHealth	4,351.35
ECC	1,200.00
Year End Bonus	14,837.00
Productivity Incentive Allowance (PIA)	2,000.00
TOTAL	**Php276,995.83**

SECTION 7. APPROPRIATIONS. The funds necessary for the implementation of this Ordinance shall be charged to available municipal funds, subject to existing budgetary, accounting, and auditing rules and regulations.

SECTION 8. SEPARABILITY CLAUSE. If any part or provision of this ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts of provisions hereof.

SECTION 9. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy hereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) conspicuous places in the local government unit concerned.

CERTIFIED TRUE AND CORRECT:

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

VICENTE H. PIMENTEL III
Municipal Vice Mayor, Presiding Officer

APPROVED:

JOSEPH L. URGEL
Municipal Mayor

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL

Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 16TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON NOVEMBER 10, 2025 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. VICENTE H. PIMENTEL III
Municipal Vice Mayor
Presiding Officer

Regular Members

Hon. John Angelo T. Arreza, CE	Hon. Romen R. Intano
Hon. Richard L. Hotchkiss	Hon. Oliver Han D. Villarosa
Hon. Chito O. Eliot	Hon. Arnel C. Sunico

Ex-Officio Members

Hon. Datu Dennis H. Dagno	-	IPMR
Hon. Kidd Elijah P. Pebojot	-	SK Federation President

ON LEAVE:	Hon. Jessie James T. Valle	-	SB Member
	Hon. Keith Vincent P. Pimentel	-	SB Member
	Hon. Carmelita V. Correos	-	LNMB

ORDINANCE NO. 53, SERIES OF 2025

"AN ORDINANCE CREATING THE MUNICIPAL INFORMATION OFFICE OF THE MUNICIPALITY OF CARRASCAL, SURIGAO DEL SUR."

INTRODUCED BY:
HONORABLE JOHN ANGELO T. ARREZA, CE

"WHEREAS, Republic Act No. 7160, otherwise known as the Local Government Code of the Philippines authorizes local government units to establish their organizational structure, create necessary positions, and determine the duties ad compensation of municipal personnel;

"WHEREAS, effective information dissemination is essential in strengthening public awareness, transparency, and community engagement in municipal programs and services;

"WHEREAS, the growing demand for accurate, timely, and coordinated information requires the establishment of a dedicated Municipal Information Office to handle communication, media relations, and public information functions;

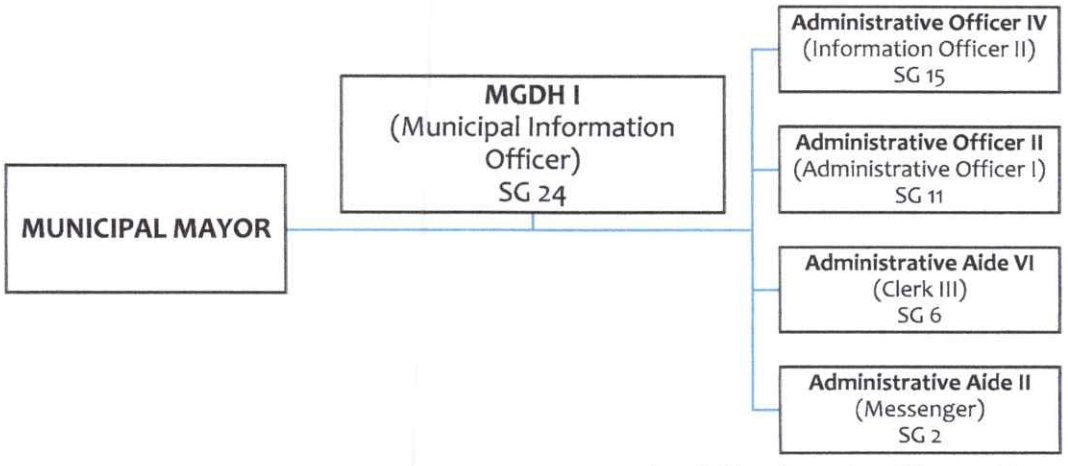
"WHEREAS, the Municipal Mayor has formally requested the creation of the Municipal Information Office to enhance service delivery and promote the welfare of the constituents;

" NOW THEREFORE "

Be it enacted, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. CREATION OF OFFICE. There is hereby created the Municipal Information Office (MIO) under the Office of the Municipal Mayor.

SECTION 2. OFFICE STRUCTURE. The following shall be the composition of the Municipal Information Office:



SECTION 3. DUTIES AND RESPONSIBILITIES. The following Plantilla Positions shall have its corresponding duties and responsibilities, to wit:

I. ***MUNICIPAL GOVERNMENT DEPARTMENT HEAD I***
(Municipal Information Officer)
SG 24

1. Formulate measures for the consideration of the Sanggunian and provide technical assistance and support to the mayor, in providing information and research data required for the delivery of basic services and provisions of adequate facilities so that the public becomes aware of said services and may fully avail of the same;
2. Develop plans and strategies on programs and projects related to the public information and implement them upon approval thereof by the mayor;
3. Provide relevant, adequate and timely information to the residents of the LGU;
4. Furnish information and data on LGUs to NGAs, as may be requires by law or ordinance, including those NGOs;

5. Maintain effective liaison with various sectors of the community on matters and issues that affect the livelihood and quality of life of the inhabitants and encourage support for programs of the local and national government;
6. Be in the frontline in providing information during and in the aftermath of man-made and natural calamities and disasters, with special attention to the victims thereof, to help minimize injuries and casualties during and after the emergency, and to accelerate relief distribution;
7. Recommend to the Sanggunian and advise the mayor, on all matters relative to public information and research data as it relates to the total socioeconomic development of the LGU; and
8. Exercise such power and perform such other duties and functions as may be prescribed by law or ordinance.

II. ***ADMINISTRATIVE OFFICER IV***
(Information Officer II)
SG 15

1. Develop plans and strategies on programs and projects related to public information and implement them upon approval thereof by the mayor;
2. Provide relevant, adequate and timely information to the LGU residents;
3. Furnish information and data on LGUs to NGAs, as may be required by the law or ordinance, including those NGOs;
4. Maintain effective liaison with various sectors of the community on matters and issues that affect the livelihood and quality of life of the inhabitants and encourage support for programs of the local and national government; and
5. Perform other related functions as directed by the immediate supervisor.

III. ***ADMINISTRATIVE OFFICER II***
Administrative Officer I
SG 11

1. Maintains, updates, and safeguards office records, files, and documents;
2. Assists in the safekeeping and organization of digital and physical documentation, including photos, videos, and press materials used for official reporting.
3. Ensures proper filing and retrieval system for easy reference;
4. Prepares, types, and reviews reports;
5. Answer to queries by employees and clients; and
6. Perform other related functions.

IV. ***ADMINISTRATIVE AIDE VI***
Clerk III
SG 6

1. Provide Administrative Support to ensure efficient operation of office;
2. Encoding, scanning/photocopying and binding;
3. Answer phone calls, schedule of meeting & assist clients;

4. Maintains an orderly file of press releases, bulletins, and other information materials produced by the office.
5. Updates and maintains the office's inventory of information and communication equipment, supplies, and materials; and
6. Perform other related functions.

V. ***ADMINISTRATIVE AIDE II***
Messenger
SG 2

1. Delivers and retrieves official documents, letters, and communications within the municipal government offices, media partners, and other agencies;
2. Assists in the distribution of public announcements and promotional materials to partner agencies and community information boards; and
3. Perform other related functions.

SECTION 4. APPROPRIATIONS. The funds necessary for the implementation of this Ordinance shall be charged to available municipal funds, subject to existing budgetary, accounting, and auditing rules and regulations.

SECTION 5. SEPARABILITY CLAUSE. If any part or provision of this ordinance is declared unconstitutional or invalid, the same shall not affect the validity and effectivity of the other parts of provisions hereof.

SECTION 6. EFFECTIVITY. This ordinance shall take effect after ten (10) days from the date a copy hereof is posted in the bulletin board at the entrance of the Municipal Hall and in at least two (2) conspicuous places in the local government unit concerned.

CERTIFIED TRUE AND CORRECT:

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

VICENTE H. PIMENTEL III
Municipal Vice Mayor, Presiding Officer

APPROVED:

JOSEPH L. URGEL
Municipal Mayor